

Proceedings of the Ironwood City Commission Organizational Meeting

An Organizational Meeting of the Ironwood City Commission was held on November 13, 2023, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. City Clerk, Jennifer Jacobson called the Meeting to Order at 5:30 P.M.

B. Report by City Clerk on Commissioners elected in the November 7, 2023 election.

City Clerk Jennifer Jacobson reviewed the Election Results as well as the Board of Canvass Report from the Tuesday, November 7, 2023 Election. The top five candidates were Kim Corcoran, David S. Andresen, Lauren Korpi, Jim Mildren, and Rick Semo. City Clerk Jacobson noted Kim S. Corcoran received the most votes with 518 and David S. Andresen was second with 509. Kim and David agreed to continue in the roles of Mayor and Mayor Pro Tem.

C. Oath of Office.

City Clerk Jacobson administered the Oaths of Office to Mayor Corcoran, Mayor Pro Tem Andresen, and City Commissioners Korpi, Mildren, and Semo.

D. Recording of the Roll.

PRESENT: Commissioner Andresen, Korpi, Mildren, Semo, and Mayor Corcoran.

ABSENT: None.

E. Approval of the Gogebic County Board of Canvasser's Report for the November 7, 2023 election.

***Motion** was made by Mildren, seconded by Andresen, to receive and place on file the Board of Canvassers' Report from the November 7, 2023 Election. Unanimously passed by roll call vote.*

F. Approval of the Consent Agenda.

1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of October 23, 2023.

2) Review and Place on File:

a. Pat O'Donnell Civic Center Board of Directors Meeting Minutes of October 2, 2023.

b. Economic Development Committee Meeting Minutes of August 2, 2023.

c. Economic Development Committee Meeting Minutes of October 4, 2023.

d. Downtown Ironwood Development Authority Meeting Minutes of September 28, 2023.

e. Carnegie Library Board Meeting Minutes of September 26, 2023.

***Motion** was made by Andresen, seconded by Semo, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

G. Approval of the Agenda.

***Motion** was made by Mildren, seconded by Semo, and carried, to approve the Agenda as presented.*

H. Adoption of Rules of the City Commission.

Motion was made by Semo, seconded by Mildren, to approve the Rules of the City Commission. Unanimously passed by roll call vote.

I. Consider designation of official Newspaper and official Radio Stations to be the Ironwood Daily Globe, WJMS-WIMI and WUPM-WHRY.

Motion was made by Semo, seconded by Andresen, and carried, to designate the official Newspaper as the Daily Globe and official Radio Stations as WJMS-WIMI and WUPM-WHRY.

J. Consider designation of City Depository as Incredible Bank.

Motion was made by Mildren, seconded by Semo, and carried, to designate of City Depository as Incredible Bank.

K. Consider appointments of Tim Dean of Dean Law Office, P.C., as the City's Attorney and Miller Canfield as the City's Bond Attorney.

Motion was made by Semo, seconded by Mildren, and carried, to appoint Tim Dean of Dean Law Office, P.C., as the City's Attorney and Miller Canfield as the City's Bond Attorney.

L. Consider appointment of one Commissioner and one alternate Commissioner to the Gogebic-Iron Wastewater Authority and Board.

Mayor Corcoran reappointed Commissioner Semo to the Gogebic-Iron Wastewater Authority and Board along with Commissioner Mildren as the alternate.

Motion was made by Mildren, seconded by Andresen, and carried, to approve the Mayor's reappointment of Commissioner Semo to the Gogebic-Iron Wastewater Authority and Board along with Commissioner Mildren as the alternate.

M. Consider appointment of one Commissioner to the Pat O'Donnell Civic Center Board of Directors.

Mayor Corcoran reappointed Commissioner Mildren to the Pat O'Donnell Civic Center Board of Directors.

Motion was made by Semo, seconded by Korpi, and carried, to approve the Mayor's reappointment of Commissioner Mildren to the Pat O'Donnell Civic Center Board of Directors.

N. Consider appointment of one Commissioner to the Planning Commission.

Mayor Corcoran reappointed Commissioner Andresen to the Planning Commission.

Motion was made by Semo, seconded by Mildren, and carried, to approve the Mayor's reappointment of Commissioner Andresen to the Planning Commission.

O. Consider appointment of one Commissioner to the Parks & Recreation Committee.

Mayor Corcoran appointed Commissioner Korpi to the Parks & Recreation Committee.

Motion was made by Andresen, seconded by Mildren, and carried, to approve the Mayor's appointment of Commissioner Korpi to the Parks & Recreation Committee.

P. Consider appointment of one Commissioner to the Historic Ironwood Theatre Board.

Mayor Corcoran reappointed Commissioner Semo to the Historic Ironwood Theatre Board.

Motion was made by Andresen, seconded by Korpi, and carried, to approve the Mayor's reappointment of Commissioner Semo to the Historic Ironwood Theatre Board.

Q. Consider appointment of one Commissioner to the Carnegie Library Board.

Mayor Corcoran reappointed herself to the Carnegie Library Board.

Motion was made by Mildren, seconded by Andresen, and carried, to approve the Mayor's reappointment of herself to the Carnegie Library Board.

R. Consider appointment of a board member and an alternate to the Michigan's Western Gateway Trail Authority Board.

Mayor Corcoran appointed City Manager Paul Anderson, as the board member and Commissioner Semo as the alternate to the Michigan's Western Gateway Trail Authority Board.

Motion was made by Semo, seconded by Mildren, and carried, to approve the Mayor's reappointment of City Manager Paul Anderson as the board member and Commissioner Semo as the alternate to the Michigan's Western Gateway Trail Authority Board.

S. Citizens wishing to address the Commission on Items on the Agenda (Three Minute Limit).

There were none.

T. Citizens wishing to address the Commission on Items not on the Agenda (Three Minute Limit).

Michael Meyer, Executive Director of the Chamber of Commerce, wished to congratulate the elected commissioners and thanked them for taking on the roles of being City Commissioners.

OLD BUSINESS

U. Discuss and consider approving Resolution #023-036, clean-up costs associated with the abatement of 603 Cherry Place (52-23-455-160).

Motion was made by Semo, seconded by Mildren to approve Resolution #023-036, clean-up costs associated with the abatement of 603 Cherry Place (52-23-455-160). Unanimously passed by roll call vote.

- V. Discuss and consider approving Resolution #023-037, clean-up costs associated with the abatement of 157 E. Michigan Avenue (52-22-134-200).

Motion was made by Semo, seconded by Mildren, to approve Resolution #023-037, clean-up costs associated with the abatement of 157 E. Michigan Avenue (52-22-134-200). Unanimously passed by roll call vote.

- W. Discuss and consider approval of the Coleman Engineering proposal for professional engineering services for the 2024 Phase 5 Drinking Water State Revolving Fund Water Project, with a fee not to exceed \$1,359,000, and authorize the City Manager to sign.

Motion was made by Mildren, seconded by Andresen, to approve Coleman Engineering's proposal for professional engineering services for the 2024 Phase 5 Drinking Water State Revolving Fund Water Project, with a fee not to exceed \$1,359,000, and authorize the City Manager to sign. Unanimously passed by roll call vote.

- X. Discuss and consider approval of the Rural Development Pay Package #4 in the amount of \$443,714.04 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize Mayor to sign all applicable documents.

Motion was made by Semo, seconded by Mildren, to approve the Rural Development Pay Package #4 in the amount of \$443,714.04 for the City of Ironwood – Water Treatment Plant Phase I Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.

- Y. Discuss and consider approving Change Order #1 for PK Contracting, which is an increase of \$11,463.50 for the 2023 Pavement Marking Project.

Motion was made by Semo, seconded by Mildren, to approve Change Order #1 for PK Contracting, which is an increase of \$11,463.50 for the 2023 Pavement Marking Project. Unanimously passed by roll call vote.

- Z. Discuss and consider approving Pay Application #2, the final Pay Application, for PK Contracting, in the amount of \$29,372.82 for the 2023 Pavement Marking Project and authorize the City Manager to sign all applicable documents.

Motion was made by Semo, seconded by Mildren, to approve Pay Application #2, the final Pay Application, for PK Contracting, in the amount of \$29,372.82 for the 2023 Pavement Marking Project and authorize the City Manager to sign all applicable documents. Unanimously passed by roll call vote.

- AA. Discuss and consider approving Change Order #1 for Ruotsala Construction, which is an increase of \$6,107.75 for the Lowell Street Sidewalk Project.

Motion was made by Andresen, seconded by Korpi, to approve Change Order #1 for Ruotsala Construction, which is an increase of \$6,107.75 for the Lowell Street Sidewalk Project. Unanimously passed by roll call vote.

- BB. Discuss and consider approving Pay Application #2, the final Pay Application, for Ruotsala Construction, in the amount of \$35,357.75 for the Lowell Street Sidewalk Project and authorize the City Manager to sign all applicable documents.

***Motion** was made by Mildren, seconded by Semo, to approve Pay Application #2, the final Pay Application, for Ruotsala Construction, in the amount of \$35,357.75 for the Lowell Street Sidewalk Project and authorize the City Manager to sign all applicable documents. Unanimously passed by roll call vote.*

NEW BUSINESS

- CC. Discuss and consider approving the sale of Ironwood Public Safety Department duty weapon (PSO Sheryl Norman) to the Ironwood Professional Police Association for \$1.00 to be presented to Officer Sheryl Norman with her retirement.

***Motion** was made by Mildren, seconded by Semo, to approve the sale of Ironwood Public Safety Department duty weapon (PSO Sheryl Norman) to the Ironwood Professional Police Association for \$1.00 to be presented to Officer Sheryl Norman with her retirement. Unanimously passed by roll call vote.*

- DD. Discuss and consider approving Xcel Energy D/B/A Northern States Power Easement for a voltage conversion project south of the Ironwood Public Safety building and authorize the Mayor to sign.

***Motion** was made by Semo, seconded by Mildren, to approve Xcel Energy D/B/A Northern States Power Easement for a voltage conversion project south of the Ironwood Public Safety building and authorize the Mayor to sign. Unanimously passed by roll call vote.*

- EE. Discuss and consider the sale of a Liberty Street Industrial Park lot to Enbridge.

***Motion** was made by Mildren, seconded by Corcoran, to approve the sale of a Liberty Street Industrial Park lot to Enbridge for \$16,720 (\$2,000 per acre). Unanimously passed by roll call vote.*

- FF. Manager's Report.

City Manager Paul Anderson provided the following verbal updates:

Engineering Updates

- *Warm Weather continues to help projects go late into fall conditions.*
- *Phase 1 of the water plant project continues with CD Smith Construction. Concrete pours are continuing almost daily the last couple weeks.*
- *The \$3MIL lead service line replacement project continues with Jakes. They have done about 32 addresses so far and plan to perform 1-2 per day until winter sets in.*
- *I'm starting to prepare for the 20+ projects that the City needs to put out to bids this winter. We are getting heavy into the planning phases as we take advantage of the nice weather allowing us to see things before the snow covers everything.*

Managers Updates

- *City Deer Hunt continues through 12/31. We currently have 9 hunters participating and three does have been harvested thus far.*
- *Good luck to the deer hunters as rifle season starts on Wednesday this week.*
- *The compost site will be open one last weekend closing November 18, 2023.*

- *Mt Zion access drive is closed for the season.*
- *Thanks to all the people that attended the volunteer fair. We had several people attend and I know of a few different positions and recruitments that we made.*
- *Thanksgiving is next week! City offices will be closed on Thursday and Friday the 23rd and 24th.*
- *Another reminder for the large snowmobile sno-cross race at Mt Zion on December 15-17th. Organizers are expecting many 1000s of spectators to be in attendance and hotel rooms in the area are already selling out. Many thanks go out to the organizers of this event for putting Ironwood in the National Spotlight for the weekend and for locking in this event for several years to come.*

GG. Other Matters.

Commissioner Semo wished to welcome Lauren Korpi to the Commission and thanked Nancy Korpela for her service to the Commission.

Mayor Kim Corcoran presented Nancy Korpela with an appreciation plaque thanking her for her dedicated service to the City Commission and residents of the City of Ironwood for the past two years.

Commissioner Mildren discussed the Sno-cross event and thanked the City for being responsive to the weather and hopes the sidewalks are cleared downtown like last year to help make our Community a walkable Community during the winter.

Mayor Corcoran also wished everyone a happy and safe Thanksgiving and encouraged people to attend the Tree Lighting to kick off the Jack Frost celebration Thursday, November 16, 2023 at 6:00 PM. by Depot Park.

HH. Adjournment.

***Motion** was made by Semo, seconded by Mildren, and carried, to adjourn the meeting at 6:37 P.M.*

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk