

# September Kaizen Summary

- Standard Work for Roles and Responsibilities for the Waterjet
  - Standardized the DXF creation process
    - File naming convention
    - Tapped hole sizes
    - Formatting
  - Criteria established for who should create DXF
    - Read and write access established for waterjet computer
- 2P to Bring EC&M and Euclid Limit Switch Shunts in House
  - Outlined an action plan for bringing all shunts in house
    - Priority by part number and product line
    - Necessary raw materials and consolidation possibilities
    - SAP updates, new fixtures and tooling required, and existing tooling

