

A Regular Meeting of the Ironwood City Commission was held on September 25, 2023 at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Korpela, Mildren, Semo, and Mayor Corcoran

ABSENT: None

C. Approval of the Consent Agenda.

*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of September 11, 2023.

*2) Review and Place on File:

a. Ironwood Housing Commission Meeting Minutes of August 8, 2023.

***Motion** was made by Korpela, seconded by Andresen, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

***Motion** was made by Mildren, seconded by Korpela, and carried, to approve the Agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

***Motion** was made by Semo, seconded by Mildren, and carried, to receive and place on file the Statement of Revenue & Expenditures Report for the month ending August 31, 2023, and the Cash and Investment Summary Report for August 2023.*

F. Approval of Monthly Check Register Report.

***Motion** was made by Mildren, seconded by Korpela, to approve the Check Register Report for August 2023 as presented. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).

Don Maki (132 Smith Street), addressed the Commission about three matters and would like information on the following: 1) Why all the blight items from town are brought to the City DPW Garage near his home to turn that site into blight? 2) Is there a way to budget funds to blacktop the section of the road by the DPW Garage and UPS to reduce the dust? and 3) The culvert and ditch on the corner of Clemens and Smith Street need fixing.

OLD BUSINESS

- I. Discuss and consider approving Change Order #1 for Jakes Excavating, which is a reduction of \$285,948.72 for the Lead Service Line Replacement Project.

Motion was made by Mildren, seconded by Korpela, to approve Change Order #1 for Jakes Excavating, which is a reduction of \$285,948.72 for the Lead Service Line Replacement Project. Unanimously passed by roll call vote.

- J. Discuss and consider approval of Payment #6, the final Pay Application for Jakes Excavating, in the amount of \$5,000 for the 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents.

Motion was made by Andresen, seconded by Korpela, to approve Payment #6, the final Pay Application for Jakes Excavating, in the amount of \$5,000 for the 2022 Sewer and Water Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- K. Discuss and consider approval of Payment #2, the final Pay Application for Visu-Sewer, in the amount of \$313,120.37 for the Sewer Lining Project and authorize Mayor to sign all applicable documents.

Motion was made by Andresen, seconded by Mildren, to approve Payment #2, the final Pay Application for Visu-Sewer, in the amount of \$313,120.37 for the Sewer Lining Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- L. Discuss and consider approval of the Rural Development Pay Package in the amount of \$29,496.25 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize Mayor to sign all applicable documents.

Motion was made by Mildren, seconded by Korpela, to approve the Rural Development Pay Package in the amount of \$29,496.25 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- M. Discuss and consider approving Change Order #1 for CD Smith, which is an increase of \$70,852.65 for the Water Treatment Plant Phase I Project.

Motion was made by Mildren, seconded by Semo, to approve Change Order #1 for CD Smith, which is an increase of \$70,852.65 for the Water Treatment Plant Phase I Project. Unanimously passed by roll call vote.

- N. Discuss and consider adopting the Forest Management Plan developed by Green Timber Consulting Foresters for the Norrie Park, Miners Park, and Riverside Cemetery locations. A full copy of the Forest Management Plan is available on the City's website at:

<https://www.keepandshare.com/doc7/69137/forest-management-plan-draft-pdf-14-2-meg?dn=y>

Motion was made by Semo, seconded by Mildren, to adopt adopting the Forest Management Plan developed by Green Timber Consulting Foresters for the Norrie Park, Miners Park, and Riverside Cemetery locations. A full copy of the Forest Management Plan is available on the City's website at: <https://www.keepandshare.com/doc7/69137/forest-management-plan-draft-pdf-14-2-meg?dn=y> Unanimously passed by roll call vote.

- O. Discuss and consider introduction of Ordinance Number 543, an Ordinance to amend Ordinance Number 535, Book 5, of the "Code of Ordinances, City of Ironwood, Michigan", Chapter 37-4, item (d), and Chapter 37-4, item (b), and schedule a Public Hearing for 5:20 PM on Monday, October 9, 2023.

Motion was made by Semo, seconded by Korpela, and carried, to acknowledge Ordinance Number 543, an Ordinance to amend Ordinance Number 535, Book 5, of the "Code of Ordinances, City of Ironwood, Michigan", Chapter 37-4, item (d), and Chapter 37-4, item (b), and schedule a Public Hearing for 5:20 PM on Monday, October 9, 2023.

NEW BUSINESS

- P. Discuss and consider introduction of Ordinance Number 544, an Ordinance to Vacate the alley adjacent to 117 N. Hemlock and 115 N. Hemlock Street, and schedule a Public Hearing for 5:15 PM on Monday, October 9, 2023.

Motion was made by Semo, seconded by Mildren, and carried, to acknowledge Ordinance Number 544, an Ordinance to Vacate the alley adjacent to 117 N. Hemlock and 115 N. Hemlock Street, and schedule a Public Hearing for 5:15 PM on Monday, October 9, 2023.

Q. Manager's Report.

City Manager Paul Anderson provided the following verbal updates:

Engineering Updates

1. Phase 1 water plant project has started. The deepest foundation hole has been dug, concrete bottom mat rebar is formed and should be poured in the next day or two.
2. The Theatre sidewalk project is wrapping up with punch list work remaining.
3. Hemlock Street construction is awaiting confirmation of final punch list work being completed.
4. Angelo Luppino is complete with asphalt patches and scheduling concrete patches around town.
5. Miners Park Mountain Bike Trail project by Flow Track is complete! A final inspection needs to be conducted by staff to find any final issues. Staff has a few more signs to install still. Final numbers were that 10.7 miles of trail were constructed, 1115 feet of skills park, 107 signs installed. We would like to thank Joe Dykstra of Wilderness Contracting and Matt Belic of Flow Track for a job well done. We will be scheduling a ribbon cutting event for this wonderful project in the next two weeks.
6. The \$3MIL lead service line replacement project will be beginning soon. Jakes will have fall 2023, 2024 and 2025 to complete approximately 225 water service line replacements.
7. The Memorial Building boiler project is ongoing. The new boilers were delivered today and are being installed this week by Automated Comfort Controls.

Managers Updates

1. *The Hiawatha Park fundraising campaign through Patronicity was successful! We raised approximately \$56,000 which takes us up to a \$156,000 project. I'd like to THANK Renee Semo for her \$50,000 donation, Tim Erickson for all his work organizing this, and all the people and entities who have donated to this effort! We look forward to implementing this great project next year.*
2. *The Nov. 7 Election is in underway with ballots delivered today. Currently the Clerk's office sent out 731 absentee voter applications. Approximately 185 applications have been returned and ballots will be mailed starting tomorrow. Qualified voters who wish to vote absentee can contact the Clerk's office.*
3. *City Deer Hunt starts Oct 1 and goes through 12/31. Come into the Clerk's office for the application process.*
4. *DPW Staffing update:*
 1. *DPW Supervisor job posting is currently out for advertisement. We welcome applications from qualified candidates.*
 2. *We are working on filling two open positions still.*
 3. *Equipment Repair we have a selected candidate waiting to go through the physical and drug screening. Hoping to have him on board in mid to late October.*
 4. *Equipment Operator II – Sewer - we are working through the interview and application process. I encourage anyone who is interested in joining our team to fill out an application at any time.*
5. *We are still looking for one more member for the Ironwood Housing Board of Directors. Any qualified applicants should inquire at the Clerk's office.*
6. *Michigan Works will be holding a job fair lunch here at the Memorial building Auditorium on 10/3/23 from 0930-3:30.*
7. *Ironwood Chamber of Commerce is putting on a Volunteer Fair on November 9th from 3-6 PM.*
8. *Halloween is just around the corner! Halloween Trick or Treating will be celebrated from 4-7 PM on Tuesday 10/31 this year.*

R. Other Matters.

Commissioner Mildren thanked the participants in the First Friday events this summer and reminded everyone to come out October 6th at 6:00pm for the annual Plaidurday Photo in downtown Ironwood.

S. Adjournment.

Motion was made by Semo, seconded by Mildren, and carried, to adjourn the meeting at 6:09 P.M.

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk