

CDL DRIVER REGISTRATION STEPS

Follow these steps to create your FMCSA Clearinghouse Driver Account.

TO BEGIN VISIT: CLEARINGHOUSE.FMCSA.DOT.GOV/REGISTER

If it redirects you to another homepage, click on the image that says, "Go to login.gov"

STEP ONE: CREATE AN ACCOUNT

- Select "Don't have an account? [CLICK HERE](#)" and then enter your **personal** email address. Don't use a company email as this will be your login for any future CDL employment you may have.
- Check your email.
- If you have already created an account, it will send you an email saying the email is already associated to an account. Follow the instructions to sign in (if you forgot your password don't worry! You can reset it!)
- If you have not created an account yet, it will send you a link to confirm your email, you will need to select two alternate security methods (i.e. text/call to phone, security key and/or back-up codes).
- Click next. Now onto Step 2 (the site may require you to sign out and sign back in before moving on)

STEP TWO: SELECT YOUR ROLE

- Once logged in to your clearinghouse driver account
- It will say "Select Your Role" select **DRIVER**
- Click Next. Now onto Step 3.

STEP THREE: CONTACT INFORMATION

- Fill in your Contact Information as directed
- Select your preferred contact method: by mail or by e-mail (e-mail is strongly advised)
- Click Next. Now onto Step 4.

STEP FOUR: CDL/CLP INFORMATION

- Enter your Commercial Driver's License/Commercial Learner's Permit Information
- Click Next. Now onto Step 5.

STEP FIVE: TERMS & CONDITIONS

- Read and agree to the terms and conditions
- Check the box at the bottom of the Terms and Conditions page and **click I agree**.
- CONGRATULATIONS! YOU ARE A REGISTERED CDL DRIVER ON THE FMCSA CLEARINGHOUSE!**

FREQUENTLY ASKED QUESTIONS

FAQ1: My employer advised me to consent to a query request. Where do I consent?

- Login to your clearinghouse account and Click on *My Dashboard*
- If you have a pending request, it will show up on your main screen (see picture attached). Select "**I Consent**"
- A box will pop up asking you to confirm that you "*consent for your employer to receive specific drug and alcohol violation information about you.*" Select, "**YES**" and click **CONFIRM**.

FAQ2: My employer advised me to consent to a query request, but my dashboard says I have "No pending query consent requests". What do I do?

- First, confirm you have entered your CDL Information on your clearinghouse account:
- Login to your clearinghouse account and hover your mouse over *My Dashboard*, Click on *My Profile*.
- On the upper right, there will be a description that reads, "*Do you have a commercial driver's license? Enter or update your CDL Information.*" Click on that.
- A box will pop up with the information you have already entered or need to complete. Click Verify.
- Now go back to your dashboard.
- If it still says you have "No pending query consent requests", a new request will need to be processed. Inform your employer of this as soon as possible.
- Once a new request has been issued, see FAQ1.