



**Records Commission**  
SPECIAL MEETING  
**SATURDAY, DECEMBER 15, 2012, 8:55 A.M.**

Etna Township Community Center  
81 Liberty Street, Etna, Ohio 43018  
Telephone (740) 927-7717

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- I.** OPENING
  
- II.** RECORDS RETENTION COMMITTEE
  - a.** Motion to approve the November 1, 2011 and December 4, 2012 minutes.
  
- III.** ADJOURN