



# IRONWOOD

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## PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION Thursday, December 1, 2022

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A Regular Meeting and Public Hearing of the Planning Commission was held on Thursday, December 1, 2022 in the City of Ironwood Memorial Building Women's Club Room.

1. Call to Order: Chair Davey called the meeting to Order at 6:00 p.m.
2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Sam Davey	X			
Scott Bissell	X			
Stephanie Holloway	X			
Mark Silver	X			
John Spence	X			
Rich Jenkins		X	X	
Anne Lawrence		X	X	
David Andresen ex-officio, non-voting member	X			
	<b>6</b>	<b>2</b>		

Also present: Community Development Assistant Tim Erickson.

3. Approval of the November 3, 2022 Meeting Minutes: Jenkins mentioned a clerical error than needs to be changed.

**Motion by Silver to approve the Meeting Minutes. Second by Bissell. Motion Carried 5 to 0.**

4. Approval of the Agenda:

**Motion by Bissell to approve the Agenda. Second by Silver. Motion Carried 5 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
7. Items for Discussion and Consideration.

A. Public Hearing: PC Case 2022-013 Site Plan Revision at 138 W. Ayer Street: Erickson presented the attached memo. The applicant gave some background and Erickson presented the site plan. The applicant discussed the flat roof change along with air handlers being located on the roof. The Commission discussed the Lawrence street parking concerns as related to residential houses along that dead-end street. They discussed the potential for the City Commission to remedy any issues for parking or any other improvements in the public right of way.

**Motion by Silver to approve the site plan with the conditions that the project must meet all conditions of their previous site plan approvals and to issue an extension to the site plan to expire June 30, 2023 if project hasn't started. Second by Bissell. Motion Carried 5 to 0.**

B. Approve meeting Schedule for 2023 (Jan 5, Feb 2, Mar 2, April 6, May 4, June 1, July 6, Aug 3, Sept 7, Oct 5, Nov 2, Dec 7)

**Motion by Holloway to approve the meeting schedule. Second by Silver. Motion Carried 6 to 0.**

C. Comprehensive Plan Implementation Status of Priority Action Items.

I. Strategy 4.2 Prepare a Wayfinding Master Plan.

a. The Commission will schedule a committee meeting to discuss this project.

II. Downtown Development Plan and TIF Plan Project.

a. The Downtown Area Citizens Council has been appointed and will be meeting at the end of the year.

8. Other Business: Silver asked about the zoning ordinance. City Manager/Engineer Paul Anderson introduced himself to the Commission.

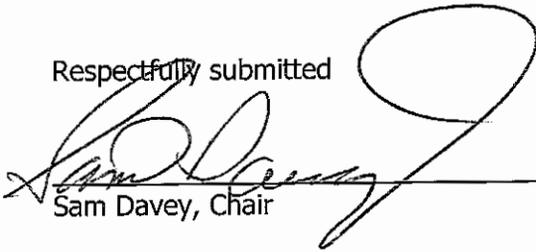
9. Next Meeting: Thursday, January 5, 2023 at the Ironwood Memorial Building.

10. Adjournment:

**Motion by Jenkins to adjourn the meeting.**

Adjournment at 6:32 p.m.

Respectfully submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant