

Library of Things 3Space International House Canterbury Crescent London SW9 7QD

# Thing Technician (2-3 sites near you)

<u>Library of Things</u> are opening new sites regularly across London, and this is an open call for someone to help ensure the items we offer at 2-3 nearby sites are maintained and enjoyable for local residents to borrow. This is ideal for someone self-employed and is not a PAYE contract.

# **Responsibilities**

We're looking for someone very practical, with an eye for detail, who likes hands-on problem-solving and is happy to work both independently and with others. Here's what you'll be doing:

#### Maintaining the items and kiosk

- Cleaning and maintenance of items that have been borrowed since last shift eg. inspecting blades, replacing hand sander pads, checking cabling, re-stocking consumables etc
- Troubleshooting reported issues with items and carrying out simple repairs (following guidance)
- Portable Appliance Testing of necessary Things to ensure safe (training provided)
- Doing basic maintenance of the locker-style kiosk
- Hardware / software troubleshooting if systems go down (ie. restart after a power outage)
- Doing maintenance sessions within building access/opening hours

## **Preparing Things for borrowing**

- Transporting replacement items from a local storage unit to the kiosk
- Receiving items delivered on site

• Packing up items for repair

#### Liaising with the team

- Reporting issues and ideas to Operations Team
- Recording work carried out and statuses on Maintenance/Inventory software
- Managing tight local inventory stock levels, avoiding stockout
- Sharing experiences, ideas and skills with other Thing Technicians

## Who we're looking for

#### **Essential:**

- Lives near 2-3 sites
- Experienced in DIY, appliance usage / repair or similar
- A clean UK drivers' license
- Reliable and punctual
- A flexible schedule
- Practical and willing to roll sleeves up
- Able to work both independently and collaboratively
- A proactive problem solver
- Confident software user (Google Suite & Slack or similar on Tablet/Phone)
- Fit and healthy to lift and carry

#### Desirable:

- Access to a vehicle
- Experience of coordinating and/or training others
- Cargo bike experience

# About the job

**Hours:** 8h/week per site, which may start as 1 site - with 1-2 further sites added as they open nearby

**Pay:** £14/h

Duration: Monthly rolling contract

**Training & perks:** Training at nearest operational site (travel will be covered), discounted item borrowing, occasional extra paid days for training with suppliers, occasional holiday cover at nearby locations.

### Eligibility: Applicants must have the legal right to work in the UK.

Library of Things is an equal opportunity employer. We welcome applications from people of all backgrounds – men, women and non-binary, people of all ages, sexual orientations, nationalities, religions and beliefs. However, we particularly encourage applications from disabled and black, asian and minority ethnic candidates, as these groups are underrepresented in the sustainable development sector.

Application deadline: This is an open call - we're opening sites regularly so would

assign 2-3 nearest sites to your home

How to apply: Complete this form