

From 26/06/21 the amount of money you can claim back for travel costs to the probation office is changing in some areas. If this affects you, your Probation Practitioner will speak to you about it. Please ask if you have any questions.

Do I qualify for help with my travel costs?

Everyone who is on probation is expected to pay at least part of their travel costs. However, you may be able to get some help with your travel costs to probation appointments, if you are:

- On a statutory order, licence, or post-sentence supervision; **AND**
- In receipt of means-tested state benefits, **OR** in the process of claiming means-tested state benefits, **OR** in full time education.

If you're not sure whether you qualify, talk to your Probation Practitioner (PP).

What kind of travel costs could I get help with?

Bus fares and mileage can be reimbursed. However, mileage can **only** be reimbursed if there is no other viable form of public transport available. You will need to prove that there is no alternative public transport you can take instead, and you will need to show your Probation Practitioner proof that your transport is legally owned, insured, taxed, etc.

Travel warrants are available if you need to travel by train.

Help is only available for travel to and from statutory appointments. These are appointments that your PP has directed you to attend as part of your sentence. Travel to and from non-statutory appointments cannot be covered.

Here are some examples of statutory and non-statutory appointments:

Statutory appointment examples	Non-statutory appointment examples
<ul style="list-style-type: none"> • Appointment with your PP at the probation office • Programme session • Appointments linked to your sentence 	<ul style="list-style-type: none"> • Pre-sentence report interview • Court appearances (except DRR review) • Job Centre appointment

If in doubt, ask your Probation Practitioner.

How much help could I get?

How much help you could get depends on how many statutory appointments you have in one week.

Everyone is expected to cover the cost of the first three miles each way for one statutory appointment per week. If you have more than one statutory appointment in a week, then any travel costs after the first appointment will be fully covered.

See this handy table for a breakdown:

PER WEEK	Example Public Transport				Example Mileage			
	Return		Single		Single trip	We give	Return trip	We give
	Ticket price	We give	Ticket price	We give				
1 st appt	£4.00	£1.00	£2.50	£1.00	10 miles	£0.60	20 miles	£2.10
2 nd appt+	£4.00	£4.00	£2.50	£2.50	10 miles	£1.50	20 miles	£3.00

However, if your first appointment takes place at your residence (e.g. a home visit), then the second appointment in the same week counts as the first appointment when looking at travel costs. This is because it is the first appointment that you have travelled to.