



# SEAGO

## Area Agency on Aging, Region VI MEETING OF THE ADVISORY COUNCIL ON AGING

**DATE: Thursday, July 20, 2023**

**TIME: 10:00 A.M. – 12:00 P.M.**

**In-person @**

**United Methodist Church 124 South Curtis Ave. Willcox, Arizona 85643**

or

By Zoom Meeting

SEAGO Area Agency on Aging is inviting you to a multi-modal meeting.  
Join Zoom Meeting

<https://us02web.zoom.us/j/86843335379?pwd=aFNPL2ZRWFikMG5HZk9Rbnl1UVI1Zz09>

Dial by Phone - 719 359 4580

Meeting ID: 868 4333 5379

Passcode: 774411

### AGENDA

I	CALL TO ORDER/PLEDGE ALLEGIANCE/INTRODUCTIONS	FRANK MONTOYA	
	Presentation by Direct Advocacy & Resource Center-Home Modification	JOCELYN LEWIS	3
	Presentation by SEAGO Mobility Management-TSP Voucher	JESSICA AGUAYO	3
II	ACTION ITEMS		
	1. Approval of the January 20, 2022 minutes	FRANK MONTOYA	4
	2. Open floor for nominations to vacant seats	FRANK MONTOYA	8
	3. ACOA nominee consideration	FRANK MONTOYA	9
III	INFORMATION ITEMS		
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	B. SFY24 Allocations	LAURA VILLA	15
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	2. ISB distribution	LAURA VILLA	24
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	D. SEAGO-AAA Program Updates	LAURA VILLA	51
	E. GACA report	JAIME AGUILAR	
IV	MEMBER/STAFF INFORMATION EXCHANGE	FRANK MONTOYA	
V	SCHEDULE OF NEXT MEETING <b>OCTOBER 19, 2023</b> (third Thursday of the quarter)	FRANK MONTOYA	

VI ADJOURNMENT

FRANK MONTOYA

\*\*\*Agenda items requiring action by the Advisory Council on Aging. NOTE: All agenda items are subject to action by the Advisory Council on Aging. Individuals with disabilities who require special accommodations may contact Michele Miller at (520) 432-2528 extension 220 at least 72 hours before the meeting to request such accommodations.



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** DIRECT ADVOCACY & RESOURCE CENTER-HOME  
MODIFICATION/SEAGO MOBILITY MANAGEMENT  
PRESENTATION

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Description:

Direct Advocacy & Resource Center based in Tucson oversees Southeastern Arizona in Cochise, Graham, Greenlee, and Santa Cruz Counties. We will hear about their existing Home Modification Program and the expansion with grant funding obtained to provide services in our region.

SEAGO-Mobility Management will provide a brief overview of our regional transportation services, specifically focusing on obtaining voucher passes and the eligibility requirements.

Attachments: None

Action Requested

Information Only

Action Requested Below

# SEAGO Area Agency on Aging, Region VI

## ADVISORY COUNCIL ON AGING

Thursday, April 20, 2023

10:00 am – 12:00 pm.

United Methodist Church 124 South Curtis Ave.

Willcox, Arizona 85643

### MEMBERS PRESENT:

President Jaime Aguilar, Unincorporated  
Greenlee County

Leslie Lambert, Bisbee, **by Zoom**

Sue Baz, Tombstone, **by Zoom**

Kim Jackson, Huachuca City

Jayne Hancox, Willcox

Kim Gill, Cochise County Unincorporated

Gary Clark, Douglas

Bob Rivera, Thatcher

Valadee Crofts, Duncan (proxy Jaime  
Aguilar)

Leslie Lambert, Bisbee, **by Zoom**

Kathy Spangler, Benson, **by phone**

Lisa Lane, Safford

Arnold Lopez, Safford

Frank Montoya, Clifton

### MEMBERS NOT PRESENT:

Susan Lange, Patagonia

Arnoldo Montiel, Nogales

Eva McElroy, Sierra Vista

### GUESTS PRESENT:

Chris Vertrees, SEAGO Transportation  
Program Administrator

### STAFF PRESENT:

Laura Villa, AAA Program Director

Elizabeth Torres, Case Manager

Carrie Gibbons, Case Manager  
Coordinator

Krystal Montanez, Case Manager

Amanda Riley, Case Manager

Michele Miller, Office Specialist

John Merideth, GIS Analyst I

## I. CALL TO ORDER/PLEDGE ALLEGIANCE/INTRODUCTIONS

President Jaime Aguilar called the meeting to order at 10:00 am.

Members recited the Pledge of Allegiance.

Michele Miller called roll.

Laura Villa introduced caseworkers Elizabeth Torres, Krystal Montanez, and  
Amanda Riley to the ACOA members.

## II. ACTION ITEMS

**1. Approval of January 19, 2023, minutes**

**Bob Rivera moved to approve the January 19, 2023 minutes, with the correction of Arnold Lopez, Thatcher, removed from the member's present as it was showing twice; Gary Clark seconded. The motion passed unanimously by those present.**

**2. Open floor for nominations to vacant seats**

Laura Villa reviewed the one vacant seat for Santa Cruz County-unincorporated. No nominations were made at this time.

**3. Election of Officers**

Laura Villa reviewed the ACOA revised bylaws regarding the limit for board members to serve two consecutive terms; Jaime Aguilar has served two successive terms as the ACOA President.

President Jaime Aguilar opened the floor for ACOA Board nominations. The board discussed different options available for council appointments. A new president needs to be elected at this meeting to start a new term at the July 20, 2023, ACOA meeting.

**Bob Rivera moved to appoint Frank Montoya as President, Arnold Lopez, as 1<sup>st</sup> Vice President, Gary Clark as 2<sup>nd</sup> Vice President. Lopez moved to amend the motion to include appointing Jaime Aguilar, Secretary; Rivera agreed to the amendment to his original motion. Sue Baz seconded the motion.**

**Motion to appoint Frank Montoya for President, Arnold Lopez as 1<sup>st</sup> Vice President, Gary Clark, as 2<sup>nd</sup> Vice President, and Jaime Aguilar, as Secretary; the motion passed unanimously by those present.**

**4. Area Plan on Aging 2023 Final**

Laura Villa, AAA Program Director, presented the 2024-2028 SEAGO Area Agency on Aging Plan to the ACOA Board.

The area plan represents a formal commitment and identifies the needs, goals, objectives, and actions the AAA agency will undertake for the older persons in our planning and service area, Region 6. AAA is mandated to have an ACOA Council that guides and directs the organization. After a series of Public Hearings in Cochise, Graham, Greenlee, and Santa Cruz County collecting input and participation, the draft is now being presented to the ACOA Board for their approval. After the ACOA signs off on the document, the Area Plan on Aging is submitted to the SEAGO Board of Directors for approval and then submitted to the State of Arizona by May 19, 2023.

The ACOA Council discussed the Area Plan, low results from the 2020 census, and concerns about the lack of transportation and dental care options for our most vulnerable populations. Villa stressed the importance of advocacy for these

topics to our representatives and legislature.

**Bob Rivera moved to direct the ACOA president to sign off on the final draft of the Area Agency on Aging Area Plan and for AAA staff to present to the SEAGO executive board. Motion seconded by Gary Clark. The motion passed unanimously by those present.**

### III. INFORMATION ITEMS

#### A. SEAGO-AAA Program Updates

Villa updated Council on the DCW's bonus program and the DCW's pay rate increase for January and February 2023. From her staff memo, she reviewed case management, new and potential employees, and Older American Act Month celebrations scheduled by AAA staff. The end of the Public Health Emergency for COVID expires on May 11, 2023. The SHIP coordinator has focused on providing information throughout Region VI on fraud and scam awareness and changes to Medicaid. Referral & Central Intake Data is included in the ACOA packet. Villa reported on the success of the Trualta program with Karen Enriquez's guidance and input.

#### B. GACA report

Mr. Aguilar had nothing new to report.

#### C. Legislative Update

Laura Villa spoke of her and Chris Vertrees's efforts to connect with State Legislators, reminding them of the importance of supporting the state's AAAs, so our elderly and most vulnerable can continue services. She encouraged the ACOA Board to connect with legislators and make their voices heard.

### IV. MEMBER/STAFF INFORMATION EXCHANGE

**Leslie Lambert** updated everyone on her efforts with the Red Cross.

Sue Baz reported on the Tombstone Health Fair on April 22, 2023, and invited everyone to attend. She thanked SEAGO for the block grant that updated the Tombstone Senior Center; it is almost completely renovated. They received a new roof, flooring, generator, kitchen upgrades, and paint.

**Kathy Spangler** reported that on May 16<sup>th</sup>, Banner Health would be hosting a mammogram clinic for members; it is free. Kathy and Banner Health are working with Shi Martin, AAA staff, on an Annual Elder Abuse presentation in June.

**Carrie Gibbons**, Case Manager Coordinator, informed everyone that AAA would have a booth at the Tombstone Health Fair and invited all to stop by.

**Chris Vertrees**, Transportation Program Administrator, encouraged everyone to participate in the Transportation Study.

**Arnold Lopez** thanked Laura and the staff for going to Graham and Greenlee Counties for the public hearings on the Area Plan. He reported that Laura Villa's radio interview and in-person visits gave so much information to the elected officials that they had not been aware of.

The ACOA Board thanked Laura Villa for all her hard work on the Area Plan and for getting the word out with her public hearings.

**Lisa Lane** reported that an event was hosted at the American Legion, and folks could come in and review their Medicare plans and claims. They will host a by-invitation-only event, a sit-down meal, and an event for the Honor guards to thank them for all their work.

**Jayne Hancox** reported on the number of seniors they lost last year. They host classes on Tuesday and Thursday at the Senior Center in Willcox. The seniors are involved in painting the train for the Willcox Theater. The Cochise Credit Union went to the Senior Center and did a presentation on fraud and scams. She reported on the internet connection now at the Senior Center. Hancox will return to conducting classes on computers and phones to assist the seniors.

**Arnold Lopez** stated that the Douglas Senior Center is now hosting breakfast at 7 AM, and it is catching on.

**V. SCHEDULE OF NEXT MEETING-JULY 20, 2023**

(Third Thursday of the quarter)

**VI. ADJOURNMENT**

**Bob Rivera moved to adjourn the quarterly meeting of the Advisory Council on Aging at noon. Kim Gill seconded the motion. Motion passed by all those members present. Meeting adjourned.**

\*\*\*Agenda items requiring action by the Advisory Council on Aging. NOTE: All agenda items are subject to action by the Advisory Council on Aging. Individuals with disabilities who require special accommodations may contact Michele Miller at (520) 432-2528 extension 220 at least 72 hours before the meeting to request such accommodations.



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:       ADVISORY COUNCIL ON AGING**  
**FROM:         LAURA VILLA, AREA AGENCY ON AGING PROGRAM DIRECTOR**  
**DATE:         JULY 20, 2023**  
**SUBJECT:       NOMINATIONS TO VACANT SEATS**

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The Advisory Council on Aging’s (ACOA) revised bylaws dated November 20, 2015, state, under Article III-Membership section 1, that the ACOA consists of eight representatives from Cochise County, four from Graham, and three from Greenlee and Santa Cruz County.

Section 2 states that at least ten of the eighteen members shall be age sixty or older and shall include persons in greatest economic or social need, minority individuals, and participants in services funded through the SEAGO Area Agency on Aging.

Section 9 states that members appointed by the SEAGO Executive Board shall serve three years (3). Each member shall be limited to two (2) consecutive terms. However, a previous member can be reappointed if a vacancy cannot be filled in 90 days. The Advisory Council on Aging may submit a member to the Executive Board for reappointment for an additional term.

**There are currently two (2) vacant seats, and members are selected to represent incorporated cities, towns, and the unincorporated portions of each county. The current vacancies apply to Cochise County, the City of Bisbee, and Graham County, the Town of Pima.**

Nominated representatives will commence their term on the date once approved and appointed by the SEAGO Executive Board, scheduled for **August 18, 2023**.

Action Requested:                      Information Only                      **X** Action Requested Below

**Proposed representatives to the SEAGO Executive Board for appointment to fill vacancies.**





# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** NOMINATION TO FILL THE VACANT SEAT IN SANTA CRUZ,  
COUNTY UNINCORPORATED

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Description:

Ricardo Martinez holds a Bachelor of Science in Human Services/Management and is a Quality Assurance Compliance Officer under Adult Protective Services (APS). Ricky has experience helping the older population for the past ten years in Santa Cruz County and Cochise County; he is a great advocate for the needs of the people we serve and wants to guide available resources to his peers in the areas he oversees.

**Article III Membership**

Section 9. Members appointed by the SEAGO Executive Board shall serve three (3) years. **Each member shall be limited to two (2) consecutive terms. However, a previous member can be reappointed if a vacancy cannot be filled in 90 days. The Advisory Council on Aging may submit a member's name to the Executive Board for reappointment for an additional term.**

Attachments: None

**A motion to recommend approval of Mr. Ricardo Martinez to fill the vacant position representing Santa Cruz County-County Unincorporated to the SEAGO-Executive Board.**

Action Requested:       Information Only       Action Requested Below



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** SLATE OF OFFICERS SFY24

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Description:

## ARTICLE V-ELECTIONS

Section 1. Nominations shall be made from the floor at the April meeting with the prior consent of the nominee.

## ARTICLE VI-DUTIES OF OFFICERS

Section 1. The officers of the Advisory Council shall be the President, First Vice-President, Second Vice-President, and Secretary. Officers shall be seated upon the conclusion of the meeting at which they were elected.

Section 2. The Advisory Council President shall preside at all meetings of the Advisory Council. The President shall coordinate and construct the meeting agendas with SEAGO staff and perform other such duties as pertain to the office of the President, including the right to limit debate and discussion.

Section 3. In the absence of the President, the First Vice-President shall perform all duties as pertain to the office of the President.

Section 4. Should President, First Vice-President, and Second Vice-President be absent, the Secretary shall act as President and designate another member to serve as Secretary Pro-tem.

Section 5. The Secretary shall keep or cause to have kept the minutes of the Advisory Council meetings, membership attendance records, and all other designated duties.

ADVISORY COUNCIL ON AGING			
			<b>Governor's Advisory Council on Aging Member:</b>
<b>Officers:</b>		<b>Took Office:</b>	VACANT
Frank Montoya, President		4-20-2023 (1st Year Term)	
Arnold Lopez, 1st Vice-President		4-20-2023 (1st year Term)	
Gary Clark, 2nd Vice President		4-20-2023 (1st year Term)	
Jaime Aguilar, Secretary		4-20-2023 (1st year Term)	

Attachments: Bylaws

Action Requested:

Information Only

Action Requested Below

**BYLAWS OF THE  
SEAGO ADVISORY COUNCIL ON AGING**

**ARTICLE I-NAME**

Section 1. The name of this organization shall be the SEAGO Advisory Council on Aging, hereinafter to be known as the Advisory Council.

**ARTICLE II-OBJECTIVES**

- Section 1. To serve as a forum to allow the elderly of Planning District VI to identify the principal problems confronting them and to determine practical solutions to such issues.
- Section 2. To assess the overall status of the elderly in Planning District VI and to identify and define their priority needs.
- Section 3. To act as the official advocate for the elderly of Planning District VI concerning their needs, problems, and concerns.
- Section 4. To provide liaison between the various private, public, and voluntary groups engaged in or responsible for administering programs, services, and facilities utilized by the elderly of Planning District VI.
- Section 5. To explore potential local, regional, state, and national resources capable of providing additional needed services to the elderly of Planning District VI.
- Section 6. To disseminate information to the elderly of Planning District VI concerning the availability of various services.
- Section 7. To advise SEAGO on all matters relating to the development and administration of the Area Plan on Aging and operations conducted there.

**ARTICLE III-MEMBERSHIP**

- Section 1. Membership on the Advisory Council shall consist of eight (8) representatives from Cochise County, four (4) representatives from Graham County, and three (3) representatives each from Greenlee and Santa Cruz Counties. Representatives may reside in any incorporated or unincorporated communities within each county. However, when a vacancy occurs in representation from an incorporated city or town, the SEAGO member entity representative from the city or town must approve the nomination of any person outside their incorporated boundaries.”
- Section 2. At least ten (10) of the eighteen (18) members shall be age sixty (60) or older and shall include persons in greatest economic or social need, minority individuals, and participants in services funded through the SEAGO Area Agency on Aging.
- Section 3. Every effort shall be made to select at least one member representing mental health providers, health departments, colleges, county administration, housing concerns, elected officials, recreation programs, legal issues, and nursing homes.
- Section 4. The Advisory Council and staff shall propose representatives from each sector specified in Sections 1-and 3 to the Executive Board for appointment to the Advisory Council. Members shall be notified of their work by the Advisory Council.
- Section 5. Officers shall be elected annually, the terms of office being one year, or until their successors are qualified and elected. The Advisory Council President shall fill any vacancies.
- Section 6. The President shall serve for up to three (3) successive one-year terms.
- Section 7. Only members attending two (2) consecutive meetings without just cause will be dropped from membership. Another representative (in the same representation area) will be appointed as specified in Section 4; attendance **can be by phone, or an alternate may sit in for the member.**
- Section 8. Any member may send an alternate to represent him/her when unable to attend a meeting. This alternate may vote in the place of the member he/she means. **The member must utilize a Proxy or alternate fill-in form if using an alternate.**
- Section 9. Members appointed by the SEAGO Executive Board shall serve three (3) years. **Each member shall be limited to two (2) consecutive terms. However, a previous member can be reappointed if a vacancy cannot be filled in 90 days. The Advisory Council on Aging may submit a member’s name to the Executive Board for reappointment for an additional term.**

## **ARTICLE IV-MEETINGS**

- Section 1. Regular meetings shall be held at least four (4) times per year and scheduled before Administrative Council meetings.
- Section 2. Meetings shall be open and advertised per state statute.
- Section 3. Robert's Rules of Order shall govern all meetings unless in express conflict with this Constitution and Bylaws.

## **ARTICLE V-ELECTIONS**

- Section 1. Nominations shall be made from the floor at the April meeting with the prior consent of the nominee.

## **ARTICLE VI-DUTIES OF OFFICERS**

- Section 1. The officers of the Advisory Council shall be the President, First Vice-President, Second Vice-President, and Secretary. Officers shall be seated upon the conclusion of the meeting at which they were elected.
- Section 2. The Advisory Council President shall preside at all meetings of the Advisory Council. The President shall coordinate and construct the meeting agendas with SEAGO staff and perform other such duties as pertain to the office of the President, including the right to limit debate and discussion.
- Section 3. In the absence of the President, the First Vice-President shall perform all duties as pertain to the office of the President.
- Section 4. Should President, First Vice-President, and Second Vice-President be absent, the Secretary shall act as President and designate another member to serve as Secretary Pro-tem.
- Section 5. The Secretary shall keep or cause to have kept the minutes of the Advisory Council meetings, membership attendance records, and all other designated duties.

## **ARTICLE VII-AMENDMENTS**

- Section 1. Any article or section of the Constitution and Bylaws may be amended or rescinded at any regular meeting of the Advisory Council by a two-thirds (2/3) majority vote of the membership, provided the change has been proposed at one Advisory Council meeting and approved at the next. All amendments are subject to SEAGO Executive Board approval.

These revised Bylaws were proposed to the membership on **April 19, 2007**, approved by the membership on **July 19, 2007**, and approved by the SEAGO Executive Board on **May 19, 2007**



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** SFY 24 ITEMIZED SERVICE BUDGET (ISB) /ALERT/SB1720/  
SUBAWARD ALLOCATIONS

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**Description:**

DES-DAAS issued an alert on May 2023, expanding the PHW amounts included in the ISB for the respected Planning and Service Area for State Fiscal Year (SFY) 2024. As well as carryover ARPA funds unspent.

See attached ISB reflecting these proposed allocations; these are subject to change with any future Alerts.

**Attachments: SFY24 Alert May 19, 2023 ISB, provider distribution, SB1720 Plans**

Action Requested

Information Only

Action Requested Below



DEPARTMENT OF ECONOMIC SECURITY  
*Your Partner For A Stronger Arizona*

Katie Hobbs  
Governor

Angie Rodgers  
Director

May 19, 2023

To: Area Agencies on Aging  
From: Rebecca Clayton  
DES Deputy Assistant Director  
Division of Aging and Adult Services  
Subject: State Fiscal Year (SFY) 2024 Allocations

The following ALERTS are attached:

<u>ALERTS</u>	<u>FUND SOURCE/TYPE</u>
ALERT SFY-24-9	Expanding Public Health Workforce Allocations for SFY 2024
ALERT SFY-24-9A	Access Vaccine Allocations for SFY 2024
ALERT SFY-24-9B	ARPA Older Americans Act Title III and VII SFY2024 Allocations

The ALERTS are subject to change as additional information is received by the Division pertaining to the funding sources identified.

ALERTS are available on the Division website using the link:  
<https://www.azdes.gov/daas/alerts>

A SFY 2024 contract operating budget is due to the Division of Aging and Adult Services, Finance and Business Operations Administration by close of business June 5, 2023.

The Area Agencies on Aging may begin spending against these additional lines of funding immediately. However, DAAS cannot reimburse those expenses until an executed contract amendment is on file.

Should you have any questions regarding the attached ALERTS, please contact your assigned Contract Specialist.

cc: Molly McCarthy, Jonathan Lucke, Rana Simms, Karina Renderos, Nathanael Hudson, Matt LeCrone, Catherine Chavez, Lindsey Bankhead, Lisa Pollock, Lita Nelson, DAAS FSA Team, DAAS file



### Expanding Public Health Workforce Allocations for SFY-2024

The Division of Aging and Adult Services (DAAS) has received allocations from the Administration for Community Living (ACL), Expanding the Public Health Workforce.

These funds are intended to increase the number of public health professionals within the aging and disability networks to support the public health of older adults and people with disability. Funds may be used to cover wages and benefits to expand the workforce for Direct Care Workers and provide a wide range of public health services and supports including costs of associated with equipment, training, supplies and indirect costs for:

- culturally affirmative and linguistically accessible information
- assistance with accessing vaccines (including boosters) and connecting to other services
- transition and diversion from high-risk congregate settings to community living
- health and wellness programs
- activities that address social isolation and social determinants of health
- other activities that support the public health and wellbeing of older adults and people with disabilities

See [SFY23-9A](#) for the FAQ regarding the funding.

Below are the allocations for SFY 2024.

Area Agency on Aging	Expanding Public Health Workforce SFY-2024
Area Agency on Aging Region One, Inc.	\$ -
Pima Council on Aging	\$ -
Northern Arizona Council of Governments	\$ 81,000.00
Western Arizona Council of Governments	\$ -
Pinal/Gila Council for Senior Citizens	\$ 20,000.00
SouthEastern Arizona Governments Organization	\$ 32,020.08
Navajo Nation	\$ -
Inter-Tribal Council of Arizona	\$ 89,839.00
<b>Total</b>	<b>\$ 222,859.08</b>

**Funds are expected to expire September 30, 2024**



Division of Aging and Adult Services  
ALERT

SFY-24-9

**Expanding Public Health Workforce Allocations  
for SFY-2024**

**Reporting Requirements**

The following parameters will be used in the Division of Aging and Adult Services Reporting System (DAARS) for budgeting and reporting purposes associated with this funding:

<b>SOW Service Code</b>	<b>Program Code</b>	<b>Service Detail Code</b>
PGD	HCB	PHW
ADM	HCB	PHW

Division of Aging and Adult Services  
ALERT

SFY-24-9A

**Access Vaccine Allocations  
for SFY-2024**

The Division of Aging and Adult Services (DAAS) received allocations from the Administration for Community Living (ACL), for ADRC/NWD COVID-19 Vaccine Access. Funds were first distributed based on the OAA funding formula with no match required and should be used to provide greater access to COVID-19 vaccines.

The below are the allocations for SFY 2024 based on the remaining funds of the first allocation.

<b>Area Agency on Aging</b>	<b>Expanding Public Health Workforce SFY-2024</b>
Area Agency on Aging Region One, Inc.	\$ -
Pima Council on Aging	\$ -
Northern Arizona Council of Governments	\$ 24,867.00
Western Arizona Council of Governments	\$ -
Pinal/Gila Council for Senior Citizens	\$ -
SouthEastern Arizona Governments Organization	\$ -
Inter-Tribal Council of Arizona	\$ -
<b>Total</b>	<b>\$ 24,867.00</b>

**Funds are expected to expire September 30, 2023**

**Reporting Requirements**

The following parameters will be used in the Division of Aging and Adult Services Reporting System (DAARS) for budgeting and reporting purposes associated with this funding:

<b>SOW Service Code</b>	<b>Program Code</b>	<b>Service Detail Code</b>
CEI	HCB	VAC
ADM	HCB	VAC

Division of Aging and Adult Services  
ALERT

SFY-24-9B

**ARPA Older Americans Act Title III and VII Allocations  
for SFY-2024**

The Division of Aging and Adult Services (DAAS) received allocations from the Administration for Community Living (ACL) for the FFY 2021 American Rescue Plan Act (ARPA) under Title III (Combined) and Title VII Ombudsman of the Older Americans Act (OAA).

ARPA funds were distributed to assist the Area Agencies on Aging with supporting clients during and after the COVID-19 public health emergency to stay healthy, safe, and independent. Funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and State and local policy. For ARPA FAQ's, refer to attachments available via the ACL website [FAQ programmatic/FAQ Fiscal](#).

The below is an outline of the SFY 2024 allocations.

	ARPA III-B	ARPA III-C1	ARPA III-C1 ADMIN	ARPA III-C2	ARPA III-D	ARPA III-E	ARPA III-E ADMIN	ARPA VII OMB	TOTAL
<b>REGION ONE</b>	\$219,884.80	\$734,218.70						\$101,233.00	\$1,055,336.50
PCOA	\$942,555.81	\$405,461.00	\$301,267.00	\$330,798.65	\$61,532.25	\$182,052.00	\$37,003.00	\$23,333.00	\$2,284,002.71
NACOG	\$452,546.00	\$285,691.00	\$19,946.00	\$390,009.00	\$56,792.00	\$104,815.00	\$10,328.00	\$12,070.00	\$1,332,197.00
WACOG	\$414,744.77	\$171,963.30	\$126,912.00	\$581,097.38	\$89,659.00	\$127,892.33	\$19,641.00	\$20,377.00	\$1,552,286.78
PINAL-GILA	\$68,875.00	\$71,806.00	\$73,090.00	\$140,300.00	\$22,750.00	\$106,812.00	\$10,804.00	\$7,715.00	\$502,152.00
SEAGO			\$29,000.00			\$15,000.00			\$44,000.00
DALTCS	\$95,548.83	\$84,296.09	\$35,888.04	\$150,521.93					\$366,254.89
ITCA			\$100,000.00	\$300,000.00					\$400,000.00

**Funds are expected to expire September 30, 2024.**

**Reporting Requirements**

The following parameters will be used in the Division of Aging and Adult Services Reporting System (DAARS) for budgeting and reporting purposes associated with this funding:

SOW Service Code	Program Code	Service Detail Code
ADM	HCB	ARP
ADM	FCS	ARP
TSP	HCB	ARP
CMG	HCB	ARP
CMG	FCS	ARP
CNG	HCB	ARP
HDM	HCB	ARP
HED	HCB	ARP
LTC	OMB	ARP
PGD	HCB	ARP
RSP	FCS	ARP
ATT	HCB	ARP
PRC	HCB	ARP
HSK	HCB	ARP

**DIVISION OF AGING & ADULT SERVICES**

**CONTRACT OBLIGATION FOR SFY 2024**

	3/29/23 SUBTOTAL SFY2024 ALERTS	INCREASE (DECREASE) SFY2024 ALERTS	REVISED SUBTOTAL SFY2024 ALERTS	FEDERAL CARRYOVER SFY2024 WITH 2023 MATCH	TOTAL SFY2024 ALERTS	TOTAL SFY2024 Federal	TOTAL SFY2024 State	Match Requirement %
<b>REGION 6</b>								
1. OAA ADMIN. III C-1	\$205,946.00		\$205,946.00	\$0.00	\$205,946.00	\$154,459.00	\$51,487.00	25.00%
2. OAA ADMIN. III-E	\$22,332.00		\$22,332.00	\$0.00	\$22,332.00	\$16,749.00	\$5,583.00	25.00%
3. SSBG ADMIN.	\$67,684.00		\$67,684.00	\$0.00	\$67,684.00	\$67,684.00	\$0.00	
4. TITLE III-B	\$441,142.00		\$441,142.00	\$0.00	\$441,142.00	\$416,634.00	\$24,508.00	5.56%
5. TITLE III-C1	\$380,895.00		\$380,895.00	\$0.00	\$380,895.00	\$359,734.00	\$21,161.00	5.56%
6. TITLE III-C2	\$443,217.00		\$443,217.00	\$0.00	\$443,217.00	\$418,594.00	\$24,623.00	5.56%
7. TITLE III-D	\$27,061.00		\$27,061.00	\$0.00	\$27,061.00	\$27,061.00	\$0.00	
8. TITLE III-E CAREGIVER	\$177,443.00		\$177,443.00	\$0.00	\$177,443.00	\$177,443.00	\$0.00	
9. NSIP	\$107,038.00		\$107,038.00	\$0.00	\$107,038.00	\$107,038.00	\$0.00	
10. TITLE VII ELDER ABUSE	\$2,227.00		\$2,227.00	\$0.00	\$2,227.00	\$2,227.00	\$0.00	
11. TITLE VII FED. OMB	\$21,968.00		\$21,968.00	\$0.00	\$21,968.00	\$21,968.00	\$0.00	
12. STATE IND. LIVING SUPPORTS	\$348,879.00	-\$9,666.67	\$339,212.33	\$0.00	\$339,212.33	\$0.00	\$339,212.33	
13. STATE OMBUDSMAN	\$35,207.00		\$35,207.00	\$0.00	\$35,207.00	\$0.00	\$35,207.00	
14. STATE OMB. VISITATION	\$20,793.00		\$20,793.00	\$0.00	\$20,793.00	\$0.00	\$20,793.00	
15. STATE RESPITE	\$19,628.00		\$19,628.00	\$0.00	\$19,628.00	\$0.00	\$19,628.00	
16. STATE DIRECT CARE WORKER	\$95,195.00		\$95,195.00	\$0.00	\$95,195.00	\$0.00	\$95,195.00	
17. S.H.I.P.	\$25,063.00		\$25,063.00	\$0.00	\$25,063.00	\$25,063.00	\$0.00	
18. SENIOR MEDICARE PATROL	\$15,087.00		\$15,087.00	\$0.00	\$15,087.00	\$15,087.00	\$0.00	
19. SSBG - HCB WAIT LIST	\$235,135.00		\$235,135.00	\$0.00	\$235,135.00	\$235,135.00	\$0.00	
20. SSBG - SERVICES	\$609,154.00		\$609,154.00	\$0.00	\$609,154.00	\$609,154.00	\$0.00	
21. MIPPA SHIP	\$1,638.00		\$1,638.00	\$0.00	\$1,638.00	\$1,638.00	\$0.00	
22. MIPPA AAA	\$1,406.00		\$1,406.00	\$0.00	\$1,406.00	\$1,406.00	\$0.00	
23. MIPPA ADRC	\$634.00		\$634.00	\$0.00	\$634.00	\$634.00	\$0.00	
24. ARPA III-B			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5.56%
25. ARPA III-C1			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5.56%
26. ARPA III-C1 ADMIN		\$38,666.67	\$38,666.67	\$0.00	\$38,666.67	\$29,000.00	\$9,666.67	25.00%
27. ARPA III-C2			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5.56%
28. ARPA III-D			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29. ARPA III-E		\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00	
30. ARPA III-E ADMIN.			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	25.00%
31. ARPA VII FED OMB.			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
32. PUBLIC HEALTH WORKFORCE		\$32,020.08	\$32,020.08	\$0.00	\$32,020.08	\$32,020.08	\$0.00	
33. ACCESS VACCINE			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>TOTAL</b>	<b>\$3,304,772.00</b>	<b>\$76,020.08</b>	<b>\$3,380,792.08</b>	<b>\$0.00</b>	<b>\$3,380,792.08</b>	<b>\$2,733,728.08</b>	<b>\$647,064.00</b>	

**DIVISION OF AGING & ADULT SERVICES**

**CONTRACT OBLIGATION FOR SFY 2024**

	3/29/2023 SUBTOTAL SFY2024 ALERTS	INCREASE (DECREASE) SFY2024 ALERTS	REVISED SUBTOTAL SFY2024 ALERTS	2023 FEDERAL CARRYOVER WITH 2024 MATCH	TOTAL SFY2024 ALERTS	TOTAL SFY2024 Federal	TOTAL SFY2024 State	Match Requirement %
<b>STATE TOTAL</b>								
1. OAA ADMIN. III C-1	\$3,875,347.00	\$0.00	\$3,875,347.00	\$0.00	\$3,875,347.00	\$2,906,508.00	\$968,839.00	25.00%
2. OAA ADMIN. III-E	\$573,669.00	\$0.00	\$573,669.00	\$0.00	\$573,669.00	\$430,250.00	\$143,419.00	25.00%
3. SSBG ADMIN.	\$794,202.00	\$0.00	\$794,202.00	\$0.00	\$794,202.00	\$794,202.00	\$0.00	
4. TITLE III-B	\$9,272,636.00	\$0.00	\$9,272,636.00	\$0.00	\$9,272,636.00	\$8,757,486.00	\$515,150.00	5.56%
5. TITLE III-C1	\$7,954,187.00	\$0.00	\$7,954,187.00	\$0.00	\$7,954,187.00	\$7,512,285.00	\$441,902.00	5.56%
6. TITLE III-C2	\$9,575,347.00	\$0.00	\$9,575,347.00	\$0.00	\$9,575,347.00	\$9,043,379.00	\$531,968.00	5.56%
7. TITLE III-D	\$589,842.00	\$0.00	\$589,842.00	\$0.00	\$589,842.00	\$589,842.00	\$0.00	
8. TITLE III-E CAREGIVER	\$3,872,251.00	\$0.00	\$3,872,251.00	\$0.00	\$3,872,251.00	\$3,872,251.00	\$0.00	
9. NSIP	\$1,875,370.00	\$0.00	\$1,875,370.00	\$0.00	\$1,875,370.00	\$1,875,370.00	\$0.00	
10. TITLE VII ELDER ABUSE	\$48,824.00	\$0.00	\$48,824.00	\$0.00	\$48,824.00	\$48,824.00	\$0.00	
11. TITLE VII FED. OMB	\$478,789.00	\$0.00	\$478,789.00	\$0.00	\$478,789.00	\$478,789.00	\$0.00	
12. STATE IND. LIVING SUPPORTS	\$4,559,406.00	-\$598,177.40	\$3,961,228.60	\$0.00	\$3,961,228.60	\$0.00	\$3,961,228.60	
13. STATE OMBUDSMAN	\$814,116.00	\$0.00	\$814,116.00	\$0.00	\$814,116.00	\$0.00	\$814,116.00	
14. STATE OMB. VISITATION	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00	
15. STATE RESPITE	\$462,000.00	\$0.00	\$462,000.00	\$0.00	\$462,000.00	\$0.00	\$462,000.00	
16. STATE DIRECT CARE WORKER	\$2,000,000.00	\$0.00	\$2,000,000.00	\$0.00	\$2,000,000.00	\$0.00	\$2,000,000.00	
17. S.H.I.P.	\$645,986.00	\$0.00	\$645,986.00	\$0.00	\$645,986.00	\$645,986.00	\$0.00	
18. SENIOR MEDICARE PATROL	\$377,168.00	\$0.00	\$377,168.00	\$0.00	\$377,168.00	\$377,168.00	\$0.00	
19. SSBG - HCB WAIT LIST	\$3,800,000.00	\$0.00	\$3,800,000.00	\$0.00	\$3,800,000.00	\$3,800,000.00	\$0.00	
20. SSBG - SERVICES	\$8,324,724.00	\$0.00	\$8,324,724.00	\$0.00	\$8,324,724.00	\$8,324,724.00	\$0.00	
21. MIPPA SHIP	\$40,901.00	\$0.00	\$40,901.00	\$0.00	\$40,901.00	\$40,901.00	\$0.00	
22. MIPPA AAA	\$35,054.00	\$0.00	\$35,054.00	\$0.00	\$35,054.00	\$35,054.00	\$0.00	
23. MIPPA ADRC	\$15,680.00	\$0.00	\$15,680.00	\$0.00	\$15,680.00	\$15,680.00	\$0.00	
24. ARPA III-B		\$2,323,224.26	\$2,323,224.26	\$0.00	\$2,323,224.26	\$2,194,155.21	\$129,069.05	5.56%
25. ARPA III-C1		\$1,856,580.27	\$1,856,580.27	\$0.00	\$1,856,580.27	\$1,753,436.09	\$103,144.18	5.56%
26. ARPA III-C1 ADMIN		\$914,804.05	\$914,804.05	\$0.00	\$914,804.05	\$686,103.04	\$228,701.01	25.00%
27. ARPA III-C2		\$2,004,064.79	\$2,004,064.79	\$0.00	\$2,004,064.79	\$1,892,726.96	\$111,337.83	5.56%
28. ARPA III-D		\$230,733.25	\$230,733.25	\$0.00	\$230,733.25	\$230,733.25	\$0.00	
29. ARPA III-E		\$536,571.33	\$536,571.33	\$0.00	\$536,571.33	\$536,571.33	\$0.00	
30. ARPA III-E ADMIN.		\$103,701.33	\$103,701.33	\$0.00	\$103,701.33	\$77,776.00	\$25,925.33	25.00%
31. ARPA VII FED OMB.		\$164,728.00	\$164,728.00	\$0.00	\$164,728.00	\$164,728.00	\$0.00	
32. PUBLIC HEALTH WORKFORCE		\$222,859.08	\$222,859.08	\$0.00	\$222,859.08	\$222,859.08	\$0.00	
33. ACCESS VACCINE		\$24,867.00	\$24,867.00	\$0.00	\$24,867.00	\$24,867.00	\$0.00	
<b>TOTAL</b>	<b>\$60,985,499.00</b>	<b>\$7,783,955.96</b>	<b>\$68,769,454.96</b>	<b>\$0.00</b>	<b>\$68,769,454.96</b>	<b>\$57,332,654.96</b>	<b>\$11,436,800.00</b>	

**DIVISION OF AGING & ADULT SERVICES**

**CONTRACT OBLIGATION FOR SFY 2024**

	3/29/2023	INCREASE	REVISED	2023			
	SUBTOTAL	(DECREASE)	SUBTOTAL	FEDERAL	TOTAL	TOTAL	TOTAL
	SFY2024	SFY2024	SFY2024	CARRYOVER	SFY2024	SFY2024	SFY2024
<b>STATE TOTAL</b>	ALERTS	ALERTS	ALERTS	WITH 2024 MATCH	ALERTS	Federal	State
OLDER AMERICANS ACT	\$36,240,892.00	\$0.00	<b>\$36,240,892.00</b>	\$0.00	<b>\$36,240,892.00</b>	\$33,639,614.00	\$2,601,278.00
STATE (ILS, RSP, OMB, DCW)	\$8,835,522.00	-\$598,177.40	<b>\$8,237,344.60</b>	\$0.00	<b>\$8,237,344.60</b>	\$0.00	\$8,237,344.60
SSBG	\$9,118,926.00	\$0.00	<b>\$9,118,926.00</b>	\$0.00	<b>\$9,118,926.00</b>	\$9,118,926.00	\$0.00
SSBG - HCB WAIT LIST	\$3,800,000.00	\$0.00	<b>\$3,800,000.00</b>	\$0.00	<b>\$3,800,000.00</b>	\$3,800,000.00	\$0.00
S.H.I.P./SENIOR PATROL	\$1,023,154.00	\$0.00	<b>\$1,023,154.00</b>	\$0.00	<b>\$1,023,154.00</b>	\$1,023,154.00	\$0.00
NSIP	\$1,875,370.00	\$0.00	<b>\$1,875,370.00</b>	\$0.00	<b>\$1,875,370.00</b>	\$1,875,370.00	\$0.00
MIPPA	\$91,635.00	\$0.00	<b>\$91,635.00</b>	\$0.00	<b>\$91,635.00</b>	\$91,635.00	\$0.00
ARPA		\$8,134,407.28	<b>\$8,134,407.28</b>	\$0.00	<b>\$8,134,407.28</b>	\$7,536,229.88	\$598,177.40
PUBLIC HEALTH WORKFORCE		\$222,859.08	<b>\$222,859.08</b>	\$0.00	<b>\$222,859.08</b>	\$222,859.08	\$0.00
ACCESS VACCINE		\$24,867.00	<b>\$24,867.00</b>	\$0.00	<b>\$24,867.00</b>	\$24,867.00	\$0.00
<b>TOTAL</b>	<b>\$60,985,499.00</b>	<b>\$7,783,955.96</b>	<b>\$68,769,454.96</b>	<b>\$0.00</b>	<b>\$68,769,454.96</b>	<b>\$57,332,654.96</b>	<b>\$11,436,800.00</b>

1. ALERT 24-1A	TITLE III/VI PLANNING LEVELS FOR SFY 2024	3/29/2023
2. ALERT 24-2/2A	SSBG ALLOCATION FOR SFY 2024 / SSBG WAITLIST ALLOCATION FOR SFY2024	3/29/2023
3. ALERT 24-3/3A/3B	STATE ALLOCATIONS FOR SFY 2024 / STATE DCW ALLOCATION FOR SFY 2024 / STATE OMB. VISITATION	3/29/2023
4. ALERT 24-6	NSIP ALLOCATIONS FOR SFY 2024	3/29/2023
5. ALERT 24-7	SHIP & SENIOR PATROL 9 MO. ALLOCATIONS FOR SFY 2024	3/29/2023
<b>6. ALERT 24-9/9A/9B</b>	<b>EXPANDING PUBLIC HEALTH WORKFORCE/ACCESS VACCINE/OAA TITLE ARPA ALLOCATIONS FOR SFY 2024</b>	<b>5/19/2023</b>
7. ALERT 24-11	MIPPA 2 MO. ALLOCATIONS FOR FY 2024	3/29/2023

Service	Admin	Admin	Adaptive Aids	Advocacy	Attendant Care	Comm. Edu. & Info	Caregiver Training	Case Mgmt.
DAARS Codes	ADM	ADM	ADP	ADV	ATT	CEI	CGT	CMG
Program Codes	FCS	HCB	FCS	HCB	HCB	FCS	FCS	HCB
Service Detail Code								
Ln	Fund Source							
1	OAA Admin (III C-1)		205,946.00					
2	OAA Admin (III E)	22,332.00						
3	SSBG Admin		67,684.00					
4	Title III-B			3,000.00	15,000.00	315,254.00	5,000.00	80,000.00
5	Title III-C1							
6	Title III-C2							
7	Title III-D Prev Hlth							
8	Title III-E Caregiver			2,000.00		18,000.00	7,000.00	
9	NSIP							
10	Title VII Eld Abus							
11	Title VII OMB							
12	State Ind Living			2,000.00	19,699.00	29,801.00		104,500.00
13	State OMB							
14	State RSP							
15	SSBG							
16	SHIP							
17	Senior Patrol							
18	Refugee							
19	SSBG - HCB Wait List							
20	SSBG - Admin.							
21	SSBG - Services					184,816.00		141,368.00
22	EXPANDING PUBLIC HEALTH WORKFORCE							
23	STATE DIRECT CARE WORKER							
24	STATE DIRECT CARE INCENTIVE							
25	STATE OMB. VISITATION							
26	MIPPA-S.H.I.P.							
27	MIPPA-AAA							
28	MIPPA-ADRC							
29	ARPA - III-B							
30	ARPA - III-C1							
31	ARPA - III-C1 ADMIN							
32	ARPA - III-C2							
33	ARPA - III-D							
34	ARPA - III-E							
35	ARPA - III-E ADMIN							
36	ARPA - VII FED OMBUDSMAN							
37	Access Vaccine							
38	LIFESPAN RESPITE							

<b>Contract Reimbursement Ceiling</b>	22,332.00	273,630.00	7,000.00	34,699.00	529,871.00	23,000.00	7,000.00	325,868.00
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Note: Title III-B, III-C1, III-C2, III-D, III-E (Admin) incorporate a state match

Incorporated State Match	5,583.00	51,486.50	166.67	833.34	17,514.25	277.78	-	4,444.48
Additional State Funding	-	-	2,000.00	19,699.00	29,801.00	-	-	104,500.00
<b>TOTAL STATE FUNDS</b>	5,583.00	51,486.50	2,166.67	20,532.34	47,315.25	277.78	-	108,944.48

**DIRECT SERVICES**

ALTCs								
Program Income								
Non-Fed In-kind								60,000.00
Non-Fed Cash								
Other Federal								
<b>Total</b>								60,000.00

**Sub-contracted SERVICES**

ALTCs								
Program Income								
Non-Fed In-kind								
Non-Fed Cash			700.00					6,000.00
Other Federal								
<b>Total</b>			700.00					6,000.00

<b>Grand Total</b>	22,332.00	273,630.00	7,700.00	34,699.00	529,871.00	23,000.00	7,000.00	391,868.00
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**EXPENSES**

Personnel - Direct	12,505.00	128,000.00		15,599.00		13,000.00	4,500.00	200,000.00
ERE - Direct	5,000.00	36,000.00		4,200.00		6,000.00	1,500.00	15,000.00
Professional/Out								
Direct	2,800.00	28,000.00		6,600.00		1,000.00		65,000.00
Sub-contracted			7,700.00		529,871.00			66,000.00
Travel - Direct		13,796.00		1,000.00		1,000.00		12,868.00
Space - Direct								15,000.00
Equipment - Direct								
One-Time								
Ongoing								
Material/Supplies-Direct		30,000.00		2,000.00		500.00		5,000.00
Operating Svcs - Direct		6,834.00		1,300.00				6,000.00
Allocated Indirect -Direct	2,027.00	31,000.00		4,000.00		1,500.00	1,000.00	7,000.00
<b>SubTotal DIRECT</b>	22,332.00	273,630.00	-	34,699.00	-	23,000.00	7,000.00	325,868.00
<b>SubTotal PURCH</b>	-	-	7,700.00	-	529,871.00	-	-	66,000.00
<b>TOTAL SERVICE</b>	22,332.00	273,630.00	7,700.00	34,699.00	529,871.00	23,000.00	7,000.00	391,868.00















Validation Worksheet

Alert

Organization

SEAGO

Contract No.

CTR048043

Period

7/1/23-6/30/24

Amendment No.

15

ALERT/ISB VALIDATION

LN	Fund Source	(a)	(b)	(c)=(a) (b)	(d)	(e) = (c) + (d)	(f)	(g) = (f) - (e)
		SFY23	Current Alert Level		Increase/ Decrease	Total Alert + Carryover	Contract Budget	Difference
		Carryover	Alert	Total				
1	OAA Admin (III C-1)		205,946.00	205,946.00		205,946.00	205,946.00	-
2	OAA Admin (III E)		22,332.00	22,332.00		22,332.00	22,332.00	-
3	SSBG Admin		67,684.00	67,684.00		67,684.00	67,684.00	-
4	Title III-B		441,142.00	441,142.00		441,142.00	665,254.00	224,112.00
5	Title III-C1		380,895.00	380,895.00		380,895.00	250,000.00	(130,895.00)
6	Title III-C2		443,217.00	443,217.00		443,217.00	350,000.00	(93,217.00)
7	Title III-D Prev Hlth		27,061.00	27,061.00		27,061.00	27,061.00	-
8	Title III-E Caregiver		177,443.00	177,443.00		177,443.00	177,443.00	-
9	NSIP		107,038.00	107,038.00		107,038.00	107,038.00	-
10	Title VII Eld Abus		2,227.00	2,227.00		2,227.00	2,227.00	-
11	Title VII OMB		21,968.00	21,968.00		21,968.00	21,968.00	-
12	State Ind Living		348,879.00	348,879.00	(10,549.03)	338,329.97	338,329.97	-
13	State OMB		35,207.00	35,207.00		35,207.00	35,207.00	-
14	State RSP		19,628.00	19,628.00		19,628.00	19,628.00	-
15	SSBG		-	-		-	-	-
16	SHIP		25,063.00	25,063.00		25,063.00	25,063.00	-
17	Senior Patrol		15,087.00	15,087.00		15,087.00	15,087.00	-
18	Refugee		-	-		-	-	-
19	SSBG - HCB Wait List		235,135.00	235,135.00		235,135.00	235,135.00	-
20	SSBG - Admin.		-	-		-	-	-
21	SSBG - Services		609,154.00	609,154.00		609,154.00	609,154.00	-
22	EXPANDING PUBLIC HEALTH WORKFORCE	\$ 32,020.08		32,020.08		32,020.08	32,020.08	-
23	STATE DIRECT CARE WORKER		95,195.00	95,195.00		95,195.00	95,195.00	-
24	STATE DIRECT CARE INCENTIVE		-	-		-	-	-
25	STATE OMB. VISITATION		20,793.00	20,793.00		20,793.00	20,793.00	-
26	MIPPA-S.H.I.P.		1,638.00	1,638.00		1,638.00	1,638.00	-
27	MIPPA-AAA		1,406.00	1,406.00		1,406.00	1,406.00	-
28	MIPPA-ADRC		634.00	634.00		634.00	634.00	-
29	ARPA - III-B		-	-		-	-	-
30	ARPA - III-C1		-	-		-	-	-
31	ARPA - III-C1 ADMIN	\$ 38,666.67		38,666.67		38,666.67	38,666.67	-
32	ARPA - III-C2		-	-		-	-	-
33	ARPA - III-D		-	-		-	-	-
34	ARPA - III-E	\$ 15,882.36		15,882.36		15,882.36	15,882.36	-
35	ARPA - III-E ADMIN		-	-		-	-	-
36	ARPA - VII FED OMBUDSMAN		-	-		-	-	-
37	Access Vaccine		-	-		-	-	-
38	LIFESPAN RESPITE		-	-		-	-	-
TOTAL		86,569.11	3,304,772.00	3,391,341.11	(10,549.03)	3,380,792.08	3,380,792.08	-

Note: Section above validates that Alert Levels plus adjustments equal the ISB Total submitted by Provider

TRANSFER AUTHORITY - TITLE III B/C

Fund Source	Alert Level	\$ Ceiling	Transfer In/(Out)	Transfer %
Transfer Authority - Title III-B to III-C or III-C to III-B (30% Maximum)				
Title III-B	\$ 441,142	\$ 132,343	\$ 224,112	50.80%
Title III-C				
III-C1	\$ 380,895	\$ 114,269	(130,895)	-34.37%
III-C2	\$ 443,217	\$ 132,965	(93,217)	-21.03%
Total	824,112	247,234	(224,112)	-27.19%

TRANSFER AUTHORITY - C1/C2

Fund Source	Alert Level	Transfer Ceiling	Transfer In/(Out)	Transfer %
Transfer Authority - Title C-1 to C-2 (40% Maximum)				
Title III-C1	\$ 380,895	\$ 152,358	(130,895)	-34.37%
Title III-C2	\$ 443,217	\$ 177,287	(93,217)	-21.03%

Note: Section above validates transfer authority. Red cells indicates a transfer ceiling has been exceeded)

TITLE III-B MINIMUM PERCENT

Category	% Required	Requirement	Actual Alloc	Over/Under
TSP, I&R, Outreach, CMG	16%	\$ 70,583	\$ 165,931	\$ 95,348
In-Home Service	8%	\$ 35,291	\$ 317,323	\$ 282,032
Legal Service (WAIVER)	0%	\$ -	\$ -	\$ -
III-B TOTAL ALLOCATION	\$ 441,142			

	Required Local Planned SSBG Dollars	Budgeted (ISB)	Difference
HSK	\$ 58,253	\$ 58,253.00	\$ -
CMG	\$ 7,073	\$ 141,368.00	\$ 134,295
HDM	\$ 137,429	\$ 139,613.00	\$ 2,184
TSP	\$ 6,026	\$ 65,215.00	\$ 59,189
total	\$ 208,781	\$ 404,449.00	\$ 195,668

**SEAGO AAA Fiscal Year 2024 Subaward Recommendations**

**Case Management**

Available Funding Graham and Greenlee: \$ 60,000

Provider	Service	Service Area	Contract Amount
<b>Cochise County</b>			
SEAGO-Area Agency on Aging	Case Management		
<b>Graham County</b>			
Southeastern Arizona Community Unique Services	Case Management	Graham County - All	\$ 30,000
<b>Greenlee County</b>			
Greenlee County Health Department	Case Management	Greenlee County - All	\$ 30,000
<b>Santa Cruz County</b>			
SEAGO-Area Agency on Aging	Case Management		

	\$ 30,000
	\$ 30,000
	\$ 60,000

**Home Care Cluster**

Available Funding By County:

Cochise: \$ 448,258  
 Graham: \$ 144,635  
 Greenlee: \$ 73,000  
 Santa Cruz: \$ 205,000

Provider	Service	Service Area	Contract Amount
<b>Cochise County</b>			
Accent Care	Housekeeping	Cochise County - All	\$ 7,000
	Attendant Care		\$ 180,000
	Attendant Care-ARP		\$ -
	Attendant Care-SSBG		\$ 47,000
	In-home Respite		\$ 56,387
Lutheran Social Services	Housekeeping	Cochise County - All	\$ 7,000
	Attendant Care		\$ 76,871
	Attendant Care-ARP		\$ 30,000
	Attendant Care-SSBG		\$ 20,000
	In-home Respite		\$ 24,000
<b>Graham County</b>			
Accent Care	Housekeeping	Graham County - All	\$ 2,000
	Attendant Care		\$ 15,000
	In-home Respite		\$ 5,000
Southeastern Arizona Community Unique Services	Housekeeping	Graham County - All	\$ 7,000
	Attendant Care		\$ 70,000
	Attendant Care-ARP		\$ -
	Attendant Care-SSBG		\$ 21,635
	In-home Respite		\$ 9,000
	Home Repair	Graham/Greenlee	\$ 8,000
	Adaptive Aids	Graham/Greenlee	\$ 7,000
<b>Greenlee County</b>			
Greenlee County Health Department	Housekeeping	Greenlee County - All	\$ 5,000
	Attendant Care		\$ 50,000
	Attendant Care-ARP		\$ -
	Attendant Care-SSBG		\$ 4,000
	In-home Respite		\$ 5,000
	Home Nursing		\$ 9,000

\$ 7,000
\$ 180,000
\$ -
\$ 47,000
\$ 56,387
\$ 7,000
\$ 76,871
\$ 30,000
\$ 20,000
\$ 24,000
<b>\$ 448,258</b>
\$ 2,000
\$ 15,000
\$ 5,000
\$ 7,000
\$ 70,000
\$ -
\$ 21,635
\$ 9,000
\$ 8,000
\$ 7,000
<b>\$ 144,635</b>
\$ 5,000
\$ 50,000
\$ -
\$ 4,000
\$ 5,000
\$ 9,000
<b>\$ 73,000</b>

**Home Care Cluster (continued)**

Provider	Service	Service Area	Contract Amount
<b>Santa Cruz County</b>			
Accent Care	Housekeeping	Santa Cruz County - All	\$ 6,000
	Attendant Care		\$ 30,000
	Attendant Care-ARP		\$ -
	Attendant Care-SSBG		\$ 17,000
	In-home Respite		\$ 2,000
Consumer Direct	Housekeeping	Santa Cruz County - All	\$ 7,000
	Attendant Care		\$ 60,000
	Attendant Care-ARP		\$ -
	Attendant Care-SSBG		\$ 7,500
	In-home Respite		\$ 2,000
Lutheran Social Services	Housekeeping	Santa Cruz County - All	\$ 7,000
	Attendant Care		\$ 48,000
	Attendant Care-ARP		\$ -

\$ 6,000
\$ 30,000
\$ -
\$ 17,000
\$ 2,000
\$ 7,000
\$ 60,000
\$ -
\$ 7,500
\$ 2,000
\$ 7,000
\$ 48,000
\$ -



	Attendant Care-SSBG		\$ 18,000
	In-home Respite		\$ 500
<b>Meals Programs</b>			
Available Funding By County:			
		Cochise:	\$ 251,000
		Graham:	\$ 175,000
		Greenlee:	\$ 70,000
		Santa Cruz:	\$ 170,000
<b>Provider</b>	<b>Service</b>	<b>Service Area</b>	<b>Contract Amount</b>
<b>Cochise County</b>			
City of Tombstone	Congregate Meals	Tombstone	\$ 40,000
	Congregate Meals-ARP		\$ -
Douglas ARC	Congregate Meals	Douglas	\$ 11,000
	Congregate Meals-ARP		\$ -
	Home Delivered Meals	SE Cochise County	\$ 200,000
Mom's Meals	HDM-ARP	Benson, Sierra Vista	\$ -
	Home Delivered Meals	Rural Cochise County	\$ -
<b>Graham County</b>			
Mom's Meals	Home Delivered Meals	Rural Graham County	\$ -
	HDM-ARP		\$ -
Southeastern Arizona Community Unique Services	Congregate Meals	Safford	\$ 30,000
	Congregate Meals-ARP		\$ -
	Home Delivered Meals	Graham	\$ 120,000
	HDM-SSBG Funds		\$ 25,000

\$	18,000
\$	500
<b>\$</b>	<b>205,000</b>

\$	40,000
\$	-
\$	11,000
\$	-
\$	200,000
\$	-
\$	-
<b>\$</b>	<b>251,000</b>
\$	-
\$	30,000
\$	-
\$	120,000
\$	25,000
<b>\$</b>	<b>175,000</b>

<b>Meals Programs (continued)</b>			
<b>Provider</b>	<b>Service</b>	<b>Service Area</b>	<b>Contract Amount</b>
<b>Greenlee County</b>			
Mom's Meals	Home Delivered Meals	Rural Greenlee County	\$ -
	HDM-ARP		\$ -
Southeastern Arizona Community Unique Services	Congregate Meals	Clifton and Duncan	\$ 20,000
	Congregate Meals-ARP		\$ -
	Home Delivered Meals	Greenlee	\$ 50,000
	HDM-ARP		\$ -
<b>Santa Cruz County</b>			
Mom's Meals	Home Delivered Meals	Rural Santa Cruz County	\$ -
	HDM-ARP		\$ -
Santa Cruz Council on Aging	Congregate Meals	Nogales	\$ 95,000
	Congregate Meals-ARP		\$ -
Senior Citizens of Patagonia	Congregate Meals	Patagonia	\$ 75,000
	Congregate Meals-ARP		\$ -
<b>Transportation</b>			
		Cochise:	\$ 120,000
		Graham:	\$ 28,000
		Greenlee:	\$ 40,000
		Santa Cruz:	\$ 20,000
<b>Provider</b>	<b>Service</b>	<b>Service Area</b>	<b>Contract Amount</b>
<b>Cochise County</b>			
City of Benson	Transportation	Benson Area	\$ 20,000
City of Bisbee	Transportation	Bisbee Area	\$ 25,000
City of Douglas	Transportation	Douglas - Cochise Cnty	\$ 25,000
City of Willcox	Transportation	Willcox Area	\$ 25,000
Volunteer Interfaith Caregiver Program (VICAP)	Transportation	Cochise County -All	\$ 25,000
<b>Graham County</b>			
Easter Seals Blake Foundation	Transportation	Graham County	\$ 28,000
<b>Greenlee County</b>			
Easter Seals Blake Foundation	Transportation	Greenlee - Clifton	\$ 20,000
		Greenlee - Duncan	\$ 20,000
<b>Santa Cruz County</b>			
Valley Assistance Services-Tentative	Transportation	Santa Cruz County	\$ 20,000.00
<b>Unobligated Funds</b>			

\$	-
\$	20,000
\$	-
\$	50,000
\$	-
<b>\$</b>	<b>70,000</b>
\$	95,000
\$	-
\$	75,000
\$	-
<b>\$</b>	<b>170,000</b>

\$	20,000
\$	25,000
\$	25,000
\$	25,000
\$	25,000
<b>\$</b>	<b>120,000</b>
<b>\$</b>	<b>28,000</b>
\$	20,000
\$	20,000
<b>\$</b>	<b>40,000</b>
\$	20,000

Available Funding All Counties: \$ 222,047

Provider	Service	Service Area	Contract Amount
WAIVED	Legal Services	Cochise, Graham,	\$ -
TBD	Housekeeping	Cochise, Graham, Greenlee and Santa Cruz Counties	\$ 10,253
TBD	Transportation	Cochise, Graham, Greenlee and Santa Cruz Counties	\$ 137
			\$ -
TBD	CNG-HDM	All Counties	\$ 211,657
			\$ -
<b>Grand Total - All</b>			<b>\$ 2,026,940</b>

\$ -
\$ 10,253
\$ 137
\$ 211,657
\$ 222,047

remaining ARPA funds not yet allocated  
until May Alert

\$ 2,026,940



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

Katie Hobbs  
Governor

Angie Rodgers  
Director

**SB 1720 appropriated \$5 Million to the Department/DAAS to distribute to AAAs.**

**The DAAS met with AAAs to discuss AAA plans for distribution. AAAs indicated the need for region specific application of these additional funds to address:**

- **Expand client access AAA services (such as reaching in greatest social or economic need, increasing units, enrolling new clients into services)**
- **Service expansion**
- **Address regional waitlists**
- **Expand service providers**
- **Support one-time projects/expenses to support ongoing service delivery**

**Funding to AAAs**

DAAS will distribute funds via the Intrastate Funding Formula (IFF).

**Plan Submission Deadline:**

AAA shall submit an implementation plan to DAAS by July 7th that indicates how the funding will be applied to address those in greatest need.

**DAAS Reporting Requirements**

**Semi-Annual Report and Annual Report (template will be provided by DAAS)**

AAA will submit a semi- annual data report by Jan 31st, 2023 and an annual data report by July 31st, 2024

- Total number of new clients reached
- How those in greatest need/risk were prioritized
- How services were enhanced or expanded
- Any and all outcomes, successes and challenges with implementation.

Reports should be submitted to [daasadsprograms@azdes.gov](mailto:daasadsprograms@azdes.gov) .

DAAS will provide additional detail on invoicing.

SB 1720 Appropriated \$5 Million to DES-DAAS to distribute to AAA's

SEAGO-Area Agency on Aging

I. **Introduction:** During SFY23, The SEAGO-Area Agency on Aging allocated \$95,195 to address the Direct Care Worker shortage. For the AAA to comply with the high demands that the Covid-19 pandemic imposed on the delivery of our services and address the lack of DCWs. The SEAGO-AAA collaborated with our existing HCBS service providers to increase the minimum wage for our DCWs.

Four HCBS providers took advantage of the additional dollars to pay their DCWs a higher wage. The AAA designated a base wage of \$25, putting us close to the AHCCC's rates and helping retain or recruit new DCWs in our areas. Due to the allocation, AAA understands this would ultimately affect our clients. Therefore the plan to address the unit reductions, waitlist, and other needs will be planned as indicated below.

ARPA funds were mostly used to cover Attendant Care, and Home Delivered meal services; while we are not worried about HDM as much as we are about Attendant Care, we must follow a viable plan to get us back to normal.

II. **Project Objective:** SB1720, which appropriated \$5 million, will address the current caseload. In utilizing ARPA funds, regular funding, and expending all of the ARPA funds, mostly in Attendant Care, we will see that fewer units are available as our providers have been bumped up between \$22-\$25 per unit reimbursement. Thus, increasing our waitlist that will need to be addressed. The screenshots below show the projection tool for the current fiscal year and are a partial version of our expenditures. The funding allocated in Attendant Care for the SFY23 was way over what we can sustain in SFY24. Our Current allocation for Attendant Care with base funding is only \$529,871, which means we will have to reduce units of services, close clients, and maintain the waitlist as we currently have it and see it grow.

						ATT-HCB Waitlist					
						\$ 5,782.32					
	ATT 310-263	Title III B	Amount of \$ over by end of year if sustained	percent by the end of year	Over /Under Clients for remaining SFY	# of clients	Auth units per month	Rate per unit	Monthly	Remaining SFY	
-14500	Accent Care SC	\$ 52,000.00	\$15,084.00	29.01%	57.14	all	1	8	\$ 22.00	\$ 176.00	\$ 176.00
-1400	Accent Care Graham	\$ 22,100.00	\$1,645.50	7.45%	7.48			\$ 22.00	\$ -	\$ -	
-32400	Accent Care Cochise	\$ 264,900.00	\$37,914.00	14.31%	191.48	all	14	144	\$ 22.00	\$ 3,168.00	\$ 3,168.00
-3481	AZ Consumer Direct	\$ 80,000.00	\$2,255.12	89.76%	8.54	all	1	16	\$ 22.00	\$ 352.00	\$ 352.00
-3400	GCHD	\$ 57,700.00	\$1,851.82	3.21%	9.35	none	7	45	\$ 22.00	\$ 990.00	\$ 990.00
7200	Lutheran SC	\$ 56,500.00	\$2,312.10	4.09%	13.50	all	3	40	\$ 22.84	\$ 913.60	\$ 913.60
-11037	Lutheran Cochise	\$ 112,000.00	\$11,437.31	10.21%	66.77	all	1	8	\$ 22.84	\$ 182.72	\$ 182.72
-6000	SEACUS	\$ 86,000.00	\$7,367.82	8.57%	44.65	none	6	77	\$ 22.00	\$ 1,694.00	\$ 1,694.00
-72218	Budgeted	\$ 731,200.00	\$ 731,200.00	\$79,867.67	20.83%						
	ISB FUND Amount Un-Allotted	\$ 696,275.39									
	Balance	(\$34,924.61)		-5.02%							
	Summary	\$ 302,584.87									

NO clients Enrolled	ATT-ARP 310-305	III-B ARPA	Amount of \$ over by end of year if sustained	percent by the end of year	Over /Under Clients for remaining SFY	ATT-HCB Waitlist				
						# of clients	Auth units per month	Rate per unit	Monthly	Remaining SFY
	Accent Care SC	\$ 40,819.90	\$1,485.00	0.00%	5.63			\$ 22.00	\$ -	\$ -
	Accent Care Cochise	\$ 164,050.50	\$5,131.50	0.00%	25.92			\$22.00	\$ -	\$ -
	AZ Consumer Direct	\$ 54,814.70	\$443.16	0.00%	1.68			\$ 22.00	\$ -	\$ -
	GCHD	\$ 5,374.00	\$0.00	0.00%	0.00			\$ 22.00	\$ -	\$ -
	Lutheran SC	\$ 51,766.86	\$483.52	0.00%	2.82			\$ 22.84	\$ -	\$ -
	Lutheran Cochise	\$ 54,913.53	\$248.96	0.00%	1.45			\$ 22.84	\$ -	\$ -
	SEACUS	\$ 10,000.00	\$77.12	0.00%	0.47			\$ 22.00	\$ -	\$ -
	<b>Budgeted</b>	<b>\$ 381,739.49</b>	<b>\$ 381,739.49</b>	<b>0.00%</b>						
	<b>ISB FUND Amount</b>	<b>\$ 373,445.17</b>								
	<b>UN-Allocated</b>									
	<b>Balance</b>	<b>(\$8,294.32)</b>								
	<b>DAAR'S FUNDS</b>									
	<b>Summary</b>	<b>\$ -</b>								

- III. **Steps to move forward:** To determine the best route to take and prevent long-term harm to our clients. Our subcontracted and in-house case managers prioritize clients with the highest needs; now that our case managers can go into clients' homes, a much clearer assessment is made, and all possibilities are considered. Many individuals who started during the pandemic are being closed due to a more stable situation, other resources available, or not meeting the criteria to receive a service.
- A. Case Manager's meeting scheduled for **Wednesday, July 12, 2023**, to discuss funding, client waitlist, things to consider when opening or closing cases, and most importantly, data needed to pull up necessary reports from DAAR's
  - B. End of the SFY23 billing period, by the end of July, will show us a clear view of our SFY23 expenditures to adjust our SFY24 ISB title IIIB and C1 and C2 to cover our overages.
  - C. SEAGO-AAA will not follow our process of closing one and opening one until early September when we should know if any funding will allow us to remove people from the waitlist. An internal analysis will determine where we are before approving case managers to open new cases based on the waitlist.
- IV. **SEAGO-AAA plans** to allocate the portion of the SB1720 appropriated funds in Attendant Care and Case Management Services only as per my initial observation and knowledge.



**SB 1720 appropriated \$5 Million to the Department/DAAS to distribute to AAA for housing assistance for persons who are at least sixty years of age or older.**

**DAAS/SUA met with AAAs to discuss AAA plans for distribution. AAAs indicated the need for region specific implementation of housing assistance for older adults, given variation in AAA structure, community partners to coordinate distribution of funds, and internal capacity to respond to and meet the needs of older adults requesting housing assistance.**

**Additionally, AAAs indicated the need to define housing assistance broadly, as the ability to provide assistance to older adults in need varies widely across the AAA service areas. Examples of housing assistance identified by AAAs included:**

- **Payment of delinquent rental and mortgage payments**
- **Payment of delinquent tax payments**
- **Payment of move in/out expenses (including mover fees)**
- **Payment for HVAC repair**
- **Home repair**

**\*The examples above do not reflect an exhaustive list of approved types of housing assistance.**

#### **Funding to AAAs**

Given the expressed nuances and regional approaches to administering housing assistance funds, DAAS is requesting each AAA submit a proposed implementation plan that will include the amount of funding requested and outcomes anticipated. **The tentative award amount by AAA is indicated below.**

#### **Plan Submission Deadline:**

Plans should be submitted no later than July 7th. The DAAS will review and approve plans by the targeted date of July 31, 2023. Upon review of all plans, DAAS will share with AAAs any remaining funds for redistribution upon request.

Plans should include a clear description of the proposed approach for implementing housing assistance across the AAA service area. As part of the description, include the following

- Amount of funding requested to provide housing assistance.
- Types of housing assistance that will be applied by the AAA.
- How will individuals be screened for housing assistance?
  - How APS clients will be prioritized.
- How the AAA will support coordination with community partners to support individuals' long-term needs for housing assistance ensure funds are not duplicated or supplanted.
  - Any partners who will subcontract with the AAA and/or coordinate on the distribution of funds.

- Any necessary capacity and/or start up/infrastructure needs, (e.g., collaboration/partnerships, hiring and training staff, office space, etc.) for successful implementation.
- The anticipated number of individuals expected to be served with the housing assistance funds. Explain how you identified this number.
- If applicable, describe any outreach that will be implemented to raise awareness of this service.
- Challenges anticipated with delivering services/implementation and plans to address those challenges.
- Timeline for implementing the housing assistance funds to individuals in the AAA service area.

### **DAAS Reporting Requirements**

AAA will submit a semi- annual data report by Jan 31st, 2023 and an annual report by July 31, 2023 utilizing these reporting requirements:

#### **Semi-Annual Report (template will be provided by DAAS)**

- Total number of clients served during the reporting period.
- Total amount of funds expended during the reporting period.

#### ***Client data for those receiving housing assistance (needed for semi-annual and annual report):***

Name, DOB, zip code, race, household status, type of housing assistance requested and received, amount of assistance requested and amount received, entity paid, current AAA client (Y/N), first time receiving this assistance (Y/N), number of APS clients served, entities to which additional referrals were made for ongoing assistance.

#### **Annual Report (template will be provided by DAAS)**

- Total number of individuals served for the year.
- Total amount expended for the year.
- Sum of client data utilizing data requirements for the semi-annual report.

The annual report should also include:

Summary of coordination efforts with community housing partners to assist with distribution of the housing assistance funds.

Any challenges with implementation and steps to address the challenges.

Any noted successes with implementation.

Reports should be submitted to [daasadsprograms@azdes.gov](mailto:daasadsprograms@azdes.gov) .

DAAS will provide additional detail on invoicing.

Region	Title III	
	Funds	%
Region 1	\$2,219,808.01	44.40%
Region 2	\$772,857.06	15.46%
Region 3	\$447,137.01	8.94%
Region 4	\$456,754.69	9.14%
Region 5	\$349,706.48	6.99%
Region 6	\$237,988.67	4.76%
Region 7	\$284,362.78	5.69%
Region 8	\$231,385.30	4.63%
	<b>\$5,000,000.00</b>	





## ***Administering Housing Assistance Funds Project Plan***

### **Introduction**

SB 1720 appropriated \$5 Million to the Department/DAAS to distribute to AAA for housing assistance for persons at least sixty or older. SEAGO's distribution is anticipated to be approximately \$240,000. Considering that housing assistance and related services were identified as a substantial need during the research and development of our Area Plan on Aging, SEAGO-AAA is excited to access additional funding further to meet the housing needs of our aging population. Below is our plan to utilize the funding provided by SB 1720:

### **Project Objective**

Our goal is not to recreate the wheel. SEAGO has potential partnerships with housing support programs, funding, and intake/assessment practices. Our goal is to leverage existing services with project funds, improve access and increase opportunities/options for clients to remain in their homes.

### **Partnerships and Assistance to be Provided**

The following are the partnerships SEAGO has created and the services anticipated:

- ***Direct Advocacy & Resource Center:*** Direct currently serves SEAGO-AAA geographical area. Direct has received a HUD grant to develop a Rural Home Access Program (RHAP) that focuses on older adults (62+) that help low-income homeowners ages 62+ level up to livable, lifelong homes. RHAP offers a path to enhanced access, safety, and independence in rural Southern Arizona. They provide an individualized home evaluation to determine access needs, barriers, solutions, and repairs. The grant solutions are limited to \$5,000. By partnering with SEAGO-AAA, Direct will have access to increased funding that will substantially increase the number of clients served and the level of repairs and modifications needed to keep clients in their homes. The project will focus on Santa Cruz and Cochise Counties.
- ***SouthEastern Arizona Community Unique Services (SEACUS):*** SEACUS serves Graham and Greenlee County. SEACUS has a limited budget to provide home repair and adaption services. By partnering with SEAGO-AAA, SEACUS will access increasing funding to substantially increase the number of clients served and the level of repairs and modifications needed to keep clients in their homes.
- ***St. Vincent de Paul (SVDP) of Safford:*** SVDP serves Graham and Greenlee Counties. SVDP has a program that assists with utility bills and with delinquent mortgage/rent assistance. However, these services are limited to cash funds that change daily. SVDP will partner with SEAGO through SEACUS to expand access to funding that will stabilize and expand their services, such as mortgage payments, move-in/out expenses, and assistance with delinquent taxes.



## **Administering Housing Assistance Funds Project Plan**

- **SEAGO Community Development Program (CDP) and City of Bisbee:** The SEAGO CDP and City of Bisbee have invested Community Development Block Grant (CDBG) funds in a home rehabilitation program. The program is currently income-based. However, the City has indicated wanting to expand the program to adults (60+). Through the partnership, the City of Bisbee will recruit participants for the program, conduct assessments of the home, develop cost estimates, and hire contractors for home rehabilitation projects. SEAGO will cap rehabilitation projects at \$5,000. However, this will leverage an additional \$5,000 in CDBG funding.
- **SEAGO AAA:** SEAGO will retain \$40,000 for region-wide emergency relief for housing issues, repairs, and adaptations that exceed our partner’s scope of services and for emergency housing assistance as identified by our intake coordinator and case managers.

### **Assessment of Needs**

Project partners will utilize existing assessment tools, evaluation criteria, and approval processes developed for their programs. SEAGO-AAA will create an on-site assessment form that will be used with our Emergency Relief Program's existing intake, assessment, referral, and case management forms. **APS referrals will be forwarded to project partners within 24 hours of receipt.**

### **Data Collection**

SEAGO and project partners will collect the following data:

- Name, DOB, zip code, race, household status, type of housing assistance requested and received, amount of service ordered and amount received, entity paid, current AAA client (Y/N), first time receiving this assistance (Y/N), number of APS clients served, entities to which additional referrals were made for ongoing aid.
- SEAGO-AAA and our project partners will utilize the data collection template as provided by DAAS.
- SEAGO-AAA will ensure established DAAS due dates and submit the Semi-Annual and Annual Reports.

### **Amount Requested and Budget**

SEAGO is requesting \$240,000. The following is the project budget:

Item	Purpose	Cost
Direct Advocacy & Resource Center	Home Needs Assessments, Home Repair, Home Adaptations	\$65,000
SouthEastern Arizona Community Unique Services (SEACUS)	Home Needs Assessments, Home Repair, Home Adaptations	\$55,000



## **Administering Housing Assistance Funds Project Plan**

St. Vincent de Paul (SVDP) of Safford	Rent/Mortgage Assistance, Utility Assistance, Property Tax Assistance	\$25,000
SEAGO Community Development Program (CDP) and the City of Bisbee	Home Rehabilitation	\$40,000
SEAGO Emergency Relief Program	Rent/Mortgage Assistance, Critical Repairs, and Adaptions	\$40,000
SEAGO-AAA	Project Management & Administration	\$15,000
	<b>Project Total</b>	<b>\$240,000</b>

### **Start-up/Infrastructure Needs**

Start-up and Infrastructure needs are limited. Our partners already have a scope of services, outreach processes, intake, and needs assessments. Therefore, only a little investment in start-ups is required. SEAGO-AAA is retaining \$15,000 to cover project management and administration costs. All additional funds will be invested in client services.

### **Outreach**

SEAGO-AAA will utilize our existing outreach tools to promote the program, including social media, the SEAGO website, public meetings, and local media. We will develop a plan with our partners to identify outreach needs, strategies, and tools. The following is a summary list of meetings, agencies, venues, and opportunities to promote service referrals and needed support.

- SEAGO Executive Board
- SEAGO Administrative Council
- SEAGO Advisory Council on Aging (ACOA)
- SEAGO Transit Coordination Meetings
- County Health and Social Service Departments Cochise, Graham, Greenlee, Santa Cruz
- Senior Centers
- Libraries
- Food Pantries/Food Distribution Programs
- Non-profits with Elderly Support Programs
- Special Events



## ***Administering Housing Assistance Funds Project Plan***

### **Challenges**

Using existing partners with well-developed assistance programs reduces project challenges. However, age-related declines in home maintenance capabilities and finances often compromise older adults' ability to maintain their homes, thus threatening successful aging. Needed home repairs are delayed and tend to be compounded. This often results in maintenance/repair/financial assistance requirements that far exceed the budget caps of our partners. There will be challenges to finding solutions to these situations. SEAGO-AAA will collaborate with our partners on solutions exceeding project budget caps.

### **Timeline**

If funding is approved by August 1, 2023, the following timeline is expected:

**August 2023:** Meetings with project partners to finalize the Scope of Services, budget, assessment and approval processes, reporting/reimbursement tools, and data collection processes.

**August/September 2023:** Project partners will develop Service Delivery Plans and Agreements finalized with project partners.

**October 2023:** The project will kick off.

**December 2023:** Project status and collaboration meeting with partner agencies.

**January 31, 2024:** Semi-Annual Report submitted.

**March 2024:** Project status and collaboration meeting with partner agencies.

**June 2024:** Project status and collaboration meeting with partner agencies.

**July 31, 2024:** Annual Report submitted.

### **Additional Funding**

If additional funding is available, SEAGO-AAA can accept an additional \$60,000. SEAGO-AAA has potential partnerships that can be pursued with the ***St. Vincent de Paul (SVDP) organizations operating in Southern Arizona*** to provide rental, mortgage, and utility assistance to seniors in need in Cochise County. SEAGO is currently holding meetings with Portable Practical Education Preparation (PPEP) to explore partnership opportunities. Housing assistance may be a potential project.



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** AREA PLAN ACTION PLAN UPDATE

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**Description:**

The Council reviews the Plan Objectives and Outcomes for any changes and updates implemented in July and January.

The current Area Plan submitted to DES-DAAS is not approved as of today. However, requests for clarification were requested, and we have provided our responses, thus not generating any further recommendations from DAAS. This means that SEAGO-AAA will adopt as presented unless otherwise instructed. In the packet, you will see items to look for under each goal based on what we have been able to deliver and will continue to provide and report. You will see a similar report again in January 2024.

**Attachments: Area Plan Updates**

Action Requested

Information Only

Action Requested Below

**Goal 1.**

**Older Adults in Arizona have access to quality care.**

**Family Caregiver self-directed, person-centered services and supports:**

***I. FCSP***

- The renewal of our Tualta partnership encourages the use of technology solutions to support family caregivers and offers self-directed caregiver education and training.
- April/May 2023- FCSP created Tualta Case Management program instructions and trained Case Managers to act as Staff on the Tualta platform. Made a reporting process that tracks Case Management time and caregiver education utilization.
- The collaboration between FCSP and in-house Case Managers will promote increased outreach with caregiver identification, participation, and person-centered counseling.

***1. SHI-SMP***

- The partnership connection encourages the SHIP/SMP program to have activities, find solutions by supporting beneficiaries, families, caregivers, and offer education.
- January/February 2023- SHIP/SMP partnered with AZ@Work VA Representative and discussed the needs and actions needed to help with SHIP and VA plans. Made a location and time where beneficiaries would educate themselves on financial inclusion, preventing penalties and fraud.
- The collaboration between current partnerships will help promote and increase community outreach. Media and teamwork will help the community SHIP/SMP and connect with beneficiaries seeking assistance throughout the communities.

***A. HPDP***

- Increase the number of referrals from healthcare networks, faith-based organizations, local organizations, and local government. This step promotes increased awareness of the Older Americans Act, which implicates additional possibilities for funding increases.
- Increasing its volunteer base to help increase visibility and effectiveness throughout the region.

***a) LTCO***

- Strengthen and enhance the dementia capability of the aging network in Long Term Care facilities.
- Continue participating in monthly meetings and supporting the Alzheimer's Association's efforts to increase visibility, awareness of dementia.
- Delivering information, education, and resources throughout the region.

## Goal 2.

### Increase Awareness and understanding of aging issues to help prepare AZ for an aging population.

#### II. FCSP

- FCSP participated in Older American Month Events in Graham and Greenlee Counties with SHIP and LTCO to increase the visibility of available AAA Older American Act programs.
- FCSP Coordinator collaborates with AZ Caregiver Association and State Caregiver Strategic Planning Coalition. The coalition is moving forward, organizing sub-committees to put planning into action. Continuing to draft our strategic plan with a focus on identifying organizations/associations already doing work in areas identified in our planning and developing a template for outreaching organizations, defining our “Ask.”

#### 2. SHIP-SMP

- SHIP/SMP participated in Older American Month Events in Graham, Cochise, Santa Cruz, and Greenlee Counties with FCSP and LTCO to attract communities and increase AAA Older American Act programs available.
- SHIP Coordinator collaborates with (SEAEAT) Southeastern Arizona Elder Abuse Taskforce. The task force is moving forward with partnerships throughout Southeastern Arizona to educate on prevention, identify abuse, and supply resources for victim support. Continuing to strategize and focus on awareness of elder abuse.

#### B. HPDP

- Promoting volunteer participation to advocate and disseminate aging issues to their communities.
- Will expand public and consumer Education to promote the visibility of Health, Nutrition, and Chronic Disease Prevention
- Will continue collaborating with the Arizona Falls Prevention Coalition and distributing information within health networks to refer affected clients to A Matter of Balance, Tai Chi, and other programs.

#### b) LTCO

- Ombudsman will focus on retaining and recruiting qualified and dedicated volunteers to deliver our programs in their communities.
- Expand public and consumer education to promote the visibility of the Ombudsman program.
- Usage of positive pronouns within our organizations that will promote a positive environment with inclusivity.

### Goal 3.

Older Adults in AZ can maintain individual well-being and safety to remain active, healthy, and independent.

#### III. FCSP

- **Senior Connect** Library Partnership-FCSP has partnered with Sunsites/Pearce Library - a pilot program for community education and information- ***“Sunsites in Service to Seniors” (Sunsites SOS)***-Community Education & Resources at the *Library* offers monthly AAA workshops Sept 2023 through May 2024.
- ***“Connecting Resources in Sunsites and Pearce (CRISP)”*** –A planning group consisting of FCSP, Northern Cochise Community Hospital, Sunsites/Pearce Fire Department, Chiricahua Health Clinic, Pearce Library, and local stakeholders identified a clear gap in information and resources amongst ourselves, and by extension the residents.
- ***“CRISP”*** segued into ***“Community Connections”*** –with Northern Cochise Community Hospital. FCSP’s Intentional and targeted outreach to regional medical facilities to increase Agency awareness and promote self-identification of caregivers at the onset of diagnosis or trauma will streamline referrals to FCSP and the AAA programs.

#### 3. SHIP-SMP

- **The Salvation Army** has partnered with SHIP/SMP/AZ@Work. Programs have joined to serve the low-income, poverty, disabled, VA, and 60 years and above communities. Education, information, resources, and counseling are provided.
- ***“Connecting Resources and partnerships”*** – have targeted and celebrated events such as Older American Month and World Elder Abuse Awareness Day in Region VI. Connections made all subcontracted nutritional sites network and provided resources to our vulnerable population.
- ***“Community Connections”*** –with (BCRC) Benson Community Resource Connections has connected SHIP/SMP and the (AAA) Area Agency on Aging to a senior ministry community in Cochise County. The presentation has been completed, and future partnerships will go one-on-one counseling during Open Enrollment.

#### C. HPDP

- Partner with local health departments and health care providers. Promote the AAA CDSMP and Falls Prevention programs.



c) **LTCO**

- The Southeastern Arizona Elder Abuse Taskforce (SEAEAT) will help increase involvement in elder abuse prevention. Multidisciplinary teams offer training and education with community partners to respond to elder abuse, neglect, and exploitation.
- Ombudsman Coordinator has participated in the PCOA diversity and inclusion training and plans to participate in the culturally and linguistically appropriate services training.

**Goal 4.**

**Providers for older adults in AZ can provide an integrated and well-trained informal workforce**

**IV. FCSP**

- April/May 2023- FCSP created program instructions, trained Case Managers as Staff on the Trualta platform, and created a reporting process that tracks utilization or caregiver education. And allows the identification of gaps in service which can be used to advocate for increased funding
- By tracking the utilization of Case Management time and caregiver education units, we will promote increased outreach, caregiver identification and participation, and person-centered counseling.

**4. SHIP-SMP**

- May 2023- SHIP/SMP joined the nutrition training with the LTC Ombudsman/Nutrition Coordinator as a speaker on the SHIP/SMP platform and created an approach to the congregate sites for a future counseling location in all sites throughout Region VI.
- By connecting and utilizing congregate sites, education will be promoted on AAA programs, increased outreach, SHIP/SMP will identify low-income beneficiaries, victims of fraud and scams, and complete in-person counseling.

**D. HPDP**

- The coordinator to receive appropriate training and re-certifications for existing volunteers
- Continue promoting volunteer engagement.

**Goal 5.**

**AZ has the necessary infrastructure to deliver needed supportive services**

**V. FCSP**

- Develop programs and approaches to close the aging infrastructure and delivery system gaps, especially in underserved areas.
- FCSP Coordinator completed “*Volunteer Engagement in the Aging Network*” Certification through Boston University School of Social Work in preparation for facilitating volunteer recruitment, training, and service opportunities.
- Due to losing valued volunteers, FCSP programs (Peer Support, Reassurance, and Caregiver Intake) are slowed. Volunteerism is transient in nature and not easily sustainable.

5. **SHIP-SMP**

- Engagement outreach such as World Elder Abuse Awareness Day and (SEAEAT) Southeastern Arizona Elder Abuse Taskforce offers opportunities to **prevent, detect and report abuse.**
- Work with Ombudsmen, Caregiver Support Coordinators, and Case Management to offer senior engagement opportunities in Region VI at congregate sites, libraries, senior housing facilities, and even client homes.



# ADVISORY COUNCIL ON AGING PACKET

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**MEMO TO:** ADVISORY COUNCIL ON AGING  
**FROM:** LAURA VILLA, AREA AGENCY ON AGING DIRECTOR  
**DATE:** JULY 20, 2023  
**SUBJECT:** AAA PROGRAM UPDATES

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## **Administrative:**

Subaward Renewal Offer (SARO) The AAA service providers have received their last SARO per their agreement with SEAGO-AAA and DES-DAAS. During SFY24, SEAGO-AAA will work on Procurement and issue Requests for Applications in the fall for a new four-year period. The notification will be published in all local newspapers throughout our four-county region.

## **Central Intake:**

With the integration of central intake, collaborating between the FCSP and Case Management, by bringing case management in-house for Santa Cruz County and Cochise. We see a higher call volume which requires a full-time position. The intention is to retain the knowledge and experience gained while at the AAA by working with Ramona MacMurtrie and retaining her part-time status. However, this opens the door to another part-time subcontractor who shares similar knowledge that is willing to cover the demand. AAA is holding these conversations and working towards an agreement to carry this forward by the beginning of August 2023.

## **Partnerships:**

Servants At Work (SAW) is partnering with SEACUS to help install ramps in both Graham and Greenlee. As a long-standing partner, SEACUS understands the importance of meeting the needs of individuals who need a ramp and are willing to assist by supporting SAW. SEACUS will serve as the central intake, screen these referrals, and coordinate with the City of Safford, which has offered to allow their employees to volunteer their time in the installation phase, which only consists of about ½ a day on a Saturday. SEAGO-AAA will provide guidance and assistance in any way we can to promote this new partnership and help us address a much-needed service as indicated in our Area Plan on Aging Needs Assessment.

## **Case Management:**

Case Manager recruitment efforts continue:

There is a vacancy for a case manager to oversee the SEAGO-AAA in Benson/Willcox area. Please help us spread the word and encourage qualified applicants to submit their resumes to be considered for an interview. The position is posted until filled.

## DCW Bonus Tracker (ATT-HCB-DCW 310-306)

Award Amount	\$ 101,232.00		July-August	September-October	November-December	January-February	March-April	May-June	Total YTD
Utilized	\$ 113,135.00	# of DCW	79	83	87	138	97	76	560
Remaining	\$ (11,903.00)	\$ issued	\$ 17,105.00	\$ 17,545.00	\$ 18,205.00	\$ 19,855.00	\$ 20,515.00	\$ 19,910.00	113135
		Submit date	11/21/2022	12/5/2022	1/23/2023	4/10/2023			
		DAARS PR #	53827	54050	55138				

## DCW Rate increase Tracker (ATT-HCB-DCI 310-318)

Award Amount	\$ 101,232.00		January	February	March	April	May	June	Total YTD
Utilized	\$ 30,333.61	# of DCW	76	75	94	71	90	80	486
Remaining	\$ 70,898.39	# of Clients	241	245	243	158	209	164	1260
		# of units	2221.96	2130.98	2338.72	1887.42	2242.25	1666.5	12487.83
		\$ issued	\$ 5,824.83	\$ 5,575.06	\$ 6,077.67	\$ 4,744.14	\$ 5,806.11	\$ 2,305.80	30333.607

### Direct Care Worker Bonuses

The above template shows the current payout to all service providers who received DCW incentives-bonuses for their DCWs who performed based on the unit delivery to AAA clients as required by AAA.

### Direct Care Worker wage increase

- Three service providers are reporting and collecting the wage increase for their DCWs. We are missing one provider whose requests have not yet been entered if received.

**Attachments: None**

Action Requested

Information Only

Action Requested Below