

**MINUTES OF
THE EXECUTIVE BOARD MEETING
9 A.M., THURSDAY, AUGUST 21, 2021
IN-PERSON AND VIA ZOOM
CLIFTON HOTEL
163 PARK AVENUE, CLIFTON, ARIZONA**

OFFICERS PRESENT: Gomez, David – Greenlee County (2nd Vice-Chair) (In-Person)
Ortega, Richard – City of Safford (Vice-Chair) (In-Person)

MEMBERS PRESENT: Ahmann, Stephen – PSR, Greenlee County (In-Person)
Budd, David – PSR, Santa Cruz County (Zoom)
David, Paul – Supervisor, Graham County (In-Person)
English, Ann – Supervisor, Cochise County (Zoom)
Gray, Rachel – Mayor Pro Tem, City of Sierra Vista (Zoom)
Lopez, Ed – PSR, Graham County (In-Person)
Richardson, Barbara – PSR, Cochise County (Zoom)
Smith, Ashley – Mayor, Town of Thatcher (In-Person)
Thurman, Anne – Mayor, Town of Duncan (Zoom)

STAFF PRESENT: Curtiss, Dina – Accounting Manager (Zoom)
Dennis, Keith – Community Development Program Manager (Zoom)
Glenn, Heather – Administrative Assistant (In-Person)
Heiss, Randy – Executive Director (In-Person)
Merideth, John – GIS Analyst (Zoom)
Porter, Maria – Economic Development Program Manager (Zoom)
Vertrees, Chris – Transportation Program Administrator (In-Person)
Villa, Laura – AAA Program Director (Zoom)

GUESTS: Adam, Kevin – RTAC (Zoom)

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ INTRODUCTIONS

Vice Chair Gomez called the meeting to order at 10:00 a.m.

II. MEMBER ENTITIES' DISCUSSION

Safford 14th ave to a st just completed with street lights; 20th st in the works hospital and med ofcs.
Ann English Cochise county 2 port solution getting closer to fruition; thanks to seago support; in both house and senate.

III. CALL TO THE PUBLIC

No one from the public was present.

IV. ACTION ITEMS

1. Consent Agenda
 - a. Approval of the May ____, 2021 Minutes

Vice Chair Gomez asked for a motion to approve the Consent Agenda; Vice Chair Ortega made the motion; second by Supervisor English.

MOTION: Vice Chair Richard Ortega
SECOND: Supervisor Ann English
ACTION: Unanimous

2. Discussion and possible action to recommend a revision to the SEAGO Bylaws to provide for the annual rotation of Administrative Council Officers

Randy Heiss acc concerned with too manay people staying in ofcr positions and asked if there was a way to rotate among the counties. Removed reqmt of 1 year on board; adds treasurer position for total of 4 ofcrs. Eliminate prohibition to serve more than 3 yrs in one position. If approved, will begin may 2022 during elections for ac and be implemented at the June meeting. Sometimes difficulty getting rep from santa cruz county. He recommends it be approved and get it more engaged.

Ortega motion

Second Stephen ahmann

_____ made a motion to approve the proposed amendment to the SEAGO Bylaws establishing an annual rotation of Administrative Council officers between counties as presented by staff; second by _____.

MOTION:

SECOND:

ACTION: Unanimous

3. Discussion and possible action to approve SEAGO 2022 - 2026 TIP Amendment #1 and to authorize staff to initiate the RFP process for a vendor for the Road Pavement Assessment

Chris Vertrees explained June 24th the state passed 13bil budget; 300 mil in trnsp infrastructure projects one time. Process expected to continue into next year. Projes bypass any local review privatize at local level. Left us w 4.5mil. call for projs in June. Tac reviewed and selected 4 projects to move forward.also asking approval of resolution demonstrating support from the region for rtac projects. Supv David confirmed if these projs not currently on the list. Earmarks for recognizing the Tac, mpo choices instead of saying I'll give to this this and this constituent. Tac chose not to review tip projects; wanted to make it avail to other agency projs. 2 birdges on davis road, chino road. Both well over 3 mil\$. Will be added to tip if chosen. \$ match percentage; who determines percentage? Cv – must at least meet state's 5.4%. santa cruz co...are the in ld14? No. is nogales ld14? Np. Paul David fortunate that safford got \$1mil for safford.

Kevin adam re-enforced no local match reqmt.

Rh does not preclude agency from

Steve ahmann 4.5 mil that could come to seago; \$50 mil requested total; 4.5mil for seago region. Total of projs is \$17 mil, but we're only getting 4.5 for whole region; how is shortfall handled? Chris explained the agencies poss have other funding sources that the rest of our agencies don't. tac only chose to recommend the design portion of the proj.

_____ made a motion to approve the list repre

senting the SEAGO Region's Priority Transportation Projects as developed by the SEAGO TAC, and to approve Resolution 2021-03 demonstrating regional support for RTAC's efforts to submit a Greater Arizona RTAC Rural Regional Priority List to the Arizona Legislature; second by _____.

MOTION:

SECOND:

ACTION: Unanimous

4. Discussion and possible action to recommend approval of SEAGO 2022 - 2026 TIP Amendment #1 and to authorize staff to initiate the RFP process for a vendor for the Road Pavement Assessment

Chris Vertrees

Seago regional road assessment proj to assss all non state roads in region and utilize cell phone to collect data. Outstanding product. Seago will be driving the roads and upload the data. Goal of project is \$30/mile. Good oppty to do something region wide. Includes license, everyone will be able to login to their jurisdiction and view the data. Databases also offer tools like pavement mgmt. and analyze repair costs and new constr

costs which will really help our region. Getting some addl features like gps sign conditions, parking. Currently have \$300k in use it or lose it funding. Tac unanimous increase to 4k miles. Budget has enough if there is an increase. Rh shoutout to chris for looking out for \$ for region and ensuring our smaller jurisdictions get some benefit from projects. Pauldavid consultant – grahm co has done this on their own; they own data and raised access fee...will seago encounter that? Is there video feed on roads; who will own it? Cv – seago will. This proj should probably cover 3 years – more of a pilot – but will give us an idea for moving forward. Everything that db has, seago can move it into our own system.

_____ made a motion to approve SEAGO 2022-2026 TIP Amendment #1 and authorize staff to develop a Request for Proposals, advertise the project, and select a project consultant; second by _____.

Rachel gray when is completion date: 2 year project; completion 3rd year.

MOTION:

SECOND:

ACTION: Unanimous

5. Discussion and possible action to approve of Resolution No. 2021-04 relating to SEAGO's Title VI Plan

Chris Vertrees reqd to update tital 6 plan every year based on population demos. Reqd by adot; need eb approval. We submit in aug; approved in October. We do reso now so it can be incorpd into our plan before deadline.

_____ made a motion to approve Resolution No. 2021-04; second by _____.

MOTION:

SECOND:

ACTION: Unanimous

6. Discussion and possible action to approve the SEAGO 2021 - 2025 Comprehensive Economic Development Strategy

Maria Porter p 25; sent off; haven't received formal receipt notice of ceds yet. Board approval provides support for eda and hud opptys. Ortega; liked the email from cindy regarding their fantastic job.

_____ made a motion to approve the SEAGO 2021 – 2025 CEDS to the Executive Board; second by _____.

MOTION:

SECOND:

ACTION: Unanimous

7. Discussion and possible action to approve Resolution No. 2021-05 authorizing a grant application to EDA to develop a regional broadband strategic plan

Maria Porter app is for agency assistance ready for infrastructure funding and this is first step to be ready to apply. In kind match form. Broadband stakeholders.

_____ made a motion to approve Resolution 2021–05 for an EDA Partnership Planning and Local Technical Assistance Grant in the amount of \$173,800 and matching funds of up to \$34,760 funded through in-kind match paid by SEAGO and its member entities; second by _____.

Randy
pointed out
the

commitment to use fund balance for any shortfall on the match. He believes it is a good project to have that broadband capacity.

MOTION:

SECOND:

ACTION: Unanimous

8. Discussion and possible action to approve the FY 2022 – 2024 CDBG Regional Account Method of Distribution

Keith Dennis provided background and directed members to p 34; same as in the past. Change made in Cochise county rotation to 6 years and seems to be working well; more grants; slower rotation period.

_____ made a motion to approve the revised Method of Distribution for FY2022 – FY2024; second by _____.

MOTION:

SECOND:

ACTION: Unanimous

V. INFORMATION ITEMS

- A. Future Meeting Dates

Randy Heiss please put upcoming mtgs on your calendar to avoid scheduling conflict. Nov 19 is next mtg. Feb 25th is next eb mtg in santa cruz co county. Feb dates moved due to icma conference. Sept 30 mtg may be needed for business that cannot wait until nov.

- B. Strategic Plan Progress Report

Randy provided an update on the status of each Tactic and advised that any significant action is highlighted in the report.

- C. Quarterly Finance Report

Dina Curtiss provided an update on SEAGO finances and responded to questions.

- D. Community Development Report

Keith Dennis provided an update on Community Development Programs and responded to questions.

- E. SEAGO Economic Development District Report

Maria Porter provided an update on Economic Development and responded to questions.

F. AAA Updates

Laura Villa provided an update on AAA Programs and responded to questions.

G. Transportation Program Updates

Chris Vertrees provided an update on Transportation Programs and responded to questions.

VI. RTAC REPORT

Kevin Adam provided an update and responded to questions.

VII. STAFF ANNOUNCEMENTS / CURRENT EVENTS

Randy

VIII. FUTURE AGENDA ITEMS

Randy

IX. ADJOURNMENT

Vice Chair Gomez adjourned the meeting at _____ a.m.