

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>8/26/2021</b>	<b>Reporting Period:</b>	<b>July 1, 2021 to July 31, 2021</b>	
<b>Work Element 1: Public Involvement</b>				
<b>1.1 Public Involvement Plan</b>				
Work Description:				
SEAGO submitted its FY 22 Title VI Public Involvement Plan to ADOT on 8/3/21. The plan is pending ADOT CRO approval. SEAGO submitted its FY 21 Title VI Goals and Accomplishments Report to ADOT on 7/28/21. The report was accepted by ADOT CRO on 9/4/21. SEAGO's FY22 Public Involvement Plan and FY21 Goals and Accomplishments report is available on our website: <a href="http://www.seago.org">www.seago.org</a> .				
<b>1.2 Public Involvement Activities</b>				
Work Description:				
SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2022 TIP underwent a 45 day Public Comment Period through 5/25/21. At all transit meetings, SEAGO reviews its Title VI Public Notice with attendees.				
<b>1.3 Consultation</b>				
No update				
<b>1.4 Web Site</b>				
Work Description:				
Web site continues to be updated on a consistent basis. Data provided is current and accurate. <span style="float: right;">The SEAGO site</span> includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at <a href="http://www.AZMobility.org">www.AZMobility.org</a> . The site provides transit resource information to the public and our regional transit providers.				
<b>Work Element 2: Highway Performance Monitoring System (HPMS) Data</b>				
<b>2.1 HPMS Data Collection and Reporting</b>				
<b>2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements</b>				
Work Description:				

SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.

### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

Work Description:

In July, SEAGO conducted telephonic meetings with Works consulting to support our internal traffic count data uploads. Traffic counting data for the region is up-to-date in TDMS.

### **2.2 Internal Traffic Count Program**

Work Description:

We have fully implemented our internal traffic count program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures. The procedures have been implemented. Counting equipment is in place. SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. Over 60 counts were conducted in the last quarter of FY2021. Counts are up to date in TDMS. Traffic counting will resume in September.

### **2.3 Geographic Information System (GIS) Program**

Work Description:

GIS work is continuing regional assistance for the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan, Santa Cruz RTA Study, SEAGO Traffic Count Program and SEAGO Coordination Plan. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan. SEAGO is working with National RTAP to integrate transit routes and stops in to the national google transit database.

### **2.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

### **Work Element 3: Road Change Requests and Data Reporting**

#### **3.1 Federal Functional Classification**

Work Description:

No requests submitted this quarter. In FY21 SEAGO hosted two ADOT training/presentations involving their Functional Classification Tool. SEAGO will be inviting ADOT back in FY22 to present to our TAC.

#### **3.2 Data for Population Projections and Estimates**

Work Description:

The July CTS meeting was cancelled by the Arizona Office of Economic Opportunity. In June, SEAGO began collection of group quarter data for the Arizona Office of Economic Opportunity. SEAGO submitted group quarter collection data to the Arizona Office of Economic Opportunity by the July 16, 2021 due date.

### **3.3 Air Quality Standards**

Work Description:

*No update*

### **3.4 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 4: Transportation Improvement Program**

### **4.1 Transportation Improvement Program (TIP)**

Work Description:

*On March 19, 2021, the SEAGO TAC approved our FY22 TIP to proceed to Public Comment. Executive Board approved both actions on 4/1/21. FY22 TIP began a 45 day public comment period on 4/5/21. On 5/21/21, the TIP completed its public comment period. No comments were received. The SEAGO FY22 TIP was submitted to ADOT on June 30, 2021. On July 28, 2021, SEAGO amended our FY21 TIP to reflect the \$1 million state earmark Safford received for Safford 20th Avenue. Amendment was submitted through e-stip.*

### **4.2 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 5: Regional Planning Coordination**

### **5.1 Transportation Technical Advisory Committee**

Work Description:

*SEAGO hosted a TAC meeting on July 15, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

### **5.2 Technical Support**

Work Description:

*Continuing to work with the City of Safford with City of Safford to ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. SEAGO has lead a regional effort to develop a RTAC Project list which will be presented to the state legislature for one-time transportation funding. SEAGO is participating in legislative meetings to promote the project list. SEAGO has presented over \$4.6 million in projects.*

### **5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

No update

#### **5.4 SEAGO Region Transit Emergency Coordination Plan**

Work Description:

*SEAGO has developed a Public Participation Plan for this project. SEAGO will be kicking off the project on 8/19/21 with a kickoff meeting with transit providers. SEAGO has scheduled public meetings for each county in the SEAGO region to begin the week of 9/23/2021.*

#### **5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. A Public Involvement Plan has been completed this month that will guide our Public Involvement activities when the project resumes in October.*

#### **5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.*

### **Work Element 6: Section 5311, Rural Public Transportation Program**

#### **7.1 Grantee Application Assistance**

SEAGO continues to work with the City of Willcox develop their 5311 program for kick-off 10/01/21. SEAGO is currently training the Willcox Transit Manager involving grant reporting requirement. We have developed a ridership guide/and driver handbook templates for Willcox. We have secured AAA (Older American Act Funds) to support the program and to be used as match.

*In June, SEAGO transportation staff made 3 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

#### **6.2 Participate in the Annual Evaluation Process**

SEAGO has not received a request to participate in the annual evaluation process.

#### **6.3 Planning and Coordination**

Work Description:

*SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. In July SEAGO hosted technical assistance meeting with MAG, NAIPTA, and Santa Cruz Training Program PASS trainers to ensure training consistency regionally and statewide. Participated in the Douglas Transit TAC meeting on 7/28/21.*

#### **6.4 Build Capacity Among Subscribers to Comply with Federal Requirements**

Work Description:

As noted above, SEAGO is continuing to work with the City of Willcox to implement their transit program and to comply with 5311 grant requirement. In July, SEAGO has worked closely with Huachuca City and City of Tombstone to implement a self-funded transit service. The service has been designed to link with Vista Transit and Cochise Connection to utilize their systems and eliminate the duplication of Services.

#### **7.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

#### **Work Element 7: Travel, Training, and Direct Expenses**

Work Description:

*SEAGO has complied with the travel requirements of this element. SEAGO has made no capital purchases that exceed \$5,000.*

#### **Regional Mobility Management**

During the month of July, SEAGO's Mobility Management Program completed the following activities: 1) Participated in regional job fairs to assist our 5310 and 5311 programs find drivers. 2) Provided technical assistance to the Santa Cruz Training Program address an ADA issue. 3) Provided technical assistance to VICaP to address a Title VI complaint. 4) Attended Douglas, Tombstone, and Willcox Healthy Community Meetings to promote the RMM program and our services. 5) SEAGO participated in Douglas Transit Days to promote regional transportation and our Mobility Management Services. 6) Met with City of Willcox City Manager to assist with the implementation of their transit program. 7) Collected ridership data for our regional AAA transit programs. 8) Worked closely with the Arizona Department of Veteran Services to coordinate veteran transportation in the region. 9) Working closely with our transportation providers to map routes and stops into the Google Transit database.

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>8/2/2021</b>	<b>Reporting Period:</b>	<b>June 1, 2021 to June 30, 2021</b>	

## **Work Element 1: Public Involvement**

### **1.1 Public Involvement Plan**

**Work Description:**

*SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on 7/28/20. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on 7/28/21. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: [www.seago.org](http://www.seago.org). On 2/1/21, SEAGO participated in a Title VI review with ADOT CRO. SEAGO is currently working on the FY22 Update to our Title VI Plan.*

### **1.2 Public Involvement Activities**

**Work Description:**

*SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2022 TIP underwent a 45 day Public Comment Period through 5/25/21. On May 11, 2021, SEAGO posted its Cochise County Transit Consolidation Study for a 45-day Public Comment period. The public comment period ended on June 25, 2021. On 6/22/21, SEAGO attended an EPA sponsored workshop on "Meaningful Public Engagement for Tribal Programs". On 6/24/21, SEAGO attended ADOT CRO Annual Title VI Training. At all transit meetings, SEAGO reviews its Title VI Public Notice with attendees.*

### **1.3 Consultation**

*No update*

### **1.4 Web Site**

**Work Description:**

*Web site continues to be updated on a consistent basis. Data provided is current and accurate.*

*(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at [www.AZMobility.org](http://www.AZMobility.org). The site provides transit resource information to the public and our regional transit providers).*

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

### **2.1 HPMS Data Collection and Reporting**

### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

#### **Work Description:**

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

#### **Work Description:**

*On March 12, 2021, SEAGO met with Works Consulting/ADOT to coordinate our Region's traffic counting uploads into TDMS. In April SEAGO continued to work with MS2 and Works Consulting to upload ours and member agency traffic count data. On 6/14/21, SEAGO met with Works consulting to support our internal traffic count data uploads.*

### **2.2 Internal Traffic Count Program**

#### **Work Description:**

*We have fully implemented our internal traffic count program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. SEAGO conducted traffic counting in Graham County on 4/6, 4/8, 4/27, and 4/29 with 26 count locations. Data has been uploaded into TDMS.*

### **2.3 Geographic Information System (GIS) Program**

#### **Work Description:**

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan, SEAGO Traffic Count Program and SEAGO Coordination Plan. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan.*

### **2.5 Travel**

#### **Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

### **Work Element 3: Road Change Requests and Data Reporting**

#### **3.1 Federal Functional Classification**

#### **Work Description:**

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

#### **3.2 Data for Population Projections and Estimates**

**Work Description:**

*Participated in Census meetings as scheduled. Participated in the 6/21/21, CTS meeting hosted by the Arizona Office of Economic Opportunity. In June, SEAGO began collection of group quarter data for the Arizona Office of Economic Opportunity. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public.*

**3.3 Air Quality Standards**

**Work Description:**

*No update*

**3.4 Travel**

**Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

**Work Element 4: Transportation Improvement Program**

**4.1 Transportation Improvement Program (TIP)**

**Work Description:**

*On March 19, 2021, the SEAGO TAC approved our FY22 TIP to proceed to Public Comment. Executive Board approved both actions on 4/1/21. FY22 TIP began a 45 day public comment period on 4/5/21. On 5/21/21, the TIP completed its public comment period. No comments were received. The SEAGO FY22 TIP was submitted to ADOT on June 30, 2021.*

**4.2 Travel**

**Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

**Work Element 5: Regional Planning Coordination**

**5.1 Transportation Technical Advisory Committee**

**Work Description:**

*SEAGO hosted a TAC meeting on June 3, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

**5.2 Technical Support**

**Work Description:**

*Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. In February assisted Graham County BOS and City of Safford pursue a one time appropriation for Safford 20th Avenue through Artizona State Senator Gowan's office. In April, SEAGO assisted the City of Douglas (Chino Road) and Cochise County (Davis Road/Fort Grant Road) pursue Member Designated Projects through Congresswoman Ann Kirkpatrick's Office.*



### **5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

*No update*

### **5.4 Cochise County Public Transportation Consolidation Feasibility Study**

Work Description:

*SEAGO has nearly completed work on this project. A Public Involvement Plan for the project has been completed. A TAC is been developed. A public kick-off meeting was held on March 3/4/20. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on 4/15/20 and 6/16/20. Data collection from each 5311 provider has been completed data and is currently being analyzed. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on 1/28/21, to review the data analysis. In March and April, SEAGO held 1 to 1 calls with TAC members to rank the collect comments and study priorities. The draft of the Consolidation Study has been completed and has been posted to our SEAGO Public Notice page for a 45-day public comment period. The Public Comment Period was completed on June 25, 2021. The plan is being finalized for submission to ADOT.*

### **5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. A Public Involvement Plan has been completed this month that will guide our Public Involvement activities when the prioject resumes in July.*

### **5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.*

## **Work Element 6: Coordinated Mobility Program, Sections 5310**

### **6.1 Organize, Coordinate, and Assist in Regional Application Process**

Work Description:

SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric. On 2/10/21, SEAO participated in the ADOT 5310 Implementation Workshop. In February SEAGO made site visits to DARC, SCP, SCT, HOPE and VICaP to assist with their 5310 grant applications. In March, SEAGO conducted TA meetings with DARC, Wellness Connections, Hope, Pinal Hispanic Council, SCTP, SCP, and ESBF to help finalize their 5310 applications. SEAGO organized and hosted the Regional Application Review Panel on 4/15/21. SEAGO submitted our regional rankings to ADOT on 4/23/21. ADOT 5310 Award notices were received at the end of May. On 6/17/21, SEAGO amended the TIP to reflect these awards.

### **6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

#### **Work Description:**

SEAGO completed our FY22 Coordination Plan. The plan was delivered to ADOT on March 31, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a stakeholder meeting on 5/13/21 SEAGO developed an online transit survey to support the project. The survey will be available from 6/30/21 to 7/31/21. On 6/29 and 6/30/21, SEAGO participated in Veteran Focus Groups sponsored by the Arizona Department of Veteran Services.

### **6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

#### **Work Description:**

In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO is finalizing the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to ECHO to authorize the project. In May, SEAGO fielded 8 Technical Assistance requests via phone/email from 5310 programs. 6 site visits were conducted during May. On May 8, SEAGO held a PASS training in Payson. On May 18, 2021, SEAGO conducted PASS Trainer observation for the City of Douglas.

### **6.4 Collect Quarterly Report Data**

#### **Work Description:**

RMM staff has collected quarterly ridership data from all 5310 participants.

### **6.5 Travel**

#### **Work Description:**

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

## **Work Element 7: Section 5311, Rural Public Transportation Program**

### **7.1 Grantee Application Assistance**

SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In June, SEAGO made 8 technical assistance visits to the City of Willcox to assist in the implementation of their transit service. TA included budget, staff hiring, e-grants billing, vehicle delivery, transit manager training, and program set-up. SEAGO attended the Willcox City Council Meeting on March 18, 2021, to discuss the program's TAC membership. SEAGO assisted Willcox finalize to AAA funding in the amount of \$30,000 to provide as match for its Year 2 Operating costs. In May SEAGO participated in City of Willcox interviews to hire their new Transit Manager.

*In June, SEAGO transportation staff made 4 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

### **7.2 Participate in the Annual Evaluation Process**

SEAGO has not received a request to participate in the annual evaluation process.

### **7.3 Planning and Coordination**

Work Description:

*SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. In June, SEAGO hosted PASS train-the-trainer workshops with the San Carlos Apache Tribe and Hopi Medical Transportation. SEAGO met with MAG to discuss/schedule PASS train-the-trainer workshops.*

### **7.4 Build Capacity Among Subscribers to Comply with Federal Requirements**

Work Description:

On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the **Willcox Transit Implementation Plan**. On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. SEAGO is current working with National RTAP to develop a GTFS database of our 5311 bus routes and stops.

### **7.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

**Work Element 8: Travel, Training, and Direct Expenses**

Work Description:

*No update*

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>6/17/2021</b>	<b>Reporting Period:</b>	<b>May 1, 2021 to May 31, 2021</b>	

## **Work Element 1: Public Involvement**

### **1.1 Public Involvement Plan**

**Work Description:**

*SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on 7/28/20. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on 7/28/21. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: [www.seago.org](http://www.seago.org). On 2/1/21, SEAGO participated in a Title VI review with ADOT CRO. SEAGO is currently working on the FY22 Update to our Title VI Plan.*

### **1.2 Public Involvement Activities**

**Work Description:**

*SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2022 TIP underwent a 45 day Public Comment Period through 5/25/21. On 5/10/21, SEAGO provided Title VI training to the SEAGO Administration staff (7 participants). On 5/4/21 SEAGO participated in an the FHWA Everyday Counts Training Webinar on Virtual Public Involvement. On 5/18/21, SEAGO met with the FTA DBE office/Washington DC involving our DBE plan. On 5/24/21, SEAGO participated in Step-Up Douglas community forum. On May 5, 2021, SEAGO posted its Cochise County Transit Consolidation Study for a 45-day Public Comment period. At all transit meetings, SEAGO reviews its Title VI Public Notice with attendees.*

### **1.3 Consultation**

*No update*

### **1.4 Web Site**

**Work Description:**

*Web site continues to be updated on a consistent basis. Data provided is current and accurate.*

*(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at [www.AZMobility.org](http://www.AZMobility.org). The site provides transit resource information to the public and our regional transited providers).*

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

## **2.1 HPMS Data Collection and Reporting**

### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

#### **Work Description:**

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

#### **Work Description:**

*On March 12, 2021, SEAGO met with Works Consulting/ADOT to coordinate our Region's traffic counting uploads into TDMS. In April SEAGO continued to work with MS2 and Works Consulting to upload ours and member agency traffic count data.*

## **2.2 Internal Traffic Count Program**

#### **Work Description:**

*We have fully implemented our internal traffic count program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. SEAGO conducted traffic counting in Graham County on 4/6, 4/8, 4/27, and 4/29 with 26 count locations. Data has been uploaded into TDMS.*

## **2.3 Geographic Information System (GIS) Program**

#### **Work Description:**

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan, SEAGO Traffic Count Program and SEAGO Coordination Plan. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan.*

## **2.5 Travel**

#### **Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 3: Road Change Requests and Data Reporting**

### **3.1 Federal Functional Classification**

#### **Work Description:**

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

### **3.2 Data for Population Projections and Estimates**

#### Work Description:

*Participated in Census meetings as scheduled. Participated in the 5/17/21, CTS meeting hosted by the Arizona Office of Economic Opportunity. Annexation and Building Permit data was submitted to the he Arizona Office of Economic Opportunity in February. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public.*

### **3.3 Air Quality Standards**

#### Work Description:

*No update*

### **3.4 Travel**

#### Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 4: Transportation Improvement Program**

### **4.1 Transportation Improvement Program (TIP)**

#### Work Description:

*On March 19, 2021, the SEAGO TAC approved our FY22 TIP to proceed to Public Comment. Executive Board approved both actions on 4/1/21. FY22 TIP began a 45 day public comment period on 4/5/21. On 5/21/21, the TIP completed its public comment period. No comments were received. The TIP will be forwarded to ADOT in June.*

### **4.2 Travel**

#### Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 5: Regional Planning Coordination**

### **5.1 Transportation Technical Advisory Committee**

#### Work Description:

*No TAC meetings this month. SEAGO hosted a TAC meeting on March 18, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

### **5.2 Technical Support**

#### Work Description:

Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. In February assisted Graham County BOS and City of Safford pursue a one time appropriation for Safford 20th Avenue through Artizona State Senator Gowan's office. In April, SEAGO assisted the City of Douglas (Chino Road) and Cochise County (Davis Road/Fort Grant Road) pursue Member Designated Projects through Congresswoman Ann Kirkpatrick's Office.

### **5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

*No update*

### **5.4 Cochise County Public Transportation Consolidation Feasibility Study**

Work Description:

*SEAGO has nearly completed work on this project. A Public Involvement Plan for the project has been completed. A TAC is been developed. A public kick-off meeting was held on March 3/4/20. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on 4/15/20 and 6/16/20. Data collection from each 5311 provider has been completed data and is currently being analyzed. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on 1/28/21, to review the data analysis. In March and April, SEAGO held 1 to 1 calls with TAC members to rank the collect comments and study priorities. The draft of the Consolidation Study has been completed and has been posted to our SEAGO Public Notice page for a 45-day public comment period.*

### **5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. A Public Involvement Plan has been completed this month that will guide our Public Involvement activities when the proiject resumes in July.*

### **5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.*

## **Work Element 6: Coordinated Mobility Program, Sections 5310**

### **6.1 Organize, Coordinate, and Assist in Regional Application Process**



**Work Description:**

*SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric. On 2/10/21, SEAO participated in the ADOT 5310 Implementation Workshop. In February SEAGO made site visits to DARC, SCP, SCT, HOPE and VICaP to assist with their 5310 grant applications. In March, SEAGO conducted TA meetings with DARC, Wellness Connections, Hope, Pinal Hispanic Council, SCTP, SCP, and ESBF to help finalize their 5310 applications. SEAGO organized and hosted the Regional Application Review Panel on 4/15/21. SEAGO submitted our regional rankings to ADOT on 4/23/21. ADOT 5310 Award notices were received at the end of May. SEAGO has begun updating the TIP to reflect these awards.*

**6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

**Work Description:**

*SEAGO completed our FY22 Coordination Plan. The plan was delivered to ADOT on March 31, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a stakeholder meeting on 5/13/21 SEAGO developed a Scope of Work for the project. SEAGO hosted a Graham/Greenlee Transit Coordination meeting on 5/11/21. SEAGO hosted a Santa Cruz/Cochise Coordination Meeting on 5/27/21. On 5/4/21, SEAGO participated in an FTA Assault Awareness and Prevention Train-the Trainer Course. From 5/11/21 to 5/14/21, SEAGO participated in FTA's Drug Alcohol Program National Conference.*

**6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

**Work Description:**

*In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO is finalizing the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to ECHO to authorize the project. In May, SEAGO fielded 8 Technical Assistance requests via phone/email from 5310 programs. 6 site visits were conducted during May. On May 8, SEAGO held a PASS training in Payson. On May 18, 2021, SEAGO conducted PASS Trainer observation for the City of Douglas.*

**6.4 Collect Quarterly Report Data**

**Work Description:**

*RMM staff has collected quarterly ridership data from all 5310 participants.*

## 6.5 Travel

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

## Work Element 7: Section 5311, Rural Public Transportation Program

### 7.1 Grantee Application Assistance

SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In May, SEAGO made 7 technical assistance visits to the City of Willcox to assist in the implementation of their transit service. TA included budget, staff hiring, e-grants billing, vehicle delivery, transit manager training, and service coordination with VICaP. SEAGO attended the Willcox City Council Meeting on March 18, 2021, to discuss the program's TAC membership. On 4/5/21, SEAGO participated in Year 2 Budget Meeting with the City of Willcox and ADOT. In April, SEAGO provided Technical Assistance to the City of Willcox to finalize its Year 2 budget, its rider guidebook, and to finalize AAA funding in the amount of \$30,000 to provide as match for its Year 2 Operating costs. In May SEAGO participated in City of Willcox interviews to hire their new Transit Manager. SEAGO provided technical assistance to Willcox to appeal its FY21 5311 award.

*In May, SEAGO transportation staff made 3 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

### 7.2 Participate in the Annual Evaluation Process

SEAGO has not received a request to participate in the annual evaluation process.

### 7.3 Planning and Coordination

Work Description:

*SEAGO participated in the City of Douglas Transit TAC Meeting on 3/23/21. SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. In March/April, SEAGO hosted PASS train-the-trainer workshops with Payson Senior Center, Douglas Rides, Santa Cruz Training Program, and the San Carlos Apache Tribe. SEAGO met with MAG and Chinle to discuss/schedule PASS train-the-trainer workshops.*

### 7.4 Build Capacity Among Subscribers to Comply with Federal Requirements

Work Description:

On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the **Willcox Transit Implementation Plan** . On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan is currently undergoing a 30 day public comment period. On 9/26/20 the plan completed a 30 day public comment period No comments were received. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public.

### **7.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

### **Work Element 8: Travel, Training, and Direct Expenses**

Work Description:

*No update*

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>5/25/2021</b>	<b>Reporting Period:</b>	<b>April 1, 2021 to April 30, 2021</b>	
<b>Work Element 1: Public Involvement</b>				
<b>1.1 Public Involvement Plan</b>				
Work Description:				
<p><i>SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on 7/28/20. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on 7/28/21. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: <a href="http://www.seago.org">www.seago.org</a>. On 2/1/21, SEAGO participated in a Title VI review with ADOT CRO.</i></p>				
<b>1.2 Public Involvement Activities</b>				
Work Description:				
<p><i>SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2022TIP underwent a 45 day Public Comment Period through 5/25/21. On 4/1/21, SEAGO hosted a Administrative and Executive Committee Public Meeting to review, discuss and approve our draft FY22 Transportation Program (TIP) so it could proceed to its 45-day Public Comment Period. On 4/7/2021, SEAGO met with the Volunteer Interfaith Caregiver Program (VICaP) to provide Technical Assistance in response to a Title VI complaint. On 4/14/21, SEAGO provided Title VI training to the Area Agency on Aging (6 participants). On 4/14/21, SEAGO participated in an ADOT DBE webinar. On 4/26/21, SEAGO participated in Step-Up Douglas community forum. On 4/27/21, SEAGO participated in a Growing Willcox committee forum. On 4/28/21, SEAGO participated in a Metroquest Title VI Forum involving Equity and Public Engagement for Transportation Planning. At all transit meeting, SEAGO reviews it Title VI Public Notice with attendees.</i></p>				
<b>1.3 Consultation</b>				
No update				
<b>1.4 Web Site</b>				
Work Description:				
<p><i>Web site continues to be updated on a consistent basis. Data provided is current and accurate.</i></p> <p><i>(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at <a href="http://www.AZMobility.org">www.AZMobility.org</a>. The site provides transit resource information to the public and our regional transited providers).</i></p>				

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

### **2.1 HPMS Data Collection and Reporting**

#### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

**Work Description:**

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

#### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

**Work Description:**

*On March 12, 2021, SEAGO met with Works Consulting/ADOT to coordinate our Region's traffic counting uploads into TDMS. In April SEAGO continued to work with MS2 and Works Consulting to upload ours and member agency traffic count data.*

### **2.2 Internal Traffic Count Program**

**Work Description:**

*We have fully implemented our internal traffic count program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. We have begun testing and practicing with our counting equipment. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. SEAGO conducted traffic counting in Graham County on 4/6, 4/8, 4/27, and 4/29 with 26 count locations. Data has been uploaded into TDMS.*

### **2.3 Geographic Information System (GIS) Program**

**Work Description:**

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan, SEAGO Traffic Count Program and SEAGO Coordination Plan. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan.*

### **2.5 Travel**

**Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 3: Road Change Requests and Data Reporting**

### **3.1 Federal Functional Classification**

**Work Description:**

---

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

### **3.2 Data for Population Projections and Estimates**

Work Description:

*Participated in Census meetings as scheduled. Participated in the 4/19/21, CTS meeting hosted by the Arizona Office of Economic Opportunity. Annexation and Building Permit data was submitted to the he Arizona Office of Economic Opportunity in February. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public.*

### **3.3 Air Quality Standards**

Work Description:

*No update*

### **3.4 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 4: Transportation Improvement Program**

### **4.1 Transportation Improvement Program (TIP)**

Work Description:

*On March 19, 2021, the SEAGO TAC approved our FY22 TIP to proceed to Public Comment. Executive Board approved both actions on 4/1/21. FY22 TIP began a 45 day public comment period on 4/5/21.*

### **4.2 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 5: Regional Planning Coordination**

### **5.1 Transportation Technical Advisory Committee**

Work Description:

*No TAC meetings this month. SEAGO hosted a TAC meeting on March 18, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

### **5.2 Technical Support**

Work Description:

Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. In February assisted Graham County BOS and City of Safford pursue a one time appropriation for Safford 20th Avenue through Artizona State Senator Gowan's office. In April, SEAGO assisted the City of Douglas (Chino Road) and Cochise County (Davis Road/Fort Grant Road) pursue Member Designated Projects through Congresswoman Ann Kirkpatrick's Office.

### **5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

*No update*

### **5.4 Cochise County Public Transportation Consolidation Feasibility Study**

Work Description:

*SEAGO has nearly completed work on this project. A Public Involvement Plan for the project has been completed. A TAC is been developed. A public kick-off meeting was held on March 3/4/20. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on 4/15/20 and 6/16/21. Data collection from each 5311 provider has been completed data and is currently being analyzed. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on 1/28/21, to review the data analysis. In March and April, SEAGO held 1 to 1 calls with TAC members to rank the collect comments and study priorities. The draft of the Consolidation Study has been completed and has been posted to our SEAGO Public Notice page for a 45-day public comment period.*

### **5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. A Public Involvement Plan has been completed this month that will guide our Public Involvement activities when the proiject resumes in July.*

### **5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.*

## **Work Element 6: Coordinated Mobility Program, Sections 5310**

### **6.1 Organize, Coordinate, and Assist in Regional Application Process**

**Work Description:**

*SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric. On 2/10/21, SEAO participated in the ADOT 5310 Implementation Workshop. In February SEAGO made site visits to DARC, SCP, SCT, HOPE and VICaP to assist with their 5310 grant applications. In March, SEAGO conducted TA meetings with DARC, Wellness Connections, Hope, Pinal Hispanic Council, SCTP, SCP, and ESBF to help finalize their 5310 applications. SEAGO organized and hosted the Regional Application Review Panel on 4/15/21. SEAGO submitted our regional rankings to ADOT on 4/23/21.*

**6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

**Work Description:**

*SEAGO completed our FY21/22 Coordination Plan. The plan was delivered to ADOT on March 31, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a coordination meeting on 2/4/21. SEAGO developed a Scope of Work for the project.*

**6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

**Work Description:**

*In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO is finalizing the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to ECHO to authorize the project. In April, SEAGO fielded 9 Technical Assistance requests via phone/email from 5310 programs. 4 site visits were conducted during April.*

**6.4 Collect Quarterly Report Data**

**Work Description:**

RMM staff has collected quarterly ridership data from all 5310 participants.

**6.5 Travel**

**Work Description:**

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

**Work Element 7: Section 5311, Rural Public Transportation Program**



### 7.1 Grantee Application Assistance

SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In April, SEAGO made 5 technical assistance visits to the City of Willcox to assist in the implementation of their transit service. TA included budget, staff hiring, e-grants billing, vehicle delivery, transit manager training, and service coordination with VICaP. SEAGO attended the Willcox City Council Meeting on March 18, 2021, to discuss the program's TAC membership. On 4/5/21, SEAGO participated in Year 2 Budget Meeting with the City of Willcox and ADOT. In April, SEAGO provided Technical Assistance to the City of Willcox to finalize its Year 2 budget, its rider guidebook, and to finalize AAA funding in the amount of \$30,000 to provide as match for its Year 2 Operating costs.

*In March, SEAGO transportation staff made 4 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

### 7.2 Participate in the Annual Evaluation Process

SEAGO has not received a request to participate in the annual evaluation process.

### 7.3 Planning and Coordination

Work Description:

*SEAGO participated in the City of Douglas Transit TAC Meeting on 3/23/21. SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. In March/April, SEAGO hosted PASS train-the-trainer workshops with Payson Senior Center, Douglas Rides, Santa Cruz Training Program, and the San Carlos Apache Tribe. SEAGO met with MAG and Chinle to discuss/schedule PASS train-the-trainer workshops.*

### 7.4 Build Capacity Among Subscribers to Comply with Federal Requirements

Work Description:

On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the **Willcox Transit Implementation Plan**. On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan is currently undergoing a 30 day public comment period. On 9/26/20 the plan completed a 30 day public comment period. No comments were received. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. In March SEAGO conducted 5 site visits with the City of Willcox to provide TA implementing their project.

### 7.5 Travel

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

**Work Element 8: Travel, Training, and Direct Expenses**

Work Description:

*No update*

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>5/4/2021</b>	<b>Reporting Period:</b>	<b>March 1, 2021 to March 31, 2021</b>	
<b>Work Element 1: Public Involvement</b>				
<b>1.1 Public Involvement Plan</b>				
Work Description:				
<p><i>SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on July 28, 2020. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on July 28, 2020. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: <a href="http://www.seago.org">www.seago.org</a>. On February 1, 2021, SEAGO participated in a Title VI review with ADOT CRO.</i></p>				
<b>1.2 Public Involvement Activities</b>				
Work Description:				
<p><i>SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2021TIP underwent a 45 day Public Comment Period through May 18, 2020. On August 25, 2020, SEAGO's Willcox Public Transit Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan underwent a 30 day public comment period from 8/25/20 to 9/26/20. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. SEAGO hosted a Town Hall Meeting on 11/20/20. Transportation was a primary focus of the meeting. The meeting topics included linking transportation to health/social services, economic/community development, access to food, community safety, social justice, and access to education. 23 people attended the meeting representing 18 agencies. On 12/10/20, SEAGO hosted a meeting with the Cities of Douglas, Bisbee, and Benson to discuss our FTA Grant and the SEAGO Voucher Program.</i></p>				
<b>1.3 Consultation</b>				
No update				
<b>1.4 Web Site</b>				
Work Description:				
<p><i>Web site continues to be updated on a consistent basis. Data provided is current and accurate.</i></p> <p><i>(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at <a href="http://www.AZMobility.org">www.AZMobility.org</a>. The site provides transit resource information to the public and our regional transited providers).</i></p>				

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

### **2.1 HPMS Data Collection and Reporting**

#### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

**Work Description:**

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

#### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

**Work Description:**

*On March 12, 2021, SEAGO met with Works Consulting/ADOT to coordinate our Region's traffic counting uploads into TDMS.*

### **2.2 Internal Traffic Count Program**

**Work Description:**

*We have fully implemented our internal traffic count program. . We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. We have begun testing and practicing with our counting equipment. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. SEAGO conducted traffic counting in Graham County on March 2nd and 4th with 11 count locations. Data has been uploaded into TDMS.*

### **2.3 Geographic Information System (GIS) Program**

**Work Description:**

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan, SEAGO Traffic Count Program and SEAGO Coordination Plan. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan.*

### **2.5 Travel**

**Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 3: Road Change Requests and Data Reporting**

### **3.1 Federal Functional Classification**

**Work Description:**

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

### **3.2 Data for Population Projections and Estimates**

#### Work Description:

*Participated in Census meetings as scheduled. Participated in the March 15, 2021, CTS meeting hosted by the Arizona Office of Economic Opportunity. Annexation and Building Permit data was submitted to the he Arizona Office of Economic Opportunity in February. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public.*

### **3.3 Air Quality Standards**

#### Work Description:

*No update*

### **3.4 Travel**

#### Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 4: Transportation Improvement Program**

### **4.1 Transportation Improvement Program (TIP)**

#### Work Description:

*On March 19, 2020, the SEAGO TAC approved our FY21 TIP to proceed to Public Comment. Executive Board approved both actions on April 2, 2020. FY21 TIP completed 45 day public comment period on May 18, 2020. FY21 TIP was submitted to ADOT on July 3, 2020. ESTIP updated with FY21 TIP. SEAGO FY22TIP was approved by the SEAGO TAC at our March meeting. The FY22 TIP will be presented to SEAGO's Executive Board on 4/1/22. Once approved it will undergo a 45-day Public comment Period.*

### **4.2 Travel**

#### Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 5: Regional Planning Coordination**

### **5.1 Transportation Technical Advisory Committee**

#### Work Description:

*SEAGO hosted a TAC meeting on March 18, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

### **5.2 Technical Support**

#### Work Description:

*Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. In February assisted Graham County BOS and City of Safford pursue a one time appropriation for Safford 20th Avenue through Artizona State Senator Gowan's office. In March, SEAGO assisted the City of Douglas (Chino*

**5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

*No update***5.4 Cochise County Public Transportation Consolidation Feasibility Study**

Work Description:

*SEAGO has nearly completed work on this project. A Public Involvement Plan for the project has been completed. A TAC is been developed. A public kick-off meeting was held on March 4, 2020. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on April 15, 2020 and June 16, 2020. Data collection from each 5311 provider has been completed data and is currently being analyzed. The first working paper involving the results of our data analysis was submitted to the TAC at the end of December. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on January 28, 2021, to review the data analysis. In March, SEAGO held 1 to 1 calls with TAC members to rank the study priorities. The draft of the Consolidation Study has been completed and will undergo a 45 day public comment period May 1, 2021. Study is expected to be delivered to ADOT by June 30, 2021.*

**5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. SEAGO will resume meetings in July 2021.*

**5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.***Work Element 6: Coordinated Mobility Program, Sections 5310****6.1 Organize, Coordinate, and Assist in Regional Application Process**

Work Description:

Worked with Huachuca City to develop and implement a private foundation grant to return elderly and disabled service to the city. Working with Huachuca City to develop operating, civil right, and administrative procedure with the intent to apply for 5310 funding in the next 5310 grant cycle. SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric. On February 10, 2021, SEAO participated in the ADOT 5310 Implementation Workshop. In February SEAGO made site visits to DARC, SCP, SCT, HOPE and VICaP to assist with their 5310 grant applications. In March, SEAGO conducted TA meetings with DARC, Wellness Connections, Hope, Pinal Hispanic Council, SCTP, SCP, and ESBF to help finalize their 5310 applications. SEAGO organized a 5310 application review panel for April 19, 2021.

### **6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

#### **Work Description:**

SEAGO completed our FY21/22 Coordination Plan. The plan was delivered to ADOT on March 31, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a coordination meeting on 2/4/21. SEAGO developed a Scope of Work for the project.

### **6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

#### **Work Description:**

In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO has completed the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. TA Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to authorize the project. In September, SEAGO received FTA authorization to access ECHO. SEAGO held a TAC meeting on 12/10/20. SEAGO fielded 13 Technical Assistance requests via phone/email from 5310 programs in March. 6 site visits were conducted during March.

### **6.4 Collect Quarterly Report Data**

#### **Work Description:**

RMM staff has collected quarterly ridership data from all 5310 participants.

### **6.5 Travel**

#### **Work Description:**

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

## **Work Element 7: Section 5311, Rural Public Transportation Program**

### **7.1 Grantee Application Assistance**

SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In March, SEAGO made 6 technical assistance visits to the City of Willcox to assist in the implementation of their transit service. TA included budget, staff hiring, e-grants billing, vehicle delivery, transit manager training, and service coordination with VICaP. SEAGO attended the Willcox City Council Meeting on March 18, 2021, to discuss the program's TAC membership.

*In March, SEAGO transportation staff made 4 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

### **7.2 Participate in the Annual Evaluation Process**

SEAGO has not received a request to participate in the annual evaluation process.

### **7.3 Planning and Coordination**

Work Description:

*SEAGO participated in the City of Douglas Transit TAC Meeting on 3/23/21. SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. In February/March, SEAGO hosted PASS train-the trainer workshops with Payson Senior Center, Douglas Rides, Santa Cruz Training Program, and the San Carlos Apache Tribe. SEAGO met with MAG and Chinle to discuss/schedule PASS train-the trainer workshops.*

### **7.4 Build Capacity Among Subscribers to Comply with Federal Requirements**

Work Description:

On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the ***Willcox Transit Implementation Plan***. On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan is currently undergoing a 30 day public comment period. On 9/26/20 the plan completed a 30 day public comment period. No comments were received. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. In March SEAGO conducted 6 site visits with the City of Willcox to provide TA implementing their project.

### **7.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.



<b>Work Element 8: Travel, Training, and Direct Expenses</b>
Work Description:
<i>No update</i>

<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>3/22/2021</b>	<b>Reporting Period:</b>	<b>February 1, 2021 to February 28, 2021</b>	
<b>Work Element 1: Public Involvement</b>				
<b>1.1 Public Involvement Plan</b>				
Work Description:				
<p><i>SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on July 28, 2020. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on July 28, 2020. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: <a href="http://www.seago.org">www.seago.org</a>. On February 1, 2021, SEAGO participated in a Title VI review with ADOT CRO.</i></p>				
<b>1.2 Public Involvement Activities</b>				
Work Description:				
<p><i>SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2021TIP underwent a 45 day Public Comment Period through May 18, 2020. On August 25, 2020, SEAGO's Willcox Public Transit Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan underwent a 30 day public comment period from 8/25/20 to 9/26/20. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. SEAGO hosted a Town Hall Meeting on 11/20/20. Transportation was a primary focus of the meeting. The meeting topics included linking transportation to health/social services, economic/community development, access to food, community safety, social justice, and access to education. 23 people attended the meeting representing 18 agencies. On 12/10/20, SEAGO hosted a meeting with the Cities of Douglas, Bisbee, and Benson to discuss our FTA Grant and the SEAGO Voucher Program. In January, SEAGO hosted a Regional Coordination Meeting, Transit Consolidation Study TAC Meeting, and a SEAGO TAC meeting.</i></p>				
<b>1.3 Consultation</b>				
No update				
<b>1.4 Web Site</b>				
Work Description:				

*Web site continues to be updated on a consistent basis. Data provided is current and accurate.*

*(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at [www.AZMobility.org](http://www.AZMobility.org). The site provides transit resource information to the public and our regional transited providers).*

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

### **2.1 HPMS Data Collection and Reporting**

#### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

Work Description:

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

#### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

Work Description:

*Worked with MS2 to update SEAGO system access passwords and authorities.*

### **2.2 Internal Traffic Count Program**

Work Description:

*We have began implementation our internal program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. We have begun testing and practicing with our counting equipment. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. Counting began in February with 11 count locations.*

### **2.3 Geographic Information System (GIS) Program**

Work Description:

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan and SEAGO Traffic Count Program. We are currently assisting our Economic Development Program with GIS mapping of broadband infrastructure in an effort to develop a grant to develop a broadband infrastructure plan.*

### **2.5 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 3: Road Change Requests and Data Reporting**

### **3.1 Federal Functional Classification**

Work Description:

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

**3.2 Data for Population Projections and Estimates**

Work Description:

*Participated in Census meetings as scheduled. Participated in the February 22, 2021, CTS meeting hosted by the Arizona Office of Economic Opportunity. Annexation and Building Permit data was submitted to the Arizona Office of Economic Opportunity in February. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public. In January, SEAGO began the collection of Building Permit/Completion and Annexation data at the request of the Arizona Office of Economic Opportunity.*

**3.3 Air Quality Standards**

Work Description:

*No update*

**3.4 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

**Work Element 4: Transportation Improvement Program**

**4.1 Transportation Improvement Program (TIP)**

Work Description:

*On March 19, 2020, the SEAGO TAC approved our FY21 TIP to proceed to Public Comment. Executive Board approved both actions on April 2, 2020. Y21 TIP completed 45 day public comment period on May 18, 2020. FY21 TIP was submitted to ADOT on July 3, 2020. ESTIP updated with FY21 TIP. On October 30, 2020, SEAGO's FY20T TIP was amended because Graham County's HSIP Eligibility Letter Golf Course Road/Cottonwood Wash Road did not match our TIP. The amendment ensured the eligibility letter and TIP matched. The FY21 TIP was also updated to reflect those additions/changes. Amendments were submitted through ESTIP. No TIP amendments occurred in February*

**4.2 Travel**

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

**Work Element 5: Regional Planning Coordination**

**5.1 Transportation Technical Advisory Committee**

Work Description:

No February TAC meeting. SEAGO facilitated a TAC meeting on January 21, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.

## 5.2 Technical Support

Work Description:

Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project. In February assisted Graham County BOS and City of Safford pursue a one time appropriation for Safford 20th Avenue through Artizona State Senator Gowan's office.

## 5.3 ADOT Five-Year Facilities Construction Program

Work Description:

No update

## 5.4 Cochise County Public Transportation Consolidation Feasibility Study

Work Description:

SEAGO has began work on this project. A Public Involvement Plan for the project has been completed. A TAC is ben developed. A public kick-off meeting was held on March 4, 2020. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on April 15, 2020 and June 16, 2020. Data collection from each 5311 provider has been completed data and is currently being analyzed. The first working paper involving the results of our data analysis was submitted to the TAC at the end of December. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on January 28, 2021, to review the data analysis. Working Paper #2 will be delivered to the TAC in March. The draft of the Consolidation Study has been completed and will undergo a 45 day public comment period April 1, 2021.

## 5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)

Work Description:

Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. SEAGO hopes to resume meetings in March 2021.

## 5.6 Travel

Work Description:

No travel for this project occurred this quarter.

## Work Element 6: Coordinated Mobility Program, Sections 5310

### **6.1 Organize, Coordinate, and Assist in Regional Application Process**

#### **Work Description:**

*Worked with Huachuca City to develop and implement a private foundation grant to return elderly and disabled service to the city. Working with Huachuca City to develop operating, civil right, and administrative procedure with the intent to apply for 5310 funding in the next 5310 grant cycle. SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric. On February 10, 2021, SEAO participated in the ADOT 5310 Implementation Workshop. IN February SEAGO made site visits to DARC, SCP, SCT, HOPEand VICaP to assist with their 5310 grant applications.*

### **6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

#### **Work Description:**

*SEAGO has began the update of its FY20 Coordination Plan. Plan is expected to be updated and delivered to ADOT by March 31, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a coordination meeting on 2/4/21. SEAGO developed a Scope of Work for the project.*

### **6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

#### **Work Description:**

*In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO has completed the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. T A Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to authorize the project. In September, SEAGO received FTA authorization to access ECHO. SEAGO held a TAC meeting on 12/10/20. SEAGO fielded 9 Technical Assistance requests via phone/email from 5310 programs in December. SEAGO resumed on-site AAA transportation program monitoring in August and on-site 5310 program visits in October. 9 site visits were conducted during February. SEAGO hosted a Regional Coordination Meeting on Janaury 28, 2021.*

### **6.4 Collect Quarterly Report Data**

#### **Work Description:**

RMM staff has collected quarterly ridership data from all 5310 participants.

### **6.5 Travel**

Work Description:
SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.
<b>Work Element 7: Section 5311, Rural Public Transportation Program</b>
<b>7.1 Grantee Application Assistance</b>
SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In January, SEAGO made 3 technical assistance visits to the City of Willcox to assist in the implementation of their transit service.
<i>In December, SEAGO transportation staff made 3 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.</i>
<b>7.2 Participate in the Annual Evaluation Process</b>
SEAGO has not received a request to participate in the annual evaluation process.
<b>7.3 Planning and Coordination</b>
Work Description:
<i>SEAGO participated in the City of Bisbee Transit TAC Meeting on 2/16/21. SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. SEAGO participated in the Douglas Transit Facility TAC on 12/10/20. No TAC Meetings scheduled for January. SEAGO participated in the 5311 Roudtable hosted by ADOT on February 4, 2021.</i>
<b>7.4 Build Capacity Among Subscribers to Comply with Federal Requirements</b>
Work Description:
On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the <b>Willcox Transit Implementation Plan</b> . On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan is currently undergoing a 30 day public comment period. On 9/26/20 the plan completed a 30 day public comment period No comments were received. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. In February SEAGO conducted 4 site visits with the City of Willcox to provide TA implementing their project.
<b>7.5 Travel</b>
Work Description:
SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.
<b>Work Element 8: Travel, Training, and Direct Expenses</b>

Work Description:

*No update*



<b>COG:</b>	<b>SEAGO</b>	<b>Contact Person:</b>	<b>Chris Vertrees</b>	<b>(520) 432-5301 ext. 209</b>
<b>Date Submitted:</b>	<b>2/22/2021</b>	<b>Reporting Period:</b>	<b>January 1, 2021 to January 31, 2021</b>	
<b>Work Element 1: Public Involvement</b>				
<b>1.1 Public Involvement Plan</b>				
Work Description:				
<p><i>SEAGO submitted its FY 21 Title VI Public Involvement Plan to ADOT on July 28, 2020. The plan was approved by ADOT CRO on 9/2/20. SEAGO submitted its Title VI Goals and Accomplishments Report to ADOT on July 28, 2020. The report was accepted by ADOT CRO on 9/2/20. SEAGO's current FY21 Public Involvement Plan is available on our website: <a href="http://www.seago.org">www.seago.org</a>.</i></p>				
<b>1.2 Public Involvement Activities</b>				
Work Description:				
<p><i>SEAGO ensures that all Transportation Advisory Committee agendas and meeting packets are made available to the public at least 72 hours in advance of the meeting. Public Notices are posted and email notifications to our Title VI mailing list are completed involving the TIP and all public meetings. The SEAGO Draft 2021TIP underwent a 45 day Public Comment Period through May 18, 2020. On August 25, 2020, SEAGO's Willcox Public Transit Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan underwent a 30 day public comment period from 8/25/20 to 9/26/20. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public. SEAGO hosted a Town Hall Meeting on 11/20/20. Transportation was a primary focus of the meeting. The meeting topics included linking transportation to health/social services, economic/community development, access to food, community safety, social justice, and access to education. 23 people attended the meeting representing 18 agencies. On 12/10/20, SEAGO hosted a meeting with the Cities of Douglas, Bisbee, and Benson to discuss our FTA Grant and the SEAGO Voucher Program. In January, SEAGO hosted a Regional Coordination Meeting, Transit Consolidation Study TAC Meeting, and a SEAGO TAC meeting.</i></p>				
<b>1.3 Consultation</b>				
No update				
<b>1.4 Web Site</b>				
Work Description:				
<p><i>Web site continues to be updated on a consistent basis. Data provided is current and accurate.</i></p> <p><i>(The SEAGO site includes an organizational chart, staff member contact information, our Title VI Plan, TAC membership and contact information, TAC meeting links to view meeting dates, agendas and minutes, our TIP and its amendments, public notice page, and links to relevant planning studies. In addition, there is a Transportation Section to include links to our TDMS data base, population data files, and MAG's State Demographic Viewer. There is a separate website developed for Mobility Management at <a href="http://www.AZMobility.org">www.AZMobility.org</a>. The site provides transit resource information to the public and our regional transited providers).</i></p>				

## **Work Element 2: Highway Performance Monitoring System (HPMS) Data**

### **2.1 HPMS Data Collection and Reporting**

#### **2.1.1 Minimum Traffic Count Data Collection and Update Cycle Requirements**

**Work Description:**

*SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT statewide traffic count program. SEAGO has met with Works Consulting to discuss our internal traffic count program and how to address counting gaps in the region. At our January TAC meeting, ADOT presented an update on the statewide Traffic Count Program, MS2 (TDMS), and HPMS.*

#### **2.1.2 Traffic Reporting Requirements Using the MS2 and TCDS Module**

**Work Description:**

*Worked with MS2 to update SEAGO system access passwords and authorities.*

### **2.2 Internal Traffic Count Program**

**Work Description:**

*We have began implementation our internal program. We have developed program and safety procedures for the program. The SEAGO TAC reviewed the procedures at our March meeting. The procedures have been implemented. Counting equipment is in place. We have begun testing and practicing with our counting equipment. On 9/15/20, SEAGO met with Works Consulting concerning the ADOT Traffic Counting Program. SEAGO and Works identified traffic count gaps and priorities for the SEAGO program. In December, SEAGO met with Graham County and developed a counting plan that will include 28 count locations. Counting will begin on 2/16/2021.*

### **2.3 Geographic Information System (GIS) Program**

**Work Description:**

*GIS work is continuing for both regional assistance, the Greenlee ROS, the Cochise Transit Consolidation Study, Willcox Implementation Plan and SEAGO Traffic Count Program.*

### **2.5 Travel**

**Work Description:**

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## **Work Element 3: Road Change Requests and Data Reporting**

### **3.1 Federal Functional Classification**

**Work Description:**

*No requests submitted this quarter. SEAGO hosted an ADOT training at our July 16, 2020 TAC meeting to discuss the ADOT's new Functional Classification Change Request Tool. At our January TAC meeting, ADOT presented an update on the use of their Functional Classification Tool.*

### **3.2 Data for Population Projections and Estimates**

**Work Description:**

---

Participated in Census meetings as scheduled. Participated in the January 21, 2021, CTS meeting hosted by the Arizona Office of Economic Opportunity. **There was no December meeting.** Annexation and Building Permit data was submitted to the he Arizona Office of Economic Opportunity on August 31, 2020. In November, SEAGO coordinated member agency review of the July 1, 2020 provisional Population Estimates. On 12/10/20, SEAGO disseminated the FY20 Population Estimates to our member agencies and the General Public. In January, SEAGO began the collection of Building Permit/Completion and Annexation data at the request of he Arizona Office of Economic Opportunity.

### 3.3 Air Quality Standards

Work Description:

*No update*

### 3.4 Travel

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## Work Element 4: Transportation Improvement Program

### 4.1 Transportation Improvement Program (TIP)

Work Description:

*On March 19, 2020, the SEAGO TAC approved our FY21 TIP to proceed to Public Comment. Executive Board approved both actions on April 2, 2020. Y21 TIP completed 45 day public comment period on May 18, 2020. FY21 TIP was submitted to ADOT on July 3, 2020. ESTIP updated with FY21 TIP. On October 30, 2020, SEAGO's FY20T TIP was amended because Graham County's HSIP Eligibility Letter Golf Course Road/Cottonwood Wash Road did not match our TIP. The amendment ensured the eligibility letter and TIP matched. The FY21 TIP was also updated to reflect those additions/changes. Amendments were submitted through ESTIP. No TIP amendments occurred in January.*

### 4.2 Travel

Work Description:

*SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.*

## Work Element 5: Regional Planning Coordination

### 5.1 Transportation Technical Advisory Committee

Work Description:

*SEAGO facilitated a TAC meeting on January 21, 2021. Meeting agendas, packets, minutes, and meeting recordings can be accessed at <http://seago.org/?q=tac-meeting-calendar>.*

### 5.2 Technical Support

Work Description:

*Continuing to work with the City of Safford with City of Safford to tp ensure their 20th Avenue project is progressing to construction in FY21. Working with the City of Douglas to update their Chino Road project.*

### **5.3 ADOT Five-Year Facilities Construction Program**

Work Description:

*No update*

### **5.4 Cochise County Public Transportation Consolidation Feasibility Study**

Work Description:

*SEAGO has began work on this project. A Public Involvement Plan for the project has been completed. A TAC is ben developed. A public kick-off meeting was held on March 4, 2020. Data is being collected involving administrative and operating costs for each 5311 service provider. A consolidation needs survey and public meeting materials have been developed, distributed and collected. A TAC meetings were held on April 15, 2020 and June 16, 2020. Data collection from each 5311 provider has been completed data and is currently being analyzed. The first working paper involving the results of our data analysis was submitted to the TAC at the end of December. Working Paper #1 was distributed to the TAC in January. A TAC meeting was held on January 28, 2021, to review the data analysis. Working Paper #2 will be delivered to the TAC in March.*

### **5.5 Santa Cruz County Regional Transportation Authority (RTA) Feasibility Study (Phase 1)**

Work Description:

*Work has began on this project. SEAGO has collected Santa Cruz County transportation/transit related studies completed at the state or local level during the last 15 years. A TAC consisting of local subject matter experts is being developed to identify potential issues/projects not identified in the Study Review. In February, project review meeting was held with the City of Nogales and Santa Cruz County to determine which aspects of each project are still valid in today's economic and transportation climate. An updated project list has been developed and is under review by SEAGO, Nogales, and Santa Cruz County. Public meetings are currently being delayed due to COVID-19. SEAGO hopes to resume meetings in February 2021.*

### **5.6 Travel**

Work Description:

*No travel for this project occurred this quarter.*

## **Work Element 6: Coordinated Mobility Program, Sections 5310**

### **6.1 Organize, Coordinate, and Assist in Regional Application Process**

Work Description:

*Worked with Huachuca City to develop and implement a private foundation grant to return elderly and disabled service to the city. Working with Huachuca City to develop operating, civil right, and administrative procedure with the intent to apply for 5310 funding in the next 5310 grant cycle. SEAGO participated in the ADOT Reimbursement/DBE Webinar on 9/9/20, the ADOT Transit 101 Workshop on 9/23/20, and the ADOT 5310 Implementation Workshop on 9/24/20. In December, SEAGO participated in multiple COG/MPO Mobility Manager Meetings that focused on updating the 5310 application scoring rubric.*

**6.2 Lead the Coordination Planning Process for the Region, with the goal of helping local agencies make the best use of resources for specialized transportation**

Work Description:

*SEAGO has began the update of its FY20 Coordination Plan. Plan is expected to be updated and delivered to ADOT by March 11, 2021. A Regional Transit Coordination Meeting was held on January 28, 2021 via Zoom. SEAGO partnered with the National Association of Development Organizations (NADO) to secure a USDA grant to update the Graham County Public Transportation Feasibility Study. SEAGO and NADO held a kick-off meeting on 12/14/20. SEAGO developed a Scope of Work for the project. The next meeting is scheduled for February 4, 2021.*

**6.3 Build Capacity Among Subrecipients to Comply with Federal Requirements**

Work Description:

*In the process of implementing an FTA Access and Mobility Grant awarded in September. SEAGO has completed the process of becoming an FTA direct recipient of FTA funds. The grant provides transportation services to the low income, elderly, and disabled to medical mobile clinic services. The project also includes access to food packages prepared by local food banks. T A Partnerships include the Legacy Foundation, Chiricahua Community Health Center, VICaP, DARC, the Healthy Communities Program with U of A, and the Wilcox and Douglas food banks. SEAGO has been approved by the FTA to access TRAMS and to authorize the project. In September, SEAGO received FTA authorization to access ECHO. SEAGO held a TAC meeting on 12/10/20. SEAGO fielded 9 Technical Assistance requests via phone/email from 5310 programs in December. SEAGO resumed on-site AAA transportation program monitoring in August and on-site 5310 program visits in October. 10 site visits were conducted during December. SEAGO hosted a Regional Coordination Meeting on January 28, 2021.*

**6.4 Collect Quarterly Report Data**

Work Description:

RMM staff has collected quarterly ridership data from all 5310 participants.

**6.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

**Work Element 7: Section 5311, Rural Public Transportation Program**

**7.1 Grantee Application Assistance**

SEAGO assisted the City of Willcox to meet budget and civil rights requirements to move forward with their FY20 5311 application. In January, SEAGO made 3 technical assistance visits to the City of Willcox to assist in the implementation of their transit service.

*In December, SEAGO transportation staff made 3 Technical Assistance program visits of 5311 programs for the purpose of reporting, TAC meetings, and AAA Transportation Program compliance.*

### **7.2 Participate in the Annual Evaluation Process**

SEAGO has not received a request to participate in the annual evaluation process.

### **7.3 Planning and Coordination**

Work Description:

*SEAGO participated in the Douglas Transit TAC meeting on 11/17/20. SEAGO participated in the Bisbee Transit TAC Meeting on 11/18/20. SEAGO is actively participating in the SVMPO Short-Range Transit Plan TAC and the Douglas Transit Facility Site Selection TAC. SEAGO participated in the Douglas Transit Facility TAC on 12/10/20. No TAC Meetings scheduled for January.*

### **7.4 Build Capacity Among Subscribers to Comply with Federal Requirements**

Work Description:

On June 23, 2020, the City of Willcox received notice that their 5311 project has been funded. SEAGO has completed the development of the ***Willcox Transit Implementation Plan*** . On August 25, 2020, the Willcox Title VI Implementation Plan was posted on SEAGO's Public Notice web page, City of Willcox's Public Notice web page, and a notice was published in the Willcox local newspaper. The plan is currently undergoing a 30 day public comment period. On 9/26/20 the plan completed a 30 day public comment period No comments were received. The plan delivered to ADOT the first week of October. On 9/29/20, SEAGO participated in a kick-off planning meeting with the City of Willcox. SEAGO attended the City of Willcox Council Meeting on 11/5/20 to present the Implementation Plan to the City Council and the general public.

### **7.5 Travel**

Work Description:

SEAGO staff travel conforms to the authorized travel activities identified in our Work Plan.

### **Work Element 8: Travel, Training, and Direct Expenses**

Work Description:

*No update*