



**Town of Davie
Budget & Finance/Purchasing Division
AWARD RECOMMENDATION / INTENT TO AWARD**

To:

From: Procurement Manager

Date:

RFP/ITB #: Item/Service:

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Purchasing Division as soon as possible.

1. PROCUREMENT COMMENTS:

Two (2) bids were received. According to Procurement's tabulation and administrative review, Airgas Speciality Products, Inc. is the lowest responsive and responsible bidder.

2. RECOMMENDATION:

A. Which bid(s) do you recommend?

B. Does this meet specifications as per your request and as advertised? YES NO

If No, is the variance considered: MINOR or MAJOR

Explain:

C. Is the recommendation the lowest bid received? YES NO

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

(attach an additional sheet if further comment or explanation is required)

PRINT NAME <input type="text" value="DON BAYLER"/> Department Director or designee	SIGNATURE <input type="text" value="B. K. O'Connor"/> Procurement Manager
SIGNATURE <input type="text" value="Don Bayler"/>	DATE <input type="text" value="1/12/17"/>
DATE <input type="text" value="1/18/17"/>	SIGNATURE <input type="text"/>
	DATE <input type="text"/>
	Risk Manager (if required)

3. PROCUREMENT ACTION/RECOMMENDATION(S):

Award to lowest, responsive, responsible bidder Airgas Specialty Products, Inc.

**THIS FORM MUST BE COMPLETED AND RETURNED TO THE PURCHASING DIVISION FOR ALL AWARD RECOMMENDATIONS OF \$25,000.00 AND ABOVE.
FOR AWARD RECOMMENDATIONS REQUIRING COUNCIL APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COUNCIL AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.**

Description	Airgas Specialty Products, Inc.	Tanner Industries, Inc.
Minimum Deliveries of 24,000 lbs	\$ 0.1635	\$ 0.1663
Full truckload of 44,000 lbs+	\$ 0.0694	\$ 0.1055