



Document # <b>SP-BB-010</b>	Title: <b>DSP-BB Inter-Fraternity Academic Standing SOP</b>	Print Date: <b>[Date]</b>
Revision # <b>0.0</b>	Prepared By: <b>Greg Speno</b>	Date Prepared: <b>9/16/2016</b>
Effective Date:	Approved By: <b>Dom Franceschelli</b> Active Chapter President	Date Approved:
	Approved By: <b>Brian Brooks</b> ACB Treasurer	Date Approved:
	Approved By: <b>Charlie Maitz</b> Chapter Advisor	Date Approved:
	Approved By: <b>Karl Adrian</b> ACB President	Date Approved:

**Policy:** This Procedure defines the terms under which the chapter may qualify for a monetary award for academic standing relative to other University of Missouri fraternities.

**Purpose:** The objective of the Program is to incentivize group academic improvement of the fraternity.

**Scope:** This procedure shall apply to every New and Active member.

**Ownership:** The Alumni Corporation Board President owns this procedure.

**Responsibilities:**

- 1) The Active Chapter Vice President-Internal shall explain the Program rules at the first meetings of the NM class and of the Active Chapter each semester.
- 2) The Active Chapter Vice President-Internal shall provide forms, spreadsheets, etc. as required to implement the Program.

**Definitions:**

- 1) ACB means Alumni Corporation Board.



**Procedure:**

**A. PROCESS**

- 1) This is a trial program to help improve the ranking of the fraternity relative to other fraternities at the University of Missouri. It will be funded for a minimum of two semesters with \$5,000 each semester from the ACB operating fund (the Pool).
- 2) A payout from the Pool will occur if the fraternity is ranked fifth or above in the Greek Life "Fraternity Chapter Grades."
- 3) The payout shall be in the form of cash. These funds shall be segregated into an independent category in the Chapter Income Statement.
- 4) The Active Chapter shall vote on the use(s) of the funds and a majority vote shall be required to approve any expenditure. The ACB President shall be informed of the results of any Active Chapter vote prior to expenditure or commitment of any funds
- 5) Any expenditure affecting fraternity physical property or involving risk to the Chapter shall be subject to a majority vote of the ACB prior to expenditure or commitment of any funds. Necessity for such vote shall be at the discretion of the ACB President.
- 6) The Active Chapter Treasurer shall be responsible for providing the ACB Treasurer receipts for any expenditure from these funds.

**B. SCHEDULE**

- 1) The Active Chapter Vice President-Internal shall explain the program and provide any required training to NMs and Active Chapter members at their first meeting, which shall occur no later than the end of the first week of the semester.
- 2) The payout shall be made as soon as practicable after the "Fraternity Chapter Grades" are posted on Greek Life.

**C. AFTER ACTION REPORT**

- 1) Within one week of the close of each semester, the Active Chapter VP-Internal shall arrange a teleconference or meeting with the Active Chapter President and the Chapter Advisor. During that teleconference, a written log of lessons learned regarding the Program shall be created and used to further improve this process.
- 2) The Active Chapter VP-Internal shall publish the After Action Report within 30 days.

**EFFECTIVENESS CRITERIA:**

- All eligible members have followed this procedure.
- Composite Fraternity GPA results in a ranking of fifth or above relative to all fraternities at the university.



**REVISION HISTORY:**

Revision	Date	Description of changes	Requested By
0.0	[Date]	Initial Release	
1.0			

**SCHEDULE:**

- Schedule information is imbedded in the text of this SOP.