

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held in person and via Zoom at 5:32 P.M. on Monday, December 27, 2021

A. Mayor Corcoran called the regular meeting to order at 5:32 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Andresen, Korpela (via Zoom), Mildren, and Mayor Corcoran.

ABSENT: Semo (excused).

C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – Regular City Commission Meeting Minutes of December 13, 2021.

\*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of December 14<sup>th</sup>.

b. Economic Development Corporation Meeting Minutes of June 2<sup>nd</sup>, 2021.

c. Ironwood City Commission/Ironwood Planning Commission Joint Work Session Meeting Minutes of December 13, 2021.

\*3) Approval of Correction/Clarification of Civic Center Board Replacement

*Motion was made by Mildren, seconded by Andresen to approve the Consent Agenda. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

*Motion was made by Andresen, seconded by Mildren, and carried unanimously to approve the Agenda.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

Financial reports from Agenda Packet were addressed by Finance Director/Treasurer, Paul Linn for the month ending November 30, 2021.

*Motion was made by Mildren, seconded by Korpela, and carried to receive, and place on file the Statement of Revenue & Expenditures Report for the month ending November 30, 2021, and the Cash and Investment Summary Report for the month ending November 30, 2021.*

F. Approval of Monthly Check Register Report.

*Motion was made by Andresen, seconded by Korpela, to approve the Monthly Check Register Report for the month ending November 30, 2021. Unanimously passed by roll call vote.*

- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

- H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

There were none.

## **OLD BUSINESS**

- I. Discuss and consider approving balancing change order #5 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC in the amount of \$63,446.79 and authorize Mayor to sign all applicable documents.

City Manager Scott Erickson explained the change order extends the completion date of the 2021 Water and Sewer Project into June 2022 in order to take care of any additional items on the punch list, i.e. landscaping. No major concerns that the Commission needs to be made aware of.

***Motion** was made by Mildren, seconded by Andresen to approve balancing change order #5 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

- J. Discuss and consider approving Contractor’s Pay Request No. 7 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC in the amount of \$63,446.79 and authorize Mayor to sign all applicable documents.

City Manager Scott Erickson stated the pay request is for work completed on the project. There are a few remaining punch list items. The City is retaining a little over \$8,000 for work to be completed in the spring.

***Motion** was made by Mildren, seconded by Korpela to approve Contractor’s Pay Request No. 7 for the City of Ironwood – 2021 Water and Sewer Project to Jake’s Excavating & Landscaping, LLC in the amount of \$63,446.79 and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

## **NEW BUSINESS**

- K. Discuss and consider approving Engineering Services Agreement with Coleman Engineering for the 2022/2023 Hemlock Street MDOT Small Urban Grant Project (from Ridge Street to U.S. Highway 2).

City Manager Scott Erickson stated this grant has been on the radar a few years. The City of

Ironwood is eligible for small urban grant funding. We manage our own roads. It would be a full reconstruct on Hemlock with concrete curbing, gutter, concrete sidewalk, and a new asphalt surface as well as a look at utilities to determine to what extent we would be relining the water and sanitary sewer, etc. The maximum amount of Small Urban Grant funding for this project is \$375,000. The estimated cost is \$623,750 which includes engineering costs. The balance of the funding would come from the city's major street fund and general fund. Commissioner Andresen noted there is currently only one sidewalk on Hemlock. City Manager Scott Erickson confirmed there would be one sidewalk, on the West side. Commissioner Andresen stated that currently there is no bike lane for that portion of Hemlock. City Manager Scott Erickson stated the intent would be to extend the same type of road there which would mean extending and including a bike lane. The City of Ironwood is eligible every two years for this type of funding.

***Motion** was made by Mildren, seconded by Korpela to approve the Engineering Services Agreement with Coleman Engineering for the 2022/2023 Hemlock Street MDOT Small Urban Grant Project (from Ridge Street to U. S. Highway 2). Unanimously passed by roll call vote.*

L. Discuss and consider authorizing bids for the 2022/2023 Hemlock Street MDOT Small Urban Grant Project (from Ridge Street to U.S. Highway 2).

City Manager Scott Erickson noted this is the second part of the Small Urban Grant Project. Coleman Engineering would do the design work with the contract. The City of Ironwood hires the engineer. Coleman Engineering will do the design, and MDOT runs it through their bidding process. Bidding and design would take place in the Summer/Fall of 2022. Construction would take place in 2023.

***Motion** was made by Andresen, seconded by Mildren and carried unanimously to authorize bids for the 2022/2023 Hemlock Street MDOT Small Urban Grant Project (from Ridge Street to U.S. Highway 2).*

M. Manager's Report.

City Manager Scott B. Erickson verbally gave the Manager's report noting the following items:

- \* The City Manager wished everyone a happy, productive and safe New Year! At a future meeting, we will be reviewing the list of projects and tasks identified for the upcoming year. It was a busy summer with the projects that have been undertaken. We will go over everything coming up in the pipeline, and with the budget process we can add on.
- \* The auditors completed the audit review at the City Offices and will be presenting their final report at the first City Commission meeting in January 2022. Finance Director/Treasurer Paul Linn confirmed there will be a work session for the Commission before the January 10<sup>th</sup> meeting where the final report will be presented.
- \* The blighted residential structure at 110 E. Birch Street has been demolished and removed from the site. The City Commission previously declared this structure a public nuisance and approved this property for demolition.
- \* Events coming up are as follows:

Pro-vintage snowmobile races at the Gogebic County Fairgrounds Saturday, January 1<sup>st</sup>, 2022.

Downtown First Friday event January 7<sup>th</sup>, 2022.

Ironwood Snowmobile Olympus January 8 & 9<sup>th</sup>, 2022 and SISU Ski Fest cross country ski marathon Saturday, January 8, 2022.

- \* Also a reminder that tonite there is the Miner's Park Candlelight Snowshoe Event/Fundraiser from 6:00 p.m. to 8:00 p.m. starting at the Aurora Club for anyone interested in supporting them.

N. Other Matters.

Commissioner Mildren stated he has been on social media, went downtown to talk to store owners, and noted there are many comments on how the city lighting has been beautiful this year. Local businesses are working together now. Stormy Kromer has orders from throughout the nation. Their items fit so well with our community. Ironwood has been voted as one of top 10 communities for Christmas in Michigan. Rigoni's Bakery has been receiving orders for Christmas cookies from around the country. Skating at the Civic Center and SISU are going great guns. As the old saying goes, the community is "as good as sliced bread". We are viewed around the State as a Christmas destination; how nice to say that. And Happy New Year to everyone.

Commissioner Korpela noted she had the same comments that Commissioner Mildren stated so eloquently.

Mayor Corcoran wanted to wish everyone a Happy New Year and a successful year. She is looking forward to next year and the work that is planned going into 2022.

O. Adjournment.

***Motion** was made by Andresen, seconded by Mildren, and carried to adjourn the meeting at 5:52 p.m..*

Kim S. Corcoran, Mayor

Wendy L. Hagstrom, City Clerk