

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



# IRONWOOD

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Phone: (906) 932-5050  
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AGENDA  
REGULAR IRONWOOD CITY COMMISSION MEETING  
JANUARY 23, 2023

LOCATION: IRONWOOD MEMORIAL BUILDING  
COMMISSION CHAMBERS  
213 S. MARQUETTE ST.  
IRONWOOD, MI 49938  
Regular Meeting - 5:30 P.M.

**ZOOM OPTION AVAILABLE FOR THE PUBLIC**

**(Please visit the City website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov) or the notice posted at the Memorial Building for Zoom Webinar login instructions.)**

5:30 P.M.

- A. Regular Meeting Called to Order.  
Pledge of Allegiance of the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda. \*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- \*1) Approval of Minutes:
  - a. Regular City Commission Meeting Minutes of January 9, 2023.
- 2) Review and Place on File:
  - a. Parks and Recreation Committee Meeting Minutes of September 8, 2022, October 3, 2022, and November 7, 2022.
  - b. Ironwood Housing Commission Meeting Minutes of December 13, 2022.
  - c. Downtown Ironwood Development Authority Meeting Minutes of September 29, 2022.
- 3) Poverty Exemption Resolution #023-001.

- D. Approval of the Agenda



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- E. Review and Place on File:
  - 1. Revenue & Expenditure Report.
  - 2. Cash and Investment Summary Report.
- F. Approval of Monthly Check Register Report.
- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)
- H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

## **OLD BUSINESS**

- I. Discuss and Consider the Grant Agreement between the Michigan Department of Environment, Great Lakes and Energy (EGLE) Finance Division and the City of Ironwood for the \$3,000,000 Drinking Water Asset Management (DWAM) Lead Service Line Replacement Project Grant and authorize the City Manager to sign all related grant documents.

## **NEW BUSINESS**

- J. Discuss and Consider approving the 2023 Summer Tax Collection Agreement with the Gogebic Ontonagon Intermediate School District Board and authorize the City Treasurer/Finance Director to sign.
- K. Discuss and Consider authorization to seek bids for 2023 Pavement Striping.
- L. Discuss and Consider approving Change Order Number #1 from PK Contracting, LLC in the amount of \$3,551.59 for 2022 pavement striping.
- M. Discuss and Consider Phase 5 Consultant Selection.
- N. Discuss and consider authorization to seek bids for the 2023 Phase 1 Water Treatment Plant project, upon receipt of EGLE permit and USDA approval to go out for bids.
- O. Discuss and Consider Introduction of Ordinance No. 538, Vacation of the alley between the 400 and 500 blocks of Birch Street and Ash Street, and the right-of-way of Deane Street from Birch Street to Ash Street, City of Ironwood and schedule a public hearing on Monday, February 13, 2023, at 5:25 P.M.
- P. Discuss and Consider authorization to seek bids for the creating of a Community Forest Stewardship Plan
- Q. Discuss and Consider authorization to seek bids for Jessieville Water Tank repairs.
- R. Manager's Report.
- S. Other Matters.
- T. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on January 9, 2023, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Andresen, Mildren, Semo, Korpela, and Mayor Corcoran.  
ABSENT: None.

C. Approval of the Consent Agenda. \*

\*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of December 27, 2022.

2) Review and Place on File:

a. Pat O'Donnell Civic Center Board Meeting Minutes of December 5, 2022.

b. Economic Development Corporation Meeting Minutes of August 3, 2022, and December 7, 2022.

c. Ironwood Planning Commission Meeting Minutes of October 6, 2022.

*Motion was made by Semo, seconded by Mildren, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda

*Motion was made by Andresen, seconded by Korpela, and carried to approve the agenda as presented.*

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

There were none.

F. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)

There were none.

### OLD BUSINESS

G. Discuss and consider placing on file the City Audit Report for the fiscal year ended June 30, 2022. (\*\*CITY AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2022, IS AVAILABLE FOR REVIEW ON THE CITY WEBSITE <https://ironwoodmi.gov/government/documents/> \*\*).

*Motion was made by Mildren, seconded by Korpela, to receive and place on file the City Audit Report for the fiscal year ended June 30, 2022. The Auditors gave the City a clean, unmodified*

*opinion. There were no findings, questioned costs, or material misstatements. Unanimously passed by roll call vote.*

## **NEW BUSINESS**

H. Discuss and Consider authorizing Public Safety to acquire five automated external defibrillators (AED's) in the amount of \$5,625, which is fully funded through an Enbridge Community Grant.

***Motion** was made by Andresen, seconded by Korpela, to acquire five automated external defibrillators (AED's) in the amount of \$5,625, which is fully funded through an Enbridge Community Grant. Unanimously passed by roll call vote.*

I. Discuss and Consider authorizing Public Safety to acquire adult and infant cardiopulmonary resuscitation (CPR) training equipment in the amount of \$6,555.87, which is fully funded through the First Responder Training- Department of Treasury Grant.

***Motion** was made by Semo, seconded by Mildren, to authorize Public Safety to acquire adult and infant cardiopulmonary resuscitation (CPR) training equipment in the amount of \$6,555.87, which is fully funded through the First Responder Training- Department of Treasury Grant. Unanimously passed by roll call vote.*

J. Manager's Report.

- With a little break in the winter storms, the City DPW crews are continuing snow removal efforts this week. They will be pulling snow from the rest of BR2, Curry Street, US2 and other City streets this week.
- City will be starting to enforce the downtown sidewalk snow removal ordinance soon. This will be charging property owners who do not clear their sidewalks w/in 24 hours \$200 for having a Contractor do the snow removal.
- Campground reservations are now live for Curry Park on the City website and FB page.
- Water Plant: Phase 1 plans are being reviewed by the State EGLE department. After State approval, then we need RD approval to go out to bid which they are going to start reviewing for us once we submit January 11th.
- Boilers, HVAC Controls and Roof Top Units are out to bid right now. Fire Alarm system improvements going out to bid soon.
- Coleman working on \$3MIL Lead Service Line replacement bidding documents for this summer start of construction.
- The DAP received a \$16,250 grant towards a \$31K heating and lighting project from the Michigan Arts and Culture Council. Congratulations to them for the upcoming project.
- Red Cross Blood drive is coming to Memorial Building on Wednesday 1/18/23.
- MML conference April 18-19, 2023. Waiting for more information but very likely will be back to going downstate for this important conference.
- Upcoming work sessions include:
  - a. Jan 18 at 4:30PM: Marijuana Establishment Ordinance.
  - b. Feb 13 at 5 PM: Budgeting goals. Please begin thinking of next Fiscal Year goals that you would like to be considered at this work session.

- Thanks to the many hundreds of volunteers who made the 2023 SISU Ski Fest an absolute success. Mother Nature blessed us with perfect weather for racing with sunny skies and perfect temperatures. Around 800 racers made this years SISU Ski Fest the biggest ever. Planning efforts are already in action for the next years 15th annual event. There will be a volunteer banquet tomorrow night at 5 PM at the Aurora Club: hope to see all this year's volunteers at the banquet.
- The last Jack Frost event will be Light up the Night Christmas Tree burning at the Norrie Amateur Sports Club on January 28th, 2023.

K. Other Matters.

Commissioner Semo thanked the SISU Volunteers again and encouraged all those who volunteered to attend the banquet at the Aurora Club on Tuesday evening. A reminder was also given to place Christmas Trees curbside for the Norrie Club's Light up the Night Christmas Tree Burn.

Mayor Corcoran thanked all the City DPW Staff for their snow removal efforts, thanked all the Volunteers for the SISU event, thanked the public for their patience getting to and around town during the SISU race and thanked the City Manager for his sidewalk snow removal efforts.

L. Adjournment.

***Motion** was made by Mildren, seconded by Semo, and carried to adjourn the meeting at 5:45 p.m.*



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**Proceedings of the Parks and Recreation Committee  
Thursday, September 8, 2022, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Thursday, September 8, 2022 at 5:00 P.M. at the City of Ironwood Memorial Building Auditorium, 213 S. Marquette Street, Ironwood, MI 49938.

1. Call to Order:

Director Bergman called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Jerry Nezworski	X			
Christina Boyette		X	X	
Randy Kirchhoff	X			
Jake Ring	X			
	<b>7</b>	<b>1</b>		

Also present; Community Development Director Tom Bergman.

3. Approval of the July 14, 2022 Meeting Minutes:

**Motion by Kostelnik to approve the Meeting Minutes. Second by Nezworski. Motion carried 5 to 0.**

4. Approval of the Agenda:

**Motion by Nezworski to approve the Agenda with addition of 7C. Second by Kostelnik. Motion carried 6 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): Colleen Kichek discussed the growth of pickleball in the area. She would like the committee to include pickleball courts at where the tennis courts are at Norrie Park.

Curt Martell 424 W. Larch asked for a pickleball court to be installed at Norrie Park. He thought that 3 courts could be installed with a blacktop overlay.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): Curt Martell 424 W. Larch asked for help with clearing the board walk at Norrie Park. He has been cleaning it for about 11 years. He discussed brush encroaching on the community garden and that it needs to be cut back.

The Committee asked if the brush clearing will be a part of the DNR grant.

7. Items for discussion and consideration.

- A. Equestrian Trails North of Fairgrounds: Davey brought up the idea of equestrian trails to be located on City of Ironwood land north of the fairgrounds. The Committee asked for a formal proposal from the group requesting support from the City of Ironwood. They would like a maintenance plan to go along with the proposal.

**Motion by Jindrich to request the City Commission to purchase the two lots. Second by Kangas. Motion carried 6 to 0.**

- B. Ice Rink Discussion: Davey discussed trying to get the ice rink at Depot Park and asked about the ice track at the City Square.

- C. Discuss and consider recommendation of new trail at Norrie Park: Bergman presented the attached map. Anderson Bluff Foundation is asking for permission to create an additional trail loop from in Norrie Park. The new trail will make the SISU route better, which will allow a better tie into the Southern Beltline Trail, Miners Park, and the Iron Belle Trail. Corcoran brought up the need for the trails to be better maintained. The new trail will be added into the existing agreement with ABR Ski Trails.

**Motion by Ring to present the proposal to the City Commission for recommendation. Second by Kangas. Motion carried 6 to 0.**

8. 2022 goal settings.

- I. Cemetery Historical Walk: No update.

- II. Forest Management Plan: This plan will be integrated into the next comp plan revision. The Forest Management Plan will also include green infrastructure as a requirement from the DNR. Invasive species will be a piece of the forest management puzzle. Corcoran asked about parking lot trees and downtown trees. Bergman brought up boulevard trees and the need for removal and re planting where feasible.

- III. Volunteer Coordination (Chamber of Commerce event): No update.

- IV. Lighted Ski Trail: The DNR Trust Fund grant initial scoring will be provided very soon.

- V. Pickleball Courts: Norrie park is on the list for potential locations and may be a cheaper project. This project will be difficult to add into an existing DNR grant. If there is additional funding available, it has the possibility to be added.

9. Motorized Update – GRТА: Nezworski talked about the Tee-pee project and that it's being visited regularly. He discussed a need to work with the City of Ironwood to install stop signs. Nezworski asked about right of way between non-motorized and motorized trail crossings. Bergman discussed perceived right of way when on the main trail. When there are connector trails, the perceived right of way is the main trail (Iron Belle trail).
10. Project Updates: The City of Ironwood is trying to work through ownership issues of the Southern Beltline Trail. Curry Park campground project will be going out to bid in late Fall for early summer construction. Norrie Park will be going out for bid this Fall with Summer Construction. Miners Park mountain bike trails have 7 miles so far. The project will most likely be complete next Summer. The Little League Field will be installed in a month or so.

Other Business: Kangas asked if the Little League complex could be named Oliver Park, with the Little League Field names remaining. Bergman would like to engage the Little League organizations before moving forward. Bergman would include on the agenda and invite someone from the Little League organization to discuss. Kangas also asked for trail crossing signs on Luxmore. Corcoran would like sensitivity with naming parks so that recognition is maintained. Bergman mentioned making sure that there is adequate signage if this is the direction. Corcoran and Bergman discussed drainage issues at the Little League field dump site locations.

11. Next Meeting: Thursday, October 3, 2022 at 5:00 p.m.
12. **Adjournment: Motion by Kostelnik to adjourn the meeting. Second by Nezworski. Motion Carried 6 to 0. Adjournment at 5:42 p.m.**

Respectfully Submitted

  
\_\_\_\_\_  
Sam Davey, Chair  
\_\_\_\_\_  
Tim Erickson, Community Development Assistant





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**Proceedings of the Parks and Recreation Committee  
Thursday, October 3, 2022, 5:00 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Thursday, October 3, 2022 at 5:00 P.M. at the City of Ironwood Memorial Building Auditorium, 213 S. Marquette Street, Ironwood, MI 49938.

1. Call to Order:

Director Bergman called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting	X			
Jerry Nezworski	X			
Christina Boyette		X		X
Randy Kirchoff	X			
Jake Ring		X	X	
	<b>7</b>	<b>1</b>		

Also present; Community Development Director Tom Bergman.

3. Approval of the September 8, 2022 Meeting Minutes:

**Motion by Kirchoff to approve the Meeting Minutes. Second by Kangas. Motion carried 5 to 0.**

4. Approval of the Agenda:

**Motion by Kostelnik to approve the Agenda. Second by Nezworski. Motion carried 5 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): Colleen Kichak discussed the need for pickleball courts and is okay with any location. She emphasized the need for at least three courts. She also reached out Action Floors to see if they would provide the surfacing.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit); Kurt Martell is asking for additional help for Norrie Park. Erickson said that the trail will be worked on and brushed with the upcoming grant. He suggested Parks and Rec to help with volunteering. Erickson will discuss with Neil Corcoran who is the parks supervisor.
7. Items for discussion and consideration.
  - A. Downtown Ice Rink: Erickson brought up the ice oval at the City Square and asked if anyone from the Parks and Rec Committee would like to help.
  - B. DNR Sparks Grant: Erickson brought up the new DNR Sparks Grant designed for high impact regional projects. Bergman had a meeting with the DNR who liked the Mt. Zion Bike Trail project as a potential project for the next application. Erickson discussed the Gogebic Range Health Foundations application for a few miles at Mt. Zion and that the DNR Sparks Grant could finish the project and make it more feature rich. The Beltline trail was also discussed as a potential fundable project.
  - C. 2022 goal settings.
    - I. Cemetery Historical Walk: Local historian Ivan Hellen is completing the downtown historical walk and may be willing to do the cemetery historical walk after the downtown one is complete.
    - II. Forest Management Plan: An application was submitted for a forest management plan for city owned property including Riverside Cemetery, Miners Par, and Norrie Park. Kangas requested Mt. Zion to be include if possible.
    - III. Volunteer Coordination (Chamber of Commerce event): The event will take place at the Ironwood Memorial Building Auditorium on November 10, 2022.
    - IV. Lighted Ski Trail: Supplemental information was sent to the DNR to increase the application scoring of the submitted grant. Davey asked about Xcel Energy funding.
    - V. Pickleball Courts: The Committee suggested reaching out to the College or to the property owner who owns the old army.
8. Motorized Update – GRTA: The GRTA has a meeting with the new owner of Snow River Mountain to figure out the new snowmobile route. The GRTA is donating funds from a previous memorial ride to HOPE Animal Shelter.
9. Project Updates: Miners park will have 8 miles in this year with the completed work coming in the next year.

Curry Park design work is coming soon and then out for bid in the Winter.

Beltline has run into challenges but is being worked out with the DNR. Survey work is being completed.

Norrie Park will be out for bid in the Winter 2023.

Little League Playground will be complete mid-October.
10. Other Business: Nezworski asked if Curry Park could be advertised as an ORV park.

Davey mentioned that the Miners Park trails are quite difficult.

Kangas asked about the Dog Park and if it could be expanded. Kirchoff gave an update and said that it's possible for the park to be improved or expanded.

11. Next Meeting: Thursday, November 7, 2022 at 5:00 p.m.

12. **Adjournment: Motion by Nezworski to adjourn the meeting. Second by Kangas. Motion Carried 5 to 0. Adjournment at 5:25 p.m.**

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee  
Thursday, November 7, 2022, 5:00 p.m.**

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A regular meeting of the Parks and Recreation Committee was held on Thursday, November 7, 2022 at 5:00 P.M. at the City of Ironwood Memorial Building Auditorium, 213 S. Marquette Street, Ironwood, MI 49938.

1. Call to Order:

Director Bergman called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair		X		X
Kim Corcoran, ex-officio, non-voting	X			
Jerry Nezworski	X			
Christina Boyette	X			
Randy Kirchhoff	X			
Jake Ring	X			
	<b>7</b>	<b>1</b>		

Also present; Community Development Director Tom Bergman, and Community Development Assistant Tim Erickson.

3. Approval of the Agenda:

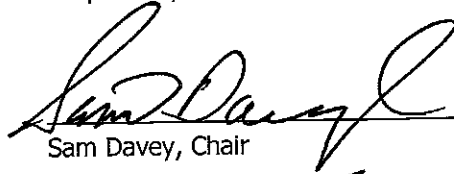
**Motion by Nezworski to approve the Meeting Minutes. Second by Kostelnik. Motion carried 7 to 0.**

4. Approval of the October 3, 2022 Meeting Minutes:

**Motion by Nezworski to approve the Agenda. Second by Kirchhoff. Motion carried 7 to 0.**

5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): Colleen addressed the Committee to discuss the potential for pickleball courts. She approached a local contractor and asked for information about the costs associated with installing a floor.
6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): City Manager Anderson introduced himself.
7. Items for discussion and consideration.
  - A. Downtown Ice Rink: Director Bergman gave an update with the potential rink. He has met with some interested volunteers but hasn't had anything solidified. Corcoran discussed the potential to install an ice rink under the pavilion of Depot Park.
  - B. DNR Sparks Grant: Director Bergman is moving forward with the Mt. Zion trails by meeting with the president of the college. Matching grants may be able to come from the Gogebic Range Health Foundation. The International Mountain Biking Association already has a planning document which makes the project shovel ready. Staff will look at the Parks and Rec Plan along with the Capital Improvement Plan to identify a project for the three rounds of the grant.
  - C. 2022 goal settings.
    - I. Cemetery Historical Walk: No update. Ivan Hellen will be able to help with this once the downtown historic walk is wrapped up.
    - II. Forest Management Plan: Staff applied for a grant to focus on Norrie Park, Miners Park, Cemetery Trail area.
    - III. Volunteer Coordination (Chamber of Commerce event): The event is on Thursday from 10:00 a.m. to 1:00 p.m.
    - IV. Lighted Ski Trail: Supplemental information has been submitted to the DNR. The City will know in December if they are funded.
    - V. Pickleball Courts: Determining a location and funding source will be the priority this Winter.
8. Motorized Update – GRTA: Nezworski updated the Committee. A new route has been identified and they are awaiting DNR approval.
9. Project Updates: Southern Beltline has been surveyed. The appraisal process will be evaluated by the DNR and will get final permission from the DNR to contact property owners. Miners Park mountain bike project has 8.8 miles built. The contractor is continuing to work. The SISU Dirt Crew will fund and maintain the trails. Nezworski asked about the beltline and which trail will be motorized. Curry park electrical will be upgraded next year. Phase 2 of the beltline will come after phase 1 and may not be complete before the sparks grant. The water trail needs to have a maintenance plan. Cleaning the Montreal River will be a bigger effort with Gogebic and Iron Counties.
10. Other Business: None.
11. Next Meeting: Thursday, December 5, 2022 at 5:00 p.m.
12. **Adjournment: Motion by Kostelnik to adjourn the meeting. Second by Nezworski. Motion Carried 6 to 0. Adjournment at 5:31 p.m.**

Respectfully Submitted



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Sam Davey, Chair



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Tim Erickson, Community Development Assistant

**IRONWOOD HOUSING COMMISSION  
REGULAR MEETING MINUTES  
DECEMBER 13, 2022  
PIONEER PARK APARTMENTS – COMMUNITY ROOM  
515 E. VAUGHN STREET – IRONWOOD, MI. 49938**

The regular meeting of the Ironwood Housing Commission was held on December 13, 2022 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public for in person or available online with zoom.

Present: Annabelle O'Brien  
Heidi Brown  
Kristine Perry  
Absent: Adrienne Chase

1. Call to Order

The meeting was called to order by President O'Brien, followed by the Pledge of Allegiance.

2. Minutes of November 8, 2022 Meeting

Motion by Brown, Seconded by Perry, Unanimously approved through roll vote to approve the minutes of the November 8, 2022 meeting.

3. Old Business – None

4. New Business – None

5. Consent Agenda – "Information Only"

A-Vacancy report

B-Account A/R Balances report as of November 30, 2022

C-Bank Account Reconciliation report as of October 31, 2022

D-Supplementary Statement of Income & Expense as of  
October 31, 2022.

Motion by Brown, Seconded by Perry, Unanimously approved through roll call vote to accept the Consent Agenda – “Information Only”

The Director provided information to the Board of Commissioners on the current Vacancy report list for Public Housing, the Accounts A/R Balance report as of November 30, 2022, the Bank Account Reconciliation report for the General Fund as of October 31, 2022, the Supplementary Statement of Income & Expense which includes Revenue to Date, Expense to Date and Total Unrestricted Net position as of October 31, 2022.

6. Disbursements and Checks # 21846 – 21904

Motion by Perry, Seconded by Brown, Unanimously approved through roll call vote to approve the disbursements of checks # 21846 – 21904.

7. Commissioner Comments

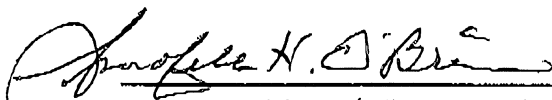
O'Brien commented on the notice that came in Quarterly commodities this month about a MSHDA program that is being offered.

The Director commented on the paperwork to be completed at the bank for the signature cards for the new appointed officers on the commission.

8. Public Comments – None

9. Adjournment

Motion by Brown, Seconded by Perry, Unanimously approved through roll call vote to adjourn the meeting. The meeting adjourned at 4:07 p.m.

  
\_\_\_\_\_  
President / Vice-President

  
\_\_\_\_\_  
Executive Director / Secretary





**Proceedings of the Downtown Ironwood Development Authority  
Thursday, September 29, 2022**

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A regular meeting of the Downtown Ironwood Development Authority (DIDA) was held on Thursday, September 29, 2022 at 8:00 A.M. in the City of Ironwood Commission Chambers

1. Call to Order: Director Bergman called the meeting to order at 8:00 A.M.
2. Recording of the Roll.

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Cathy Flory	X			
Nancy Korpela, Vice	X			
Kim Corcoran	X			
Robert Alexander	X			
Amy Nosal	X			
Molly Gardner	X			
Ivan Hellen	X			
Vacant				
Bruce Greenhill	X			
	<b>8</b>	<b>0</b>	<b>Quorum</b>	

Also, present: Community Development Director, Tom Bergman, and Community Development Assistant, Tim Erickson.

3. Approval of the August 25, 2022 Meeting Minutes:  
**Motion by Korpela to approve the meeting minutes. Second by Corcoran. Motion carried 8 to 0.**
4. Approval of the Agenda:  
**Motion by Hellen to approve the amended agenda to remove item 7. Second by Flory. Motion carried 8 to 0.**
5. Citizens wishing to address the Authority on Items on the Agenda (Three-Minute Limit):  
None.
6. Citizens wishing to address the Authority on Items not on the Agenda (Three-Minute Limit): Meyer with the Ironwood Chamber of Commerce addressed the Authority and

discussed the Jack Frost Festival Calendar, Jack Frost Raffle, volunteer fair, annual fall social, and the Jack Frost Parade.

7. Items for Discussion and Consideration.

- A. Downtown Development Plan: Director Bergman introduced the proposed map and the authority discussed. The Citizen committee will meet one time to discuss the plan and to make recommendations on whether to adopt the plan.
- B. First Friday Update (Plaidurday): Erickson updated the Authority on the plans for October First Friday.
- C. Update on Downtown Historical Signage Project: Hellen has met with the designer to deliver the signs to the memorial building this week. The next steps are sign installation and brochure development.
- D. Discuss and consider purchase of Christmas Wreaths: The Authority discussed obtaining a quote from downtown business: Yooper Wreaths for next year. Reusable plastic wreaths were discussed as a future purchase. The purchase of reusable wreaths could be done in phases.

**Motion by Greenhill to purchase 74 wreaths from Santa's Wreaths, second by Korpela. Motion carried 8 to 0.**

Erickson discussed purchasing string holders for the downtown wreaths. The Authority didn't want to pursue that purchase.

Erickson presented the wreath donation letter for the Authority to consider.

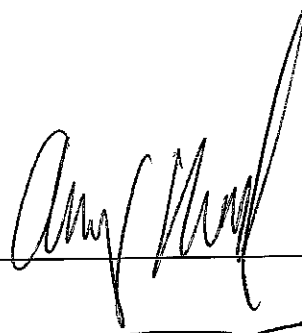
**Motion by Corcoran to approve the wreath donation letter, second by Korpela. Motion carried 8 to 0.**

- E. Contract for snow shoveling pocket park: Staff has been unable to contact the snow remover from last year. Erickson will reach out to other contractors for quotes.
8. Other Business: Hellen said that the string lights on the West side of aurora are all off. Hellen had a conversation with a filmmaker that was impressed with Ironwood's revitalization. Alexander asked about the street trees on the sidewalks and who's responsibility it would be to trim them. He suggested trimming them before Plaidurday. Corcoran brought up the businesses responsibility to remove snow in the downtown. She also brought up the skate oval at the city square. She asked if it's the DIDA's or Parks and Rec's responsibility. She discussed the need for the parking lots to be spruced up and a plan for the DPW to pull weeds and trim trees. The City purchased Wells Fargo building that was through the County auction. Greenhill asked if a letter will be sent out to property owners for sidewalk shoveling.

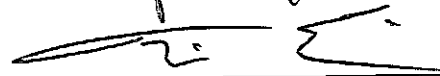
9. Next Meeting: Tuesday, October 27, 2022 at 8:00 a.m.

10. Adjournment.

**Motion by Korpela to adjourn the meeting, second by Corcoran. Motion carried 8 to 0.**



Amy Nosal, Chair



Tim Erickson, Community Development Assistant

# Memo

**To:** Mayor Corcoran and Commissioners  
**From:** Jason Alonen  
**Date:** January 17, 2023  
**Re:** Updated Poverty Exemption Income limits

---

This is my annual request to approve a resolution for Poverty Exemptions Guidelines with the updated Federal Poverty income limits for the Board of Review to use. The State is recommending this be approved on an annual basis. If you have any questions, please feel free to contact my office.

**#023-001**

**CITY OF IRONWOOD**

**GUIDELINE RESOLUTION FOR POVERTY EXEMPTION**

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the City Commission; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, the City of Ironwood, Gogebic County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

1. The applicant must appeal personally, by appointment, in writing, or through an agent authorized in writing by the property owner.
2. The applicant shall complete the hardship petition form in advance of the hearing date, including a copy of the current or prior year Income Tax Returns, both Federal and Michigan, for all persons residing in the home or listed as an owner on the deed. This must include the MI1040 CR showing the homestead Property Tax Credit. Any additional information to be presented to the Board must be in writing and attached to the petition.
3. Any relief granted is a reduction over and above the \$1200 maximum Homestead Property Tax Credit granted by the State of Michigan.
4. All applications must be RECEIVED by the Assessor's office after January 1, but one day before the final published session of the Board of Review.
5. All applications shall be processed by the Assessor's office to calculate the percentage of Household Income consumed by property taxes. A hardship situation does not exist when property taxes do not exceed 5% of the household/owner adjusted income.
6. The Board of Review may require a driver's license, deed, or any form of documentation necessary for verification.
7. An explanation will be required for all household members over the age of eighteen who are not cited as contributing to the household income.
8. The property being appealed must be the applicant's Homestead (Principle Residence).

9. Poverty reductions shall not be given to the same household for more than five (5) consecutive years, or until the applicant has reached age 65, at which time the five (5) year time limitation is removed.
10. In order to qualify for consideration for a Hardship Exemption, petitioners must qualify under the most current Federal poverty guidelines as determined annually by the United States Department of Health and Human Services. The figures listed below represent the most that could have been earned by all household members in order to qualify for a Hardship Exemption at the March, July or December Boards of Review. The Board of Review may choose to waive these income requirements if a hardship applicant has experienced a recent significant change in their household income and may grant a partial exemption.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

***Federal Poverty Guidelines for 2023 Assessments***

<b><u>Number of Persons Residing in the Principal Residence</u></b>	<b><u>Poverty Guidelines Annual allowable income</u></b>
1 person	\$ 13,590
2 persons	\$ 18,310
3 persons	\$ 23,030
4 persons	\$ 27,750
5 persons	\$ 32,470
6 persons	\$ 37,190
7 persons	\$ 41,910
8 persons	\$ 46,630
Each additional person, add	\$ 4,720

11. An Asset test will be performed to determine the resources available: cash, fixed assets or other property that could be converted to cash and used to pay property taxes in the year the poverty exemption is filed. The claimants should provide a list of all assets on the application when applying for a poverty exemption.

**POVERTY REDUCTIONS ARE ALSO LIMITED BY:**

- A. A property value of \$100,000. (50,000 S.E.V.)
- B. \$25,000 in liquid assets (savings, CD's, etc.)
- C. Real estate holding of Principal Residence only

***NOW, THEREFORE, BE IT HEREBY RESOLVED*** that the assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

Upon roll call vote, the following voted:

Yes:

No:

Absent:

\_\_\_\_\_  
Kim S. Corcoran, Mayor

STATE OF MICHIGAN )  
  ) SS  
GOGEBIC COUNTY     )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Ironwood City Commission, County of Gogebic, State of Michigan, at a regular meeting held on January 23, 2023 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Act of Michigan, 1967, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

\_\_\_\_\_  
Jennifer L. Jacobson, City Clerk



City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938

Phone: (906) 932-5050  
Fax: (906) 932-5745  
www.ironwoodmi.gov

# IRONWOOD

MICHIGAN | *Find Your North*

## SUMMARY OF DECEMBER 2022 FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for January 23, 2022. Following is a summary of each report.

### Revenue and Expenditure Report

As of December 31, 2022, we are approximately 50% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 50% benchmark (and applicable reasoning) are as follows:

1. General Fund: Expenditures at 35% - Appropriations to other funds at 11%. We have a large amount budgeted for appropriations to other funds, mainly the Major and Local Street Funds for both projects and operational costs. The street projects will see most of the activity in the spring.
2. Major Street Fund: Revenues and Expenditures at approximately 27% - Majority of budget is for street projects and winter maintenance. The winter maintenance expenditures (snow plowing, snow hauling, etc.) continue to increase, but the project activity will be minimal until spring.
3. Local Street Fund: Revenues and Expenditures at 14% - Majority of budget is for street projects and winter maintenance. The winter maintenance expenditures (snow plowing, snow hauling, etc.) continue to increase, but the project activity will be minimal until spring.

### Cash and Investment Summary Report

The Cash and Investment Summary Report shows the activity for the month of December, sorted by fund. Notable items are as follows:

1. Police & Fire Retirement Cash Account: Account balance decreased due to the transfer of funds (an additional contribution of \$200,000) into our MERS investment account.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender





GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	
			NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND				
Revenues				
101-000.000-403.000	CURRENT PROPERTY TAXES	1,907,000.00	948,000.00	49.71
101-000.000-410.000	PERSONAL PROPERTY TAX	8,000.00	0.00	0.00
101-000.000-426.000	PAYMENTS IN LIEU OF TAXES	7,000.00	0.00	0.00
101-000.000-439.000	MARIJUANA EXCISE TAX	40,000.00	0.00	0.00
101-000.000-448.000	COLLECTION FEES	80,000.00	105,574.91	131.97
101-000.000-448.001	SPEC ASSESS FEES	0.00	50.00	100.00
101-000.000-448.002	SCHOOL TAX COL FEES	13,000.00	14,840.03	114.15
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,371.82	112.39
101-000.000-451.000	BUSINESS LICENSES AND PERMITS	11,000.00	210.00	1.91
101-000.000-467.000	CABLE TV FRANCHISE FEE	52,000.00	12,667.85	24.36
101-000.000-477.000	RENTAL REGISTRATION FEES	500.00	80.00	16.00
101-000.000-478.000	RECREATIONAL MARIHUANA LICENSE/APP. FEES	10,000.00	0.00	0.00
101-000.000-499.000	PUBLIC SAFETY REVENUES	59,700.00	35,525.18	59.51
101-000.000-499.001	SALVAGE REVENUES	500.00	1,300.00	260.00
101-000.000-530.000	FEDERAL GRANTS	18,000.00	6,973.57	38.74
101-000.000-532.000	STATE GRANTS	288,000.00	117,914.91	40.94
101-000.000-533.000	MMRMA GRANTS	0.00	1,477.00	100.00
101-000.000-534.000	GRANTS - OTHER	5,000.00	0.00	0.00
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	10,000.00	21,598.28	215.98
101-000.000-575.000	SALES & USE TAX-STATE	811,000.00	437,215.00	53.91
101-000.000-577.000	LIQOUR LICENSES	6,000.00	6,424.55	107.08
101-000.000-612.000	ZONING APPLICATION FEE	1,000.00	650.00	65.00
101-000.000-614.000	OTHER CHARGES/FEES	0.00	6,214.13	100.00
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	142.56	100.00
101-000.000-625.000	BLDG INSPECTION PERMITS	7,000.00	4,836.00	69.09
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	72,000.00	36,000.00	50.00
101-000.000-634.000	ADMINISTRATION-EQUIPMENT FUND	12,000.00	6,000.00	50.00
101-000.000-635.000	ADMINISTRATION-STREET FUNDS	18,000.00	9,000.00	50.00
101-000.000-636.000	MARKETING FEES - ITC	29,000.00	13,086.39	45.13
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	4,000.00	4,083.86	102.10
101-000.000-640.000	TAX/ASSESS REVENUES	2,000.00	1,620.00	81.00
101-000.000-642.000	CHARGES SALES & SERVICE	0.00	1,725.00	100.00
101-000.000-642.001	ORDINANCE VIOLATION FEE	10,000.00	4,788.21	47.88
101-000.000-651.000	USE AND ADMISSION FEES	3,000.00	1,265.52	42.18
101-000.000-651.005	DEPOT PARK FEES	200.00	145.00	72.50
101-000.000-651.006	NORRIE PARK PAVILLION RENT FEES	100.00	100.00	100.00
101-000.000-652.000	CURRY PARK FEES	25,000.00	35,283.00	141.13
101-000.000-664.000	INTEREST AND DIVIDENDS	12,000.00	91,535.06	762.79
101-000.000-667.000	RENTAL INCOME - AUDITORIUM	1,000.00	125.00	12.50
101-000.000-668.000	RENTS-MEMORIAL BUILDING	75,000.00	38,168.85	50.89
101-000.000-670.000	RENTS GARAGE	81,000.00	40,650.00	50.19
101-000.000-671.000	RENTS OTHER CITY PROPERTY	6,000.00	1,100.00	18.33
101-000.000-674.000	BRANDING MERCHANDISE SALES	500.00	3,629.00	725.80
101-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00	51,000.00	100.00
101-000.000-688.004	TRANSFER FROM DIDA	1,200.00	900.00	75.00
101-000.000-690.000	REFUND AND REBATES-INSURANCE	0.00	37,748.00	100.00
101-000.000-692.000	MISCELLANEOUS INCOME	0.00	2,981.18	100.00
101-000.000-692.002	HUNTING REGISTRATION	300.00	240.00	80.00
101-000.000-694.000	CASH OVER/SHORT	0.00	(107.50)	100.00
TOTAL REVENUES		3,691,000.00	2,106,132.36	57.06
Expenditures				
101.000	CITY COMMISSION	45,000.00	11,807.93	26.24
172.000	CITY MANAGER	219,000.00	47,006.90	21.46
191.000	ELECTIONS	9,000.00	9,318.01	103.53
201.000	FINANCIAL DEPT	308,000.00	207,055.82	67.23
205.000	CITY TREASURER	48,000.00	22,264.33	46.38
209.000	CITY ASSESSOR	60,000.00	27,346.95	45.58
210.000	COMPUTER/EQUIPMENT	110,000.00	56,154.93	51.05
215.000	CITY CLERK	189,000.00	84,780.69	44.86
247.000	BOARD OF REVIEW	3,000.00	170.14	5.67
249.000	BUILDING INSPECTION	23,000.00	11,932.50	51.88
265.000	MEMORIAL BUILDING	494,000.00	83,697.05	16.94
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	13,000.00	1,225.74	9.43
345.000	PUBLIC SAFETY DEPARTMENT	1,167,000.00	600,051.71	51.42
346.000	DRUG ENFORCEMENT	6,000.00	3,604.74	60.08
400.000	COMMUNITY DEVELOPMENT	218,000.00	111,001.67	50.92
412.000	CODE ENFORCEMENT	152,000.00	41,070.20	27.02
441.000	DEPARTMENT OF PUBLIC WORKS	65,000.00	40,305.60	62.01
448.000	STREET LIGHTING	90,000.00	48,382.02	53.76
529.000	OTHER SANITATION ACTIVITIES	47,000.00	15,375.37	32.71
529.001	GAS PLANT SITE	7,000.00	3,686.20	52.66
716.000	MARKETING - ITC	29,000.00	13,979.66	48.21
720.000	COMMUNITY ASSISTANCE	7,000.00	2,156.25	30.80

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 101 - GENERAL FUND					
Expenditures					
720.001	COMMUNITY ASSISTANCE - CIVIC CENTER	3,000.00		74.00	2.47
720.002	COMMUNITY ASSISTANCE - LIBRARY	1,000.00		0.00	0.00
751.000	PARKS MAINTENANCE	111,000.00		71,357.56	64.29
751.002	PARKS - MINE SHAFT SAFETY	22,000.00		914.93	4.16
751.004	WESTERN GATEWAY TRAIL PROJECT	0.00		128.22	100.00
751.005	CURRY PARK	78,000.00		33,433.28	42.86
751.007	DEPOT PARK	29,000.00		10,576.59	36.47
751.009	MT ZION ENHANCEMENT PROJECT	18,000.00		0.00	0.00
751.010	BELTLINE TRAIL GRANT PROJECT - PHASE 1	0.00		8,400.00	100.00
751.011	MINERS PARK BIKE TRAIL GRANT PROJECT	245,000.00		152,207.50	62.13
751.012	DOWNTOWN SQUARE	80,000.00		44,634.08	55.79
751.013	BELTLINE TRAIL GRANT PROJECT - PHASE 2	20,000.00		0.00	0.00
757.001	NON-MOTORIZED TRAIL - IRON BELLE	16,000.00		6,770.44	42.32
758.000	MOTORIZED TRAILS - GENERAL	1,000.00		0.00	0.00
851.000	INSURANCE-FRINGS-DUES	39,000.00		18,052.83	46.29
890.000	PROGRAMS	10,000.00		8,307.00	83.07
893.000	LABOR RELATIONS	5,000.00		94.42	1.89
965.000	APPROPRIATIONS TO OTHER FUNDS	1,592,000.00		172,594.48	10.84
TOTAL EXPENDITURES		5,579,000.00		1,969,919.74	35.31
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		3,691,000.00		2,106,132.36	57.06
TOTAL EXPENDITURES		5,579,000.00		1,969,919.74	35.31
NET OF REVENUES & EXPENDITURES		(1,888,000.00)		136,212.62	7.21

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 202 - MAJOR STREET FUND					
Revenues					
202-000.000-530.000	FEDERAL GRANTS	85,000.00		0.00	0.00
202-000.000-545.000	STS ROUTINE MAINT	170,000.00		74,860.56	44.04
202-000.000-546.000	STATE GRANTS - ACT 51	785,000.00		388,517.67	49.49
202-000.000-546.001	METRO PA 48 REV	9,000.00		0.00	0.00
202-000.000-547.000	SNOW FUNDS	40,000.00		0.00	0.00
202-000.000-619.000	MISC REC PENALTY FEE	0.00		9.63	100.00
202-000.000-688.000	TRANSFER FROM GENERAL FUND	449,000.00		0.00	0.00
TOTAL REVENUES		1,538,000.00		463,387.86	30.13
Expenditures					
446.000	HIGHWAY, STREETS, BRIDGES	710,000.00		102,429.69	14.43
486.001	SURFACE MAINTENANCE	248,700.00		57,655.28	23.18
486.002	SURFACE MAINTENANCE-US	9,000.00		516.31	5.74
486.003	SURFACE MAINTENANCE-BR	4,900.00		1,341.36	27.37
488.001	SWEEPING MAJOR	43,700.00		27,104.11	62.02
488.002	SWEEPING -US	5,300.00		827.08	15.61
488.003	SWEEPING -BR	1,800.00		227.22	12.62
491.001	DRAINAGE - BACKSLOPES	33,300.00		581.87	1.75
491.002	DRAINAGE AND BACKSLOPES-US	1,200.00		0.00	0.00
494.001	TRAFFIC SIGNS	17,400.00		3,467.82	19.93
494.002	TRAFFIC SIGNS-US	2,000.00		362.43	18.12
494.003	TRAFFIC SIGNS-BR	3,200.00		236.42	7.39
497.001	WINTER MAINTENANCE	153,500.00		63,439.58	41.33
497.002	WINTER MAINTENANCE-US	35,500.00		17,779.66	50.08
497.003	WINTER MAINTENANCE-BR	47,600.00		16,540.34	34.75
498.001	SNOW HAULING	89,300.00		7,913.64	8.86
498.002	SNOW HAULING-US	33,200.00		0.00	0.00
498.003	SNOW HAULING-BR	31,500.00		10,926.31	34.69
502.000	LEAVE AND BENEFITS	54,400.00		37,243.16	68.46
503.000	GENERAL AND ADMINISTRATIVE	53,400.00		41,672.22	78.04
503.172	ADM/ CM	24,500.00		1,252.07	5.11
569.000	DEBT RETIREMENT	19,600.00		19,488.59	99.43
TOTAL EXPENDITURES		1,623,000.00		411,005.16	25.32
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		1,538,000.00		463,387.86	30.13
TOTAL EXPENDITURES		1,623,000.00		411,005.16	25.32
NET OF REVENUES & EXPENDITURES		(85,000.00)		52,382.70	61.63

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 203 - LOCAL STREET FUND					
Revenues					
203-000.000-546.000	STATE GRANTS - ACT 51	293,000.00		145,260.45	49.58
203-000.000-546.001	METRO PA 48 REV	18,000.00		0.00	0.00
203-000.000-547.000	SNOW FUNDS	30,000.00		0.00	0.00
203-000.000-688.000	TRANSFER FROM GENERAL FUND	1,050,000.00		143,572.39	13.67
TOTAL REVENUES		1,391,000.00		288,832.84	20.76
Expenditures					
446.000	HIGHWAY, STREETS, BRIDGES	795,000.00		4,479.30	0.56
486.001	SURFACE MAINTENANCE	208,600.00		76,933.60	36.88
488.001	SWEEPING MAJOR	8,700.00		4,434.50	50.97
491.001	DRAINAGE - BACKSLOPES	22,500.00		8,329.42	37.02
494.001	TRAFFIC SIGNS	14,400.00		5,146.43	35.74
497.001	WINTER MAINTENANCE	174,200.00		101,806.56	58.44
498.001	SNOW HAULING	30,200.00		6,183.60	20.48
502.000	LEAVE AND BENEFITS	55,000.00		37,084.63	67.43
503.000	GENERAL AND ADMINISTRATIVE	57,900.00		43,182.72	74.58
503.172	ADM/ CM	24,500.00		1,252.08	5.11
TOTAL EXPENDITURES		1,391,000.00		288,832.84	20.76
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES		1,391,000.00		288,832.84	20.76
TOTAL EXPENDITURES		1,391,000.00		288,832.84	20.76
NET OF REVENUES & EXPENDITURES		0.00		0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 216 - VOLUNTEER FIRE DEPARTMENT					
Revenues					
216-000.000-647.001	POP MACHINE REVENUE	100.00		0.00	0.00
TOTAL REVENUES		100.00		0.00	0.00
Expenditures					
339.000	VOLUNTEER FIRE RELATED ACTIVITIES	2,000.00		70.00	3.50
TOTAL EXPENDITURES		2,000.00		70.00	3.50
Fund 216 - VOLUNTEER FIRE DEPARTMENT:					
TOTAL REVENUES		100.00		0.00	0.00
TOTAL EXPENDITURES		2,000.00		70.00	3.50
NET OF REVENUES & EXPENDITURES		(1,900.00)		(70.00)	3.68

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 271 - LIBRARY FUND					
Revenues					
271-000.000-403.000	CURRENT PROPERTY TAXES	95,000.00		47,400.00	49.89
271-000.000-410.000	PERSONAL PROPERTY TAX	300.00		0.00	0.00
271-000.000-426.000	PAYMENTS IN LIEU OF TAXES	400.00		0.00	0.00
271-000.000-530.000	FEDERAL GRANTS	2,500.00		1,985.00	79.40
271-000.000-566.000	STATE GRANTS-LIBRARY	4,000.00		2,628.62	65.72
271-000.000-566.002	BANFIELD GRANT	2,000.00		2,000.00	100.00
271-000.000-566.011	CREATIVE PROGRAMS	0.00		5.40	100.00
271-000.000-566.015	DRAMA CLUB REVENUES	1,800.00		0.00	0.00
271-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	900.00		1,123.92	124.88
271-000.000-588.000	SUMMER READING PROGRAM	1,500.00		0.00	0.00
271-000.000-590.000	ERWIN TOWNSHIP CONTRACT	1,200.00		1,200.00	100.00
271-000.000-642.000	CHARGES SALES & SERVICE	1,500.00		845.25	56.35
271-000.000-647.000	FUND RAISING REVENUE	3,000.00		1,120.00	37.33
271-000.000-649.000	NON-RESIDENT FEES	2,000.00		1,012.00	50.60
271-000.000-650.000	SALES OF BOOKS	300.00		114.50	38.17
271-000.000-651.000	USE AND ADMISSION FEES	200.00		47.00	23.50
271-000.000-656.000	FINES AND FORFEITURES	500.00		131.99	26.40
271-000.000-657.000	PENAL FINES	20,000.00		1.00	0.01
271-000.000-664.000	INTEREST AND DIVIDENDS	0.00		2,306.39	100.00
271-000.000-675.000	CONTRIBUTIONS AND DONATION	2,500.00		754.88	30.20
271-000.000-675.001	DONATIONS- BLDG FUND	500.00		187.00	37.40
271-000.000-675.006	DONATIONS ANNUAL APPEAL	6,000.00		6,022.86	100.38
271-000.000-675.008	BOOK \$ APPEAL	400.00		0.00	0.00
271-000.000-675.010	DONATIONS - FRIENDS OF LIBRAR	2,000.00		0.00	0.00
271-000.000-687.000	REFUNDS AND REBATES	0.00		1,100.00	100.00
271-000.000-692.000	MISCELLANEOUS INCOME	0.00		60.00	100.00
TOTAL REVENUES		148,500.00		70,045.81	47.17
Expenditures					
790.000	LIBRARY	162,000.00		72,371.35	44.67
TOTAL EXPENDITURES		162,000.00		72,371.35	44.67
Fund 271 - LIBRARY FUND:					
TOTAL REVENUES		148,500.00		70,045.81	47.17
TOTAL EXPENDITURES		162,000.00		72,371.35	44.67
NET OF REVENUES & EXPENDITURES		(13,500.00)		(2,325.54)	17.23

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM					
Revenues					
273-000.000-529.000	HOMEOWNERS SHARE GRANT	20,000.00		(1,530.00)	(7.65)
273-000.000-532.000	STATE GRANTS	45,000.00		35,665.00	79.26
273-000.000-688.000	TRANSFER FROM GENERAL FUND	1,000.00		2,500.00	250.00
TOTAL REVENUES		66,000.00		36,635.00	55.51
Expenditures					
690.000	COMM DEV REHAB	66,000.00		37,459.00	56.76
TOTAL EXPENDITURES		66,000.00		37,459.00	56.76
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM:					
TOTAL REVENUES		66,000.00		36,635.00	55.51
TOTAL EXPENDITURES		66,000.00		37,459.00	56.76
NET OF REVENUES & EXPENDITURES		0.00		(824.00)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND					
Revenues					
352-000.000-403.000	CURRENT PROPERTY TAXES	180,000.00		96,000.00	53.33
352-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00		2,327.58	100.00
352-000.000-664.000	INTEREST AND DIVIDENDS	0.00		2,142.76	100.00
TOTAL REVENUES		180,000.00		100,470.34	55.82
Expenditures					
557.000	ADMINISTRATION & OVERHEAD	5,000.00		10.63	0.21
569.000	DEBT RETIREMENT	175,000.00		6,913.75	3.95
TOTAL EXPENDITURES		180,000.00		6,924.38	3.85
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:					
TOTAL REVENUES		180,000.00		100,470.34	55.82
TOTAL EXPENDITURES		180,000.00		6,924.38	3.85
NET OF REVENUES & EXPENDITURES		0.00		93,545.96	100.00



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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND					
Revenues					
401-000.000-664.000	INTEREST AND DIVIDENDS	0.00		34.15	100.00
TOTAL REVENUES		0.00		34.15	100.00
Expenditures					
145.000	BUILDING FUND	1,000.00		0.00	0.00
TOTAL EXPENDITURES		1,000.00		0.00	0.00
Fund 401 - MEMORIAL BUILDING DEBT SERVICE FUND:					
TOTAL REVENUES		0.00		34.15	100.00
TOTAL EXPENDITURES		1,000.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		(1,000.00)		34.15	3.42

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 593 - CIVIC CENTER					
Revenues					
593-000.000-403.000	CURRENT PROPERTY TAXES	99,200.00		89,381.87	90.10
593-000.000-410.000	PERSONAL PROPERTY TAX	300.00		0.00	0.00
593-000.000-426.000	PAYMENTS IN LIEU OF TAXES	300.00		0.00	0.00
593-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	500.00		1,163.80	232.76
593-000.000-647.001	POP MACHINE REVENUE	1,800.00		1,016.00	56.44
593-000.000-647.003	JUKEBOX REVENUE	300.00		499.00	166.33
593-000.000-651.000	USE AND ADMISSION FEES	40,000.00		21,357.50	53.39
593-000.000-651.001	SKATE SHARPENING	1,600.00		944.50	59.03
593-000.000-651.002	CONCESSION REVENUES	20,000.00		14,561.00	72.81
593-000.000-664.000	INTEREST AND DIVIDENDS	0.00		190.91	100.00
593-000.000-667.000	RENTAL INCOME	2,000.00		2,884.00	144.20
593-000.000-667.001	NON ICE RENT	2,000.00		166.00	8.30
593-000.000-667.002	POLAR BEAR RENTAL	40,000.00		14,000.00	35.00
593-000.000-667.003	SKATE RENTAL	4,000.00		5,990.00	149.75
593-000.000-667.004	ICE CRYSTALS RENTAL	20,000.00		3,550.00	17.75
593-000.000-669.000	ADVERTISING REVENUES	1,000.00		0.00	0.00
593-000.000-675.000	CONTRIBUTIONS AND DONATION	0.00		500.00	100.00
593-000.000-690.001	INSURANCE CLAIMS RECEIVED	0.00		95.00	100.00
TOTAL REVENUES		233,000.00		156,299.58	67.08
Expenditures					
805.000	CIVIC CENTER	286,000.00		170,500.76	59.62
TOTAL EXPENDITURES		286,000.00		170,500.76	59.62
Fund 593 - CIVIC CENTER:					
TOTAL REVENUES		233,000.00		156,299.58	67.08
TOTAL EXPENDITURES		286,000.00		170,500.76	59.62
NET OF REVENUES & EXPENDITURES		(53,000.00)		(14,201.18)	26.79

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 640 - EQUIPMENT FUND					
Revenues					
640-000.000-644.000	EQUIPMENT RENTAL	800,000.00		413,687.74	51.71
640-000.000-664.000	INTEREST AND DIVIDENDS	0.00		14,961.33	100.00
640-000.000-673.000	SALES OF FIXED ASSETS	0.00		6,080.00	100.00
640-000.000-690.001	INSURANCE CLAIMS RECEIVED	0.00		3,800.00	100.00
TOTAL REVENUES		800,000.00		438,529.07	54.82
Expenditures					
557.000	ADMINISTRATION & OVERHEAD	471,900.00		201,919.54	42.79
557.172	ADM/ CM	3,900.00		417.33	10.70
895.000	DIRECT EQUIPMENT EXPENSE	302,200.00		151,518.60	50.14
896.000	DEPRECIATION	135,000.00		66,025.44	48.91
TOTAL EXPENDITURES		913,000.00		419,880.91	45.99
Fund 640 - EQUIPMENT FUND:					
TOTAL REVENUES		800,000.00		438,529.07	54.82
TOTAL EXPENDITURES		913,000.00		419,880.91	45.99
NET OF REVENUES & EXPENDITURES		(113,000.00)		18,648.16	16.50

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 675 - WATER UTILITY FUND					
Revenues					
675-000.000-532.000	STATE GRANTS	175,500.00		0.00	0.00
675-000.000-602.000	WATER CHARGES-USAGE	2,002,000.00	1,054,930.53		52.69
675-000.000-613.000	TURN ON/OFF FEES	30,000.00	16,510.00		55.03
675-000.000-615.000	UTILITY BILL PENALTIES	28,000.00	16,003.70		57.16
675-000.000-616.000	NSF FEE	1,500.00	850.00		56.67
675-000.000-618.000	GARBAGE CHARGES	392,000.00	195,439.91		49.86
675-000.000-619.000	MISC REC PENALTY FEE	200.00	0.00		0.00
675-000.000-620.000	GARBAGE TAGS	300.00	87.00		29.00
675-000.000-664.000	INTEREST AND DIVIDENDS	500.00	3,375.94		675.19
675-000.000-692.000	MISCELLANEOUS INCOME	0.00	20,320.87		100.00
TOTAL REVENUES		2,630,000.00	1,307,517.95		49.72
Expenditures					
521.000	GARBAGE COLLECTION	386,900.00	156,033.18		40.33
550.000	WELLS	500.00	0.00		0.00
551.000	PUMPING	278,100.00	136,971.25		49.25
553.000	TRANSMISSION AND DISTRIBUTION	400,500.00	190,959.08		47.68
553.001	TRANSMISSION AND DIST - WATER BREAKS	95,600.00	74,585.00		78.02
553.003	SERVICE LINES	413,700.00	265,598.66		64.20
554.000	METER SETS, REMOVALS & REPAIRS	82,000.00	37,422.14		45.64
556.000	CUSTOMER ACCOUNTING & COLLECT	84,600.00	44,422.03		52.51
557.000	ADMINISTRATION & OVERHEAD	491,800.00	144,987.75		29.48
557.172	ADM/ CM	24,300.00	1,252.08		5.15
896.000	DEPRECIATION	372,000.00	191,848.38		51.57
TOTAL EXPENDITURES		2,630,000.00	1,244,079.55		47.30
Fund 675 - WATER UTILITY FUND:					
TOTAL REVENUES		2,630,000.00	1,307,517.95		49.72
TOTAL EXPENDITURES		2,630,000.00	1,244,079.55		47.30
NET OF REVENUES & EXPENDITURES		0.00	63,438.40		100.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)	
Fund 676 - SEWER UTILITY FUND					
Revenues					
676-000.000-610.000	SEWER CHARGES-USAGE	2,300,000.00	1,133,477.73		49.28
676-000.000-615.000	UTILITY BILL PENALTIES	29,000.00	16,278.47		56.13
676-000.000-619.000	MISC REC PENALTY FEE	0.00	107.80		100.00
676-000.000-664.000	INTEREST AND DIVIDENDS	1,000.00	10,028.34		1,002.83
676-000.000-692.000	MISCELLANEOUS INCOME	4,000.00	7,461.74		186.54
TOTAL REVENUES		2,334,000.00	1,167,354.08		50.02
Expenditures					
554.000	METER SETS, REMOVALS & REPAIRS	82,000.00	35,766.87		43.62
556.000	CUSTOMER ACCOUNTING & COLLECT	84,000.00	44,349.44		52.80
557.000	ADMINISTRATION & OVERHEAD	302,800.00	119,641.08		39.51
557.172	ADM/ CM	24,300.00	1,252.05		5.15
560.000	COLLECTION & TRANSMISSION	784,900.00	208,729.09		26.59
571.000	OM & R-WASTEWATER	803,500.00	401,781.30		50.00
572.000	CAPITAL - WASTEWATER	252,500.00	126,250.98		50.00
TOTAL EXPENDITURES		2,334,000.00	937,770.81		40.18
Fund 676 - SEWER UTILITY FUND:					
TOTAL REVENUES		2,334,000.00	1,167,354.08		50.02
TOTAL EXPENDITURES		2,334,000.00	937,770.81		40.18
NET OF REVENUES & EXPENDITURES		0.00	229,583.27		100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 711 - CEMETERY FUND					
Revenues					
711-000.000-626.000	CHARGES FOR CEMETERY SERVICES	40,000.00		27,050.00	67.63
711-000.000-627.000	CHARGES CEM PERPETUAL CARE	4,000.00		2,990.00	74.75
711-000.000-664.000	INTEREST AND DIVIDENDS	0.00		7,481.20	100.00
711-000.000-688.000	TRANSFER FROM GENERAL FUND	77,000.00		16,647.09	21.62
TOTAL REVENUES		121,000.00		54,168.29	44.77
Expenditures					
276.000	CEMETERY	95,300.00		38,553.54	40.45
277.000	PERPETUAL CARE	25,700.00		12,825.00	49.90
TOTAL EXPENDITURES		121,000.00		51,378.54	42.46
Fund 711 - CEMETERY FUND:					
TOTAL REVENUES		121,000.00		54,168.29	44.77
TOTAL EXPENDITURES		121,000.00		51,378.54	42.46
NET OF REVENUES & EXPENDITURES		0.00		2,789.75	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 12/31/2022  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	12/31/2022 (ABNORMAL)	
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
899-000.000-403.000	CURRENT PROPERTY TAXES	12,400.00		6,000.00	48.39
899-000.000-534.000	GRANTS - OTHER	4,000.00		1,000.00	25.00
899-000.000-675.000	CONTRIBUTIONS AND DONATION	3,100.00		1,830.00	59.03
899-000.000-688.000	TRANSFER FROM GENERAL FUND	15,000.00		9,875.00	65.83
899-000.000-692.000	MISCELLANEOUS INCOME	1,500.00		1,600.00	106.67
TOTAL REVENUES		36,000.00		20,305.00	56.40
Expenditures					
735.000	DOWNTOWN DEVELOPMENT	38,000.00		26,178.70	68.89
TOTAL EXPENDITURES		38,000.00		26,178.70	68.89
Fund 899 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES		36,000.00		20,305.00	56.40
TOTAL EXPENDITURES		38,000.00		26,178.70	68.89
NET OF REVENUES & EXPENDITURES		(2,000.00)		(5,873.70)	293.69

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
 FROM 12/01/2022 TO 12/31/2022  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
Fund 101	GENERAL FUND				
002.000	CASH IN BANK	2,222,127.78	325,418.47	493,625.87	2,053,920.38
002.005	FIRE INSURANCE TRUST	21,057.27	53.99	0.00	21,111.26
014.000	INVESTMENTS - MI CLASS	2,531,130.54	9,183.18	0.00	2,540,313.72
	GENERAL FUND	<u>4,774,315.59</u>	<u>334,655.64</u>	<u>493,625.87</u>	<u>4,615,345.36</u>
Fund 202	MAJOR STREET FUND				
002.000	CASH IN BANK	824,822.71	89,352.42	96,138.95	818,036.18
Fund 203	LOCAL STREET FUND				
002.000	CASH IN BANK	18,650.87	85,584.26	86,237.49	17,997.64
Fund 216	VOLUNTEER FIRE DEPARTMENT				
002.000	CASH IN BANK	3,222.57	0.00	0.00	3,222.57
Fund 271	LIBRARY FUND				
002.000	CASH IN BANK	165,587.46	8,567.15	13,427.83	160,726.78
014.271	INVESTMENTS - MI CLASS - ANNUAL	117,163.31	425.10	0.00	117,588.41
014.272	INVESTMENTS - MI CLASS - BUILDING	38,967.24	141.37	0.00	39,108.61
	LIBRARY FUND	<u>321,718.01</u>	<u>9,133.62</u>	<u>13,427.83</u>	<u>317,423.80</u>
Fund 273	NEIGHBORHOOD ENHANCEMENT PROGRAM				
002.000	CASH IN BANK	31,979.00	1,000.00	22,794.00	10,185.00
Fund 274	HUD FUND				
002.000	CASH IN BANK	320,000.00	0.00	0.00	320,000.00
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
002.000	CASH IN BANK	272,960.28	2,370.01	0.00	275,330.29
Fund 401	MEMORIAL BUILDING DEBT SERVICE FUND				
002.000	CASH IN BANK	4,035.17	10.34	0.00	4,045.51
Fund 593	CIVIC CENTER				
002.000	CASH IN BANK	179,134.97	18,218.93	45,619.36	151,734.54
006.025	2013 CAP IMP BOND DEBT SERVIC	20,711.63	47.70	2,562.09	18,197.24
	CIVIC CENTER	<u>199,846.60</u>	<u>18,266.63</u>	<u>48,181.45</u>	<u>169,931.78</u>
Fund 640	EQUIPMENT FUND				
002.000	CASH IN BANK	274,584.50	117,857.78	50,053.76	342,388.52
014.000	INVESTMENTS - MI CLASS	1,012,802.34	3,674.55	0.00	1,016,476.89
	EQUIPMENT FUND	<u>1,287,386.84</u>	<u>121,532.33</u>	<u>50,053.76</u>	<u>1,358,865.41</u>
Fund 675	WATER UTILITY FUND				
002.000	CASH IN BANK	89,081.76	201,548.56	209,499.22	81,131.10
002.001	REPAIR, REPLACE, IMPROVE CASH	194,648.63	0.00	0.00	194,648.63
006.015	WATER REDEMPTION (1,2,3,4)	125,565.00	322.03	0.00	125,887.03
006.016	WATER RESERVE (1,2,3,4)	284,691.63	730.17	0.00	285,421.80
014.000	INVESTMENTS - MI CLASS	958.71	3.52	0.00	962.23
	WATER UTILITY FUND	<u>694,945.73</u>	<u>202,604.28</u>	<u>209,499.22</u>	<u>688,050.79</u>
Fund 676	SEWER UTILITY FUND				
002.000	CASH IN BANK	627,752.36	181,793.59	293,547.16	515,998.79
002.001	REPAIR, REPLACE, IMPROVE CASH	85,167.13	0.00	0.00	85,167.13
006.018	SEWER REDEMPTION (1,2,3,4)	79,438.03	203.72	0.00	79,641.75
006.019	SEWER RESERVE (1,2,3,4)	223,689.28	573.71	0.00	224,262.99
014.000	INVESTMENTS - MI CLASS	506,752.00	1,838.55	0.00	508,590.55



CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
 FROM 12/01/2022 TO 12/31/2022  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2022	Total Debits	Total Credits	Ending Balance 12/31/2022
	SEWER UTILITY FUND	1,522,798.80	184,409.57	293,547.16	1,413,661.21
Fund 701 002.000	TRUST AND AGENCY FUND CASH IN BANK	26,023.88	241,668.85	134,140.12	133,552.61
Fund 711 002.000 014.000	CEMETERY FUND CASH IN BANK INVESTMENTS - MI CLASS	395.20 506,437.74	1,975.00 1,837.40	1,349.54 0.00	1,020.66 508,275.14
	CEMETERY FUND	506,832.94	3,812.40	1,349.54	509,295.80
Fund 732 002.000	POLICE & FIREMEN'S RETIREMENT CASH IN BANK	585,482.19	10,178.99	246,083.60	349,577.58
Fund 733 002.000 002.003	RETIREE HEALTHCARE FUND CASH IN BANK MERS INVESTMENTS	27,112.35 1,605,411.89	608.57 0.00	7,831.39 0.00	19,889.53 1,605,411.89
	RETIREE HEALTHCARE FUND	1,632,524.24	608.57	7,831.39	1,625,301.42
Fund 899 002.000	DOWNTOWN DEVELOPMENT AUTHORITY CASH IN BANK	34,687.23	1,530.38	2,700.67	33,516.94
	TOTAL - ALL FUNDS	13,062,232.65	1,306,718.29	1,705,611.05	12,663,339.89

Check Date	Check	Vendor Name	Description	Amount
Bank RIVER RIVER VALL				
12/01/2022	146081	POSTMASTER - IRONWOOD	POSTAGE	2,115.27
12/02/2022	146082	ANDERSON, GREG	UB refund for account: LAKA-000605-0000-	573.76
12/02/2022	146083	ANGELO LUPPINO INC	4 LOADS CONCRETE-MMHBTP (PHASEII)	600.00
12/02/2022	146084	AUTOMATED COMFORT CONTROLS,INC	SOFTWARE & PROGRAMMING SERVICE	515.00
12/02/2022	146085	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	309.45
12/02/2022	146086	BIG VALLEY FORD, INC	WIPER ARM,MOTOR,LINKAGE #13	120.77
12/02/2022	146087	C & M OIL CO.	55 GALS DEF - DPW LOADERS & TRUCKS	206.25
12/02/2022	146088	CHARTER COMMUNICATIONS	PHONE SERVICE-MEM BLDG	409.23
12/02/2022	146089	CHARTER COMMUNICATIONS	PHONE, INTERNET & TV-CIVIC CTR	517.33
12/02/2022	146090	CHARTER COMMUNICATIONS	PHONE, INTERNET & TV - PSD	641.30
12/02/2022	146091	COMPUTER DOCTORS	COMPUTER SERVICE	55.00
			COMPUTER SERVICE-P ANDERSON	27.50
			COMPUTER SERVICE-VPN AUDITOR LAPTOP	110.00
			COMPUTER SERVICE-CALENDAR ISSUES	27.50
			COMPUTER SERVICE GIS CERTIFICATE	27.50
			MONTHLY COMPUTER MAINT/BACKUPS	2,944.03
			38 - OFFICE 365 GCC SUBSCRIPTIONS	1,806.00
			FLASH DRIVE - ELECTION	110.00
			DELL DOCKING POWER EXCHANGE-MNGR	133.63
				<u>5,241.16</u>
12/02/2022	146092	COORDINATED BUSINESS SYSTEMS, LTD	TONER CONTRACT-MXM364N	447.90
12/02/2022	146093	CORE & MAIN LP	16 - 5/8" IPERL METERS W/6' CABLE	2,611.62
			COUPLINGS&WATER SUPPLIES	751.52
			8-CURB STOPS&6-MEGA LUGS	1,639.66
			16 - FULL CIRCLE CLAMPS	1,212.90
			BATTERIES&STRAP-HANDHELD MTR RDR	323.70
				<u>6,539.40</u>
12/02/2022	146094	DENNIS HEWITT	MILEAGE - NOV	67.50
12/02/2022	146095	DOUCETTE, JULIE	UB refund for account: FLOR-000640-0000-	295.87
12/02/2022	146096	DVSB DEVELOPMENT, LLC	UB refund for account: MICE-000139-0000-	634.37
12/02/2022	146097	FUTURE PLUMBING, LLC	1ST FLOOR WOMEN'S RESTROOM-MEM BLDG	88.00
			2ND FLOOR MEN'S RESTROOM-MEM BLDG	389.32
				<u>477.32</u>
12/02/2022	146098	FUZZY ANTLER EMBROIDERY&SCREEN PRIN	16 - POLO SHIRTS - PSD	324.00
12/02/2022	146099	GALLS, LLC	UNIFORM - PSD	90.15
			200 - PATCHES - PSD	318.00
			UNIFORM - PSD	81.19
				<u>489.34</u>
12/02/2022	146100	GIOVANONI TRUE VALUE HDWR	WINTERIZED CURRY PARK	160.00
12/02/2022	146101	GULAN, LAWRENCE	UB refund for account: MCLE-000501-0000-	303.93
12/02/2022	146102	HAWKINS, INC	CHLORINE CYLINDER RENTAL	80.00
12/02/2022	146103	HDR MICHIGAN, INC	FILTRATION/TREATMENT OCT23-NOV26,22	23,400.25
12/02/2022	146104	IRONWOOD TOWNSHIP	E4972 JACKSON RD ACCT #28112	259.47
12/02/2022	146105	IRONWOOD WATER & SEWER UTIL	LOWN-118-01 - DEPOT	151.10
			MARS-SEW-01	21.67
			MARS-CEM-01	23.75
			MARS-SD-01	13.33

Check Date	Check	Vendor Name	Description	Amount
			MARS-PRKS-01	30.00
				<u>239.85</u>
12/02/2022	146106	IRONWOOD-HURLEY ROTARY CLUB	DUES & BILLING CHG-S ERICKSON	50.00
12/02/2022	146107	JAKE'S EXCAVATING & LANDSCAPING LLC	2022 W&S PROJECT	117,070.76
12/02/2022	146108	JOHN DEERE FINANCIAL	LUMBER SIDEBOARDS #69	95.17
12/02/2022	146109	KIWANIS CLUB OF IRONWOOD	DUES - T BERGMAN	31.00
			DUES - T BERGMAN	31.00
				<u>62.00</u>
12/02/2022	146110	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES - PSD	105.70
12/02/2022	146111	LAKES DISTRIBUTING INC	CONCESSION SUPPLIES - CIVIC CTR	595.30
12/02/2022	146112	LINDQUIST ELECTRIC, INC	REPAIR ST LIGHT/CONDUIT SUFFOLK ST	319.20
12/02/2022	146113	LYNCH, BERNARD	UB refund for account: NORS-000129-0000-	272.23
12/02/2022	146114	MATTSON'S TV & APPLIANCE, INC	LG 75" SMART 4K LED TV- CIVIC CTR	1,095.00
12/02/2022	146115	MCKENNA ASSOCIATES. INC	IDDA DEV&TAX INCREMENT FINANCE PLAN	307.50
12/02/2022	146116	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL SERVICE-MEM BLDG	172.91
			CUSTODIAL SERVICE-MEM BLDG	220.08
			CUSTODIAL SERVICE-MEM BLDG	212.22
				<u>605.21</u>
12/02/2022	146117	MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED ADV-CITY CLERK	102.48
12/02/2022	146118	MICRO MARKETING LLC	AUDIO VISUAL - LIBRARY	102.00
			AUDIO VISUAL - LIBRARY	113.87
				<u>215.87</u>
12/02/2022	146119	MORRIS, KENNETH H.	UB refund for account: CURS-000200-0000-	227.23
12/02/2022	146120	MUKAVITZ HEATING	FAN MOTOR&VALVES - PSD BLDG	906.00
12/02/2022	146121	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES - CIVIC CTR	489.60
			CONCESSION SUPPLIES - CIVIC CTR	389.40
				<u>879.00</u>
12/02/2022	146122	OREILLY AUTO PARTS	FAN BELT&TENSIONER #744 BLOWER	182.91
12/02/2022	146123	PAT'S FOODS	PROPANE FORK LIFT	102.46
12/02/2022	146124	POSTMASTER - IRONWOOD	ANNUAL PERMIT #77 FEE	275.00
12/02/2022	146125	QUILL CORP	PAPER - PSD	137.98
			CUSTODIAL SUPPLIES - PSD	141.47
			COMMERCIAL SHREDDER - PSD	583.99
				<u>863.44</u>
12/02/2022	146126	R.E.D. RICHARDS CONST., INC.	METER READING - NOV	2,696.70
12/02/2022	146127	STATE OF MICHIGAN	BOILER INSPECTION - PSD	250.00
12/02/2022	146128	STATE OF MICHIGAN-MSHDA	DISCHARGE LEIN 205 W ASH ST	8,000.00
12/02/2022	146129	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE-MX5071	281.02
12/02/2022	146130	USABLUEBOOK	WELL 120' LEVEL TRANSMITTER	955.57
12/02/2022	146131	WESTERN UP DIST HEALTH DEPT-GOGEBIC	PUMP STN SEWAGE INSP W/REPORT	225.00
12/02/2022	146132	XCEL ENERGY	DWNTWN STREET LIGHTS	260.37
			PUMP STN & 3 WELLS	6,342.85
			111Z NORRIE PARK RD UNIT PARK	17.58
			5788 OLD COUNTY RD	49.56
			WELL #4 N11493 LAKE RD	21.94
				<u>6,692.30</u>

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12/02/2022	146133	ZARNOTH BRUSH WORKS	4 - GUTTER BROOMS - #84	695.20
12/02/2022	146134	ZIFKO'S TIRE & BATTERY SUPPLY	1 TIRE - #68	484.63
12/06/2022	146135	POSTMASTER - IRONWOOD	POSTAGE	85.14
			POSTAGE	85.14
				<u>170.28</u>
12/09/2022	146136	ABELMAN CLOTHING & FOOTWEAR	MUCK ARTIC BOOTS-KM	175.45
12/09/2022	146137	AMAZON CAPITAL SERVICES	10-CELL PHONE CASES&CHARGERS-PSD	469.78
			TONER CARTIDGES	655.20
			2023 WALL CALENDAR & BOOK -DPW	85.06
			HVAC BELTS - MEM BLDG	259.39
			FOLDERS - OFFICE SUPPLIES	29.52
			BANKER STORAGE BOXES-W&S OFFICE	144.05
			WALL CALENDAR	27.58
			SUMMER TAX GREEN PAPER	90.80
			THERMAL CALCULATOR PAPER ROLLS	23.85
			CREDIT MEMO - FLAGS	(167.93)
				<u>1,617.30</u>
12/09/2022	146138	ANGELO LUPPINO INC	49.34TNS COLDMIX @\$100.00 TN-INVENTORY	5,205.37
12/09/2022	146139	ARAMARK	FLOOR MATS - MEM BLDG	92.31
12/09/2022	146140	ASPIRUS MEDICAL GROUP, INC	MDOT PHYSICAL-J.S.	117.00
12/09/2022	146141	ASSOCIATED TITLE SERVICES INC	TITLE SEARCH-MT. ZION WATER RESERVOIR	150.00
12/09/2022	146142	BEE-VER TREE SERVICE	CUT DOWN OLD ROTTED TREES EVAN ST	740.00
12/09/2022	146143	BELL EQUIPMENT CO	66" TUBE BROOM #84 SWEEPER	520.00
12/09/2022	146144	BRANDON SNYDER	TRAVEL EXPS-CLAUSEN GRADUATION	64.00
12/09/2022	146145	CHARTER COMMUNICATIONS	INTERNET & PHONE-DPW	272.59
			INTERNET & PHONE-PUMP STN	348.82
				<u>621.41</u>
12/09/2022	146146	CHIEF OIL CO	121 GALS @\$5.00-#1 FUEL OIL-STEAMER DPW	605.00
			177 GALS #2 HEATING OIL-CEMETERY	849.60
				<u>1,454.60</u>
12/09/2022	146147	COMPUTER DOCTORS	LAPTOP SETUP BERGMAN	258.05
			NEW LAPTOP-BERGMAN	2,679.00
				<u>2,937.05</u>
12/09/2022	146148	COORDINATED BUSINESS SYSTEMS, LTD	VCTPL8000 CALCULATOR-FINANCE DIR.	164.75
12/09/2022	146149	CORE & MAIN LP	2"OMNI MTR-MAGNUSON HOTEL146 E CLOVERLAN	1,595.00
12/09/2022	146150	DAILY GLOBE	THREE TWINS SITE PLAN-HEARING	89.65
12/09/2022	146151	ECONO SIGNS	3 EA-FLORENCE & W FREDERICK ST SIGNS	235.54
12/09/2022	146152	FLOWTRACK MOUNTAIN BIKE TRAILS, LLC	MMHP MTN BIKE TRAIL PROJECT	5,949.39
12/09/2022	146153	G.T.C. AUTO PARTS INC	WIPER BLADES-'09 CHEV TRUCK -PSD	53.18
			WIPER BLADES VEHICLES-PSD	152.04
			HEADLIGHT & PLUGS-#49	34.50
			YELLOW PAINT & PRIMER #40	40.48
				<u>280.20</u>
12/09/2022	146154	GALLS, LLC	UNIFORM - PSD	460.55
12/09/2022	146155	GOGEBIC COMMUNITY ACTION AGENCY	UB deposit refund for account: AYEE-0006	550.00
12/09/2022	146156	GOGEBIC COUNTY CLERK	NOTARY - JENNIFER JACOBSON	10.00
12/09/2022	146157	GOGEBIC-IRON WASTEWATER AUTH	WASTE WATER TREATMENT-DEC	88,005.38

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12/09/2022	146158	INCREDIBLE BANK-CREDIT CARD	CREDIT CARD PAYMENT	5,785.05
12/09/2022	146159	IRON COUNTY MINER	8 - 250 BOXES BUSINESS CARDS TAX ENVELOPES 8 REAMS OF BLUE PAPER-TAXES	320.00 571.00 124.00 <u>1,015.00</u>
12/09/2022	146160	IRONWOOD WATER & SEWER UTIL	AURW-205-03 - WELLS FARGO MCLW-123-01 AURE-235-01 - LIBRARY MARS-213-01 - MEM BLDG	245.81 958.40 80.00 727.25 <u>2,011.46</u>
12/09/2022	146161	JAKE'S EXCAVATING & LANDSCAPING LLC	SNOW PLOWING - CIVIC CTR	585.00
12/09/2022	146162	JENNIFER JACOBSON	TRAVEL EXPS-MASTER CLERK ACADEMY-JJ	1,468.18
12/09/2022	146163	JFTCO, INC	SEAL KIT #76 GRADER	132.12
12/09/2022	146164	JOHN DEERE FINANCIAL	SUPPLIES - CEMETERY	55.99
12/09/2022	146165	KBK SERVICES, INC	PLUMBING REPAIRS - CIVIC CTR	489.90
12/09/2022	146166	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES - DPW CONCESSION SUPPLIES-CIVIC CTR CONCESSION SUPPLIES-CIVIC CTR	827.10 147.85 270.35 <u>1,245.30</u>
12/09/2022	146167	LULICH IMPLEMENT INC	MAINT SUPPLIES #89 HYDRAULIC CHUTE DEFLECTOR-KUBOTA#89	189.56 1,151.00 <u>1,340.56</u>
12/09/2022	146168	MI MUNICIPAL RISK MNGT AUTH	PREMIUM PAYMENT #2 PREMIUM PAYMENT #2	69,209.50 11,000.00 <u>80,209.50</u>
12/09/2022	146169	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL SERVICES-LIBRARY CUSTODIAL SERVICES-LIBRARY CUSTODIAL SERVICES-LIBRARY CUSTODIAL SERVICES-LIBRARY CUSTODIAL SERVICES-LIBRARY CUSTODIAL SERVICES-MEM BLDG	141.48 141.48 125.76 141.48 141.48 204.36 <u>896.04</u>
12/09/2022	146170	MILLER-BRADFORD & RISBERG, INC	5-5 GAL JUGS OF HYTRAN OIL - DPW	828.50
12/09/2022	146171	MONROE TRUCK EQUIPMENT, INC	BEDLINER #69 2002 TANDEM	1,755.00
12/09/2022	146172	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES-CIVIC CTR	337.20
12/09/2022	146173	NORTHSTAR EAP	EMPLOYEE ASSIST. PROG. JAN-MAR '23	313.50
12/09/2022	146174	OREILLY AUTO PARTS	MAINT PART CAPSULE #24-DPW	43.54
12/09/2022	146175	PAT'S FOODS	DWS780 MITER SAW - DPW	649.00
12/09/2022	146176	PRO-TECH SECURITY SALES	2-BODY ARMOR VESTS&CARRIER-PSD	1,733.00
12/09/2022	146177	RANGE CORP	MISS DIG	107.00
12/09/2022	146178	REPUBLIC SERVICES #645	DUMPSTER PUMP STATION GARBAGE&RECYCLING - LIBRARY RECYCLING - 213 S MARQUETTE ST RECYCLING - 123 MCLEOD PSD	38.73 33.56 5.16 5.16 <u>82.61</u>

Check Date	Check	Vendor Name	Description	Amount
12/09/2022	146179	REPUBLIC SERVICES #645	RESIDENTIAL GARBAGE&RECYCLING-NOV	30,889.35
12/09/2022	146180	REPUBLIC SERVICES #645	DUMPSTER MEMORIAL BLDG	174.27
12/09/2022	146181	REPUBLIC SERVICES #645	DUMPSTER PUBLIC WORKS	180.73
12/09/2022	146182	SANTA'S WREATHS	79 WREATHS 48" DOUBLE @\$26EA	2,054.00
12/09/2022	146183	SOUTH SHORE	252.1 #2 HEATING OIL@\$4.32-PUMP STN	1,089.07
12/09/2022	146184	STATE OF MICHIGAN	CITY CLERK NOTARY JENNIFER JACOBSON	10.00
12/09/2022	146185	SUPER 8 BY WYNDHAM GRAYLING	PS ACADEMY HOUSING-CLAUSEN, COLIN	6,562.53
12/09/2022	146186	THE NEW YORK TIMES	BOOK REVIEW - #910686856-LIBRARY	16.00
12/09/2022	146187	TRUCK COUNTRY OF WISC	FUEL SENDING UNIT #68	145.45
12/09/2022	146188	WEX BANK	GAS USAGE	8,235.88
12/09/2022	146189	XCEL ENERGY	GROUP WATER	1,623.36
			1 SUFFOLK DWNTWN STREET LIGHTS	126.51
			4972 JACKSON RD-CIVIC CTR	9,714.07
				<u>11,463.94</u>
12/12/2022	146190	POSTMASTER - IRONWOOD	POSTAGE	117.18
			POSTAGE	117.18
				<u>234.36</u>
12/14/2022	146191	CASH	EMPLOYEE HOLIDAY GRATUITY 2022	4,500.00
12/15/2022	146192	POSTMASTER - IRONWOOD	POSTAGE	108.68
			POSTAGE	108.68
				<u>217.36</u>
12/16/2022	146193	AIRGAS USA, LLC	CYLINDER RENTAL - DPW	33.81
12/16/2022	146194	AMAZON CAPITAL SERVICES	LIGHTBULBS&OFFICE SUPPLIES-MEM BLDG	98.94
12/16/2022	146195	ARAMARK	FLOOR MATS - MEM BLDG	92.31
12/16/2022	146196	BAHUN, STEVE	UB refund for account: ASHW-000205-0000-	290.49
12/16/2022	146197	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	44.64
			BOOKS LIBRARY	190.24
				<u>234.88</u>
12/16/2022	146198	BBC HISTORY	RENEWAL OF SUBSCRIPTION-LIBRARY	79.97
12/16/2022	146199	BELL EQUIPMENT CO	SPARE RIMS FOR #84 NEW SWEEPER	1,362.31
12/16/2022	146200	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JAN 2023	4,796.89
12/16/2022	146201	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JAN 2023	7,686.81
12/16/2022	146202	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JAN 2023	7,162.38
12/16/2022	146203	CHARTER COMMUNICATIONS	PHONES - LIBRARY	59.97
12/16/2022	146204	COMPUTER DOCTORS	SETUP NEW LAPTOP-ITC	195.55
			ADD NEW USER CITY CLERK	110.00
				<u>305.55</u>
12/16/2022	146205	COORDINATED BUSINESS SYSTEMS, LTD	TONER CONTRACT MX3051-PSD	490.33
12/16/2022	146206	CUCCURULLO, WILLIAM	SANITARY SEWER CLAIM-208 E OAK ST	4,351.94
12/16/2022	146207	DEAN LAW OFFICE, P.C.	LEGAL SERVICES - NOV	954.50
12/16/2022	146208	DELTA DENTAL OF MICHIGAN	DENTAL - JAN 23	1,816.10
12/16/2022	146209	DRAMATIC PUBLISHING	BLOODY MURDER-DRAMA CLUB-LIBRARY	19.89
12/16/2022	146210	ECONO SIGNS	50 PKG-5.5" SIGN BRACKETS	901.12
12/16/2022	146211	EXCEL FIRE PROTECTION CO, INC	DRY VALVE TRIPPED & RE-SET-C.C.	2,317.25
			PUT DRY FIRE SYS BACK IN SERVICE-C.C.	1,500.75
				<u>3,818.00</u>
12/16/2022	146212	GROW & LEAD: COMMUNITY & YOUTH DEV	MEMBERSHIP - LIBRARY	50.00

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12/16/2022	146213	GTE CONSTRUCTION TECH. CO.	HOOK UP NEW ELEC FOR LIGHTING-DPW	1,750.00
12/16/2022	146214	HAWKINS, INC	CHLORINE & LPC-AM-PUMP STN	6,850.16
12/16/2022	146215	IRONWOOD WATER & SEWER UTIL	CLEM-205-01 - DPW GARAGE	196.14
12/16/2022	146216	JAKE'S EXCAVATING & LANDSCAPING LLC	OCT 9-DEC 7 '22 - DWAM PRJ	11,716.67
12/16/2022	146217	JENNIFER JACOBSON	SWEATSHIRT-BRANDING-REIMBURSEMENT	22.00
12/16/2022	146218	LAABS, JEFF	UB refund for account: BUND-000211-0000-	169.61
12/16/2022	146219	MAKELA, POLLACK & AHONEN, PLLC	50% OF AUDIT FEES FOR 06.30.2022	14,675.00
12/16/2022	146220	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL SERVICES - PSD	78.60
			CUSTODIAL SERVICES - PSD	78.60
			CUSTODIAL SERVICES - PSD	78.60
			CUSTODIAL SERVICES - PSD	78.60
			CUSTODIAL SERVICES - PSD	78.60
				<u>393.00</u>
12/16/2022	146221	MICHIGAN MUNICIPAL LEAGUE	FINAL-EXECUTIVE SEARCH-CITY MANAGER	8,500.00
12/16/2022	146222	MOXIE VINYL CREATIONS	32-TSHIRTS & 42-HOODIES-BRANDING	1,276.00
12/16/2022	146223	MUKAVITZ HEATING	FIRE UP BOILER SYS-WELLS FARGO BLDG	310.00
12/16/2022	146224	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE - JAN 2023	230.40
12/16/2022	146225	NORTHERN LAKES CONCRETE, INC	166 E NORTHLAND/SEWER REPAIR	348.65
12/16/2022	146226	NORTHWOODS VAC & CLEANING	CUSTODIAL SUPPLIES - MEM BLDG	177.96
12/16/2022	146227	PRINTING SYSTEMS, INC	YEAR END FORMS AP & PR	157.62
12/16/2022	146228	RAPID GRAFIKS AND SIGNS	NAME PLATE-CITY CLERK	12.00
12/16/2022	146229	SAARI'S LAWN SERVICE & PLOWING	SHOVELING - LIBRARY	40.00
			SHOVELING - LIBRARY	45.00
			SHOVELING - LIBRARY	35.00
			SHOVELING - LIBRARY	40.00
			SHOVELING - LIBRARY	55.00
			SHOVELING - LIBRARY	45.00
			SHOVELING - LIBRARY	40.00
			SHOVELING - LIBRARY	45.00
				<u>345.00</u>
12/16/2022	146230	SAM'S SALVAGE	GRATING FOR PARKS TRAILER#217	506.25
12/16/2022	146231	SOBOTTKE, DEBRA	UB refund for account: ASHW-000449-0000-	267.61
12/16/2022	146232	SUPERIOR ALLIANCE FOR INDEPENDENT L	MT ZION CONCEPT PLAN&DESIGN BRIEF	300.00
12/16/2022	146233	SUPERIORLAND LIBRARY	1YR MAINT RENEWAL-PCS&LAPTOPS-LIBRARY	75.60
12/16/2022	146234	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE-MX3051 - PSD	135.88
12/16/2022	146235	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	80.00
			WATER SAMPLE TESTING	80.00
				<u>160.00</u>
12/16/2022	146236	XCEL ENERGY	STREET LIGHTS	7,608.03
			GROUP POWER BILL	8,173.07
				<u>15,781.10</u>
12/21/2022	146237	POSTMASTER - IRONWOOD	POSTAGE	117.37
			POSTAGE	117.36
				<u>234.73</u>
12/22/2022	146238	44 NORTH	HRA, FSA & COBRA BUNDLED FEES-DEC	1,012.00
12/22/2022	146239	CASH	6-EE HOLIDAY GRATUITY - LIBRARY	300.00
12/22/2022	146240	CHARTER COMMUNICATIONS	PHONE, INTERNET & TV-CIVIC CTR	517.33
12/22/2022	146241	CHARTER COMMUNICATIONS	INTERNET & TV-WTR OFFICE	117.97
12/22/2022	146242	CLEMENS, ADAM	REFUND OVERPAYMENT ON RETIREE H.I.	0.11

CHECK REGISTER FOR CITY OF IRONWOOD  
CHECK DATE FROM 12/01/2022 - 12/31/2022

Check Date	Check	Vendor Name	Description	Amount
12/22/2022	146243	CLEMENS, ADAM & PAULETTE	UB refund for account: COOE-000155-0000-	379.27
12/22/2022	146244	COLEMAN ENGINEERING CO	'21 W&S PRJS OCT 9-NOV 5, 2022 GASWORKS PROP OCT 9-NOV 5, 2022 IRWD '22 UTILITY PRJ-OCT9-NOV5,22 IRWD '22 UTILITY PRJ-NOV6-DEC3,22 '22 WTR MAIN INTERSECTION REPLACEMENT '22 WTR MAIN INTERSECTION REPLACEMENT MARGARET ST CULVERT REPLACEMENT-SURVEY MARGARET ST CULVERT REPLACEMENT-DESIGN	445.50 3,534.37 13,732.75 9,315.00 695.50 1,216.00 4,800.00 1,153.35 <hr/> 34,892.47
12/22/2022	146245	COLEMAN ENGINEERING CO	S. BELTLINE TRAIL SURVEY(PHASE 1)-FINAL	840.00
12/22/2022	146246	COLEMAN ENGINEERING CO	'22 HEMLOCK ST-SMALL URBAN PRJ	1,207.00
12/22/2022	146247	COLEMAN ENGINEERING CO	'22 HEMLOCK ST-SMALL URBAN PRJ	284.00
12/22/2022	146248	COMPUTER DOCTORS	SCANNER & 8-PORT SWITCH-ELECTION	327.21
12/22/2022	146249	EDYVEAN, SHAUNA	UB refund for account: COOE-000124-0000-	323.30
12/22/2022	146250	EXCEL FIRE PROTECTION CO, INC	RESET DRY VALVE-W/TRAVEL TIME-C.C.	3,151.00
12/22/2022	146251	G.T.C. AUTO PARTS INC	TRAILER HITCH BUSHINGS&FITTINGS MARKING PAINT& HITCH PINS	119.27 30.76 <hr/> 150.03
12/22/2022	146252	GIOVANONI TRUE VALUE HDWR	FURNACE PIPE - DPW	25.17
12/22/2022	146253	IRONWOOD TOWNSHIP	4972 E JACKSON RD-CIVIC CTR#28112	259.47
12/22/2022	146254	IRONWOOD WATER & SEWER UTIL	MARS-SD-01 MARS-SEW-01 MARS-CEM-01 MARS-PRKS-01	13.33 21.67 23.75 30.00 <hr/> 88.75
12/22/2022	146255	JAKE'S EXCAVATING & LANDSCAPING LLC	2022 W&S PROJECT	41,305.65
12/22/2022	146256	JOHN DEERE FINANCIAL	SUPPLIES- STREET BARRICADES	260.35
12/22/2022	146257	JOHN DEERE FINANCIAL	SUPPLIES FOR WALL IN DPW SHOP	176.40
12/22/2022	146258	LAKES DISTRIBUTING INC	CONCESSION SUPPLIES-CIVIC CTR	459.50
12/22/2022	146259	MICRO MARKETING LLC	AUDIO VISUAL - LIBRARY	34.00
12/22/2022	146260	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES-CIVIC CTR CONCESSION SUPPLIES-CIVIC CTR	330.90 578.40 <hr/> 909.30
12/22/2022	146261	OREILLY AUTO PARTS	OIL,FUEL&COOLANT FILTERS #40 SUPPLIES - DPW	118.15 238.05 <hr/> 356.20
12/22/2022	146262	REPUBLIC SERVICES #645	DUMPSTER CHGS-CIVIC CTR	110.42
12/22/2022	146263	TRUCK COUNTRY OF WISC	1 BEARING & U-JOINT- #49 1 BEARING - #49	89.71 49.72 <hr/> 139.43
12/22/2022	146264	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE-MXC303W-COMM DEV	69.13
12/22/2022	146265	VERIZON WIRELESS	CELL PHONE CHARGES	797.64
12/22/2022	146266	WELLS FARGO BANK	UB refund for account: LAWN-000812-0000-	378.59
12/22/2022	146267	WENDY HAGSTROM	ELECTION E-POLLBOOK TRAINING	108.96



Check Date	Check	Vendor Name	Description	Amount
12/22/2022	146268	XCEL ENERGY	219 E FREDERICK ST PUMP STN & 3 WELLS 110 N LOWELL ST - DEPOT 105 W AURORA ST - CITY SQUARE 205 W AURORA ST-WELLS FARGO BLDG	84.22 6,770.20 631.01 306.47 <u>1,487.90</u>
				9,279.80
12/28/2022	146269	POSTMASTER - IRONWOOD	POSTAGE POSTAGE	122.20 122.20 <u>244.40</u>
12/29/2022	146270	VANDENBERG, LUKE	PURCHASE 52-22-334-100 226 E MCLEOD AVE	<u>5,000.00</u>

## RIVER TOTALS:

Total of 190 Disbursements:

670,345.64

## Bank RVTAX RIVER TAX

12/15/2022	9747	CITY OF IRONWOOD-STREET IMPROVEMENT	TAX DISBURSEMENT NOV 16-DEC 14, 2022	1,668.07
12/15/2022	9748	CITY OF IRONWOOD-TAXES	TAX DISBURSEMENT NOV 16-DEC 14, 2022	27,429.50
12/15/2022	9749	GOGEBIC COUNTY TREAS -ST EDUC.	TAX DISBURSEMENT NOV 16-DEC 14, 2022	5,035.17
12/15/2022	9750	GOGEBIC COUNTY TREAS-SUMMER TX	TAX DISBURSEMENT NOV 16-DEC 14, 2022	5,573.90
12/15/2022	9751	GOGEBIC COUNTY TREAS-WINTER TX	TAX DISBURSEMENT NOV 16-DEC 14, 2022	75,981.02
12/15/2022	9752	GOGEBIC COUNTY TREAS-WINTER TX	LANDBANK NOV 16-DEC 14, 2022	22.07
12/15/2022	9753	GOGEBIC-ONT INTERMEDIATE - TAX	TAX DISBURSEMENT NOV 16-DEC 14, 2022	3,014.79
12/15/2022	9754	HAGSTROM, CHARLES & PATRICIA	2022 Win Tax Refund 52-22-256-090	115.48
12/15/2022	9755	IRONWOOD AREA SCHOOLS-BOND 1	TAX DISBURSEMENT NOV 16-DEC 14, 2022	444.63
12/15/2022	9756	IRONWOOD AREA SCHOOLS-BOND 2	TAX DISBURSEMENT NOV 16-DEC 14, 2022	1,342.62
12/15/2022	9757	IRONWOOD AREA SCHOOLS-DEBT	TAX DISBURSEMENT NOV 16-DEC 14, 2022	1,191.57
12/15/2022	9758	IRONWOOD AREA SCHOOLS-TAX	TAX DISBURSEMENT NOV 16-DEC 14, 2022	11,429.90
12/15/2022	9759	PANKHURST, GRACE	2022 Sum Tax Refund 52-15-482-120	599.28
12/15/2022	9760	RYAN, JOHN AND DIANE	2022 Win Tax Refund 52-27-179-020	<u>131.88</u>

## RVTAX TOTALS:

Total of 14 Disbursements:

133,979.88



**AMERICAN RESCUE PLAN – STATE REVOLVING FUND GRANT AGREEMENT  
(ARP FUNDED)  
BETWEEN THE  
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY  
AND CITY OF IRONWOOD**

This Grant Agreement (“Agreement”) is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), **Finance Division** (“State”), and **City of Ironwood** (“Grantee”).

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to P.A. 53 of 2022. This Agreement is subject to the terms and conditions specified herein.

**PROJECT INFORMATION:**

Project Name: <u>LSLR</u>	Project #: <u>DW-7523A</u>
Amount of grant: <u>\$3,000,000</u>	100% of grant federal funding
Amount of match: <u>none required</u>	PROJECT TOTAL: <u>\$3,000,000</u>
Start Date: <u>3/3/2021</u>	End Date: <u>1/15/2026</u>

**FISCAL RECOVERY FUND (FRF) ITEMS:**

Recipient Type: Subrecipient

Can be used for allowable expenditures incurred on/or after: 3/3/2021

Federal Awarding Agency: US Department of Treasury      CFDA Number and Name: 21.027

FAIN Number: SLFRP0127      Research and Development Award:  Yes  No

SLFRF Category: 5.12 Drinking water: Lead Remediation, including in Schools and Daycares

SLFRF Short Name: FRF2970-752301

Major Program: ARPDW

**GRANTEE CONTACT INFORMATION:**

Name/Title: Paul Anderson, City Manager  
Organization: City of Ironwood  
Address: 213 South Marquette Street  
City, State, ZIP: Ironwood, MI 49938  
Phone Number: 906-932-5050  
E-Mail Address: andersonp@ironwoodmi.gov  
Federal ID: 38-6004566  
Grantee UEI Number: C4NEJ17F7HQ5  
SIGMA Vendor Number: CV0047689

**STATE'S CONTACT INFORMATION:**

Name/Title: Kaitlyn Thrush, Departmental Analyst  
Division/Bureau/Office: Finance Division  
Address: 525 W. Allegan Street  
City, State, ZIP: Lansing, MI 48909  
Phone Number: 517-647-3482  
E-Mail Address: ThrushK1@michigan.gov

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

**FOR THE GRANTEE:**

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Signature	Paul Anderson, City Manager	Date
	Name/Title	

**FOR THE STATE:**

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Signature	Kelly Green, Administrator	Date
	Name/Title	

## **I. PROJECT SCOPE**

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

## **II. AGREEMENT PERIOD**

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

## **III. CHANGES**

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

## **IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS**

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

<b>Reporting Period</b>	<b>Due Date</b>
Jan 1 – Jan 31	Feb 15
Feb 1 – Feb 28	Mar 15
Mar 1 – Mar 31	April 15
April 1 – April 30	May 15
May 1 – May 31	June 15
June 1 – June 30	July 15
July 1 – July 31	Aug 15

Aug 1 – Aug 31	Sept 15
Sept 1 – Sept 30	Before Oct 10*
Oct 1 – Oct 31	Nov 15
Nov 1 – Nov 30	Dec 15
Dec 1 – Dec 31	Jan 15

\*Due to the State’s year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State’s contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days of substantial completion of the project or the End Date of the Agreement.

**V. GRANTEE RESPONSIBILITIES**

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant, including Uniform Guidance for Federal Awards (2 CFR 200).

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee’s receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State’s approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State’s review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

## **VI. USE OF MATERIAL**

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

## **VII. ASSIGNABILITY**

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

## **VIII. SUBCONTRACTS & SUBAWARDS**

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

For all Subawards - 2 CFR 200.331 – 200.333 Subrecipient Monitoring and Management All pass-through entities must:

**A)** Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:

(1) Federal award identification.

- (i) Subrecipient name (which must match the name associated with its unique entity identifier)
- (ii) Subrecipient's unique entity identifier
- (iii) Federal Award Identification Number (FAIN)

- (iv) Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency
- (v) Subaward Period of Performance Start and End Date
- (vi) Subaward Budget Period Start and End Date
- (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient
- (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation
- (ix) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity
- (x) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)
- (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity
- (xii) Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement
- (xiii) Identification of whether the award is R&D; and
- (xiv) Indirect cost rate for the Federal award (including if the de minimis rate is charged) per § 200.414

(2) All requirements imposed by the pass-through entity on the subrecipient so that the Federal award is used in accordance with Federal statutes, regulations and the terms and conditions of the Federal award

(3) Any additional requirements that the pass-through entity imposes on the subrecipient in order for the pass-through entity to meet its own responsibility to the Federal awarding agency including identification of any required financial and performance reports.

(4) (i) An approved federally recognized indirect cost rate negotiated between the subrecipient and the Federal Government. If no approved rate exists, the pass-through entity must determine the appropriate rate in collaboration with the subrecipient, which is either:

(A) The negotiated indirect cost rate between the pass-through entity and the subrecipient; which can be based on a prior negotiated rate between a different PTE and the same subrecipient. If basing the rate on a previously negotiated rate, the pass-through entity is not required to collect information justifying this rate, but may elect to do so;

(B) The de minimis indirect cost rate.

(ii) The pass-through entity must not require use of a de minimis indirect cost rate if the subrecipient has a Federally approved rate. Subrecipients can elect to use the cost allocation method to account for indirect costs in accordance with § 200.405(d).

(5) A requirement that the subrecipient permit the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for the pass-through entity to meet the requirements of this part,

(6) Appropriate terms and conditions concerning closeout of the subaward.

**B)** Evaluate each subrecipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring described in paragraphs (d) and (e) of this section, which may include consideration of such factors as:

(1) The subrecipient's prior experience with the same or similar subawards;

(2) The results of previous audits including whether or not the subrecipient receives a Single Audit in accordance with Subpart F of this part, and the extent to which the same or similar subaward has been audited as a major program.

(3) Whether the subrecipient has new personnel or new or substantially changed systems.

(4) The extent and results of Federal awarding agency monitoring (e.g., if the subrecipient also receives Federal awards directly from a Federal awarding agency).

**C)** Consider imposing specific subaward conditions upon a subrecipient if appropriate as described in § 200.208.

**D)** Monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved. Pass-through entity monitoring of the subrecipient must include:

(1) Reviewing financial and performance reports required by the pass-through entity.

(2) Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the subrecipient from the pass-through entity detected through audits, on-site reviews, and written confirmation from the subrecipient, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.

(3) Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the subrecipient from the pass-through entity as required by § 200.521.

(4) The pass-through entity is responsible for resolving audit findings specifically related to the subaward and not responsible for resolving crosscutting findings. If a subrecipient has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding (e.g., has been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant audit agency or cognizant oversight agency to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.



**E)** Depending upon the pass-through entity's assessment of risk posed by the subrecipient (as described in paragraph (b) of this section), the following monitoring tools may be useful for the pass-through entity to ensure proper accountability and compliance with program requirements and achievement of performance goals:

- (1) Providing subrecipients with training and technical assistance on program-related matters; and
- (2) Performing on-site reviews of the subrecipient's program operations;
- (3) Arranging for agreed-upon-procedures engagements as described in § 200.425.

**F)** Verify that every subrecipient is audited as required by Subpart F of this part when it is expected that the subrecipient's Federal awards expended during the respective fiscal year equaled or exceeded the threshold set forth in § 200.501.

**G)** Consider whether the results of the subrecipient's audits, on-site reviews, or other monitoring indicate conditions that necessitate adjustments to the pass-through entity's own records.

(h) Consider taking enforcement action against noncompliant subrecipients as described in § 200.339 of this part and in program regulations.

**H) 200.333 Fixed amount subawards**

With prior written approval from the Federal awarding agency, a pass-through entity may provide subawards based on fixed amounts up to the Simplified Acquisition Threshold, provided that the subawards meet the requirements for fixed amount awards in §200.201 Use of grant agreements (including fixed amount awards), cooperative agreements, and contracts.

**IX. NON-DISCRIMINATION**

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

**X. UNFAIR LABOR PRACTICES**

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

**XI. LIABILITY**

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is

caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

## **XII. CONFLICT OF INTEREST**

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

## **XIII. ANTI-LOBBYING**

If all or a portion of this Agreement is funded with federal funds, then in accordance with 2 CFR 200, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

## **XIV. DEBARMENT AND SUSPENSION**

Each eligible applicant must obtain a Unique Entity Identifier (UEI) and maintain an active registration with the Federal System for Award Management (SAM). The SAM website is: <https://www.sam.gov/SAM>.

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at [www.SAM.gov](http://www.SAM.gov) to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

## **XV. AUDIT AND ACCESS TO RECORDS**

### Federal Audit Requirements

- (A) (2 CFR 200.501) Audit required. A non-federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program specific audit conducted for that year in accordance with the provisions of this part
- (B) (2 CFR 200.508) Auditee requirements:
  - a. Procure or otherwise arrange for the audit, if required.
  - b. Prepare appropriate financial statements, including the schedule of expenditures of Federal awards.
  - c. Promptly follow up and take corrective action on the audit findings.
  - d. Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit.

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained through December 31, 2031.

## **XVI. INSURANCE**

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

## **XVII. OTHER SOURCES OF FUNDING**

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

## **XVIII. COMPENSATION**

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

## **XIX. CLOSEOUT**

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

(D) Any funds received under the authorizing legislation for this program expended by the eligible applicant in a manner that does not adhere to the American Rescue Plan 117-2 or Uniform Guidance 2 CFR 200, as applicable, shall be returned to the state. If it is determined that an eligible applicant receiving funds under this act expends any funds under this act for a purpose that is not consistent with the requirements of the American Rescue Plan, Public Law 117-2, or Uniform Guidance 2 CFR 200, the state budget director is authorized to withhold payment of state funds, in part or in whole, payable from any state appropriation.

## **XX. CANCELLATION**

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after

written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

## **XXI. TERMINATION**

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

## **XXII. IRAN SANCTIONS ACT**

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

### **XXIII. PROTECTED PERSONALLY IDENTIFIABLE INFORMATION (PII) AND THE PRIVACY ACT.**

In accordance with the Uniform Guidance (including but not limited to, sections §200.303 and §200.338) and the Privacy Act of 1974 (5 U.S.C. § 552a), the recipient is required to take reasonable measures to safeguard protected personally identifiable information and other information the US Department of Treasury or State of Michigan designates as sensitive or the recipient considers sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over confidentiality.

### **XXIV. STATUTORY CATEGORIES FOR USE OF FISCAL RECOVERY FUND (FRF)**

The four statutory categories for use of FRF funds are included below as outlined in the guidance. The program design has been approved to ensure that the program meets one of the requirements below. Appendix A provides additional details on eligible uses to ensure it aligns with Treasury's guidance.

- (1) To respond to the COVID-19 public health emergency or its negative economic impacts
- (2) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to such eligible workers of the recipient, or by providing grants to eligible employers that have eligible workers who performed essential work
- (3) For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency
- (4) To make necessary investments in water, sewer, or broadband infrastructure

Treasury's Final Rule details compliance responsibilities and provides additional information on eligible and restricted uses of SLFRF award funds and reporting requirements. Your organization should review and comply with the information contained in Treasury's Interim Final Rule, and any subsequent final rule when building appropriate controls for SLFRF award funds.

#### **Use of Funds Restrictions:**

First, a recipient may not use SLFRF funds for a program, service, or capital expenditure that includes a term or condition that undermines efforts to stop the spread of COVID-19. A program or service that imposes conditions on participation or acceptance of the service that would undermine efforts to stop the spread of COVID-19 or discourage compliance with recommendations and guidelines in CDC guidance for stopping the spread of COVID-19 is not a permissible use of SLFRF funds.

Second, a recipient may not use SLFRF funds in violation of the conflict-of-interest requirements contained in the Award Terms and Conditions or the Office of Management and Budget's Uniform Guidance, including any self-dealing or violation of ethics rules. Recipients are required to establish policies and procedures to manage potential conflicts of interest.

Lastly, recipients should also be cognizant that federal, state, and local laws and regulations, outside of SLFRF program requirements, may apply. Furthermore, recipients are also required to comply with

other federal, state, and local background laws, including environmental laws and federal civil rights and nondiscrimination requirements, which include prohibitions on discrimination on the basis of race, color, national origin, sex, (including sexual orientation and gender identity), religion, disability, or age, or familial status (having children under the age of 18).

#### **XXIV. DISCLOSURE OF INFORMATION**

All reports and other printed or electronic material prepared by or for the Grantee under the Agreement will not be distributed without the prior written consent of the State except for items disclosed in response to a Freedom of Information Act request, Court Order or subpoena.]

#### **XXVII. PREVAILING WAGE**

This project is subject to the Davis-Bacon Act, 40 U S C 276a, *et seq*, which requires that prevailing wages and fringe benefits be paid to contractors and subcontractors performing on federally funded projects over \$2,000 for the construction, alteration, repair (including painting and decorating) of public buildings or works.

#### **FEDERALLY FUNDED PROGRAM-SPECIFIC BOILERPLATE**

Funds were added under sections 602 and 603 of section 9901 of the Social Security Act of section 9901 of Public Law No. 117-2, known as American Rescue Plan Act of 2021 (“ARPA”), signed into law on March 11, 2021 <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds> as the Coronavirus State and Local Fiscal Recovery Funds (“FRF”). The State of Michigan was awarded \$6.54 billion dollars under the Fiscal Recovery Fund, on May 13, 2021.

OMB Uniform Guidance for Non-federal Agencies Receiving These Funds The U.S. Department of Treasury has indicated in the Coronavirus State and Local Fiscal Recovery Fund Frequently Asked Questions that are accessible at U.S. Department of Treasury State and Local Fiscal Recovery Funds, located at <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf>, that the SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CRF Part 200 (the “Uniform Guidance”). All reimbursements requested under this program should be accounted for with supporting documentation. Eligible applicants should maintain documentation evidencing that the funds were expended in accordance with federal, state, and local regulations. In accordance with federal Uniform Guidance, funds received under this program shall be included on the eligible applicant’s Schedule of Expenditures of Federal Awards (SEFA) and included within the scope of the eligible applicant’s Single Audit.

Programs are required to follow the Uniform Guidance provisions that are included in the document. Applicants must review the eCFR Uniform Guidance at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> for complete requirements.

The SLFRF awards are generally subject to the requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200 (the “Uniform Guidance”). In all instances, your organization should review the Uniform Guidance requirements applicable to your organization’s use of SLFRF funds, and SLFRF-funded projects. The following sections provide a general summary of your organization’s compliance responsibilities under

applicable statutes and regulations, including the Uniform Guidance, as described in the 2022 OMB Compliance Supplement Part 3. Compliance Requirements (issued May 12, 2022).

The Award Terms and Conditions of the SLFRF financial assistance agreement sets forth the compliance obligations for recipients pursuant to the SLFRF statute, the Uniform Guidance, and Treasury's Final Rule. Recipients should ensure they remain in compliance with all Award Terms and Conditions.



## PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

### Project Overview:

This project will involve approximately 518 lead service line replacements in the City of Ironwood. Replacement lines will be copper, and the number of replacements is dependent on actual bid prices received.

### EGLE approved estimated project costs include:

Task	Budget
Planning/Design	\$390,750
Construction	\$2,609,250
Equipment	\$0
Project Cost Subtotal	\$3,000,000
<b>Total Grant Amount</b>	<b>\$3,000,000</b>

Indirect costs are not allowed under this agreement.

Grantees must obligate all funds to any subrecipients by December 31, 2024. Therefore, all grantees must have a signed contract in place with all contracted parties for the work to be completed with these grant funds by December 31, 2024. All work pertaining to this project must be completed by 12/31/2026.

### Program-specific Requirements:

1. Non-professional contractor services should be competitively bid.
2. A signed contract is needed for contracted services greater than \$50,000 prior to reimbursement.
3. Force account may be utilized with justification documenting the need. Force account fringe benefits are limited to 40 percent and holiday and overtime pay is not grant eligible. Utility indirect costs (rent, overhead, etc.) are not grant eligible. A detailed summary sheet(s) including name, title, hours worked, per hour compensation (show wages and fringes) of each municipal employee with time billed to the project, along with a description of the service the employee provided, is needed for reimbursement.
4. All local, state, and federal permits, if required, must be obtained by the grantee prior to construction.

5. “Tap” or “connection” fees that a public water system may use as a standard charge for new systems making a connection to their existing public water system may be eligible. In general, these charges must:
  - a. Reflect the cost of the actual connection to the public water system,
  - b. Be well documented and itemized,
  - c. Be consistently applied to all connections,
  - d. Not include anticipated costs or other costs the system may not incur,
  - e. Not be punitive in nature to prevent a particular system from making a connection,
  - f. Not also be included in a vendor contract.

Local fees that do not meet the criteria above, other than those associated with tangible construction (labor and materials) or inspection of new infrastructure associated with the grant, are not grant-eligible.

6. Completion of grant funded work does not constitute approval by the Department of Environment, Great Lakes, and Energy’s Drinking Water and Environmental Health Division to meet a regulatory obligation. All compliance related questions need to be directed to your district engineer. All water systems need to meet required compliance deadlines and approval and execution of this grant contract does not alter a water supply’s obligation to meet compliance deadlines.

#### **Grant Administration and Close Out:**

As mentioned previously, in Section IV, GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS, the Grantee must complete and submit financial and progress reports and must include supporting documentation of eligible project expenses. Reports shall include the Financial Status Report Form with supporting cost documentation (i.e., vendor invoices), a report including a brief description of work completed during the reporting period, and any delays occurred or anticipated. Reports shall be due within 15 days of the end of each monthly reporting period. If applicant chooses not to submit reimbursement requests monthly, the EGLE project manager must be notified that no submission will be completed for the month.

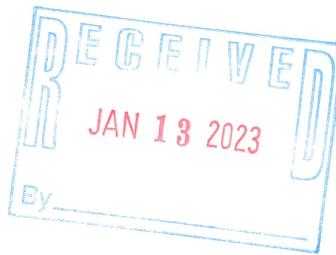
The Grantee must provide a final project report, which shall include a summary of work completed utilizing grant funds, including any significant lessons learned and anticipated needs going forward. The Grantee shall submit the final status report, including the Financial Status Report Form with all supporting documentation for expenses, along with the final project report and any other outstanding products within 30 days of substantial completion of the project or the end date of the agreement whichever occurs first.

Grant information including grantee name, grant award amount, and a project summary will be shared with the legislature and posted on EGLE’s website.

If you need this information in an alternate format, contact [EGLE-Accessibility@Michigan.gov](mailto:EGLE-Accessibility@Michigan.gov) or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at [EGLE-NondiscriminationCC@Michigan.gov](mailto:EGLE-NondiscriminationCC@Michigan.gov) or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.



Business Office  
Phone: (906) 575-3438  
Fax: (906) 575-3373  
200 South Elm Street  
P.O. Box 20  
Ewen, Michigan 49925

January 11, 2023

To: Bessemer Township  
City of Ironwood ✓  
Marenisco Township  
Watersmeet Township  
Bergland Township  
Carp Lake Township  
Ontonagon Township

Enclosed please find the 2023 Summer Tax Collection Agreement that was approved by the Gogebic Ontonagon ISD Board on October 19, 2022. I apologize for the delay in getting it to you! The agreement is the same as previous years with the 1% tax collection fee calculated on the prior year tax collected. Please sign and return the agreement to:

Gogebic Ontonagon ISD  
PO Box 20  
Ewen, MI 49925

Thank you for your continued cooperation and support in collection of the summer taxes for the GOISD!

Sincerely,

Tammy Gibson  
Director of Finance



## **GOGEBIC-ONTONAGON INTERMEDIATE SCHOOL DISTRICT 2023 SUMMER TAX COLLECTION AGREEMENT**

**THIS AGREEMENT** is made this 19th day of October, 2022, by and between the Gogebic-Ontonagon Intermediate School District and the City of Ironwood:

**WHEREAS**, the Gogebic-Ontonagon Intermediate School District has determined by resolution to impose a summer tax levy pursuant to 1976 PA 451, as amended (revised School Code), and,

**WHEREAS**, the City of Ironwood has agreed to collect the summer taxes according to the laws of the State of Michigan, and

**WHEREAS**, the parties have reached certain understandings and wish to reduce such to writing,

**NOW, THEREFORE**, the parties agree as follows:

1. The City of Ironwood shall collect the 2023 summer taxes and make payment to the Gogebic-Ontonagon Intermediate School District in accordance with Michigan statutes.
2. The Gogebic-Ontonagon Intermediate School District agrees to pay the City of Ironwood, 1% of the 2022 tax collected, for the collection of the 2023 summer taxes.
3. The City of Ironwood shall be responsible for all expenses relating to the collection of the Gogebic-Ontonagon Intermediate School District summer taxes in.
4. The agreement encompasses the entire agreement and cannot be amended in any manner whatsoever unless done so in writing by both parties.

---

Alan Tulppo, Superintendent  
Gogebic-Ontonagon Intermediate School District

---

City of Ironwood

**Please return to:**  
Gogebic-Ontonagon ISD  
PO Box 20  
Ewen, MI 49925

# Memo

**To:** Mayor Corcoran and Commissioners

**From:** Jason Alonen

**Date:** January 20, 2023

**Re:** Change Order #1 from PK Contracting, LLC in the amount of \$3,551.59 for 2022 pavement striping.

---

At the April 25, 2022 Commission meeting, the Commission awarded PK Contracting, LLC, the bid for pavement striping in the City of Ironwood with a total bid amount of \$34,095.00. The City authorized a payment in the amount of \$21,584.43 at the July 25, 2022 meeting. The City received two additional invoices in January in the amounts of \$10,610.60 and \$5,451.56, which equals a \$3,551.59 change order for pavement striping.

I recommend that the Commission approve Change Order #1 for PK Contracting, LLC.

2022 Pavement Marking

BID OPENING: Tuesday, April 19, 2022 @ 10:00 AM

Name of Bidder			Total Amount		Bid Tab
PK Contracting, LLC			\$ 34,095.00		
Fahner Asphalt Sealers			\$ 47,867.50		

Bid Award

Action Taken:

Witnesses to Bid Opening:

*Wendy L. Hagstrom*  
*Just A Sealers*  
*Mona Maden*

Scott



MAIN OFFICE  
1966 Barrett Drive  
Troy, MI 48064-5372  
PHONE 248-362-2130  
FAX 248-362-4969

Pay Application #1

# INVOICE

INVOICE DATE: 8-Jul-22

TO: Ironwood  
CITY OF IRONWOOD  
213 S MARQUETTE ST  
IRONWOOD, MI 49938

PK INVOICE# 226044-01  
SPECIALS

## PAVEMENT MARKINGS

ITEM CODE	DESCRIPTION	PK completed to date	WORK OF: Specials	
			UNIT Price	Due This Period
	BICYCLE SYMBOLS	24.00	\$ 44.000	\$ 1,056.00
	TURN ARROWS	23.00	\$ 57.000	\$ 1,311.00
	WHITE CROSSWALK 6"	7,679.00	\$ 0.840	\$ 6,450.36
	WHITE CROSSWALK 12"	1,755.00	\$ 1.130	\$ 1,983.15
	WHITE STOP BAR 18"	2,055.00	\$ 1.700	\$ 3,493.50
	"ONLY" SYMBOL	4.00	\$ 94.500	\$ 378.00
	YELLOW CURB	4,971.00	\$ 1.020	\$ 5,070.42
	CHARKING PARKING STALL	1.00	\$ 32.000	\$ 32.00
	PARKING STALL	149.00	\$ 10.000	\$ 1,490.00
	HANDI SYMBOL	16.00	\$ 20.000	\$ 320.00

Please pay from this invoice

BALANCE DUE \$ 21,584.43

Date: 7-25-22

Kim S. Corcoran, Mayor

F.Y. 21-22

202-486-001-801 \* 17,915.08

203-486-001-801 \* 3,669.35

Approved by City Commission 7/25/22

PC 7/28/22

Per Scott: Major St 8370  
Local St 1770

PARTNER BY CHOICE. SAFETY BY DESIGN.

P K CONTRACTING IS AN EQUAL OPPORTUNITY EMPLOYER

PKCONTRACTING.COM

PAID





**MAIN OFFICE**  
 1965 Barrett Drive  
 Troy, MI 48084-5372  
 PHONE 248-362-2130  
 FAX 248-362-4969

DATE RECEIVED 1/11/23  
 P.O. # Pavement Marking  
 SIGNATURE \_\_\_\_\_  
 APPROVED DATE \_\_\_\_\_  
 ACCT # \_\_\_\_\_

# INVOICE

INVOICE DATE: **6-Jan-23**

PK INVOICE# **226044-03**

TO: Ironwood  
 CITY OF IRONWOOD  
 213 S MARQUETTE ST  
 IRONWOOD, MI 49938

## PAVEMENT MARKINGS

ITEM CODE	DESCRIPTION	PK completed to date	WORK OF:		Specials
			UNIT Price	Due This Period	
	Waterborne 4" W	49,888.00		\$	-
	Waterborne 4" Y	3,759.00		\$	-
	Waterborne 4" DY	78,597.00	\$ 0.135	\$	10,610.60
	Waterborne 6" W	2,214.00		\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-

*Please pay from this invoice*

**BALANCE DUE \$ 10,610.60**



**MAIN OFFICE**  
 1965 Barrett Drive  
 Troy, MI 48084-5372  
 PHONE 248-362-2130  
 FAX 248-362-4969

DATE RECEIVED 11/11/23

P.O. # Pavement Marking

SIGNATURE \_\_\_\_\_

APPROVED DATE \_\_\_\_\_

ACCT # \_\_\_\_\_

# INVOICE

INVOICE DATE: **16-Nov-22**

PK INVOICE# **226044-02**

TO: Ironwood  
 CITY OF IRONWOOD  
 213 S MARQUETTE ST  
 IRONWOOD, MI 49938

## PAVEMENT MARKINGS

ITEM CODE	DESCRIPTION	PK completed to date	WORK OF:		Specials
			UNIT Price	Due This Period	
	Waterborne 4" W	49,888.00	\$ 0.075	\$	3,741.60
	Waterborne 4" Y	3,759.00	\$ 0.075	\$	281.93
	Waterborne 4" DY	78,597.00	\$ 0.015	\$	1,178.96
	Waterborne 6" W	2,214.00	\$ 0.1125	\$	249.08
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-
				\$	-

*Please pay from this invoice*

**BALANCE DUE \$ 5,451.56**



**MAIN OFFICE**  
 1965 Barrett Drive  
 Troy, MI 48064-5372  
 PHONE 248-362-2130  
 FAX 248-362-4969

16-Nov-22		2022 IRONWOOD MARKINGS				226044
ATTN: BOB						
FROM: JAMIE						
jamie@pkcontracting.com						
phone: 231-839-4430						
	1	2	3	7001	SC1001	
	WB	WB	WB	WB	JCS	
	4"W	4"Y	4"DY	6"W	SPECIALS	
21-Jun-22	25,247.00	3,759.00	61,668.00	2,214.00		
6-Jul-22	24,641.00	16,929.00				
7-Jul-22					21,584.43	
completed to date	49,888.00	3,759.00	78,597.00	2,214.00	21,584.43	-
QTY PAID TO DATE						
balance due	49,888.00	3,759.00	78,597.00	2,214.00	21,584.43	-
Plan Quant	38,000.00	130,000.00			19,538.00	
Unit Prices \$	0.0750 \$	0.0750 \$	0.0150 \$	0.1125 \$	1.0000	
Init. Contract Values	2,850.00	9,750.00	-	-	19,538.00	-
Earned to Date	3,741.60	281.93	1,178.96	249.08	21,584.43	-
Paid to Date	-	-	-	-	-	-
Difference \$	3,741.6000 \$	281.9250 \$	1,178.9550 \$	249.0750 \$	21,584.4300 \$	- \$
FINAL QUANTITIES						
PK QUANTITIES	49,888.00	3,759.00	78,597.00	2,214.00	21,584.43	-
DIFFERENCE	(49,888.00)	(3,759.00)	(78,597.00)	(2,214.00)	(21,584.43)	-
Finals \$ Value	\$	\$	\$	\$	\$	\$
PK Qty's \$ Value	\$ 3,741.6000	\$ 281.9250	\$ 1,178.9550	\$ 249.0750	\$ 21,584.4300	\$ -
\$ Value Difference	\$ (3,741.6000)	\$ (281.9250)	\$ (1,178.9550)	\$ (249.0750)	\$ (21,584.4300)	\$ -



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** January 18, 2023

**Meeting Date:** January 23, 2023

**Re:** Consultant Selection for Phase 5 Project Plan

**Update**

The City of Ironwood, Michigan solicited qualification statements for engineering services to assist the City with professional engineering services in compliance with EGLE DWSRF and CWSRF FY24 requirements. Statements of Qualifications were submitted by C2AE and Coleman Engineering Company. UP Engineers elected to not submit a response. EGLE SRF funding for Fiscal Year 2024 has an infusion of American Rescue Plan (ARP) and Bipartisan Infrastructure Law (BIL) funding which will make the possibility of significant grant funding possible for qualifying communities such as Ironwood. City Staff reviewed the submittals and scored the submittals as follows:

	Score Coleman	Score C2AE
Professional qualifications necessary for satisfactory performance of required services; 10 pts	29	27
Specialized experience and technical competence in the type of work required; 10 pts	29	28
Capacity to accomplish the work in the required time; 10 pts	29	28
Past performance on contract with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules; 10 pts	30	29
Knowledge of the locality of the project and specifics of this project. 10 pts	30	22

147                      134    Total Score

Considering the rankings of the submittals as shown above, staff is recommending that the City Commission approves the selection of Coleman Engineering Company for this project and that staff work with obtaining a proposal from Coleman Engineering for completing the SRF Project Plan process which is required to be completed by May of 2023.

QUALIFICATIONS SUBMITTAL

FOR

THE CITY OF IRONWOOD, MICHIGAN  
PHASE 5, ALBANY AND FREDERICK  
WATER & SEWER PROJECT

GOGEBIC COUNTY, MICHIGAN

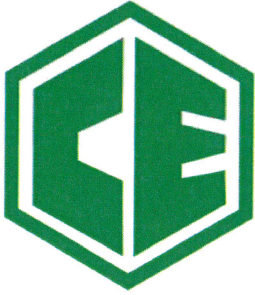
JANUARY 2023



COLEMAN ENGINEERING COMPANY

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CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING  
GEOTECHNICAL ENGINEERING • SURVEYING



COLEMAN ENGINEERING COMPANY  
CIVIL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

200 EAST AYER STREET • IRONWOOD, MI 49938 • PHONE: 906-932-5048

January 11, 2023

Mr. Paul Anderson  
City of Ironwood  
213 S. Marquette Street  
Ironwood, MI 49938

**Re: City of Ironwood Phase 5, Albany and Frederick Water and Sewer Project  
Section 1: Introduction Letter**

Dear Mr. Anderson:

Coleman Engineering Company (CEC) appreciates the opportunity to submit this response to your Request for Qualifications for professional engineering services for the City of Ironwood Phase 5, Albany and Frederick Water and Sewer Project.

With signature below, CEC hereby certifies the following:

- CEC understands the scope of services to be performed as was written in Section II of the RFQ. A summary of the project issues is listed below under “Key Project Issues”;
- CEC employees are licensed to practice in the State of Michigan;
- CEC has not had a record of substandard work within the last five years;
- CEC has not engaged in any unethical practices within the last five years;
- If awarded the contract, CEC will take full responsibility for the entire engineering agreement, including payment of any and all charges resulting from that agreement as required by the Request for Qualifications.

The following information was requested to be specifically outlined:

1. Name of Respondent: Coleman Engineering Company
2. Respondent Address: 200 East Ayer Street, Ironwood, MI 49938
3. Telephone Number: (906) 932-5048
4. Contract Contact Person:  
Jeff Sjoquist, P.E.  
Principal  
200 East Ayer Street  
Ironwood, MI 49938  
Phone: (906) 932-5048  
Fax: (906) 932-3213  
Email: jsjoquist@coleman-engineering.com

**Key Project Issues:**

1. Coleman Engineering Company prepared the Intent to Apply for the City of Ironwood, and is contracted to perform a USDA Preliminary Engineering Report and Rural Development funding application for the same project, so we are intimately familiar with the Scope of Work within the application. A summary of the Project Scope of Work includes the following:
  - a. Prepare a Project Plan as per DWSRF and CWSRF guidance documents and assist the City of Ironwood through the application and contracting process with EGLE.
  - b. Survey and design water, sewer and storm system improvements and construction engineering.
  - c. Develop the construction bid package in conformance with applicable Federal and State requirements and supervise the bid advertising, tabulation and award process, including preparing the advertisements for bid solicitation, conducting the bid opening, and issuing the notice to proceed.
  - d. Assist in conducting the preconstruction conference.
  - e. Field staking, on-site observation of construction work, and preparing inspection reports.
  - f. Review and approve all contractor requests for payment and change orders, and submit approved requests to the governing body.
  - g. Provide reproducible "as-constructed" drawings to the City upon project completion.
  - h. Conduct final inspection and testing.
  - i. Provide any reporting required by EGLE or other funding agencies.
  - j. This project shall be designed and bid as per the DWSRF funding timeline.

**References:**

Coleman Engineering has worked with a wide variety of clients over the years. For the purpose of this submittal, we invite you to contact the following people to discuss their satisfaction with recent and pertinent projects we have worked on.

City of Manistique  
Corey Barr  
City Manager  
300 N. Maple Street  
Manistique, MI 49854  
Phone: (906) 341-2290  
Email: [citymanager@cityofmanistique.net](mailto:citymanager@cityofmanistique.net)

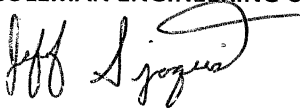
City of Munising  
Devin Olson  
301 E. Superior Street  
Munising, MI 49862  
Phone: (906) 387-2095  
Email: [citymanager@cityofmunising.org](mailto:citymanager@cityofmunising.org)

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January 11, 2023

City of Menominee  
Brett Botbyl  
City Manager  
2511 10<sup>th</sup> Street  
Menominee, MI 49858  
Phone: (906) 863-1747  
Email: bbotbyl@menomineemi.gov

If you have any questions on this response, please do not hesitate to call me at (906) 932-5048. Thank you for this opportunity.

Sincerely,  
**COLEMAN ENGINEERING COMPANY**

A handwritten signature in black ink, appearing to read "Jeff Sjoquist", with a large, stylized flourish extending from the end of the name.

Jeff Sjoquist, P.E.  
Principal



## **Section 2: Background and Experience**

### **A. General Information**

- **Full Legal Name:** Coleman Engineering Company
- **Date of Establishment:** 1969
- **Type of Entity:** Corporation
- **Business Expertise:**
  - Civil Engineering
  - Land Surveying
  - Geotechnical Engineering
  
- **Short Company History:** Coleman Engineering Company (CEC) has been serving the Central Great Lakes Region since 1969. With our offices in Iron Mountain and Ironwood, Michigan, we are able to provide a wide range of engineering services to our clients. Our experience includes the evaluation, design and administration of water distribution and treatment systems, water supply and wellhead evaluations, roadway and street design, wastewater collection and treatment systems, as well as a variety of other civil engineering projects. We feel more than any other firm operating in our geographic region, CEC has the necessary depth of expertise and experience to provide the City of Ironwood with a unique level of professional service.

CEC has been and is currently working on major water and sewer upgrades throughout the City of Ironwood. Phases I through IV of the Ironwood projects amount to over \$25M in improvements. We have an unmatched knowledge of the City's water and sewer layouts and operating procedures.

### **B. Prior Engagements with EGLE Drinking Water State Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF) Projects**

The following is a summary list of a few recent projects we are working with involving DWSRF and CWSRF funding:

- We are currently near the end of construction of a \$7.3M project in Menominee, Michigan which was funded with CWSRF and DWSRF loans and grants. The project scope is very similar to the planned Ironwood Phase 5, Albany and Frederick Water & Sewer scope with water and sewer pipe replacements and roadway restoration. CEC prepared the Intent to Apply, Project Plan, environmental documents, public participation items, rate methodology, design plans and specifications, permits, bidding documents, Parts I, II and III of the funding applications, and construction inspection and administration. The project is on-schedule and budget.

Client Contact: City of Menominee  
Brett Botbyl, City Manager  
Email: [bbotbyl@menomineemi.gov](mailto:bbotbyl@menomineemi.gov)  
Phone: (906) 863-2656

- We completed a \$1.0M DWSRF project in Watersmeet, Michigan which involved construction of a new elevated water storage tank, new well and well house. CEC prepared the Intent to Apply, Project Plan, environmental documents, public participation items, rate methodology, design plans and specifications, permits, bidding documents, Parts I, II and III of the funding applications, and construction inspection and administration.

Client Contact: Watersmeet Township  
Mike Rogers, Supervisor (former Supervisor Frank Kuchevar)  
Email: [supervisor@watersmeet.us](mailto:supervisor@watersmeet.us)  
Phone: (906) 358-4501

- We assisted in securing 100% grant funding for a \$3.0M lead service replacement project in the City of Ironwood through the DWSRF program. We assisted the City in preparing the Intent to Apply, Project Plan, public participation documents and other application documents. The project funding has now been secured and we have been awarded the design contract from the City. Construction is due to start in the summer of 2023.

Client Contact: City of Ironwood  
Paul Anderson, City Manager  
Email: [andersonp@ironwoodmi.gov](mailto:andersonp@ironwoodmi.gov)  
Phone: (906) 932-5050

CEC has also assisted the City of Ironwood in submitting the Intent to Apply for the Phase 5, Albany and Frederick Water & Sewer Project (at no charge) and has attended all EGLE webinars related to this special 2023 round of the Revolving Fund program.

CEC is also under contract with the City of Ironwood to submit a Project Plan for Phase II of the Water Treatment Plant which is DWSRF funding.

Appendix A includes additional similar project descriptions and other State/Federally funded projects which we performed for the City.

### **C. Firms Workload and Current Capacity to Accomplish Work**

CEC currently has approximately 60% to 75% of our capable workload “on the books” for 2023. We are actively seeking additional projects for our staff to work on in the new year. The City of Ironwood is a valued client of CEC and our schedules place your work at the forefront of priorities. We will be able to perform this project with our current staff in the Ironwood office.

### **D. Unique Experience**

CEC is uniquely qualified to serve as your engineering consultant on the Phase 5, Albany and Frederick Water & Sewer Project for a variety of reasons. We are already under contract and actively working to complete a USDA Rural Development funding application for the Phase 5 portion of the project. The project area has been defined, and cost estimates and environmental review items have been completed. We expect to submit the full USDA Rural Development application by the end of January 2023. We also assisted the City in preparing a CDBG funding application for the Albany Frederick portion of the project. Although CDBG funding was not awarded in 2022, we have already evaluated the project area and prepared cost estimates. Due

to the timing of past applications and current rising costs in the construction industry, we will reevaluate the cost estimates for the DWSRF/CWSRF funding application to account for recent increases in construction prices. It is expected the construction quantities estimated in past work will remain the same. To summarize this point, we have been actively involved with this project scope for several years and this current phase is part of the overall comprehensive plan for water and sewer improvements in the City which we were instrumental in developing.

In addition, CEC has assisted with development of the Intent to Apply for the Revolving Fund program for this Phase 5, Albany and Frederick Water & Sewer Project so we are familiar with the project scope and planning to date.

We are also under contract for developing the DWSRF Project Plan for Phase II of the Water Treatment Plant project in Ironwood. Although this is a separate project, our meetings with the City and gathering background information for the Phase 5, Albany and Frederick Water & Sewer Project will be more efficient.

Aside from already performing work specifically on the Phase 5, Albany and Frederick Water & Sewer Project for USDA Rural Development funding, we are a local engineering firm that has an established rapport and professional relationship with the City staff. We already know what the City expects from us which leads to efficiency and successful implementation of projects such as this.

#### **E. Additional Information**

Coleman Engineering Company is happy to provide additional information as requested.

### **Section 3: Personnel/Professional Qualifications**

#### **A. Key Staff Members**

- Jeff Sjoquist, PE, Principal-In-Charge
- Mike Graham, Project Manager
- Kelsey Roble, Administrative Management
- Ron Jacobson, LS, Project Surveyor

Mr. Sjoquist will coordinate all project activities and assign personnel as needed for specific tasks. He will also serve as the City's main contact for the project and be responsible for executing contracts.

Mr. Graham will be the project manager responsible for development of the funding application, design and inspection of the project. He is very familiar with the City's utilities and has an established rapport with City staff. Mr. Graham has managed the USDA-Rural Development application for funding and is already very familiar with the project scope.

Ms. Roble will be responsible for coordinating and implementing contracts, meetings, reports, pay requests, change orders and other contract related items.

Mr. Jacobson will be responsible for assigning survey personnel to perform detailed topographic survey of the project area.

## **B. Resumes**

Resumes are attached in Appendix B of this proposal.

## **C. Number of Persons**

As described in 3.A above, there will be four primary staff members assigned to this project. The project staff works in Michigan and are located out of our Ironwood office which is approximately 0.5 miles from the project site and two blocks from the City of Ironwood's offices.

### **Section 4: Specialized Knowledge**

As stated previously, CEC has worked on developing the Comprehensive Plan for utility projects in the City. We have served as the City's Engineering Consultant on four major water and sewer projects with USDA Rural Development funding since 2009. We are currently near completion of a USDA Rural Development funding application for the Phase 5 portion of this project. We have also prepared a MEDC CDBG funding application for the Albany Frederick portion of the project. We are currently under contract to prepare a Project Plan with EGLE DWSRF funding for Phase II of the Water Treatment Plant project. Through this work, we are uniquely qualified to serve as the engineering consultant on the Phase 5, Albany and Frederick Water & Sewer Project. We are confident that our staff is familiar with the City's water, sewer and roadway infrastructure and the most qualified to guide this project to successful completion.

### **Section 5: Selection Criteria Highlights:**

1. Professional Qualifications: The attached Statement of Introduction (Appendix C) and above provided information demonstrates that sewer and water main replacement projects are the "bread and butter" of what CEC does, and has done, for the past many decades.
2. Specialized Experience and Technical Competence: Tom Flaminio of EGLE, or any one of our clients, can vouch that our team of professionals have many years of proven success performing this type of work on similar projects.
3. Capacity to Accomplish Work on Time: CEC is actively marketing work for the 2023 calendar year. We are currently at 60-75% of our desired workload; therefore, we are confident that we can accomplish the work in the required time.
4. Past Performance: As has been proven on recent City of Ironwood projects, CEC performs high quality of work and brings our projects in on time, and on budget. We will continue to meet and exceed our client's expectations and meet project timelines. CEC has a long history of getting the job done for the City of Ironwood. We plan on continuing this standard of keeping the City of Ironwood 110% satisfied.
5. Knowledge of Project: CEC is intimately familiar with the scope of this project. As explained earlier, we have been developing this project scope and working on a USDA Rural Development funding application. That, along with our long history of USDA water and sewer projects within the City of Ironwood, over the past decade, makes our current staff the most qualified team of professionals to perform this project.

**APPENDIX A: SIMILAR PROJECTS**

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## APPENDIX A – SIMILAR PROJECTS

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**08025 – Ironwood Utility Project, Phase 1, City of Ironwood, Michigan.** Coleman Engineering Company was the design consultant for Phase I of a multi-phase water distribution and waste water collection project. The water project portion had a budget of \$1.9 million and the sewer portion had a budget of \$2.1 million. Funding of this project was through USDA Rural Development.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)  
Phone: 906-932-5050  
Email: andersonp@ironwoodmi.gov  
Project Manager: Jeff Sjoquist, P.E.  
Dollar Value: \$3.983 million  
Completion Date: 2011

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**09089/90 – Ironwood Utility Project, Phase 2, City of Ironwood, Michigan.** Prime Consultant for a Rural Development water distribution and sewer collection system upgrade project throughout the City of Ironwood. Coleman Engineering Company was instrumental in acquiring project funding through USDA Rural Development. Coleman Engineering Company is responsible for providing design and grant-loan administration services. The project includes analysis of the existing water distribution and sewage collection systems; design of upgrades; permitting; preparation of construction contracts and specifications; preparing plans; providing construction administration and inspection service. The project funding included \$6,364,000 in grants, \$1,583,000 in loan and \$550,000 in refinancing of existing debt. This project was part of a multi-phase project to upgrade deficient water and sewer lines.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)  
Phone: 906-932-5050  
Email: andersonp@ironwoodmi.gov  
Project Manager: Jeff Sjoquist, P.E.  
Dollar Value: \$8.497 million  
Completion Date: 2012

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**12283/84 – Utility Improvement Project, Phase 3, City of Ironwood, Michigan.** Design consultant for complete utility replacement and road reconstruction on approximately 21,000 feet of sanitary sewer main and 25,000 feet of water main on various streets throughout the City of Ironwood. Project work included installing separated storm and sanitary sewer, water main and road reconstruction. The project also included purchasing a new transmission main from the Gogebic Range Water Authority. The water project portion had a budget of \$4.342 million and the sewer portion had a budget of \$4.489 million. All work was completed within budget.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)  
Phone: 906- 932-5050  
Email: andersonp@ironwoodmi.gov  
Project Manager: Jeff Sjoquist, P.E.  
Dollar Value: \$8.8 million  
Completion Date: 2017

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**16385/86 Ironwood Utility Project, Phase 4, City of Ironwood, Michigan**

Prime Consultant for assisting the City in acquiring USDA Rural Development grant and loan funding for \$2.7 million dollars for water system improvements and \$1.7 million dollars for sewer system improvements. Coleman Engineering assisted the City in writing the Preliminary Engineering Report, performing operating budget analysis of the City's system, and completing various Rural Development tasks to satisfy funding agency requirements. We also designed and inspected approximately 12,000 feet of water main and 11,000 feet of sewer main with corresponding street reconstruction.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)

Phone: 906- 932-5050

Email: [andersonp@ironwoodmi.gov](mailto:andersonp@ironwoodmi.gov)

Project Manager: Mr. Paul Anderson, P.E.

Dollar Value: \$4.4 million

Completion Date: 2019

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**200738 – 2021 Sewer and Water Projects, City of Ironwood, Michigan.** Coleman Engineering Company (CEC) provided Professional Engineering Services for the 2021 Sewer and Water project. CEC worked together with the City of Ironwood to identify water and sewer projects deemed critical at several locations around the City. Critical projects included addressing undersized and non-looped water mains which restrict flow and reduce water quality, replacement of older water pipes which have frequent breaks and service calls, addressing condition issues identified in the Stormwater, Asset Management, and Wastewater (SAW) sewer project study and addressing storm sewer issues.

The engineering design included geotechnical drilling, surveying and the preparation of construction documents for water/sewer/storm and street replacement as required for each individual area.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)

Phone: 906- 932-5050

Email: [andersonp@ironwoodmi.gov](mailto:andersonp@ironwoodmi.gov)

Project Manager: Mike Graham

Dollar Value: \$ 1.754 million

Completion Date: 2022

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**211084 – 2022 Sewer and Water Projects, City of Ironwood, Michigan.** Coleman Engineering Company (CEC) provided Professional Engineering Services for the 2021 Sewer and Water project. CEC worked together with the City of Ironwood to identify water and sewer projects deemed critical at several locations around the City. Critical projects included addressing undersized and non-looped water mains which restrict flow and reduce water quality, replacement of older water pipes which have frequent breaks and service calls, addressing condition issues identified in the Stormwater, Asset Management, and Wastewater (SAW) sewer project study and addressing storm sewer issues.

The engineering design included geotechnical drilling, surveying and the preparation of construction documents for water/sewer/storm and street replacement as required for each individual area.

Contact: Mr. Paul Anderson, City Manager (former City Manager Scott Erickson)

Phone: 906- 932-5050

Email: [andersonp@ironwoodmi.gov](mailto:andersonp@ironwoodmi.gov)

Project Manager: Mike Graham

Dollar Value: \$1.044 million

Completion Date: 2022

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**APPENDIX B: RESUMES**



## JEFF SJOQUIST, P.E., Principal

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<b>Education:</b>	Michigan Technological University, B.S. Civil Engineering, 1985 Environmental/Water Resources Option	
<b>Experience:</b>	2001-Present	Coleman Engineering Company
	1998-2000	Sundberg, Carlson and Associates
	1996-1997	North Range Engineering, Inc.
	1987-1995	Coleman Engineering Company
	1985-1986	Pitometer Associates, Consulting Engineers
<b>Certifications:</b>	Licensed Professional Engineer, Michigan, 1990 – #36149 Licensed Professional Engineer, Wisconsin, 1991 – #27958 State of Michigan Certified Stormwater Operator Construction Site Certification – #01389 American Red Cross – First Aid & CPR Certification	

Mr. Sjoquist has an extensive background in project engineering and management. His consulting engineering experience includes a wide range of civil engineering project scopes and budgets. He has been involved with roadway, water, sanitary sewer, storm sewer, parking lots and landfill projects from the project scope development phase through construction.

As a Civil Engineer, Mr. Sjoquist is familiar with State, Federal and local design requirements. He is responsible for design calculations, code requirements, system analysis, and project documentation.

In his role as a company principal, Mr. Sjoquist is responsible for company finances, human resources, and client relations. Mr. Sjoquist is a “working principal” in that he gets involved with all aspects of project design and management. He is responsible for project coordination from initial client contact through project closeout. This work includes grant/loan applications; cost estimating; project-client-public agency team coordination; budget and schedule control; contract/construction administration; and client follow-up and continuing client relations.

### **Related Project Experience:**

#### Water and Sewer Projects

*City of Menominee, State Revolving Fund Utility Project*, Menominee, Michigan. Principal-in-Charge for a current project with an estimated cost of \$7.5 million. The project includes major water, sewer and roadway reconstruction in a core area of the City. To date, Mr. Sjoquist has assisted the City in securing funding through the State Drinking Water Revolving Fund and Clean Water State Revolving Fund. Project design is underway.

*City of Ironwood, U.S. 2 Utility Project (Phase IV)*, Ironwood, Michigan. Principal-in-Charge for this multi-phase water transmission/distribution and wastewater collection project. The water portion had a budget of \$2.7 million and the sewer portion had a budget of \$1.7 million. The project involved replacing water and sewer lines at various prioritized areas within the City. In his role as Principal-in-Charge, Mr. Sjoquist was responsible for funding agency contact, overseeing project budgets, and assigning personnel for design and inspection duties. Funding for the water and sewer portions of the project was obtained from USDA – Rural Development.

*City of Ironwood, U.S. 2 Utility Project (Phase III)*, Ironwood, Michigan. Principal-in-Charge for this multi-phase water transmission/distribution and wastewater collection project. The water portion had a budget of \$4.342 million and the sewer portion had a budget of \$4.489 million. The project involved replacing water and sewer lines along the U.S. 2 corridor in conjunction with a concurrent MDOT project to reconstruct the highway. In his role as Principal-in-Charge, Mr. Sjoquist was responsible for funding agency contact, overseeing project budgets, and assigning personnel for design and inspection duties. Funding for the water and sewer portions of the project was obtained from USDA – Rural Development.

*City of Ironwood, Norrie Location Utility Project (Phase II)*, Ironwood, Michigan. Principal-in-Charge and Senior Project Manager for Phase II of a multi-phase water transmission/distribution and wastewater collection project. The water project portion had a budget of \$4,800,000 and the sewer project portion had a budget of \$3,700,000. The project was completed on-time and within budget. In his role of Principal-in-Charge and Senior Project Manager, Mr. Sjoquist was responsible for overseeing project budgets, design and inspection staff, regulatory requirements and funding agency requirements. Mr. Sjoquist was actively involved with arranging the project funding through USDA – Rural Development.

*City of Manistique, East and West Infrastructure Projects*, Manistique, Michigan. Principal-in-Charge for this multi-phase water transmission/distribution and wastewater collection project. Project funding included \$2,500,000 in grants, \$5,500,000 in loans, \$2,000,000 in refinancing of old debt and \$1,200,000 in MDOT funding for highway reconstruction. The project involved replacing water and sewer lines along the M-94 corridor with a concurrent MDOT project to reconstruct the highway. Water and sewer lines were also replaced in several neighborhoods on the east and west side of the City. In his role as Principal-in-Charge, Mr. Sjoquist was responsible for funding agency contact, overseeing project budgets and assigning personnel for design and inspection duties. Funding for the water and sewer portions of the project was obtained from USDA – Rural Development.

*City of Crystal Falls, Water System Improvement Project (Phase II)*, Crystal Falls, Michigan. Mr. Sjoquist was the Senior Project Engineer overseeing all engineering aspects of the \$8.38 million water system project. The project involved extensive distribution work throughout the entire City along with the replacement of their 200,000-gallon elevated storage tank. Project financing was through USDA – Rural Development and included \$3,073,000 in grant funds and \$1,127,000 in loan funds for new construction. The project also included refinancing \$4,180,000 of existing Rural Development bonds. The project was funded through The American Recovery and Reinvestment Act of 2009.

*City of Ironwood, Jessieville Utility Project (Phase I)*, Ironwood, Michigan. Senior Project Manager for Phase I of a multi-phase water distribution and wastewater collection project. The Water Project portion had a budget of \$1,874,000 and the sewer portion had a budget of \$2,109,000. As Senior Project Manager, Mr. Sjoquist, was responsible for overseeing project budgets, design and inspection staff, regulatory requirements and funding agency requirements. Mr. Sjoquist was actively involved with arranging the project funding through USDA Rural Development.

*City of Crystal Falls, 2007 Water System Improvement Project (Phase I)*, Crystal Falls, Michigan. Project Manager for a \$4.75 million water system improvement project. Project funding was through USDA – Rural Development, MDOT, and the Michigan Economic Development Corporation (Community Development Block Grant). The project involved switching the city water supply from their well field to the adjacent Crystal Falls Township system. The project also involved installation of transmission main through residential and commercial (Hwy. M-69 through downtown) areas, as well as installation of approximately 900 water meters on all customer services. Mr. Sjoquist managed all aspects of this project including engineering planning studies, funding agency applications, intergovernmental agreements, design, and construction observation. This project was one of the first in Michigan to be bid under the MDOT system using USDA Rural Development funding.

*Watersmeet Township, Water Tank/Wellhouse Project*, Watersmeet, Michigan. Project Manager for a new 130 gpm well/wellhouse and 125,000-gallon elevated storage tank. This \$1 million project was funded with a Drinking Water Revolving Fund loan administered through the Michigan Department of Environmental Quality. Mr. Sjoquist was responsible for funding applications, design, bidding, construction observation, funding administration and project closeout.



## MICHAEL P. GRAHAM, Engineering Inspector

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**Education:** Michigan Technological University, B.S., Civil Engineering, 2004

**Experience:**

2014 – Present	Coleman Engineering Company
2013 – 2014	Ruotsala Concrete Construction
2011 - 2013	Wagner Construction
2010 – 2010	Oberstar, Inc.
2004 – 2008	Snow Country Contracting

**Certifications:**

- Mine Safety and Health Administration (MSHA) Training
- NASSCO, Inc., Pipeline, Lateral & Manhole Assessment
- Confined Space Training
- First Aid & CPR Certification
- MDOT HMA Paving Operations
- MDOT Density Technology
- MDOT Certified Aggregate Technician, Level 1
- Michigan Concrete Association, Level 1 Testing Certification
- American Concrete Institute, ACI Concrete Field-Testing Technician, Grade 1
- Michigan EGLE Storm Water Operator

Mr. Graham's background consists of water and sewer mainline and service construction projects varying in size and type for several different contractors and engineers. As a construction contractor, Mr. Graham's responsibilities and duties included installing water mains, sanitary sewer mains, water services and sewer laterals. Duties also included the testing of water and sewer mains.

As a project inspector working for Coleman Engineering Company, Mr. Graham has been the lead inspector on several projects ranging from several thousands of dollars to multi-million-dollar projects in cost with project types including underground utility construction and street/highway construction and reconstruction.

Mr. Graham's engineering degree, experience working as a contractor installing underground utilities and experience working for a consulting firm conducting construction inspection provides him with well-rounded background with road and utility construction projects.

### **Related Project Experience:**

#### Sewer and Water

*City of Ironwood, Water Treatment Facility, Preliminary Engineering Report/ Rural Development Grant Application, Ironwood, Michigan.* Mr. Graham assisted in preparing a USDA preliminary engineering report for a future construction project to reconstruct the City of Ironwood's Water Treatment Facility.

*City of Ironwood, Country Club Road Waterline Project, Ironwood, Michigan.* Project Manager of a \$120K water line replacement project. Project included replacement of 1,000 feet of undersized water line with an 8-inch DIP water main, along with partial road reconstruction and replacement of water services to multiple structures. Mr. Graham's direct involvement included design work and quantity take-offs for water and road design. Mr. Graham also worked on-site as a Construction Inspector on the project.

*City of Ironwood, Phase IV Utility Improvement Project*, Ironwood, Michigan. Coleman Engineering Company assisted the City in acquiring USDA Rural Development grant and loan funding for \$2.9M for water system improvements and \$1.7M for sewer system improvements. Mr. Graham's direct involvement included design work and quantity take-offs for sewer/water and road redesign. Mr. Graham was also a Construction Inspector on the project.

*City of Ironwood, Phase III Utility Project, U.S. 2 Reconstruction 2014 and 2015*, Ironwood, Michigan. Utility Construction Inspector of two water transmission/distribution and wastewater collection projects located on US2 through the City of Ironwood. The water portions had a budget of \$2M and the sewer portions had a budget of \$1M. The projects were completed on-time and within budget. In his role as Construction Inspector, Mr. Graham worked with the MDOT field and engineering staff overseeing reconstruction of the highway, and was responsible for managing materials testing, quantity documentation, assuring contract document compliance, and front-line public relations.

*City of Ironwood, Phase III Utility Project*, Ironwood, Michigan. Construction Inspector of a \$3.6M water transmission/distribution and wastewater collection project. The water project portion had a budget of \$1.4M and the sewer project portion had a budget of \$2.2M. The project was completed on-time and within budget. In his role of Lead Construction Inspector, Mr. Graham was responsible for overseeing a staff of three inspectors. He was also responsible for managing materials testing, quantity documentation, assuring contract document compliance, and front-line public relations.

*City of Ironwood, Urgent Need Water Main Replacement Project*, Ironwood, Michigan. Construction Inspector of a water transmission/distribution and street improvement project. The project had a budget of \$400K. The project was completed on-time and within budget. He was also responsible for managing materials testing, quantity documentation, assuring contract document compliance, and front-line public relations.

*City of Ashland, U.S. Highway 2 Sewer Repairs*, Ashland, Wisconsin. Construction Inspector of a sewer system repair project along U.S. Highway 2. He was also responsible for quantity documentation, assuring contract document compliance, and front-line public relations.

*Bergland Township, Stormwater Asset Management and Wastewater (SAW) Grant*, Bergland, Michigan. Mr. Graham performed condition assessment throughout the Town. The final product for this project, was an Asset Management Plan for the entire storm and sanitary systems, inclusive of a GIS system, condition assessment, capital improvement plan and rate study analysis.

*City of Ironwood, Stormwater Asset Management and Wastewater (SAW) Project*, Ironwood, Michigan. Mr. Graham performed condition assessment and smoke testing throughout the City of Ironwood. He also worked with the surveyor's, completing the survey for all of the sanitary sewer and storm sewer systems. Coleman Engineering Company was successful in securing \$970,000.00 in grant funds from the MDEQ SAW Grant Program. Coleman Engineering Company developed the project scope, which included manhole and storm structures survey, condition assessment of all assets, televising, smoke testing, mapping and user charge analysis. GIS mapping was utilized to compile all information for the City. The end product for this project, was an Asset Management Plan for the entire storm and sanitary systems, inclusive of a GIS system, condition assessment, capital improvement plan and rate study analysis.

### Trail and Recreation Projects

*City of Ironwood, Downtown Park*, Ironwood, Michigan. CEC worked with HKGI Architects to design this \$1.5M park project in the heart of downtown Ironwood. The project design was fast tracked at the beginning of 2020 to work within the tight timeframe of MEDC who funded the project. Construction was performed in summer and fall of 2020 with key site features including a pergola, stage, splash pad, mountain bike park, benches, solar powered picnic tables, parking and utility improvements. Mr. Graham's direct involvement with the City Square Project included design work, quantity take-offs, construction oversight and construction inspection.

*Michigan's Western Gateway Trail Authority, Ironwood to Bessemer Non-Motorized Trail Project*, Gogebic County, Michigan. Construction Inspector for a \$1.2M MDOT TAP Grant, \$295K MDNR Trust Fund Grant and \$300K of local match project to construct a 4.2-mile-long portion of the Iron Belle bike path on an existing railroad grade. Bridge improvements, culvert replacement, grading, aggregate base placement, HMA path construction, site furniture installation, interpretive sign installation, restoration and signage were the major proposed scope items for the project. This project was administered by the MDOT Local Agency Program. The project was constructed in 2016. This trail is part of the Iron Belle Trail system that will reach from the Wisconsin border all the way through the Upper Peninsula and downstate to Detroit, almost 1,000 miles in length.

### Design Projects

*City of Ironwood, 2021 Utility Project*, Ironwood, Michigan. Project Manager of a \$2M water/sewer/roadway replacement project. The project includes replacement of sanitary sewer, water main and services, lead service line replacement, manhole lining, sewer pipe lining, curb and gutter, asphalt and sidewalk construction. Project will be bid in March 2021 and construction in summer of 2021.

*HDR Architecture, Inc., Aspirus Grand View Phase III*, Ironwood, Michigan. Performed design calculations, construction oversight and inspection services for the construction of a new water system at the Aspirus Grand View Hospital.

### Prior Employment Projects

*Wagner Construction*. Mr. Graham was a construction laborer installing underground utility lines. Work consisted of installing water mains, hydrant assemblies, water services, sanitary sewer mains/manholes, sewer laterals, and storm sewer mains/manholes. Mr. Graham was also involved in testing of the water and sanitary sewer mains.

*Oberstar, Inc.* Mr. Graham was a laborer installing water mains and hydrant assemblies. He also installed sanitary sewer mains, sewer laterals, and water services.

*Snow Country Contracting*. Mr. Graham installed sanitary sewer laterals, water services including road reconstruction. He also was involved in the testing of water and sewer mains. Mr. Graham estimated and bid sewer lateral costs.

*Ruotsala Concrete Construction*. Mr. Graham was a laborer installing trail systems, sewer laterals, and water services on several projects. He was also a concrete laborer.



## KELSEY G. ROBLE, Engineering Technician

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**Education:** Gogebic Community College – A.A.T. Computer Aided Design Technology, 2010

**Experience:**

2012 – Present	Coleman Engineering Company
2011 – 2011	Ironwood Plastics
2010 – 2011	CCI Systems

**Certifications:** Certified Storm Water Management Operator, Michigan, #C-16658  
MDOT Computerized Office Technician  
MDOT Materials Acceptance  
Mine Safety and Health Administration (MSHA) Training  
First Aid & CPR Certification

As an Engineering Technician with Coleman Engineering Company based in our Ironwood, Michigan office, Ms. Roble brings experience as a GIS Analyst, Office Technician, CAD Technician, Material Tester and Project Inspector. As a GIS Analyst, Ms. Roble has performed several different types of GIS tasks including desktop reviews, alternative analysis and creating maps. As an Office Technician, Ms. Roble has performed all necessary contract administration during construction and close-out phases of projects. As a Project Inspector, Ms. Roble has been responsible for the inspection on a wide variety of projects and crews of day-to-day field work.

Ms. Roble is an MDOT Certified Office Technician and has performed necessary tasks on projects of various sizes and types. Ms. Roble is a Certified Level 1 Nuclear Density Technician, where she has performed material testing on various projects throughout northern Wisconsin and Upper Michigan. She is also a Certified Storm Water Operator and has performed necessary inspections of jobsites as required by the Michigan Department of Environment, Great Lakes & Energy (EGLE).

### **Related Project Experience:**

#### GIS

*City of Ironwood SAW Grant*, Ironwood, Michigan. Once funding was secured in the fall of 2014, the CEC team began work on surveying in the sanitary sewer and storm sewer systems as well as smoke testing the entire City. The end product for this project was an Asset Management Plan for the entire storm and sanitary systems, inclusive of a GIS system, condition assessment, capital improvement plan and rate study analysis. Ms. Roble assembled all of the surveyed data and created the GIS system and web viewing map.

*City of Ironwood Water Asset Management Grant*, Ironwood, Michigan. CEC assisted the City of Ironwood in obtaining \$450K in pilot program funding for this water project. The project goal was to create a GIS database of the water system and identify as many lead service lines as possible. CEC led the effort in obtaining field data of all of the valve and hydrants in the City. Information was gathered from all old design projects throughout the City and plans were added to the GIS system that was created by CEC. The water GIS system was added to the sewer GIS system that was created in the SAW project. An inventory list was created for the lead service lines throughout the 3,000+ residents of the City. Ms. Roble compiled all data from old design projects, previously surveyed data from the SAW grant project and newly surveyed data into a single GIS system.

### Office Technician – Michigan Department of Transportation

*Gogebic County Road Commission, Iron Belle Trail Phase II, Bessemer to Ramsay, Michigan.* Ms. Roble organized and performed project administration and office technician duties per Michigan Department of Transportation procedures and protocols. The project consisted of 3.00 mi of hot mix asphalt shared use path, improve drainage, new benches, trash receptacles, signing and ADA ramps on Gogebic County Iron Belle Trail from Moore Street to Ramsay Road.

*Michigan Department of Transportation – Ishpeming TSC, M-28 BR, Ishpeming, Michigan.* Ms. Roble organized and performed project administration and office technician duties per Michigan Department of Transportation procedures and protocols. The project consisted of 3.81 miles of cold milling and hot mix asphalt resurfacing, sidewalk ramp construction, culvert replacement, guardrail modifications and pavement markings on business M-28 from US-41 to Gold Street.

*Michigan Department of Transportation – Ishpeming TSC, M-95 Bridge Rehabilitation, Republic, Michigan.* Ms. Roble organized and performed project administration and office technician duties per Michigan Department of Transportation procedures and protocols. The project consisted of bridge rehabilitation including replacement of expansion joint, drain replacement, super and substructure repairs and pier overcasting on M-95 over Trout Creek Falls and Michigamme River.

*Gogebic County Road Commission, Thousand Island Lake Road, Watersmeet, Michigan.* Ms. Roble organized and performed project administration and office technician duties per Michigan Department of Transportation procedures and protocols. The project consisted of 5.80 miles of hot mix asphalt base crushing and shaping, aggregate shoulder and guardrail on Thousand Island Road north of Roddis Road.

### Office Technician – Non-MDOT

*City of Ironwood, Downtown Park, Ironwood, Michigan.* CEC worked with HKGI Architects to design this \$1.5M park project in the heart of downtown Ironwood. The project design was fast tracked at the beginning of 2020 to work within the tight timeframe of the MEDC funded project. Construction was performed in summer and fall of 2020 with key site features including a pergola, stage, splash pad, mountain bike park, benches, solar powered picnic tables, parking and utility improvements. Ms. Roble organized and performed project administration procedures and protocols as deemed necessary by funding agencies.

*City of Ironwood, Phase IV Utility Project, Ironwood, Michigan.* Coleman Engineering Company assisted the City in acquiring USDA Rural Development grant and loan funding for \$2.9 million dollars for water system improvements and \$1.7 million dollars for sewer system improvements. Ms. Roble organized and performed project administration procedures and protocols as deemed necessary by funding agencies.

*City of Ironwood, Phase III Utility Project, Ironwood, Michigan.* As the prime engineering consultant for the complete reconstruction, including utility replacement and highway reconstruction on approximately 21,000 feet of sanitary sewer main and 24,000 feet of water main along Highway US-2 from Curry Street easterly to Roosevelt Road. The project scope included pavement section replacement, curb & gutter, sidewalk, storm sewer design and signal relocation in addition to the underground utility replacement. The existing highway right-of-way was researched and established as part of the design. Several grading easements were required to complete the improvements. A full plan, specification and cost estimate package was developed for use in procuring a construction contractor. Ms. Roble organized and performed project administration procedures and protocols as deemed necessary by funding agencies.



*City of Ironwood, CDBG Urgent Need Water System Upgrades, Ironwood, Michigan.* This project was MEDC grant funded to replace water mains damaged during the deep freeze of 2013-2014. This project was administered by MEDC. Ms. Roble organized and performed project administration procedures and protocols as deemed necessary by funding agencies.

*City of Ironwood, Phase II Utility Project, Ironwood, Michigan.* Coleman Engineering Company was the Prime Consultant for a Rural Development water distribution and sewer collection system upgrade project throughout the City of Ironwood. Coleman Engineering Company was instrumental in acquiring project funding through USDA – Rural Development. Coleman Engineering Company is responsible for providing design and grant-loan administration services. The project includes analysis of the existing water distribution and sewage collection systems; design of upgrades; permitting; preparation of construction contracts and specifications; preparing plans; providing construction administration and inspection service. The project funding included \$6,364,000 in grants, \$1,583,000 in loan and \$550,000 in refinancing of existing debt. This project was part of a multi-phase project to upgrade deficient water and sewer lines. Ms. Roble organized and performed project administration procedures and protocols as deemed necessary by funding agencies.



## RONALD K. JACOBSON, P.S., Survey Manager

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**Education:** Michigan Technological University, B.S. Land Surveying, 1983  
Michigan Technological University, B.S. Forestry, 1983

**Experience:** 2012 – Present Coleman Engineering Company  
1991 – 2012 CWE, Inc.

**Certifications:** Professional Land Surveyor, Michigan, 2000, #4001046671  
Professional Land Surveyor, Wisconsin, 1991, #2059  
Professional Land Surveyor, Minnesota, 2010, #48270  
Professional Land Surveyor, Illinois, 1990, #035-002926  
Professional Land Surveyor, North Dakota, 2012, #LS-7859  
Professional Land Surveyor, Iowa, 2017, #LS-23967

**Memberships:** NSPS, WSLs, MNSPS, MSPS, IPLSA, MSPS Education Committee, WSLs Education Committee, DOT Liaison, Outreach Committees, Pipeline Safety Training, Mine Safety and Health Administration Training Gogebic County Remonumentation Committee, and City of Bessemer Planning Commission

Mr. Jacobson is the Survey Manager with Coleman Engineering Company based in our Ironwood, Michigan office. As Survey Manager, he is responsible for all aspects of day-to-day surveying projects and possesses a wide range of surveying skills and knowledge. His duties include scheduling the survey crews and equipment, ensuring the survey crews have the proper equipment and materials for each specific project, ordering materials and supplies, coordinating equipment, and vehicle maintenance and repairs.

Mr. Jacobson has experience in both field and office phases of many types of surveys. This experience includes overseeing, coordinating and scheduling multiple field crews for large single projects and multiple projects. He has been involved with surveys for property line and easement determination (including ALTA/ACSM Land Title Surveys) for real estate development and transactions. Other types of surveys Mr. Jacobson has been involved with include route and construction layout surveys for location of streets, highways, interstates and railroads; topographic site surveys for site development evaluation and design; construction layout for location of utilities and site grading; aerial photographic survey control for determining an existing site's features; subdivision plat preparation for government approval and recording; bridge construction layout, including piers, abutments and fillets; and building construction layout. His experience in these types of surveys includes both the Section, Township and Range System and the Metes and Bounds System.

### **Related Project Experience:**

#### Water/Sewer Facilities

*Rome Water Improvements*, Town of Rome, Wisconsin. Project Surveyor in charge of a design survey for 5 miles of new water main to improve water service to areas around Lake Camelot. Services included a topographic survey of the proposed route through a residential/vacation area. The survey also included surveys of Lake Camelot to determine depth and location around the proposed route. Right-of-ways and easements were established throughout the proposed route. Coordination with property owners, the Rome Water Utility, The Town of Rome, and the Lake Camelot Property Owners Association was also necessary to establish the route.

*Rib Mountain State Park Water Supply Project*, Rib Mountain, Wisconsin. Project Surveyor in charge of a design survey for a new water main to provide water service to Rib Mountain State Park. Services included a topographic survey of the proposed route along a roadway winding to the top of Rib Mountain. Right-of-ways were established throughout the proposed route. Coordination with Wisconsin Department of Natural Resources and the Town of Rib Mountain was also necessary to establish the route.

*Mosinee Paper Intake Structure*, Mosinee, Wisconsin. Project Surveyor in charge of a design survey for a new water intake structure that would supply a paper manufacturing facility with water from the Wisconsin River. Services included a topographic survey of the area of the proposed intake structure, locating the existing intake structure, utilities, buildings, roadways, and an existing dam on the Wisconsin River. Also included was determining water elevations necessary for the design of the intake structure.

*Town of Rome Filter Plant and Well House*, Rome, Wisconsin. Project Surveyor in charge of a topographic survey used for the design of a proposed filter plant and well house in the Town of Rome. Services included preparing a topographic map that depicted location and elevation of existing improvements and utilities. The topographic map was used in the design of a proposed well house, filter plant, driveways, utilities, and parking lots. Test wells and a proposed well was staked. A Certified Survey Map was prepared to create the parcel for the well house and filter plant. Also included was staking the location of the proposed building and improvements during construction.

*City of Ironwood Water and Sewer Improvement Project*, Ironwood, Michigan. Project surveyor in charge of a topographic survey used for the design water and sewer lines throughout the City of Ironwood. Services included preparing a topographic map that depicted location and elevation of existing improvements and utilities for portions of 18 streets throughout the City of Ironwood. The topographic map was used in the design of new water lines, sewer lines and roadway pavement in the areas surveyed. Existing right-of-way was determined for the entire project.

*City of Ironwood SAW Grant Project*, Ironwood, Michigan. Project Surveyor in charge of inventorying sanitary and storm sewer structures throughout the City of Ironwood. Services included determine horizontal locations and elevations of all storm sewer and sanitary sewer structures in the City of Ironwood. The information collected would then be used to create a GIS inventory map and condition reports for the storm sewer and sanitary sewer systems.

*Charter Township of Ironwood SAW Grant Project*, Gogebic, Michigan. Project surveyor in charge of inventorying sanitary and storm sewer structures throughout the Charter Township of Ironwood. Services included determine horizontal locations and elevations of all storm sewer and sanitary sewer structures in the Charter Township of Ironwood. The information collected would then be used to create a GIS inventory map and condition reports for the storm sewer and sanitary sewer systems.

*Bessemer SAW Grant Project*, Bessemer, Michigan. Project surveyor in charge of inventorying sanitary and storm sewer structures throughout the City of Bessemer. Services included determine horizontal locations and elevations of all storm sewer and sanitary sewer structures in the Charter Township of Ironwood. The information collected would then be used to create a GIS inventory map and condition reports for the storm sewer and sanitary sewer systems.

*City of Wakefield SAW Grant Project*, Wakefield, Michigan. Project surveyor in charge of inventorying sanitary and storm sewer structures throughout the City of Wakefield. Services included determine horizontal locations and elevations of all storm sewer and sanitary sewer structures in the City of Wakefield. The information collected would then be used to create a GIS inventory map and condition reports for the storm sewer and sanitary sewer systems. Also included was a bathymetric survey of the wastewater treatment lagoons to determine sediment depth.

*City of Bessemer Water and Sewer Improvement Project*, Bessemer, Michigan. Project surveyor in charge of a topographic survey used for the design water and sewer lines throughout the City of Bessemer. Services included preparing a topographic map that depicted location and elevation of existing improvements and utilities for portions of various streets throughout the City of Bessemer. The topographic map was used in the design of new water lines, sewer lines and roadway pavement in the areas surveyed. Staking of proposed improvements was also included in this project.

**APPENDIX C: STATEMENT OF INTRODUCTION**



STATEMENT  
OF  
INTRODUCTION

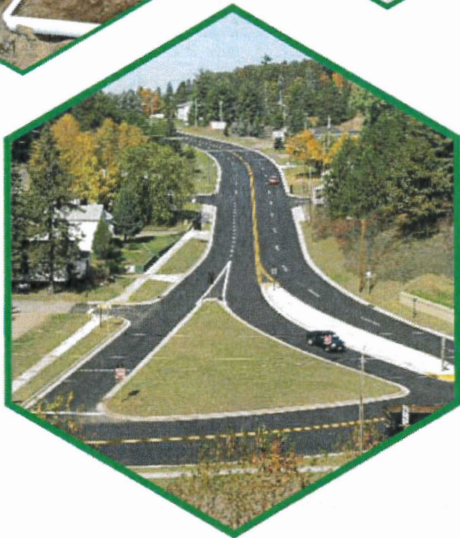
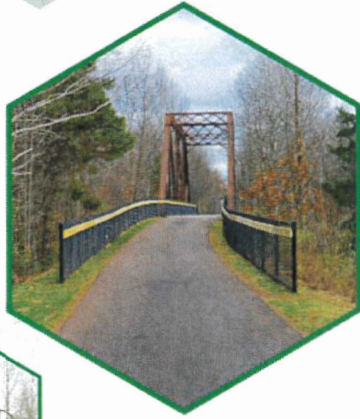
2023

**COLEMAN ENGINEERING COMPANY**

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING  
GEOTECHNICAL ENGINEERING • SURVEYING



# COLEMAN ENGINEERING COMPANY



Coleman Engineering Company is a multi-disciplinary engineering firm with offices located in Iron Mountain and Ironwood, Michigan and Green Bay, Wisconsin. The firm was founded in 1969 and has continually provided a variety of professional engineering and surveying services to municipalities, government agencies, tribal entities, commercial and industrial companies, and residential clients.

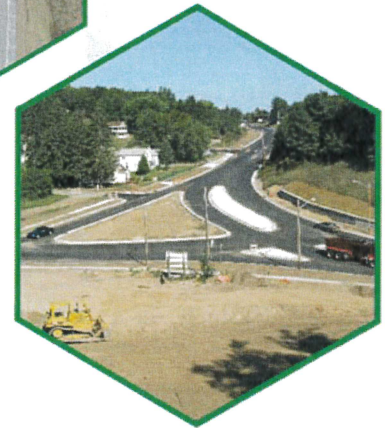
Throughout our many years of practice, we have assembled an exceptional team of Professional Engineers, Professional Land Surveyors, scientists, and technicians. We offer the most diverse range of professional engineering services available to the Central Great Lakes Region. Our range of services includes work in the fields of Civil Engineering, Geotechnical Engineering, Construction Materials Testing, and Surveying. We are large enough to handle complex projects, but small enough to provide personal attention to our clients.



# CIVIL ENGINEERING

The Civil Engineering Operation is made up of a team of Licensed Professional Engineers and technicians with extensive experience on a variety of engineering projects. With Professional Engineers having licensure in multiple states, we have the ability to offer a broad range of engineering services to a large network of clients.

- Road and Highway Design
- Water Supply and Distribution Systems
- Wastewater Collection and Disposal Systems
- Site Design and Development
- Storm Sewer Systems
- Trail Design
- Wetland Delineation & Design
- Environmental Permitting



## GEOGRAPHIC INFORMATION SYSTEMS

Coleman Engineering Company provides mapping and database services by using the latest technology to create diverse Geographic Information Systems (GIS). We are capable of creating GIS data from client-owned data through methods such as scanning, digitizing, vectorization and CAD conversions, and GPS submeter data collection and post processing.

- Erosion Control Design
- Community Development Plans
- Grant Acquisition Assistance
- Asset Management Plans
- Computer Aided Drafting
- Geographic Information Systems

## COMPUTER AIDED DRAFTING

Coleman Engineering Company utilizes the latest Computer Aided Drafting (CAD) technology and techniques to present projects and ideas to our clients. We provide sophisticated, high-quality deliverables in electronic and/or hard copy formats.



# SURVEYING

- NGS Height Modernization
- GPS/Control Network
- ALTA ACSM Land Title Surveys
- Boundary Surveys
- Topographic Surveys
- Right-of-Way and Easement Surveys
- Parcel Mapping
- Bathymetric and Hydrographic Surveys
- Mobile Scanning
- Railroad Surveys
- Airport Surveys
- Certified Surveys
- Photogrammetric Control Surveys
- Subdivision Plats
- Construction Staking
- Computer Aided Drafting
- Utility Surveys/Utility Easements
- Structure Monitoring (dams, buildings, etc.)
- GIS/CAD Drafting
- SAG Surveys and Verification

Our Surveying Operation consists of Land Surveyors licensed in Michigan, Wisconsin, Minnesota, Illinois and North Dakota, as well as field crews and survey technicians. We provide quality, cost effective land surveying services throughout the Upper Midwest. Our licensed professionals have extensive knowledge on a range of survey projects and can complete any survey task in the most cost effective manner. We are capable of operating up to 15 field crews. The ability to have a number of field crews on simultaneous projects gives us the flexibility to complete numerous projects within a client's schedule.

The field crews use the latest state-of-the-art equipment including Global Positioning Systems (GPS), Robotic Total Stations, Digital Levels, and conventional survey equipment. To allow for an efficient transition from field to office, our survey technicians and Computer Aided Drafting (CAD) operators use the most up-to-date software and CAD programs including MicroStation and AutoCAD Civil 3D. In addition, we have recently been involved in stationary and mobile scanning. By integrating all aspects of survey, we can guarantee high quality, cost effective services and timely completion.







# GEOTECHNICAL ENGINEERING

The Geotechnical Engineering Operation is comprised of geotechnical engineers, technicians, and scientists. Engineering solutions are available for deep and shallow foundations, remediation of soft/loose soil conditions, mitigating groundwater concerns, and evaluating slope stability. We operate specialized drilling equipment necessary to work in rough terrain, with the ability to drill holes to depths of more than 300 feet and to obtain adequate recovery of samples of rock and soil. Our fleet of drilling equipment includes various types of drill rigs, work boats, trucks, and a barge.

## GROUND PENETRATING RADAR

Ground Penetrating Radar (GPR) is a nondestructive geophysical survey method that uses radar pulses to image the subsurface. GPR is routinely used for determining the location of underground utilities and structures, mapping underground voids and areas of subsidence, determining concrete integrity and rebar placement within structures.

## PARALLEL SEISMIC SURVEY

The Parallel Seismic Survey is used for determining the depth of vertical subsurface structures such as well pipes, drill casing, foundations, piles, and sheet pile of varying material types.

## SOIL RESISTIVITY

Collaborating with the electrical industry, we have developed efficient and economical procedures for performing field soil resistivity and testing ground grid. Results are used for the design and confirmation of electrical ground grid systems.

## RADIO LOCATING

Radio locating utilizes the latest technology to accurately locate all underground utilities and meet all regulatory requirements while protecting your assets.

- Geotechnical Recommendations
- Foundation Alternatives
- Slope Stability Analysis
- Subsurface Exploration
- Off-Shore Drilling Capabilities
- Laboratory Testing of Soil, Aggregate, HMA, Concrete, and Rock
- Pressure Meter Testing
- Geophysical Surveys
  - Ground Penetrating Radar
  - Parallel Seismic Surveys
  - Resistivity Surveys
  - Radio Locating





## CONSTRUCTION MATERIALS TESTING

Coleman Engineering Company maintains nationally accredited ASTM and AASHTO materials laboratory. Our regional location allows CEC to provide testing services for the Michigan Department of Transportation (MDOT), Wisconsin Department of Transportation (WisDOT), Federal Aviation Administration (FAA), and private sector clients throughout the Great Lakes Region.

Our technicians are trained and certified in the most current standards and testing procedures. They are also certified by MDOT and WisDOT as aggregate, concrete, and bituminous inspectors. Our team has vast experience with projects designed and constructed using MDOT, WisDOT and FAA specifications. Coleman Engineering Company is also certified to conduct annual inspections and certifications of concrete redi-mix plants in accordance with the National Redi-Mix Concrete Association (NRMCA) standards.

- Field Testing
- Laboratory Testing
- Soils and Aggregates
- Resistivity Testing
- Bituminous, Concrete and Rock Testing
- NRMCA Laboratory Inspections/Certifications





January 13, 2023,  
Request for Qualification Statements f  
or Engineering Services for the City of Ironwood

**PHASE 5, ALBANY AND FRÉDERICK  
WATER & SEWER REPLACEMENT PROJECT**

**Respondent Contact Information:**

200 S. Sophie Street  
Bessemer, MI 49911  
(906) 233-9360

**Contact Person:**

Darren Pionk, PE, Project Manager  
(906) 675-1587  
darren.pionk@c2ae.com

c2ae

**Let's create ahead.**



January 13, 2023

Mr. Anderson and the Selection Committee:

C2AE is pleased to offer the following qualifications for the DWSRF and CWSRF project plan development, design services, and construction engineering for the City of Ironwood's referenced project. The assembled team is uniquely qualified to complete this project, with C2AE's long history of plan development, utility and road design experience, and close ties to municipalities in the western end of the Upper Peninsula.

The City of Ironwood has submitted Intent to Apply (ITA) forms to both Drinking Water and Clean Water State Revolving Fund programs. EGLE SRF funding for fiscal year 2024 appears to be promising, with added American Rescue Plan (ARP) and Bipartisan Infrastructure Law (BIL) grant dollars allocated to the SRF funding programs. Although the programs will be very competitive in nature, communities such as Ironwood have an opportunity to receive a significant grant or principle forgiveness share based on project description and overburdened status.

C2AE has extensive knowledge administering SRF projects and have assisted numerous communities with water and wastewater infrastructure projects over the years. In fact, based on the EGLE 2023 Intended Use Plans, C2AE assisted communities in receiving over \$65 million in funded projects, with approximately \$53 million in grant assistance in both the DWSRF and CWSRF programs.

The project will be managed out of our Escanaba office, with local support from our Bessemer office. The C2AE team offers seamless communication and collaboration capabilities with as-needed experts throughout our company to assist the City of Ironwood in this important project.

### **Project Understanding**

C2AE understands that the City of Ironwood is seeking a qualified firm to provide engineering services for improvements to the water and sewer utility systems. More specifically, the project scope is designated as Phase 5, Albany and Frederick Water and Sewer Project, as outlined in Figure 7 – Recommended Water and Sanitary Sewer Improvements Map – Phase V.

C2AE understands that the City has submitted an EGLE ITA form for both drinking water (DWSRF) and clean water (CWSRF) improvements through the state revolving fund program. The estimated project budget is \$6,954,000 for the DWSRF component and \$7,213,000 for the CWSRF component. C2AE has significant experience in the planning, development, design, and construction administration aspects of SRF backed projects, along with an in-depth understanding of the work to be completed.

The following elements are anticipated to be included with this project.

#### **Project Plan Development Process**

- Prepare the SRF project plans in strict accordance with the guidelines published by EGLE
- Include information regarding demographics, zoning, economics, current and anticipated growth, etc.
- Complete equivalency requirements for the DWSRF Project Plan in anticipation that BIL funding will be allocated for the project
- Prepare system utility figures and maps representing overall systems and project impacted areas
- Assist the City in determining the appropriate level of project costs/user impacts for the project
- Prepare opinions of probable cost, life cycle costs, and selected alternative analysis
- Prepare a draft project plan and submit to the City for review
- Attend and conduct public information meeting(s)
- Submit project plans by no later than May 1, 2023

Note: A draft preliminary report will be available to assist with project plan development. SAW data will be available to assist with project plan development. Alternative Justification Expenditure (AJE) methodology will be required for multi-purpose projects.

#### **Design Engineering Services**

- Conduct site topographic survey of the scoped project
- Conduct soil borings within the project limits
- Prepare design plan and profile sheets for utility replacement work (water, sanitary, and storm)
- Design to comply with Wastewater 10 State Standards, AWWA, MDOT and City local standards
- Prepare removal sheets, SESC plan, detour routing, street design plans, and details sheets
- Replacement of lead impacted water services to within dwellings as needed
- Upgrade sidewalk ramps within project limits to be ADA compliant
- Replace drive approaches as needed to blend in with new project
- Restoration items such as curb and gutter, sidewalk, HMA, and road base materials
- Prepare opinion of probable costs
- Submit final plans and specification to EGLE for permitting
- Prepare bidding documents and technical specifications (EJCDC format)
- Assist City with preparation of bid package, including advertisement for bid, bid tabulations, notice to proceed, and award
- Conduct pre-construction bid conference and bid opening

#### **Construction Engineering Services**

- Provide construction staking for utilities and restoration work
- Conduct material testing (density testing, concrete testing, and HMA testing)
- Assist with American Iron and Steel (AIS) compliance documentation
- Provide on-site resident project representative (RPR) for field observations and prepare inspection reports

- Include shop drawing review, contractor request for payments, change orders, requests for information
- Conduct monthly construction progress meetings
- Prepare payment and reimbursement reports for City approval and submittal to EGLE
- Conduct final inspection and prepare substantial completion form
- Prepare as-built drawings for City records

**Additional Services for SRF Programs**

- Assist the City in the preparation of parts I and II of the SRF application
- Assist the City in the preparation of part III of the SRF application after bid opening and award
- Prepare EGLE Monthly Request for Reimbursement forms and supporting documents

Note: It is anticipated that the project will follow EGLE third quarter financing schedule or later. The construction phase of project is estimated to be two years.

**Certifications**

Capital Consultants, Inc. (dba C2AE):

- Meets the appropriate state licensing requirements to practice in the State of Michigan
- Has no record of substandard work within the last five years
- Does not have any unethical practices within the last five years
- If awarded, will prepare an EJCDC E-500 Agreement between Owner and Engineer for Professional Services. The agreement will outline specific responsibilities of both Ironwood (Owner) and the C2AE team (Engineer).

**Other Information**

**Approach:** C2AE's general philosophy in every project is to prioritize collaboration. By learning about our clients, working closely across design disciplines, and establishing clear lines of communication with project stakeholders, we can reduce the likelihood of surprises and develop a more comprehensive final design.

**Project Management:** C2AE offers a fully integrated, exceptionally qualified team to evaluate the existing utilities and develop the best cost plan for the long term capital improvements. This work will be consistent with the requirements of the State of Michigan Department of Environment, Great Lakes and Energy (EGLE) and the DWSRF/CWSRF funding programs. Design services will incorporate current Wastewater 10 State Standards, American Water Works Association (AWWA) requirements, and to local city specifications.

Communication and scheduling with the City of Ironwood will be through the project manager for normal daily activity. Email and meeting minutes have worked well in past projects when shared with the owner's team.

**Schedule:**

Proposal Due	01/13/23
Expected City Authorizations	01/23/23 (due to 5/1 plan submittal deadline)
Public Meeting Notice	03/20/23
Final SRF Project Plan Submittal	05/01/23

Design (based on 3rd quarter EGLE financing)

- Preliminary Engineering 06/01/23 - 11/01/23
- Final Engineering 11/01/23 - 01/15/24
- EGLE Construction Permitting 03/01/24
- Bid Opening 04/24
- Notice to Proceed 06/24

Construction

- Construction Begins 07/24
- Substantial Completion 10/25

**Project Plan:** The DWSRF ITA includes watermain replacement of old and undersized water mains and shall include replacement of lead impacted services within the project limits. CWSRF ITA includes replacement of failing sanitary and storm utilities in an effort to reduce infiltration and inflow within the system. The ITAs are within the same project area and would need to be completed simultaneously due to road reconstruction and other restoration cost sharing.

DWSRF Estimated Year 1 Costs: \$6,945,000

CWSRF Estimated Year 1 Costs: \$7,213,000

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\$14,167,000 Total Project Budget

The SRF project plans will be prepared in strict accordance with the guidelines published by EGLE. Due to the potential project consisting of both DWSRF and CWSRF funding, an Alternative Justification Expenditure (AJE) methodology is required to establish eligible construction percentage costs to each funding source as well as engineering expenditures. An AJE will be necessary to determine the percent of the project that is associated with drinking water, clean water, and/or ineligible costs.

With the new scoring criteria implemented by EGLE, project plan development will cross reference specific scoring categories to establish maximum points available in each section.

As with all municipal entities, the ability to finance the project will need to be determined. C2AE will assist the City of Ironwood in determining the appropriate level of project costs/ user impacts for a successful project. C2AE will prepare an opinion of probable costs during the preliminary evaluation and for the final selected options. The analysis of alternative technologies will be made on a life cycle cost basis as required by EGLE guidelines.



Significant community information regarding demographics, zoning, economic, current and anticipated growth are required to be included. Evaluation of environmental historical and cultural impacts must be addressed. C2AE will attend and conduct the Public Information Meeting and include any comments into the final submittal document of the project plan.

The final project plan will be submitted before the deadline date of May 1, 2023.

**References**

- Jennifer Adams, City Manager | 906.663.4311
- Donald Gerrie, Jr., City of Sault Ste. Marie Mayor | 906.632.5341
- Jeff Lampi, City of Escanaba Utilities Superintendent | 906.786.0240

We appreciate your consideration and look forward to serving the City of Ironwood.

Sincerely,  
C2AE



Darren Pionk, PE  
Project Manager  
200 S. Sophie Street, Bessemer, MI 49911  
906.233.9360

## Firm's Background



### Mission & Vision

**As the world moves rapidly forward, C2AE is here to help you navigate the current with straightforward, impactful, and enduring solutions.**

Beginning with a highly personal approach, we translate environmental and spatial challenges into graceful, practical possibilities. We listen, we study, we embrace, and we create. As a result, our designs are loved on day one and appreciated even more over time and use.

We believe in going beyond the challenge at hand to envision the world to come. We are future-minded in our solutions. We are stewards of the public trust. We are passionate about our craft. And we are here as your guide, making the complex simple.

### Services

Architecture  
Interior Design  
Civil Engineering  
Construction Administration  
Electrical Engineering  
Landscape Architecture  
Mechanical Engineering  
Structural Engineering  
Transportation Design  
Water & Wastewater Engineering

### Firm Information

Capital Consultants, Inc., doing business as C2AE, is a corporation authorized to do work in the State of Michigan. C2AE was established in Lansing, Michigan, in 1966 and has provided engineering services for municipalities ever since.

## **EGLE DWSRF/CWSRF Projects**

C2AE has significant current and past experience working on SRF projects funded by EGLE. Below is a sampling of projects that utilized SRF funding.

<b>Client</b>	<b>Project Total</b>
City of Escanaba	\$24 M
City of Gladstone	\$18 M
Gogebic Iron Wastewater Facility	\$25 M
Village of Maple Rapids Lagoon	\$5 M
Tawas UA	\$18 M
City of Sault Ste. Marie	\$35 M
City of St. Ignace	\$20.7 M
City of Cadillac	\$2.9 M
Higgins Lake UA	\$5.5 M
City of Sault Ste. Marie CSO	\$8.7 M
City of Grayling	\$3.2 M
City of Escanaba	\$20 M
Bessemer Area Sewer Authority	\$19.2 M
City of Manistique	\$18.5 M
Bessemer Township	\$4.5 M
City of Bessemer	\$4.1 M
City of Gaylord	\$7 M
City of Boyne City	\$12 M
City of Onaway	\$2.3 M

See the following pages for more detailed project profiles.

## **Workload and Capacity**

Our team has the availability to commit fully to this project. C2AE conducts bi-weekly resource meetings in order to assign team members to their best-fit projects and ensure that upcoming work is adequately staffed.

Project manager Darren Pionk is located in Bessemer and will be the main point of contact for this project. Support will come from our Escanaba office and QA/QC from our Lansing office. These personnel work together often and have established an efficient, seamless workflow and communication process.

## **Issues Uniquely Relevant**

C2AE is uniquely well suited for this work based on our extensive experience providing water and wastewater engineering for municipal clients, particularly on projects that utilize SRF dollars. We helped hundreds of clients navigate complex funding requirements at the local, state, and federal levels. In addition, C2AE is accustomed to large-scale projects requiring intense coordination between stakeholders and multiple funding sources.

In short, we are not intimidated by red tape; rather, we thrive on making these projects feel simple for our clients.

## Experience



### CITY OF BESSEMER

#### US-2 Water Main and Sanitary Replacement

The Michigan Department of Transportation set forth plans in 2018 to rebuild 2.75 miles of US-2, all the way through Bessemer, in 2021.

Concurrent with that roadway improvements project, the City of Bessemer hired C2AE to facilitate the replacement of water main and sanitary sewer piping within the US-2 corridor.

Between 2018 and 2021, C2AE assisted Bessemer with the preparation of the application for USDA-RD funding, completed the design, completed all funding requirements, assisted with the fall 2020 bidding, and is now administrating construction.

Prior to this project, the Bessemer water and wastewater systems operated on aging infrastructure, much of it dating before the 1930s. The USDA provided \$10.9 million in grants and loans for wastewater service improvements that would overhaul this infrastructure.

In addition, the USDA supplied \$10.4 million in grants and loans for water service improvements, which will upgrade eight miles of water main, hydrants, and valves and improve one booster station. C2AE is also assisting with a drinking water asset management plan, with a \$459,000 budget.

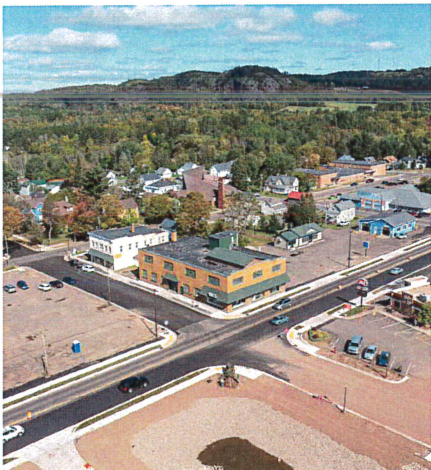
Slated to end in 2023, this work will bring this community into a new era of adequate, reliable utilities.

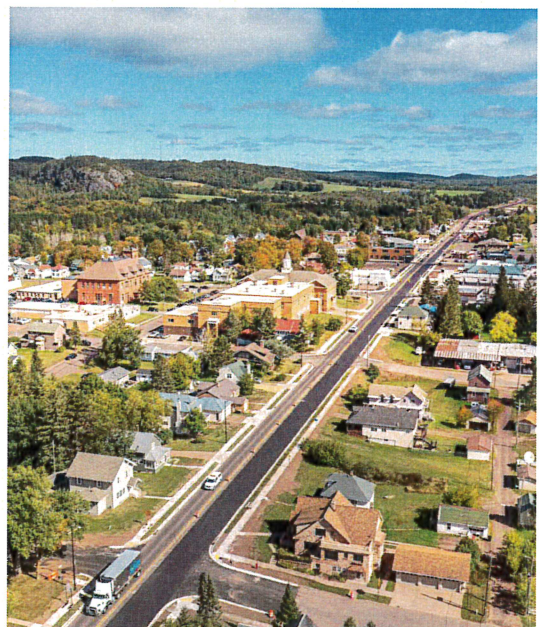
#### REFERENCE

Jennifer Adams, City Manager | 906.663.4311

"I just wanted to say how awesome all your RPR's are. We are so fortunate to have them."

-Charly Loper, Former City Manager





## Experience



### **CITY OF SAULT STE. MARIE Combined Sewer Overflow Transition**

C2AE was involved with all phases of planning since the beginning of the City of Sault Ste. Marie's Combined Sewer Overflow (CSO) program, including the first study upon which all subsequent phases were based. Work commenced in 1995 with the construction of new sanitary sewers to separate existing combined areas of the collection system.

Five major phases, designated A through E, were to be completed over 25 years. The plan used SRF loan funding, with the goal of strategically taking on new debt as the debt from each previous project was repaid. This process limited large hikes to utility rates.

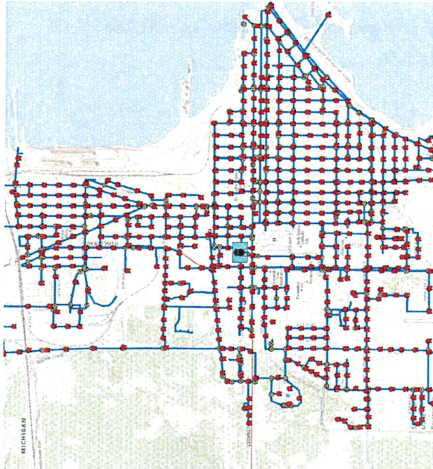
CSO Phases C-1 and 2 were completed using C2AE design and construction services, with the C-3 Phase planned to be last major project of the CSO Control Program. In Phase C-3, C2AE assisted the City in obtaining a \$798,000 MDEQ Design Grant to help fund the design of the CSO Control Program Phase C-3 utility and roads project.

### **REFERENCE**

"The City of Sault Ste. Marie has worked with C2AE on infrastructure projects for decades....They have been a valuable partner and trusted advisor for both new construction and rehabilitation work. The staff are competent, innovative, practical, and a pleasure to work with."

- Donald Gerrie, Jr., Mayor | 906.632.5341

## Experience



### CITY OF ESCANABA

#### Lead Service Line and Water Main Replacements

C2AE is working with the City of Escanaba to utilize funding from an American Rescue Plan grant, Booker Funds grant and loan through EGLE DWSRF. The community received over \$23 million in grant monies for a major overhaul of lead impacted service lines and old undersized water main.

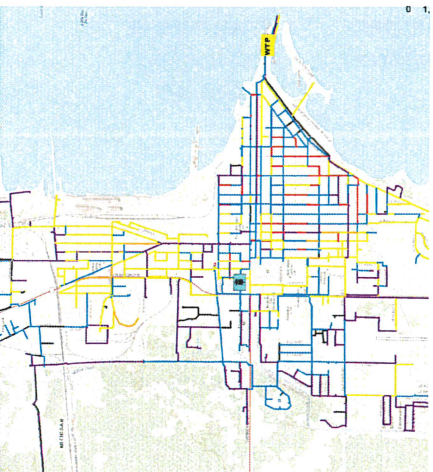
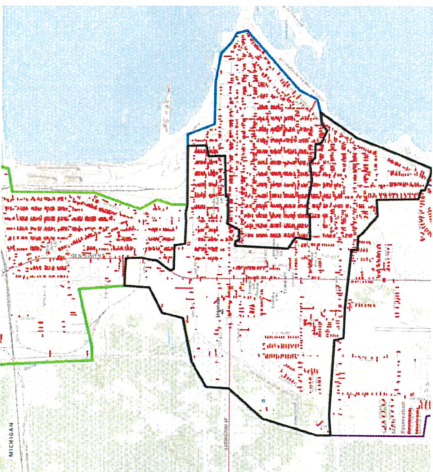
C2AE is currently helping Escanaba develop preliminary engineering plans for the work. This effort involves the preparation of the basis of design, preliminary and final drawings, outlining specifications, and developing written descriptions of the work. In addition, soil borings, on-site investigations, and control surveys are being prepared.

Once complete, Escanaba will begin the construction work of replacing 4,500 waterlines, 80 percent of the city's total lines, due to potential lead contamination over the next 20 years.

The City of Escanaba has been an active client of C2AE's since 1995.

#### REFERENCE

Jeff Lampi, Utilities Superintendent | 906.786.0240



# Project Team

We are passionate about our craft and maintain a highly personal approach with each of our clients. We strive to be here as your guide the entire time.



**DARREN PIONK, PE**  
*Project Manager*



**JIM MINSTER, PE**  
*QA/QC Engineer*



**ASHLEY HENDRICKS, PE**  
*Lead Designer,  
Material Tester*



**STACY EAGLE, PE**  
*Assistant Design  
Engineer*



**JILL MILLER**  
*CAD Technician*



**TYLER RUEL, PE**  
*Transportation  
Engineer*



**KELLY HEIDBRIER, EIT**  
*Construction  
Administrator*



**DAVE WANINK**  
*Field Services,  
Lead Resident Project  
Representative*

**TRIMEDIA**  
*Surveying, Construction Staking*





**Darren Pionk, PE**  
**Project Manager**

Darren has helped design and manage the construction of over 60 miles of Northern Michigan roadway and 200 stream crossings. He has assisted many U.P. communities in planning, funding, design and construction of water and wastewater infrastructure systems.

**YEARS OF EXPERIENCE 27**

**EDUCATION**

Bachelor of Science, Civil Engineering,  
Michigan Technological University,  
1994

**REGISTRATIONS**

Professional Engineer: MI

**AWARDS**

County Road Association's Rural  
Engineer of the Year, 2017

**City of Bessemer Water and Wastewater USDA**

Project manager for the design and construction engineering of water distribution improvements and wastewater and storm water collection system improvements. Funded by USDA.

**City of Escanaba State Revolving Fund  
Wastewater and Water Treatment Plant  
Improvements**

Project manager for the evaluation of alternatives and the recommendation of water system improvements. The report targeted lost water reduction through system management and water main replacement, and also included elevated tank and water treatment plant improvements.

**Bessemer Township Lagoon Upgrades**

Project manager for upgrades to the Township's lagoon system including repiping for more flexibility in chaining the lagoons.

**Gogebic-Iron Wastewater Authority Wastewater  
Treatment Plant Project Planning**

Project manager for the development of an SRF project plan for improvements to the wastewater treatment plant. The team will write a report, evaluate options for improvements, and prepare the final plan per state guidelines. Part of the flow to the plant comes across state lines from Wisconsin.

**City of Gladstone Infiltration and Inflow Study**

Civil engineer for a study to define the nature and quantity of infiltration and inflow reaching the wastewater treatment plant. The assessment involved multiple meetings to coordinate progress with the city, sewer televising, assessment of collected and existing data, and final recommendations for cost effective actions with a written report.

**City of Onaway Wastewater and Stormwater  
Asset Management Plans**

Civil engineering services for the collection of wastewater and stormwater asset data and the development of asset management plans outlining maintenance, improvement, removal, or replacement of assets over the course of several years.



**Jim Minster, PE**  
QA/QC Engineer

Jim's design work includes numerous sanitary sewer, water, and storm water projects as well as highways and land developments. He has assisted dozens of Michigan communities in planning, funding, and implementing a variety of infrastructure systems.

**YEARS OF EXPERIENCE 37**

**EDUCATION**

Bachelor of Science, Civil Engineering,  
Michigan Technological University,  
1992 Summa cum laude

**REGISTRATIONS**

Professional Engineer: MI

**PROFESSIONAL AFFILIATIONS**

American Society of Civil Engineers  
(ASCE)

American Water Works Association  
(AWWA)

Michigan Water Environment  
Association (MWEA)

\*Completed while with another firm

**City of Eaton Rapids CWSRF & DWSRF Project Plan**

Project manager working with the community to secure funding in the form of an EGLE State Revolving Fund low interest loan for improvements for the wastewater treatment plant, water treatment plant, sanitary collection system, and water distribution system.

**City of Bessemer DWSRF New Water Services**

Civil engineer for the installation of 107 new utility services at various locations.

**Bath Township Sanitary Sewer Project Plan**

Civil engineer for the completion of a sanitary sewer project plan for the State Revolving Fund grant program.

**Mancelona Area Water and Sewer Authority\***

Civil engineering services in the creation of a water and sewer authority to address replacement of the community water supply due to ground water pollution affecting the existing wells. The project included EPA involvement and MDEQ oversight for the creation of a new water supply and distribution system for the area.

**Laingsburg Stormwater/Wastewater Asset Management Plan**

Project manager for preparing an Asset Management Plan for the City storm water and wastewater systems consistent with MDEQ requirements and expectations.

**Williamston Stormwater/Wastewater Asset Management Plan**

QA/QC engineer for preparing an Asset Management Plan for the City storm water and wastewater systems consistent with MDEQ requirements and expectations.



**Ashley Hendricks, PE**  
Lead Designer, Material  
Tester

Ashley has a record of exceptional achievement, both professionally and academically. She has taught engineering courses at Michigan Technological University and is proficient in ArcGIS.

**YEARS OF EXPERIENCE 5**

**EDUCATION**

Bachelor of Science, Environmental Engineering, Michigan Technological University, 2016

Master of Science, Environmental Engineering, Michigan Technological University, 2018

**REGISTRATIONS**

Professional Engineer: MI

**City of Bessemer Water and Wastewater System Replacements**

Civil engineer for the replacement of water and wastewater piping beneath US-2 concurrent with an MDOT roadway improvements project.

**City of Bessemer DWSRF New Water Services**

Civil engineer for the installation of 107 new utility services at various locations.

**City of Escanaba CWSRF Wastewater Treatment Plant Improvements**

Civil engineer for the evaluation and recommendation of water system improvements.

**City of Escanaba DWSRF 2020 Project Plan**

Civil engineer for the development of a project plan to replace aging infrastructure.

**Gogebic-Iron Wastewater Authority Wastewater Treatment Plant Project Planning**

Civil engineer for the development of an SRF project plan for improvements to the wastewater treatment plant. The team will write a report, evaluate options for improvements, and prepare the final plan per state guidelines. Part of the flow to the plant comes across state lines from Wisconsin.

**City of St. Ignace CWSRF Sanitary and DWSRF Water System Improvements**

Civil engineer assisting in capturing water and wastewater service improvement funding. Work includes preparing a DWSRF project plan, with itemized improvements at water treatment plant and storage and pumping facilities, along with a USDA-RD PER for sewer and water upgrades.

**City of Gladstone Wastewater and Storm Water Asset Management Plans**

Civil engineer for the collection of asset data and the development of asset management plans.

**Village of Newberry Wastewater and Stormwater Asset Management Plans**

Civil engineer for the collection of asset data and the development of asset management plans.



**Stacy Eagle, PE**  
Assistant Design Engineer

Stacy earned her degree in civil engineering with a concentration in pavement and construction materials. She has dedicated her career in the AEC industry to municipal site planning, storm water management plans, and rural utility and road construction projects.

**YEARS OF EXPERIENCE** 14

**EDUCATION**

Bachelor of Science, Civil Engineering,  
Michigan Technological University,  
2006

**REGISTRATIONS**

Professional Engineer: MI

**City of Bessemer Water System Replacements**

Resident project representative for the replacement of water system piping beneath US-2 concurrent with an MDOT roadway improvements project. The work was supported in part with USDA-RD funding.

**City of Bessemer Wastewater System Replacements**

Resident project representative for the replacement of wastewater system piping beneath US-2 concurrent with an MDOT roadway improvements project. The work was supported in part with USDA-RD funding.

**City of Onaway DWSRF Funding Application**

Civil engineering services for the development of an application to the Drinking Water State Revolving Fund (DWSRF) to fund the development of a drinking water asset management system to coexist with the city's wastewater asset management system.

**Clark Township SAW Grant Application**

Civil engineering services for the development of a SAW grant application to fund a new asset management plan for Clark Township. If secured, this grant will enable the township to plan for the maintenance, replacement, or addition of assets for several years.

**City of Escanaba American Rescue Plan Water Main**

Civil engineer for the design of approximately 4 miles of water main for the City of Escanaba, including lead impacted services, valving control, and specifications..



**Jill Miller**  
CAD Technician

Jill is proficient in AutoCAD Civil 3D, AutoCAD MEP, and MicroStation. Her field experience includes inspection assistance and construction survey layout. As an engineering technician, she follows through with design concepts, taking them from ideas to detailed drawings. Her responsibilities include design, detailing and documentation of infrastructure, water/sewer main, culverts, bridges, roads and submittal preparation.

**YEARS OF EXPERIENCE** 31

**EDUCATION**

Associates Degree, Computer Aided Design, Bay deNoc Community College, 1990

**City of Bessemer Water and Wastewater System Replacements**

CAD technician for the replacement of water and wastewater piping beneath US-2 concurrent with an MDOT roadway improvements project. The work was supported in part with USDA-RD funding.

**Beaver Creek/Grayling Township Utility Authority New Wastewater Service**

CAD technician for the design and construction of a new municipal sewer service to the Four Mile Road corridor, including gravity sanitary sewers, pump stations, force mains, and a wastewater treatment facility.

**City of Sault Ste. Marie Combined Sewer Overflow Control Program Phase C-3**

CAD technician for a multi-phase utility and roads replacement project, which included approximately 12,000 ft. of 8-15 in. sanitary sewer and 13,000 ft. of 8-12 in. water main. Work was SRF and DWRP funded.

**St. Ignace Wastewater Collection System Improvements**

CAD technician for assistance in securing a \$90,000 MDEQ Planning Grant and the for the study of the wastewater treatment plant followed by design and construction of improvements. The study confirmed suspected problem areas, identified new issues, and updated the system map. The team further assisted the city in preparation of a MDEQ S-2 Design Grant application to fund the work.

**City of Gladstone Wastewater Treatment Plant Improvements**

CAD technician for improvements to comply with changing permit requirements, update existing assets, and improve operational efficiency. Improvements include new raw sewage pumping, automatic fine screening, vortex grit removal, improved primary settling, Moving Bed Bioreactor secondary treatment to replace RBCs, a new final settling tank, increased peak flow hydraulic capacity, a new administration building with laboratory, office, and training room, anaerobic digester improvements, and other plant upgrades.



**Tyler Ruel, PE**  
Transportation Engineer

Tyler has designed and managed projects involving civil and transportation engineering, both at C2AE and in his previous role with the Michigan Department of Transportation.

**YEARS OF EXPERIENCE** 11

**EDUCATION**

Bachelor of Science, Civil Engineering:  
Michigan State University, 2011

**REGISTRATIONS**

Professional Engineer: MI

**City of Gaylord Dickerson Road Reconstruction**

Transportation engineer for approximately 0.95 mile of HMA cold milling, reconstruction and resurfacing, concrete curb, gutter, sidewalk and ramps, storm sewer, water main, and pavement markings. The project used MDOT LAP funding.

**USDA Forest Service Skiberian Drive Reconstruction**

Transportation engineer for the reconstruction of just over three miles of roadway in Manistee National Forest. Currently unpaved, the road awaits aggregate base widening and aggregate shoulders, hot mix asphalt surfacing, drainage and intersection improvements, pavements markings, and signage.

**MDOT M-37 Improvements in Calhoun County**

Transportation engineer on M-37 for 2.87 miles, from M-96 to Creekview Drive in Calhoun County. Work includes road survey and design for a cold milling and two course asphalt overlay, detail 7 & 8 joint repairs, guardrail and sidewalk improvements, and maintaining of traffic planning.

**MDOT Jackson TSC M-50, M-124 to Riverside Road in Jackson County**

Transportation engineer for the design of a CPM Log Job for a single course cold mill and resurface, including ADA sidewalk ramp upgrades, maintaining traffic, and pavement markings for 1.1 miles of roadway.

**MDOT Jackson TSC US-12, Matthews Highway to Lenawee County Line**

Transportation engineer for the design of a CPM Log Job for a single course cold mill and resurface, including ADA sidewalk ramp upgrades, maintaining traffic, and pavement markings for 1.6 miles of roadway.

**MDOT Grand Rapids TSC I-96 in Ionia County**

Transportation engineer for the development of multiple MOT concepts, scoping level quantities, construction cost estimate, and master scoping checklist for the total reconstruction of 10 miles of I-96.



**Kelly Heidbrier, EIT**  
**Construction Administrator**

Kelly has a proven track record of progressive experience in water and sewer system design, contract administration, and construction engineering. He has experience assisting dozens of municipal clients with a variety of planning, funding, and design services throughout Northern Michigan.

**YEARS OF EXPERIENCE 13**

**EDUCATION**

Bachelor of Science, Civil Engineering,  
Michigan Technological University,  
2009

**CERTIFICATIONS**

American Concrete Institute - Level 1

Troxler Nuclear Density Gauge

Underground and Surface Mining,  
MSHA

Construction Documents  
Technologist

National Association of Sewer Service  
Companies (NASSCO)

MDEQ Stormwater Management

MDOT Materials Acceptance

**City of Bessemer Water and Wastewater System Replacements**

Construction administrator for the replacement of water and wastewater piping beneath US-2 concurrent with MDOT roadway improvements. The work was supported with USDA-RD funding.

**Bessemer Township Ramsay Area Wastewater Collection System Study**

Construction administrator for a study of the collection system, which included 5 months' worth of flow monitoring, inventory of all manholes in the system, internal TV inspection of suspect sewers, and preparation of an aerial photography based system map. C2AE developed a project plan and assisted in preparation of a MDEQ S-2 Design Grant application.

**Gogebic Range Water Authority Ironwood Township Water System Improvements**

Construction administrator for water supply, transmission, distribution, and storage improvements. The work was funded by USDA RD and EDA.

**City of Cadillac New Municipal Well Field**

Construction administrator for DWSRF funding applications and the design and construction of two new municipal well fields, including six new water wells with a total of 6,000 gpm capacity, new well houses, service buildings, chemical treatment systems, and SCADA/control upgrades. Phase II also includes a new water department headquarters and garage complex. Funding included DWSRF loans and Green Project Reserve principal forgiveness.

**Gogebic Range Water Authority On-Call Services**

Construction administrator for a series of projects under an on-call partnership with the Gogebic Range Water Authority (GRWA). The work included 22 miles of 6 in. to 16 in. water main, three production wells, a treatment facility, 250,000 gallons of storage and several booster pump and/or pressure control facilities. Project funding was primarily from USDA-RD with some US-EDA assistance.



**Dave Wanink**  
Field Services, Lead Resident  
Project Representative

David has been immersed in the construction industry since 1985, working on projects including underground infrastructure, roads, bridges, and sites.

**YEARS OF EXPERIENCE** 36

**EDUCATION**

Civil Engineering, Forestry Classes,  
Gogebic Community College

Engineering Prep, CADD, Michigan  
Technological University

**CERTIFICATIONS**

MSHA Part 46 8hr and 24hr Training

MDOT Materials Acceptance Process  
Training

MDOT Hot Mix Asphalt Paving  
Operations

MDEQ Storm Water Management -  
Construction Site A- I j

MIOSHA Safety Education and  
Training- Confined Space and  
Construction Safety

MCEC - Office Management  
Procedures for Local Transportation  
Projects

**City of Manistique CSO Closure Project Phase 1\***

Lead Inspector of a water distribution, wastewater collection and storm sewer project. The project had a budget of \$5.8 million dollars. Street restoration included concrete sidewalk, curb and gutter, and HMA. In the role of Lead Construction Inspector, I was responsible for oversight of a staff of three inspectors, managing materials testing by off-site staff, quantities, documentation, assuring contract document compliance, and front-line public relations.

**City of Ironwood Phase IV Utility Project\***

Lead inspector of a water transmission/distribution and wastewater collection project. The project had a budget of \$5.5 million. In the role of Lead Construction Inspector, was responsible for overseeing a staff of four inspectors, managing materials testing, quantities, documentation, assuring contract document compliance, and front-line public relations.

**City of Ironwood Phase III US-2 Reconstruction Utility Project\***

Utility construction inspector of two water transmission/distribution and wastewater collection projects located on US-2 through the city. The water portions had a budget of \$2,000,000 and the sewer portions had a budget of \$1,000,000. Worked with the MDOT field and engineering staff overseeing reconstruction of the highway, and was responsible for managing materials testing, quantity documentation, assuring contract document compliance, and front-line public relations.

**City of Ironwood Phase III Local Utility Project\***

Project designer and lead construction inspector of a \$3,429,000 water transmission/distribution and wastewater collection project. The water project portion had a budget of \$1,141,000 and the sewer project portion had a budget of \$2,288,000. Was responsible for overseeing a staff of three inspectors and also for managing materials testing, quantity documentation, assuring contract document compliance, and front-line public relations.

\*Completed while with another firm



## **Specialized Knowledge**

C2AE has significant experience in both drinking water and clean water SRF programs. We currently have 12 project plans in progress for communities in the Upper Peninsula, due to be submitted by May of 2023.

The project plans C2AE submitted to EGLE in 2022, as listed on 2023 IUP plans for DWSRF and CWSRF, include \$65 million in projects, \$53 million of which are grant-funded. On average, projects received 85 percent ARPA grant funding or principle forgiveness on projects.

C2AE has been involved in many successful multi-year, multi-fund projects. This includes our work for the City of Bessemer, which is using USDA funding for water and sewer utilities, DWSRF funding for lead service line replacements, and MDOT funding for improvements to US-2.

C2AE's satellite office in the City of Bessemer is staffed by experienced engineering and field service personnel who are ready provide project design, construction engineering, and local support.

**Darren Pionk, PE**  
Project Manager  
906.675.1587  
[darren.pionk@c2ae.com](mailto:darren.pionk@c2ae.com)

**c2ae**

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



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MICHIGAN | *Find Your North*

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Fax: (906) 932-5745  
www.ironwoodmi.gov

## MEMO

**To:** Mayor Corcoran and The City Commission

**From:** Tom Bergman, Community Development Director

**Date:** January 18, 2023

Meeting Date: January 23, 2023

**Re:** Introduction of Ordinance Number 538; Alley and Road Right of Way Vacation request and Scheduling of Public Hearing

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Michael and Greta Erm are requesting to vacate the alley and road right-of-way behind Birch Street and at the end of Deane Street as described in the attached map. If the City Commission approves the vacation, the City will maintain an easement to the storm water sewer on Deane Street. The property owners will not be allowed to build over the easement. Their plan is to build a new house on their property adjacent to Deane Street. They own the property on both sides of the alley and Deane Street. Their brother owns the majority of the other property and is in support of the vacation.

This request is consistent with Strategy 6.11(c) of the Comprehensive Plan which discusses pursuing alternative strategies to encourage, fund and facility redevelopment projects. Putting underutilized City property back into private ownership will accomplish this strategy.

Attached is the introduction to Ordinance Number 538.

### Recommendation

Recommend to the City Commission to schedule a public hearing on February 13<sup>th</sup>, 2023 to vacate the alley and street right-of-way as described in the application and consider adopting Ordinance Number 538 at the February 13<sup>th</sup>, 2023 meeting.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



**City of Ironwood**  
**Municipal Zoning Application**

Case No.  
Date Filed: 11/18/2022

Type of Request:

Check # 9153 PAID \$ 250

**Zoning Board of Appeals**

- Appeal  
 Residential Variance (\$250.00 Fee)       Non-Residential Variance (\$300.00 Fee)

**City Commission**

- Vacate Right-of-Way (\$250.00 Fee)       Vacate Plat/Subdivision (\$250.00 Fee)

**Planning Commission**

- Conditional Use Permit (\$350.00 Fee)       Planned Unit Development (\$500.00 Fee)  
 Re-Zoning (\$300.00 Fee)       Site Plan (\$400.00 Fee)  
 Temporary Structure for Storage/Sales (\$75.00 Fee)       Zoning Text Amendment (\$250.00 Fee)

**Administrative Staff Review**

- Administrative Approval (Towers) (\$75.00 Fee)

**Public Notice and Hearing Requirements Apply to all requests except for Temporary Structure for Storage/Sales and Administrative Approvals**

Address of property: E. Birch St. (See Site Map)

Parcel Number(s) and Legal Description: 52-26-112-050, 52-26-111-070,  
52-26-111-010, 52-26-111,050, 52-26-112-040, 52-26-111-070

Area of Parcel(s) (Acres): NA

Current Zoning: R1      Proposed Zoning: NA

Is the request consistent with the Comprehensive Plan? Yes

Description of Request See Attached Map + Narrative -

**Plan Submittal Requirements**

1. One (1) hard copy of site plan, survey and any and all other documents that may be required to complete an appropriate review of the request. Minimum size shall be 24" x 36" unless otherwise noted by staff.
2. One (1) PDF of site plan, survey and any and all other documents that may be required to complete an appropriate review of the request. Minimum size shall be 24" x 36" unless otherwise noted by staff.

**Property Owner Information**

Name: Michael and Greta Erm  
Address: PO Box 410 Mohawk, MI 49950  
Email: gretaerm49@gmail.com  
Phone: (906) 281 - 3370 Fax: ( ) -  
Signature: Greta Erm Michael Erm Date: 11-18-2022

**Applicant Information (If different than Property Owner)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: ( ) - Fax: ( ) -  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***A Pre-Application meeting is required. Please contact staff at 906-932-5050 x 126 or [bergmant@cityofironwood.org](mailto:bergmant@cityofironwood.org) to set up a time to meet and discuss your application and project. All fees shall be paid and all documents required by ordinance shall be submitted with this application in order to be reviewed and considered for approval.***

## **REQUEST TO VACATE ALLEY**

We wish to have the alley between the 400 and 500 blocks of Birch Street and Ash Streets vacated.

Regarding the alley between the 500 blocks of Birch Street and Ash Street (platted but not developed): Bill and Mary Penrose own all the lots in the 500 block of Ash Street, and the Erms and Penroses own all but 4 lots of the 500 block of Birch Street. The Penroses and the Erms favor vacation of the alley.

Regarding the alley between the 400 blocks of Birch Street and Ash Street (platted but not developed): The Erms own all the lots of the 400 block of Ash Street and two lots of the 400 block on Birch Street. Mr. John Whitlow owns the remaining lots on Birch Street. Both parties favor vacation of the alley.

The vacated alley will be used as yard space by the parties involved. The alley is currently a jungle of buckthorn and other debris that has to be removed before grass or gardens can be planted.

## **REQUEST TO VACATE DEANE STREET**

We wish to have the block of Deane Street from Birch Street to Ash Street vacated.

Regarding the vacation of the platted but never developed block of Deane Street between Birch and Ash Streets: Michael and Greta Erm own the lots on both sides of the Birch and Deane Street corner and on the west side of the Deane and Ash Street corner. Bill Penrose owns the lots on the east side of Deane and Ash Street corner. Both parties favor vacation of the road.

## **BENEFITS TO THE NEIGHBORHOOD**

Greta and Michael Erm will be building a new home on Birch Street. Vacation of Deane Street will allow the Erms to have a yard that is not divided by a street that was platted but never developed and has been used as a dumping ground. There will be no more dumping, definitely a plus for the neighborhood.

Vacation of the alleys will provide yard space that is uninterrupted by a city alley that has been used as a place to dump debris. The entire area will eventually be cleared of buckthorn and debris so the remaining apple and conifer trees and myriad of wildflowers can flourish where grass or gardens are not planted.

Signed,

Greta and Michael Erm

PO BOX 410  
Mohawk, MI 49950  
906-281-3370 or 906-281-3228  
gretaerm49@gmail.

52-26-107-030  
BERNIER TRUST NO. 2007

E Birch St

E Birch St

52-26-108-040  
SCULL, ABRAHAM T.

52-26-112-070  
WHITLOW, JOHN

ALLEY

52-26-112-050  
ERM

52-26-112-040  
ERM, MICHAEL & GRETA

DEANE

ALLEY

52-26-111-070  
Future  
Erm  
Home

52-26-111-010  
PENROSE

52-26-111-050  
PENROSE

52-26-111-020  
PENROSE, WILLIAM N.

Request to vacate the ALLEY and DEANE ST south of Birch

## Tom Bergman

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**From:** Greta Erm <gretaerm49@gmail.com>  
**Sent:** Tuesday, November 1, 2022 4:24 PM  
**To:** Tom Bergman  
**Subject:** Re: Alley and Road Abandonment Request  
**Attachments:** image001.png

Hello, Tom,

Thank you for responding so quickly.

I will complete the application and attach the requested information to the application. I am out of the area for the next week, so I will mail everything.

That application takes care of the alley. What is the City planning to do about Deane Street? The undeveloped roadway has been a dumping area for many years. If the City plans to keep Deane Street, the City will have to clean up the old storm drains that were thrown there as well as old building materials, tarps, and other debris that has been dumped there. If the City vacates the road, we will clean up the debris and still allow the City access to the storm drain. That storm drain is broken and is not functioning as it should be. Please let me know what the City plans to do about Deane Street.

Many of the storm drains in that area of Norrie need attention. The water that runs down the hills of Tamarack, Oak, and Pine Streets bypasses the storm drains due to the way the pavement lies. The water then runs into Deane, again missing the drain, and then down the 500 block of Birch and into what we hope will be our yard. I hope we can meet to discuss the water and storm drain issue before we decide where to build our home.

Sincerely,  
Greta Erm

On Tue, Nov 1, 2022, 2:57 PM Tom Bergman <[bergmant@ironwoodmi.gov](mailto:bergmant@ironwoodmi.gov)> wrote:

Hi Greta and Michael,

The process is pretty straight forward and since all parties agree on vacation of the alley it will make things smoother. Attached is the zoning application to request alley vacation. Some things in the application do not apply to your request. Please provide the info you listed below and a description of how the alley will be used. A site plan showing the location of the alley to be vacated will also be helpful.

In the meantime, I will bring this up to our DPW and Water Departments to make sure they are comfortable with abandoning the alley. Once we have your application we will post a public hearing and then the City Commission will look at the request at a future meeting.



Thanks and let me know if you have any questions.

**Thomas Bergman**

**Community Development Director**

City of Ironwood

213 S. Marquette Street

Ironwood, MI 49938

906-932-5050 ext. 126

[www.ironwoodmi.gov](http://www.ironwoodmi.gov)



*“You waste years by not being able to waste hours.” – Amos Tversky*

**From:** Greta Erm <[gretaerm49@gmail.com](mailto:gretaerm49@gmail.com)>

**Sent:** Tuesday, November 1, 2022 9:52 AM

**To:** Tom Bergman <[bergmant@ironwoodmi.gov](mailto:bergmant@ironwoodmi.gov)>

**Cc:** Bill and Mary Penrose <[backstreetcycle@hotmail.com](mailto:backstreetcycle@hotmail.com)>; Greta Erm <[gretaerm49@gmail.com](mailto:gretaerm49@gmail.com)>; Michael Erm <[merm1234@gmail.com](mailto:merm1234@gmail.com)>

**Subject:** Alley and Road Abandonment Request

Dear Mr. Bergman,

We stopped to see you yesterday but were told to contact you by email or phone regarding our request since you were out for the day. We discussed this matter with you last year, and since then we have purchased the additional lots that affect this request.

We wish to have the alley between the 400 and 500 block of Birch Street and Ash Streets abandoned and the block of Deane Street from Birch Street to Ash Street abandoned.

Regarding the alley between the 500 blocks of Birch Street and Ash Street (platted but not developed): Bill and Mary Penrose own all the lots in the 500 block of Ash Street, and the Erms and Penroses own all but 4 lots of the 500 block of Birch Street. The Penroses and the Erms favor abandonment of the alley.

Regarding the alley between the 400 blocks of Birch Street and Ash Street (platted but not developed): The Erms own all the lots of the 400 block of Ash Street and two lots of the 400 block on Birch Street. Mr. John Whitlow owns the remaining lots on Birch Street. Both parties favor abandonment of the alley.

Regarding the abandonment of the platted but never developed block of Deane Street between Birch and Ash Streets: Michael and Greta Erm own the lots on both sides of the Birch and Deane Street corner and on the west side of the Deane and Ash Street corner. Bill Penrose owns the lots on the east side of Deane and Ash Street corner. Both parties favor abandonment of the road.

Bill and Mary Penrose own the only house on the south side of the 500 block of Birch Street. Greta and Michael Erm will be building a new home on Birch Street. John Whitlow has the only home on the south side of the 400 block of Birch Street.

Please let us know how we should proceed with our request for road and alley abandonment.

Sincerely,

Greta and Michael Erm

[gretaerm49@gmail.com](mailto:gretaerm49@gmail.com)

906-281-3370

We, William and Mary Penrose, the owners of the properties #52-26-111-010, #52-26-111-050 (with home #515 E. Birch Street), and #52-26-111-020 in the 500 block of E. Birch Street, support the vacation of the alley behind said properties and the portion of Deane Street that runs between E. Birch Street and Ash Street (platted but not developed).

Signed,

William N. Penrose

William Penrose

Date 12-20-22

Mary Penrose

Mary Penrose

Date 12-20-2022

**ORDINANCE NO. 538, BOOK 5**

AN ORDINANCE PROVIDING FOR THE VACATION OF THE ALLEY BETWEEN THE 400 AND 500 BLOCKS OF BIRCH STREET AND ASH STREET, AND THE RIGHT-OF-WAY VACATION OF DEANE STREET FROM BIRCH STREET TO ASH STREET, CITY OF IRONWOOD, GOGEBIC COUNTY, MICHIGAN ACCORDING TO THE RECORDED PLAT THEREOF, EXCEPTING AND RESERVING IN SAID PORTION OF SAID ALLEY AN EASEMENT THEREIN FOR PUBLIC UTILITY PURPOSES WITHIN THE RIGHT-OF-WAY OF SAID ALLEY SO VACATED.

**WHEREAS**, Michael and Greta Erm, petitioned for the vacation of the alley between the 400 and 500 blocks of Birch Street and Ash Street, and the right-of-way of Deane Street from Birch Street to Ash Street, City of Ironwood, Gogebic County, Michigan, according to the recorded plat thereof.

**WHEREAS**, The Planning Commission of the City of Ironwood has duly considered and investigated said Petition, and has reported and recommended to the City Commission that said described street and alley be vacated; and

**WHEREAS**, This City Commission after due consideration of said petition, has determined that the health, welfare, comfort and safety of the people of the City of Ironwood and their best interests will be served by vacating said public street and alley;

**NOW, THEREFORE, THE CITY OF IRONWOOD ORDAINS:**

Section 1. The vacation of that portion of the Alley between the 400 and 500 blocks of Birch Street and Ash Street, and the right-of-way of Deane Street from Birch Street to Ash Street, City of Ironwood, Gogebic County, Michigan, according to the recorded plat thereof, hereby is vacated, and said street and alley so vacated shall vest in the rightful proprietors owning lands adjacent thereto and bordering thereon as shown in the Plat of said Addition in accordance with MCLA 560.227a.

Section 2. The City of Ironwood hereby reserves an easement in the portions of said public alley and Deane Street hereby vacated for public utility purposes and maintenance within the right-of-way of said portions of said street and alley so vacated, as provided by law.

Section 3. The City Clerk of the City of Ironwood, Michigan is hereby directed within thirty (30) days after the adoption of said ordinance to record a certified copy of this Ordinance giving the name of the plat affected by this ordinance, with the Gogebic County (Michigan) Register of Deeds, and further shall send a copy of said Ordinance to the State Treasurer of the State of Michigan.

Section 4. All ordinances or parts of ordinances or resolutions in conflict herewith are hereby repealed.

Section 5. This ordinance shall be published pursuant to Section 6.1 of Chapter 6 of the City Charter, and shall be effective upon recordation with said Register of Deeds pursuant to MCLA 560.256, as amended.

Adopted and approved by the City Commission of the City of Ironwood, Michigan this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JENNIFER L. JACOBSON, CITY CLERK

\_\_\_\_\_  
KIM S. CORCORAN, MAYOR

Published in accordance with provisions of Section 6.1 entitled Legislation of Chapter 6 of the Charter for the City of Ironwood, Michigan on \_\_\_\_\_, 2023.



# IRONWOOD

MICHIGAN | *Find Your North*

## MEMO

**To:** Mayor Corcoran & Commissioners

**From:** Tim Erickson, Community Development Assistant.

**Date:** January 17, 2023

Meeting Date: January 23, 2023

**Re:** FY23 Urban and Community Forestry Grant RFP

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On December 21, 2022 the City of Ironwood was awarded a \$4,000 grant through the Michigan Department of Natural Resources to create a Community Forest Stewardship Plan for the Miners Memorial Heritage Park, Norrie Park, and the Riverside Cemetery. The City has allocated \$4,000 to match the grant for a total project cost of \$8,000. The plan will address short-term and long term goals that include timber stand improvement, invasive species removal and remediation, stand thinning schedules, timber harvests, regeneration and planting methods, stewardship opportunities that benefit recreational planning and use, wildlife habitat and improvement, water quality protection, and community engagement.

City staff would like to request bids for the creation of a Community Forest Stewardship Plan. The plan is anticipated to be completed by September 2023.

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



**IRONWOOD**  
MICHIGAN | *Find Your North*

Phone: (906) 932-5050  
Fax: (906) 932-5745  
www.cityofironwood.org

## MEMO

**To:** Paul Anderson, City Manager, Mayor Corcoran, and City Commission

**From:** Bob Richards, DPW Supervisor

**Date:** January 19, 2023

**Meeting Date:** January 23, 2023

**Re:** Jessieville Water Tank

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Recently Pittsburg Tank & Tower Group inspected our Jessieville spheroid water tank and found the attached list of deficiencies/violations/needed repairs.

The City of Ironwood Department Water Utility is requesting your authorization to seek bids for repairs needed.

Thank you for your consideration.



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



Page #	Work Proposed	Critical Deficiency	NON-Critical Deficiency	OSHA	Structural	Preventive Maintenance
2	Post a <b>Warning, Tampering With This Facility is a Federal Offense (US code title 42, section 300i-1)</b> sign.		X			
	Post a <b>No Trespassing</b> sign.		X			
3	Clear any dirt, debris and other loose gravel away from the tank foundation, down to a minimum 6" below top of foundation. This should be done by a local excavating company.					X
4	Repair any cracks and spalling in the concrete with a commercial non-shrinking grout.					X
	Grout around the base of the tank to foundation connection.					X
5	Electrically ground the tank.		X	X		
6	Clean the area around the anchor bolts, tighten the anchor nuts to specifications, then tack weld on the circumference of the nut-to-base plate connections and bolt-to-nut connections.					X
7	Install a flapper valve and new screen on the existing overflow pipe elbow.		X			
8	Post a <b>Confined Space Entry</b> sign on base cone door.			X		
9	Install a cable type ladder safety device on base cone ladder.			X		
	Post <b>Fall Protection Required</b> sign at base of the base cone ladder.			X		
14	Re-evaluate the tank interior dry area at next inspection cycle.					X
16	Install 30" secondary roof hatch 180° from primary hatch.		X	X		
	Post <b>Confined Space Entry</b> signs on primary and suggested secondary roof hatches.			X		
	Install lock on primary roof hatch.					X
	Install a compliant interior access ladder complete with standoffs every 10' on center at the suggested secondary roof hatch. <i>In cold climates it's up to the owner's discretion on placement of internal ladders.</i>			X		
	Install a cable type ladder safety device on suggested secondary interior access ladder.			X		



Page #	Work Proposed	Critical Deficiency	NON-Critical Deficiency	OSHA	Structural	Preventive Maintenance
17	Install a cable type ladder safety device on primary interior access ladder.			X		
19	Install a compliant 42" high handrail system around the circumference of the tank roof, complete with intermediate rail and toeboard.			X		
20	Pressure wash the tank exterior with biodegradable detergent injection (minimum 3,500 psi at 3.0 gpm), then re-evaluate the tank exterior at next inspection cycle.					X
22	Install a mixing system. Electrical work to be done by others if required.		X			
23	Sandblast all interior wet areas to SSPC-SP10 (near white), apply one (1) stripe coat of epoxy primer to weld seams, then apply an epoxy liner to the entire tank to achieve 8 to 10 mils of total dry film thickness.	X				