Logistics Rider & Technician (Zero-hours, contractor)

Library of Things is a social enterprise that helps people to save money and reduce waste by affordably renting out useful items (like drills, sound systems and sewing machines) from local spaces like libraries.

Each library has a regular, local technician maintaining its Things, but with limited storage - so we regularly visit with replacement Things and top-up inventory. But a team of two are flat-out servicing 11 libraries from a small warehouse with 1 cargobike! And one is going on 2-months of parental leave, so we're looking for a hard-working, reliable and practical person to help, initially on a casual basis, but with lots of opportunity to grow.

Responsibilities

You'll mainly support with receiving, kitting, distributing and recording inventory between Library of Things' warehouse and a growing network of sites. This will involve:

Warehouse & Logistics

- Moving stock from reception to our warehouse
- Kitting new Things ready for borrowing
- Transporting inventory around London, time and cost efficiently
- Keeping sites stocked-up to optimal inventory levels
- Overseeing a tidy and organised warehouse
- Recording inventory spend and movement
- Eventually ordering inventory directly, using a company card
- Processing Things at end-of-life

Liaising with the team

- Reporting issues and ideas clearly and promptly to Operations Team
- Recording work carried out and statuses accurately and promptly

A typical shift might involve moving deliveries from reception to warehouse by trolley, marking what's arrived, loading a cargobike, and delivering to the other side of town. Where you'll unload, carry out any required checks or collections, and report back to base.

Additional responsibilities based on experience

Helping repair Things & Kiosks

- Troubleshooting reported issues with items and carrying out simple repairs (following guidance)
- Doing basic maintenance of the locker-style kiosk

Who we're looking for
Essential:

- Living near Brixton, willing to travel London-wide
- Clear written and verbal communication
- Good at listening and open to feedback
- Can work and learn in a fast-paced environment
- Highly organised, reliable and punctual - with a flexible schedule
- Logical thinker, maximising resource efficiency
- A proactive problem solver
- Practical and willing to roll sleeves up - ideally with DIY/repair experience
- Able to work both independently and collaboratively
- Likes variety and keen to get stuck in
- Happy moving and carrying inventory around London
- Comfortable (and able to learn) riding a cargobike
- Fit and healthy to lift and carry
- Confident software user (Google Suite & Slack or similar - on Tablet/Phone)

Desirable:

- Access to a vehicle
- Cargo bike experience
- Access to desktop/laptop and printer for admin work

Don't be put off if you don't feel you meet all these requirements - we still want to hear from you. If you think you'd be a good fit for the role, use your application as an opportunity to show us why!

About the job

Hours: Zero-hours contract, called upon as needed, likely in half-days shifts. Travel time/expenses paid

Pay: £14/h

Duration: Monthly rolling contract, following 1 month trial period

Training & perks: Training at nearest operational site (travel will be covered), discounted item borrowing, occasional extra paid days for training with suppliers, occasional holiday cover at nearby locations.

Eligibility: Applicants must have the legal right to work in the UK.

Library of Things is an equal opportunity employer. We welcome applications from people of all backgrounds – men, women and non-binary, people of all ages, sexual orientations, nationalities, religions and beliefs. However, we particularly encourage applications from disabled and black, asian and minority ethnic candidates, as these groups are underrepresented in the sustainable development sector.

Application deadline: 23rd October 2022

How to apply: Complete this [form](#)