

Summary Minutes of Canton Liberal Club Committee Meeting held 10th March, 2022

The Chairman opened the meeting and the Secretary read the minutes of the meeting held on the 3rd March, 2022. The Acting Treasurer then presented the 'Treasurer's Report' and the 'Accounts Outstanding'

The figure of £8820 for takings was noted to be very good for a quiet week with no football or rugby and only one event. It was stated that the proceeds from the tabletop sale would be banked next week.

Duties were allocated.

AOB:

The Secretary outlined 3 proposals from the Finance Committee for consideration by the full Committee:

1. to transfer processing of our wages to a different supplier, Guile Foyle Sage who have a similar service. The new supplier would be slightly cheaper. The driver for this change is to more closely integrate our processes with the auditors work on our accounts and VAT, Corporation tax etc. Eventually this should lower our audit fees and improve our operation here at the club. The chairman commented that reducing the handling of data by the club and letting the service providers do it, would make the Club more efficient.

2. it was suggested by the general manager Bryan White to change the gas system for the beers. The Secretary had looked at the system and found that it was complicated and spread over two cellars. The cellars have CO2 alarms, but the complex piping and fittings increased the risk of leaks. This is a risk to people and our ability to sell beer if a leak occurs.

What really drives this proposal is cost savings. The club could save hundreds of pounds per month and have a less complex system and therefore less to go wrong. The only advantage of the existing system was theoretically 'hands off' with gas being delivered to nozzle on side of club. The replenishment was via a meter reading sent automatically from the storage tank. This had failed on a couple of occasions e.g. data transmission failed and another time access was block by vehicles in the street. The new pipework, bar fittings etc will be provided by Coors at no cost to the club.

3. this item related to updating our chip and pin machines. Presently there are two types of older tech card machines hired. The new supplier will be cheaper, charge less for transactions and integrate the card machines directly to tills, The latter point will reduce the chance of fraud.

The new machines would also meet the new security standards needed and thus avoid the club being held liable for any fraud involving the transaction system. The Contract is for 6 months then evergreen and can then be cancelled anytime.

The Chairman summarised by saying these were good proposals which were cost effective, improved our equipment and processes. He invited questions and noted these proposals had been worked on for some months.

It was proposed and seconded that all three proposals be accepted. This was agreed unanimously.

The Chairman then brought up the matter of a DJ who had approached the Club about the possibility of doing karaoke down the Club. After some negotiation he agreed he would do a four-week trial for a reduced fee. It was proposed and seconded that the trial would start next Thursday and last 4 weeks. This was agreed unanimously.

The matter of large events and the requirements for guards was discussed at length. It was agreed the Chairman would draw up a schedule of charges and update the terms and conditions and this could be reviewed and implemented.

The discussion then moved on to various issues with the booking system and in particular the Bar's handling of queries for bookings.

The Chairman said both the Facebook and website were working well in relation to the bookings. After further discussion on charges the Chairman said that at the next Committee meeting the members would look at one single format of a booking form, the terms and conditions and a procedure. The Chairman closed the discussion on this matter as it will all be discussed next week.

The Chairman passed on an idea from a staff member who suggested members should get bookings free. The Committee did not agree that this was a viable proposal.

It was proposed and agreed that this week's raffle could go to Dougie Palfrey's Charity event for motor neurone disease.

The matter of booking a band for early May was discussed. After a vigorous examination of the options, it was agreed the matter should return to the entertainment Committee to reassess and bring forward a new proposal.

The Chairman closed the meeting