

November 2, 2022  
HREC meeting Notes

Present: Carol, Nancy, Gerri and Christina

We scheduled the next few months of upcoming meetings as follows:

Next quarterly meeting is November 16<sup>th</sup> from 6:00-7:30

Our next work meeting will be held on Wednesday November 30<sup>th</sup> 6:00-7:30 PM

The next work meeting after that will be held on the 14<sup>th</sup> of December from 6:00-7:30 PM

The next work meeting after that will be held on the 28<sup>th</sup> of December from 6:00-7:30 PM

Our first City Commission meeting will be held on January 9<sup>th</sup> beginning at 5:30 PM to present our HREC SPARK plan

Nancy met with Paul this morning to ask for a public space on the Ironwood City website. We had a long discussion re: how to save our documents/projects that we are doing for HREC. We want to be on the city website in the future and hopefully make it searchable etc.

We discussed a strategy for developing our SPARK plan and how to approach the city commission. We want to have each one of our action items marked for the appropriate parts of the action/strategic plan (in the new plan!). We put a proposed timeline together in terms of when our activities need to be integrated and then give a presentation to the Commission.

Carol: We want to be part of the feedback loop.

Nancy: The Spark Plan is a bulleted little white paper (2 pages) that links to all the aspects we want to accomplish within the strategic plan. She put together a draft of the type of document they want for a SPARK plan and we can modify it to fit what we want. There's a whole list of previously done SPARK plans and we should take a look at them.

Carol set up her computer so Gerri and Nancy could see the SPARK document and we continued to work on the plan until the end of our meeting.

We discussed our next meeting (Nov 16<sup>th</sup>) and how to get the minutes from our last meeting to the Commission. Carol will work on that. Our homework before the next meeting is to go into

Spark Plan in Google Drive (the one Carol send us invites to) and review, revise, add, etc. Please highlight any changes, additions and etc, so we know what was changed.

If you have time, look at the spreadsheet for the HREC activities.