

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



# IRONWOOD

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AGENDA  
**REGULAR IRONWOOD CITY COMMISSION MEETING**  
**MONDAY, MARCH 13, 2023**

**LOCATION: IRONWOOD MEMORIAL BUILDING**  
**COMMISSION CHAMBERS**  
**213 S. MARQUETTE ST.**  
**IRONWOOD, MI 49938**

**REGULAR MEETING**  
**5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance of the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda. \*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

\*1) Approval of Minutes:

- a. Regular City Commission Meeting Minutes of February 27, 2023.

\*2) Review and Place on File:

- a. Pat O'Donnell Civic Center Meeting Minutes of February 6, 2023.
- b. Ironwood Planning Commission Meeting Minutes of February 2, 2023.
- c. Economic Development Corporation Meeting Minutes of January 4, 2023.
- d. Parks and Recreation Committee Meeting Minutes of February 6, 2023.
- e. Human Relation & Equity Committee Meeting Minutes of November 16, 2023.

- D. Approval of the Agenda
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)
- F. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit)



This Institution is an Equal Opportunity Provider, Employer and Housing Employer/Lender



## **OLD BUSINESS**

- G. Discuss and consider awarding the 1-year Cemetery Grass cutting bid to Saari Lawn Service for a cost of \$6,975 per cut.
- H. Discuss and consider the Water Plant bids received.

## **NEW BUSINESS**

- I. Discuss and consider approval of the 2023-2024 Fiscal Year Commission Goals.
- J. Discuss and consider the approval of the Gogebic County Council of Veterans- 2023-2024 Fiscal Year appropriation request.
- K. Discuss and Consider authorizing bids for the 2023 Street Crack Sealing Project.
- L. Discuss and consider authorizing bids for the Civic Center Sidewalk project.
- M. Mayor's Appointments.
- N. Manager's Report.
- O. Other Matters.
- P. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on February 27, 2023, 2023, at 5:30 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

A. Mayor Corcoran called the regular meeting to order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Andresen, Mildren, Korpela, and Mayor Corcoran.

ABSENT: Commissioner Semo (excused)

C. Approval of the Consent Agenda. \*

\*1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of February 13, 2023

2) Review and Place on File:

a. Ironwood Housing Commission Board Meeting Minutes of January 10, 2023.

*Motion was made by Andresen seconded by Korpela, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Approval of the Agenda.

*Motion was made by Mildren, seconded by Korpela, and carried to approve the agenda as presented.*

E. Review and Place on File:

1. Revenue & Expenditure Report.

2. Cash and Investment Summary Report.

*Motion was made by Mildren, seconded by Korpela, and carried to receive and place on file the Statement of Revenue & Expenditures Report for the month ending January 31, 2023, and the Cash and Investment Summary Report for January 2023.*

F. Approval of Monthly Check Register Report.

*Motion was made by Andresen, seconded by Korpela, to approve the Monthly Check Register Report for January 2023. Unanimously passed by roll call vote.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit)

*There were none.*

H. Citizens wishing to address the Commission on Items not on the agenda. (Three Minute Limit)

Cindy Niemi, 141 W. Larch Street, addressed the Commission about multiple blighted homes

and properties in her neighborhood on Larch Street. Cindy also expressed concern about the condition of two dilapidated homes, one that an elderly female lives in and a second in which children are living in. Mayor Corcoran requested that the Public Safety Director and Blight Officer explain the correct processes to initiate wellness checks and blight for the reported properties.

## **OLD BUSINESS**

I. Discuss and consider approving the purchase of a new Pierce Pumper Fire Engine from Halt Fire, Inc. for \$874,920.38 and authorize the Mayor and Public Safety Director to sign the Purchase Agreement.

*Motion was made by Mildren, seconded by Korpela, to approve the purchase of a new Pierce Pumper Fire Engine from Halt Fire, Inc. for \$874,920.38 and authorize the Mayor and Public Safety Director to sign the Purchase Agreement. Unanimously passed by roll call vote.*

J. Discuss and consider awarding bid to P. K. Contracting, Inc. for the 2023 Street Pavement Markings in the amount of \$36,038.00.

*Motion was made by Andresen, seconded by Korpela, to award bids bid to P. K. Contracting, Inc. for the 2023 Street Pavement Markings in the amount of \$36,038.00. Unanimously passed by roll call vote.*

K. Discuss and consider awarding bids for the Memorial Building Boilers and Boiler DDC Controls to Automated Comfort Control for a total price of \$229,838.00 and the Roof Top Unit to Mukavitz Heating in the amount of \$18,700.00.

*Motion was made by Mildren, seconded by Korpela, to award bids for the Memorial Building Boilers and Boiler DDC Controls to Automated Comfort Control for a total price of \$229,838.00 and the Roof Top Unit to Mukavitz Heating in the amount of \$18,700.00. Unanimously passed by roll call vote.*

## **NEW BUSINESS**

L. Discuss and consider authorizing the City Manager to send Roof Drain Disconnection letters to known violators with an extended timeline of 9 months to disconnect verses 60 days in Ordinance 31-101 (b).

*Motion was made by Corcoran, seconded by Mildren, to authorize the City Manager to send Roof Drain Disconnection letters to known violators with an extended timeline of 9 months to disconnect verses 60 days in Ordinance 31-101 (b). Unanimously passed by roll call vote.*

M. Discuss and consider approval of the Coleman Engineering proposal for the project plan portion of the EGLE application related to the Phase 5, Albany and Frederick Water and Sewer Project, with a fee not to exceed \$9,800.00, and authorize the City Manager to sign.

*Motion was made by Mildren, seconded by Korpela, to approve of the Coleman Engineering proposal for the project plan portion of the EGLE application related to the Phase 5, Albany and*

*Frederick Water and Sewer Project, with a fee not to exceed \$9,800.00, and authorize the City Manager to sign. Unanimously passed by roll call vote.*

- N. Discuss and consider approving the six-year (2023-2029) City of Ironwood Capital Improvement Plan (CIP) which is available for review in the City Clerk's Office and on the City of Ironwood's website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov).

*Motion was made by Andresen, seconded by Korpela, to approve the six-year (2023-2029) City of Ironwood Capital Improvement Plan (CIP) which is available for review in the City Clerk's Office and on the City of Ironwood's website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov). Unanimously passed by roll call vote.*

- O. Discuss and consider scheduling a Public Hearing for Ironwood Downtown Development Plan and Tax Increment Financing Plan for Monday, March 27, 2023, at 5:20 p.m.

*Motion was made by Mildren, seconded by Andresen, and carried to schedule a Public Hearing for Ironwood Downtown Development Plan and Tax Increment Financing Plan for Monday, March 27, 2023, at 5:20 p.m.*

- P. Discuss and consider Resolution Number #023-003, a Resolution to include the Human Relation's & Equity Committee Sparks Plan and authorize the Mayor to sign.

*Motion was made by Mildren, seconded by Korpela, to adopt Resolution Number #023-003, a Resolution to include the Human Relation's & Equity Committee Sparks Plan and authorize the Mayor to sign. Unanimously passed by roll call vote.*

- Q. Discuss and consider authorizing the Department of Public Works to purchase necessary spare plow wing parts from Miller-Bradford & Risberg, Inc. at a cost of \$5,503.30.

*Motion was made by Andresen, seconded by Korpela, to authorize the Department of Public Works to purchase necessary spare plow wing parts from Miller-Bradford & Risberg, Inc. at a cost of \$5,503.30. Unanimously passed by roll call vote.*

- R. Discuss and consider authorizing the Department of Public Works to hire Miller-Bradford & Risberg for the installation of an emission sensor in loader #73 for an estimated cost of \$4,535.75 for parts and an estimated labor cost of \$3,000.00.

*Motion was made by Mildren, seconded by Korpela, to authorize the Department of Public Works to hire Miller-Bradford & Risberg for the installation of an emission sensor in loader #73 for an estimated cost of \$4,535.75 for parts and an estimated labor cost of \$3,000.00. Unanimously passed by roll call vote.*

- S. Discuss and consider a sidewalk violation in the C2 District.

*Motion was made by Mildren, seconded by Korpela, to reduce a sidewalk violation amount from \$200 to \$50 for a one-time waiver to a C2 Business. Motion failed by roll call vote.*

- T. Discuss and consider authorizing the City to seek bids for the Lowell Street Sidewalk Reconstruction project.

**Motion** was made by Mildren, seconded by Korpela, and carried to authorize the City to seek bids for the Lowell Street Sidewalk Reconstruction project.

U. Discuss and consider the Pole License Agreement between Northern States Power Company d/b/a Xcel Energy and the City of Ironwood and authorize the City Manager to sign.

**Motion** was made by Mildren, seconded by Andresen, to approve the Pole License Agreement between Northern States Power Company d/b/a Xcel Energy and the City of Ironwood and authorize the City Manager to sign. Unanimously passed by roll call vote.

#### V. Mayor's Appointments

Mayor Corcoran appointed Stephanie Peterson to the Civic Center Board for a three-year term (term expiring October 31, 2025).

**Motion** was made by Mildren, seconded by Andresen and carried to approve the Mayor's appointment of Stephanie Peterson to the Civic Center Board for a three-year term (term expiring October 31, 2025).

#### W. Manager's Report.

City Manager Paul Anderson provided the following verbal update:

1. Thanks to the DPW staff for their continued work for clearing the snow off the roads.
2. Thanks to IPSD for their swift action on the fire at the Krist gas station last week. Thankfully the fire was caught before more extensive damage occurred. Our best wishes go out to the Owners and staff of that business to get things repaired as quick as possible. Thanks also goes out to DPW for their assistance to IPSD.
3. Memorial Building Fire Alarm system improvements bids have been extended to March 8th.
4. Water Plant: Phase 1 bids are due this Thursday. Funding applications are going out this spring for Phase 2 funding. We are hoping for favorable bids this week within budget. We will keep the commission updated on next steps after the bids are opened depending on if we are within budget or over.
5. Coleman Engineering is working on the \$3MIL Lead Service Line replacement project bidding documents for this summer start of construction.
6. Hemlock Street construction project from Broadway to US2 will be underway this summer starting in May. A neighborhood meeting will be held in early May.
7. Downtown sewer main lining work will be happening this summer as well. A meeting will be held this spring prior to the start of construction with the effected businesses.
8. City is currently receiving applications for our summer help job posting for people of age 16 and older.
9. We plan to bid out paving and paving rehab work with the Gogebic County Road Commission in the month of March. This will be a joint project between our two entities which is appreciated as it helps both entities obtain more favorable pricing being a larger scale project.

10. *Other upcoming bids are the Lowell Street 65' sidewalk project, Curry Park phase 2 electrical upgrades, Civic Center sidewalk, and others as time and resources allow.*
11. *City recently awarded the Forest Stewardship Plan to Green Timber Consulting out of Pelkie, Michigan for \$4,600.*
12. *As mentioned before, the 100-year Anniversary of the Memorial Building is this year. We will be recreating the photo from its original dedication on Friday 7/7/23 in front of the building. We hope to make this event as special as possible with a large attendance, just as was done for the photo 100 years ago.*

X. Other Matters.

Commissioner Mildren commended the Ironwood Public Safety Department and their excellent response time to the Krist Oil fire last Monday.

Mayor Corcoran also commended the IPSD for their response to the Krist Oil Fire and encourages Ironwood residents to sign up for CodeRED Alerts, which was used during the fire to alert the public. Information on CodeRED can be found on the City's website, Facebook page, or by contacting the Clerk's office.

Commissioner Andresen requested to be excused from the March 27, 2023, meeting.

***Motion** was made by Mildren, seconded by Korpela, and carried to excuse Commissioner Andresen from the March 27, 2023, meeting.*

Y. Adjournment

***Motion** was made by Korpela, seconded by Andresen, and carried to adjourn the meeting at 6:35 P.M.*

Kim S. Corcoran, Mayor

Jennifer L. Jacobson, City Clerk

**Civic Center Meeting Minutes**  
**2/6/23**

1. Meeting was called to order at 5:03 pm by Gullan.
2. Roll Call: Gullan, Mildren, Re, Stempihar, Thomason, and Mgr. Kivisto present. Two seats open.
3. Motion to approve the agenda with the amendment of Old Business item B. "Discuss Bids on Bleacher Outlets" was made by Mildren, seconded by Re. Motion approved.
4. Motion to approve the minutes was made by Stempihar, seconded by Mildren. Motion approved.
5. Motion to accept the financials and place them on file was made by Re, seconded by Stempihar. Roll call vote was as follows: Gullan-yes, Mildren-yes, Thomason-yes, Stempihar-yes, Re-yes. Motion approved.
6. Citizens wishing to address the Board on items on the agenda: N/A
7. Citizens wishing to address the Board on items not on the agenda: N/A
8. Old Business:
  - A. New Ice Plant Generator System: Discussion about the ice plant generator system was held. Discussion included but wasn't limited to still having discussions with Rink Tec, but don't have an estimate yet.
    - i. Compressors: Discussion about the work done on compressor #2 was held. Discussion included but wasn't limited to Invoice #5239 from 1/18/23 for an amount of \$3,602.47 for the expansion power head, parts, and labor.
      1. Motion to pay Rink Tec Invoice #5239 of \$3,602.47 was made by Re, seconded by Mildren. Roll call vote was as follows: Gullan-yes, Stempihar-yes, Thomason-yes, Mildren-yes, Re-yes. Motion approved.
  - B. Bids on Bleacher Outlets: Discussion about the bids for the bleacher outlets was held. Discussion included but wasn't limited to comparison of Lindquist Electric (\$4,985.00) and GTE (\$3,250.00) bids.
    - i. Motion to approve the GTE bid of \$3,250.00 and award them the job was made by Mildren, seconded by Re. Roll call vote was as follows: Gullan-yes, Stempihar-yes, Thomason-yes, Re-yes, Mildren-yes. Motion approved.
  - C. Batting Cages: Discussion about the batting cages was held. Discussion included but wasn't limited to the possibility of installing and using GCC's batting cages.
9. New Business:
  - A. Pickleball Equipment: Discussion about pickleball equipment was held. Discussion included but wasn't limited to the ice being removed around the 3<sup>rd</sup> weekend in March; purchasing pickleball nets, balls, paddles, extra equipment, etc.; and potentially starting a spring pickleball league.
  - B. Condenser Motor and Blade: Discussion about the motor and blade of the condenser fan was held. Discussion included but wasn't limited to replacing fan #3; not using #1 and #2; and review of Rink Tec's estimate.



- i. Motion to spend up to \$1,600.00 for equipment and labor to fix/replace fan #3 was made by Re, seconded by Mildren. Roll call vote was as follows: Gullan-yes, Stempihar-yes, Thomason-yes, Mildren-yes, Re-yes. Motion approved.
  - C. Estimate of Sprinkler System Inspection: Discussion about the estimate for the sprinkler system inspection was held. Discussion included but wasn't limited to EXCEL Fire Protection Company's prices--\$925/year to come once a year and inspect the system if there is other work for them in the area, or \$1,375/year if the only work in the area is for the Civic Center. The decision will be tabled until further information is gathered and a discussion with our insurance company is had.
  - D. Water Softener System: Discussion about a water softener system was held. Discussion included but wasn't limited to the costs of the system (\$15,800.00); and potentially having a yearly flush done by Ironwood Township.
- 10. Manager's Report:
  - A. Ashland Locksmith: Discussion about the exterior doors was held. Discussion included but wasn't limited to the exterior door locks keep failing; and having them fixed/replaced.
  - B. Snow Removal Issues: Discussion about snow removal issues. Discussion included but wasn't limited to falling ice breaking sewer pipes; falling ice causing damage to the building; Jake's Excavating refusing to remove snow from south side of the building due to overhanging ice; and submitting costs to the insurance company.
  - C. Kiwanis Donation: Discussion about the Kiwanis donation was held. Discussion included but wasn't limited to the Civic Center receiving a \$500.00 donation for more skates for open skating.
  - D. Health Department Inspection: Discussion about the health department inspection was held. Discussion included but wasn't limited to the health department conducting a surprise inspection and the Civic Center passing the inspection.
  - E. Craft Show: Discussion about the craft show was held. Discussion included but wasn't limited to the date of 4/15/23; approximately 40 tables being sold already; and having the capacity for about 70 tables.
  - F. Gun Show Update: Discussion about the gun show was held. Discussion included but wasn't limited to there being a year-long waiting list and tentatively hosting the gun show in May of 2024.
- 11. Other Matters:
  - A. Kivisto: Possibility of putting in another vending machine for a key master type game in the concessions area.
  - B. Stempihar: Need to discuss plans for March ice and put summer ice on the agenda for the next meeting.
- 12. Next meeting Monday, March 6<sup>th</sup>, 2023, at 5:00 pm at the Civic Center.
- 13. Motion to adjourn at 6:13 pm was made by Thomason, seconded by Re. Motion approved.



# IRONWOOD

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## PROCEEDINGS OF THE IRONWOOD PLANNING COMMISSION Thursday, February 2, 2023

A Regular Meeting of the Planning Commission was held on Thursday, February 2, 2023 in the City of Ironwood Memorial Building Women’s Club Room.

1. Call to Order: Chair Davey called the meeting to Order at 6:00 p.m.
2. Election of Chair and Vice Chair.

**Nomination of Davey as Chair by Silver.**

**Motion by Silver to elect Davey as Chair. Second by Jenkins. All in favor.**

**Nomination of Jenkins as Vice-Chair by Silver.**

**Motion by Silver to elect Jenkins as Vice-Chair. Second by Spence. All in favor.**

3. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Sam Davey	X			
Scott Bissell		X	X	
Stephanie Holloway		X	X	
Mark Silver	X			
John Spence	X			
Rich Jenkins	X			
Vacant				
David Andresen ex-officio, non-voting member		X	X	
	<b>4</b>	<b>3</b>		

Also present: Community Development Assistant Tim Erickson.

4. Approval of the December 1, 2022 Meeting Minutes.

**Motion by Silver to approve the Meeting Minutes. Second by Jenkins. Motion Carried 4 to 0.**

5. Approval of the Agenda:

**Motion by Silver to approve the Agenda. Second by Jenkins. Motion Carried 4 to 0.**

6. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit): None.
7. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit): None.
8. Items for Discussion and Consideration.

- A. Audience with Ken Rauch of RauchCo to discuss Microbusiness Marihuana Establishment: Ken Rauch addressed the Commission to give an update on his Microbusiness progress.
- B. 2023 Goal Setting (Revision of Comprehensive Plan): The Commission reviewed the attached goals sheet.

**Motion by Silver to recommend adopt the goals presented. Second by Spence. Motion Carried 4 to 0.**

- C. Review and Recommendation on Capital Improvement Plan: The Commission reviewed the CIP.

**Motion by Silver to recommend adoption of the Capital Improvement Plan. Second by Spence. Motion Carried 4 to 0.**

- D. Discussion and recommendation on Alley Vacation on E. Birch Street: The Commission reviewed the location of the alley vacation request.

**Motion by Silver to recommend to the City Commission to vacate the alley on E. Birch Street. Second by Spence. Motion Carried 4 to 0.**

- E. Comprehensive Plan Implementation Status of Priority Action Items.
  - I. Strategy 4.2 Prepare a Wayfinding Master Plan.
    - a. Jenkins will set up a meeting to work on the plan.
  - II. Downtown Development Plan and TIF Plan Project.

- a. The Downtown Area Citizens Council met and recommended adoption of the plans. The DIDA will review and then make a recommendation to the City Commission to adopt as well.

9. Other Business: None.

10. Next Meeting: Thursday, March 2, 2023 at the Ironwood Memorial Building.

11. Adjournment:

**Motion by Jenkins to adjourn the meeting.**

Adjournment at 6:27 p.m.

Respectfully submitted



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Sam Davey, Chair



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Tim Erickson, Community Development Assistant



# IRONWOOD

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## Proceedings of the Economic Development Corporation Meeting Wednesday, January 4, 2023

A Regular Meeting of the Economic Development Corporation (EDC) was held on Wednesday, January 4, 2023 at 10:00 A.M. in the Memorial Building Commission Chambers.


1. Chairman Meyer called the meeting to order at 10:00 a.m.
2. Recording of the Roll

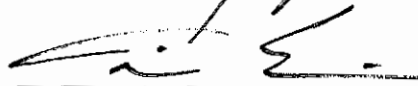
MEMBER	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Thorsen, Gina	X			
Korpela, Nancy	X			
Steve Lehto	X			
Meyer, Michael	X			
Kim Corcoran	X			
Vacant				
Schonberg, Bob		X	X	
Glen Ackerman-Behr	X			
Carolyn Libby	X			
<b>Quorum</b>	<b>7</b>	<b>1</b>	<b>Quorum</b>	

Also Present: Community Development Assistant Tim Erickson.

3. Approval of the December 7, 2022 Meeting Minutes:  
**Motion** by Corcoran to accept the meeting minutes. **Second** by Thorsen. **Motion Carried 7 to 0.**
4. Approval of the Agenda.  
**Motion** by Corcoran to approve the Agenda. **Second** by Ackerman-Behr. **Motion Carried 7 to 0.**
5. Citizens wishing to address the Corporation regarding Items on the Agenda (Three-minute limit):  
None.

6. Citizens wishing to address the Corporation regarding items not on the Agenda (Three-minute limit): None.
7. Items for Discussion and Consideration.
  - A. 2023 Goal Setting: The housing committee has been formed and the zoning ordinance has been created. Staff will create a one-page document for new housing opportunities along with Meyer. The City has been working with a housing developer but is premature to offer more details. WUPPDR has completed a housing study which is applicable to the conversation. The downtown development plan is being created and the Comprehensive plan will need to be updated soon. The 5-year marketing plan should be updated along with the Comprehensive Plan. Ackerman-Behr asked about the amount of corporate investor properties that are located in the city. He also thinks that the short-term rental is softening and moving back to long term rentals. Corcoran mentioned that houses are getting back on the market. The Ironwood Housing Commission could be approached to be on the committee. Meyer wants to create a marketing booklet to help guide people that want to build, rehab, or purchase a home.
  - B. Update on Downtown Development Plan and TIF Plan (District Map): Bergman presented the TIF map and explained the funding mechanism.
  - C. Zoning Ordinance Update: Bergman said to download the document to look at it.
8. Other Business: Meyer talked about the FE Calendar and a survey to go out to businesses to see if the calendar is important to them.
9. Next Meeting: February 1, 2023 at 10:00 a.m.
10. Adjournment. **Motion** by Lehto to adjourn at 10:46 a.m. **Second** by Ackerman-Behr. **Motion Carried 7 to 0.**

  
\_\_\_\_\_  
Michael Meyer, President

  
\_\_\_\_\_  
Tim Erickson, Community Development Assistant



**Proceedings of the Parks and Recreation Committee  
Monday, February 6, 2023, 5:00 p.m.**

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A regular meeting of the Parks and Recreation Committee was held on Monday, February 6, 2023 at 5:00 P.M. at the City of Ironwood Memorial Building Auditorium, 213 S. Marquette Street, Ironwood, MI 49938.

1. Call to Order:

Director Bergman called the meeting to order at 5:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Paul Kostelnik	X			
Sam Davey	X			
Tom Kangas – Vice Chair	X			
Kim Corcoran, ex-officio, non-voting		X	X	
Jerry Nezworski	X			
Danielle Boyette	X			
Randy Kirchhoff	X			
Jake Ring	X			
	<b>7</b>	<b>1</b>		

Also present: Community Development Assistant Tim Erickson and City Manager Paul Anderson.

3. Approval of the Agenda:

**Motion by Kirchhoff to approve the Meeting Agenda. Second by Kostelnik. Motion carried 7 to 0.**

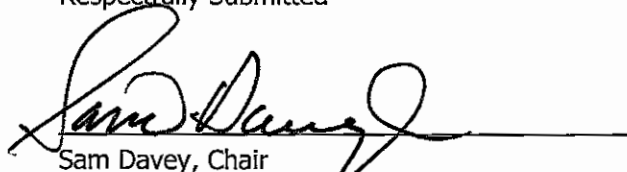
4. Approval of the January 12, 2023 Meeting Minutes:

**Motion by Kostelnik to approve the Minutes. Second by Kangas. Motion carried 7 to 0.**


5. Citizens wishing to address the Committee on Items on the agenda (Three-Minute Limit): None.

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit): A citizen addressed the Committee to make sure that a new outdoor pickleball court is being planned for future development.
7. Items for discussion and consideration.
  - A. Discussion regarding Ice Rink: City Manager Paul Anderson discussed the current direction of a potential ice rink in the City of Ironwood.
  - B. Discuss and consider recommendation of the 2023-2029 Capital Improvement Plan: The Committee discussed placing the outdoor ice rink within the plan.  
**Motion by Kangas to recommend adoption of the CIP with the inclusion of Ice Rink. Second by Kostelnik. Motion carried 7 to 0.**
  - C. Motorized Trails Update – GRTA: Nezworski updated the Committee.
  - D. Project Updates: (Forest Management Plan, Mt. Zion Sparks Grant, Southern Beltline Acquisition, Curry Park): The forest management plan is out for bids with an opening date of February 10<sup>th</sup>. The Mt. Zion Sparks Grant has been applied for. The Southern Beltline acquisition is in progress. Curry Park will be out for bid soon.
8. Other Business: None.
9. Next Meeting: Monday, March 6, 2023 at 5:00 p.m.
10. **Adjournment: Motion by Kangas to adjourn the meeting. Second by Kostelnik. Motion Carried 7 to 0. Adjournment at 5:34 p.m.**

Respectfully Submitted



Sam Davey, Chair



Tim Erickson, Community Development Assistant



Minutes for the HREC

11/16/2022

Present: Christina, Nancy, Carol, Gerry,

Absent: Annette

Guests: Paul Anderson

Members of the public: none

A motion to accept the minutes as written from August 7, 2022, was made by Nancy. Carol seconded the motion, and the motion was carried unanimously.

We discussed the city newsletter and when it would go out next. Summer will be the next newsletter. We hope to have information in that issue of the newsletter. Carol asked to go over our list of priorities, which we are developing in our spark plan. They are as follows: City ordinance Review, Public Safety Ordinance review, Review Comprehensive Plan, Work with Public Safety to develop traffic stop data plan, review the Public Safety Mission/Vision statements, encourage all areas of city work/planning to utilize HREC, develop plan for data gathering from minority groups in Ironwood, i.e., socio-economic groups, racial groups, disabled groups, mental health groups, etc.

Also discussed activities that HREC will be carrying over from the Diversity Equity Inclusion group, such as continuing the reading group, Community Conversations, work with Emberlight diversity films, Tourism Council and other items... that include roughly 40 activities.

Gerry indicated that while the work done under DEI was good work, the carry forward activities are all excellent, but would like to "rebrand" items that HREC chooses to work on over the long haul. We will park all the activities in our Spark Plan and pick three or so to begin immediate work on. Over time we will continue to refresh our own Spark plan. We can't get trapped into thinking our 40 items are "IT".

Paul was given a copy of the team ordinance review spreadsheet, which indicates what has been changed and what yet needs to be completed. He will share that with us.

Gerry asked, so now that we have the newest spreadsheet document, we will need to review the two spreadsheets to see what was completed, what was not completed and why. And for our purposes, until there has been some finality to this... i.e., a change in the ordinances, it should remain in our Sparks plan. There was agreement for this sentiment in the room.

Nancy described the purpose of the Spark plans, as Paul was not familiar with it. A Spark plan is an opportunity for additions to the City's Comprehensive Plan. This process sustains the Comprehensive Plan as a living document.

Carol described our desire to make sure that we can evaluate our projects and our work to ensure they are effective. The measures will be recorded and provided to the city to show the effects of the work under HREC. Carol shared a list of potential measures.

For our next meeting, Carol has asked HREC members to go into the Priorities spreadsheet in the shared GOOGLE drive folder and think of measurements that we can use for the projects that we will focus on. Also see the HREC Spark Plan Preliminary Draft under measures.



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 10, 2023

**Meeting Date:** March 13, 2023

**Re:** Riverside Cemetery Lawn Mowing

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Last month, we bid out two years of the lawn mowing and received one bid at a price of \$50,400 for 2023 and \$55,440 for 2024. The City rejected the bid and rebid for just a one-year contract. On March 3<sup>rd</sup>, 2023, the City opened bids for the one-year contract. We received only one bid from Saari's Lawn Service in the amount of \$41,850. This contract covers unit costs for 6 mowings throughout the summer at \$6,975 each time. We can do less mowings with the Contractor if we see fit. We realize that this is significant amount of money and an increase from what we had been paying previously. After much time spent analyzing and discussing, I am recommending that we move forward with the contract based on the following that went into our decision:

- Our summer help is typically compromised of students on summer break. That break is typically for June, July and August. We have mowing needs in May and September as well. This schedule leaves us to likely be short handed for May and September considering that our current staff has a full list of duties to accomplish on our roads, sewer system, water system, and parks system.
- When we run the numbers of what it would cost us to mow the parks, we come up with a similar cost to perform the work internally. Here is a rough breakdown of those numbers:
  - Labor: 4 people working full time continuously at a cost of \$16.20/hr = 4 staff \* 40hrs/week \* 4 weeks/ month \* \$16.20/hr = \$10,368 / month. May and September might not be full time, so say 4 months = \$41,472.
    - You can question if it would take the 4 summer help full time to perform this work? We need to remember that they are not as proficient as the people that do this as a profession. The contractor also comes in with a crew of 7-12 people to knock it out quickly some times. We would not be able to devote that many people to the task.
  - Equipment. We currently have two tractor mowers. We would need to buy two more tractor mowers at \$5,600 each to have enough to do the mowing work. One of these would likely need to be extra for when there are breakdowns and issues. We would also need 6 weed trimmers at a cost of roughly \$400/each. One or two of those would also need to be extra due to the abuse they take and needing to have spares on hand.
- The area to be cut is no small task. It includes:
  - 123 acres to mow
  - 28,000 – 32,000 headstones to trim around.
  - 700 trees to trim around.
  - 96 signs to trim around
  - 85 spigots to trim around
- With the summer help that we can secure and the equipment that we have, I plan to have our crews try to tackle a mowing or possibly even two (out of the six) this summer. This will allow us to assess the production that we are able to accomplish and plan for 2024.

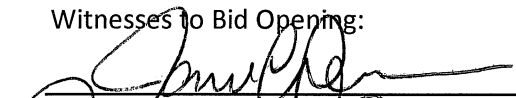

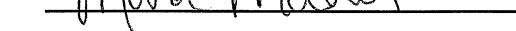
In summary, I recommend that the Commission approve the contract with Saari's Lawn Service for 2023.

1-Year Cemetery Mowing Bid 2023

BID OPENING: Friday, March 3, 2023 @ 10:00 AM

Name of Bidder				Total Amount
Saar's Lawn Service				\$41,850.00

Witnesses to Bid Opening:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Bid Award  
Action Taken:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 9, 2023

**Meeting Date:** March 13, 2023

**Re:** Water Plant Bids

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The City of Ironwood has secured RD funding with approximately \$7.6MIL available for construction. In the summer of 2022, bids for the entire plant came in at approximately \$14.4MIL. The City Commission decided to reject those bids and split the project in to two phases and use the existing RD funding for Phase 1. The Consultant (HDR) stripped the design for Phase 1 down to the bare minimum that could be done to construct the building and required pump station equipment. Then, in Phase 2, the actual treatment equipment and systems will be installed later under different funding. The City is currently working on a State Revolving Fund grant application for Phase 2 funding (approximately \$10MIL).

On 3/2/23, bids were opened for Phase 1 of the Water Treatment Plant. Two bids were received from Gundlach Champion and CD Smith for \$9.99MIL and \$9.55MIL respectively. So, our funding gap is \$1,746,900 which includes the construction bid and 5% contingency on that bid. This may be higher once we incorporate BABA (Build America, Buy America) into the mix. We are in the process of seeking additional funding through USDA Rural Development. BABA was not a project requirement on the original RD funding but will be a requirement on the supplemental funding since new rules went into place in the last couple of months. We need to find out from the Contractor which items of the projects are not made in America and put a value to those items. We are being told that there is a de minimis waiver for up to 5% of the contract (\$477,700), so if the value of the items not made in America is less than that, we may be able to file for this waiver and build as is currently designed. If the value is over that amount, we may be required to swap those foreign made parts out for American made parts and pay any increase in costs, which would then raise the amount of supplementary funding. Once this is all figured out then we can put our official request in to USDA RD. Right now, they think we have a good chance of getting the funding. But there are a lot of other projects also looking for similar funds. So, it will be a matter of timing on how quick we can work through these details and get our request in.

At this time, I recommend no action by the Commission for the bids on this project while we work through these funding issues. Thank you.

## **Ironwood Water Treatment Plant - Phase 1**

### **Bid Tabulation**

**Bid Opening: March 2, 2023, 2:00 pm**

<b>Prime Bidder:</b>	<b>C.D. Smith Construction, Inc.</b>	<b>Gundlach Champion, Inc.</b>
<b>Lump Sum Base Bid:</b>	\$9,554,000.00	\$9,990,000.00
<b>Alternate 1 - Garage</b>	\$885,000.00	\$860,000.00
<b>Alternate 2 - Clearwell</b>	\$1,343,000.00	\$1,232,000.00
<b>Alternate 3 - Metal Room</b>	\$145,000.00	\$218,000.00
<b>Alternate 4 - Remote SCADA</b>	\$193,000.00	\$347,000.00
<b>Alternate 5 - Well VFDs</b>	\$72,000.00	\$80,000.00
<b>Alternate 6 - Card Readers/Security Cameras</b>	\$46,000.00	\$75,000.00

As prescribed in the Instructions to Bidders, the Lump Sum Base Bid is used to determine the apparent low bidder.



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 9, 2023

**Meeting Date:** March 13, 2023

**Re:** City Commission FY23-24 Goals

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The attached list of goals were the result of the goal setting process where the 5 City Commissioners ranked their goals in a matter of priority. This agenda item is for final discussion and approval of those goals. Once approved, they will act as a guideline of priorities for the City Staff to work under for the upcoming year.

**CITY OF IRONWOOD**  
**Goal Setting Priority Scoring Worksheet**  
**Fiscal Year 2023-2024 Budget**

Commissioner  
Priority Scoring

1	Fully Fund and Construct Both Phases of Water Treatment Plant	12
2	Maintain good ambulance service	9
3	Create a local recreational authority to expand City recreational services/opportunities	8
4	New Fire Truck purchase	8
5	Continue code enforcement/blight elimination effort	7
6	Continue work on creating new diverse housing opportunities (EDC)	7
7	Do more to focus on the parks we have. Enhance/expand camping amenities and opportunities in the City parks (MMHP, Norrie & Curry)	6
8	Continue street improvements	6
9	Comprehensive Plan Revision	6
10	Address marihuana caregiver growth in the downtown to mitigate negative impacts	4
11	Improve safety on the Iron Belle Trail and in City parks (safety committee)	4
12	Connecting both sides of US2 w/ safe pedestrian crossings.	4
13	Tie into Copper Peak expansion (summer and winter opportunities)	4
14	Plan 100 year anniversary celebration of City Memorial Building (2023)	4
15	Develop a year-round sidewalk plan (walkable community)	3
16	Join Winter City Institute	3
17	Downtown entrance sign (maybe arch) on US-2 Business Route coming from US-2	2
18	Continue Sisu Event Promotions	2
19	Develop a recreation and/or community center	2
20	Explore the Civic Center Manager as taking on role of Recreation Person	2
21	Update/increase wayfinding signage/Map & Policy	2
22	Capitalize on challenges and opportunities presented by the shifting demographics of diversity, equity, and inclusion in our country, our state, and our city. (HREC)	2
23	Hiawatha Park Project (Parks & Rec)	2
24	Develop an economic development plan for agricultural businesses/products	1
25	Build more neighborhood parks	1
26	5 Year Marketing Plan as part of Comprehensive Plan Revision (EDC)	1
27	Obtain GARE Membership, which is the Government Alliance on Race and Equity (HREC)	1
28	Downtown wide snow removal (DIDA)	1
	<b>TOTAL POINTS</b>	<b>114</b>



City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



**IRONWOOD**  
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## MEMORANDUM

To: Ironwood City Commission  
From: Paul Linn, Finance Director/Treasurer  
Date: 03/10/2023  
Re: Gogebic County Council of Veterans Affairs – 2023 Appropriation Request

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The Gogebic County Council of Veterans Affairs recently submitted their annual appropriation to the budget request. The City has a long history of supporting the efforts of this organization and has funded their appropriation in the past. The details of their fiscal year 2023 request are noted in the attached document. To help fund their efforts, they are requesting \$8,362 from the City of Ironwood. If approved, this will be included in our General Fund budget for fiscal year 2023-2024.



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## Gogebic County Council of Veterans Affairs

Courthouse

200 N. Moore Street

Bessemer, MI 49911

Telephone: (906) 667-1110

Fax: 906-667-1122

Email: [Veterans@GogebicCountyMI.gov](mailto:Veterans@GogebicCountyMI.gov)

### Officers

Jack Lillar, Chairman

H. Bill Neumann, Vice-Chairman

Donald Ormes, Secretary

John Rundquist, Treasurer

### Service Officer

John J. Frello

### Transportation / Outreach

Linda Malmberg

February 3, 2023

To: City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938

Re: 2023 Appropriation to the Budget of the Gogebic County Council of Veterans Affairs

In September, the Gogebic County Board of Commissioners approved our FY 2023 budget of \$66,724, an increase of \$1,081, our first in three years. The County appropriated 50 percent as their share with the remaining 50 percent pro-rated among the respective cities and townships in Gogebic County.

Your requested share of **\$8,362** is detailed on the next page. This is \$175 more than last year.

Your continued support is vital to our ability to assist County veterans, their dependents, and survivors. Our efforts resulted in over \$1.37 million in retroactive benefit payments over the past three years. Last year, assistance to, and on behalf, of county veterans totaled more than \$66,000 for such things as food, utilities, and dental, among others. In addition, VA direct and indirect payments in 2022 totaled almost \$17.6 million, ranking Gogebic County 13th per capita out of Michigan's 83 counties.

Our office also coordinates the Disabled American Veterans (DAV) Transportation Program which provides veterans free transportation to their appointments at the Iron Mountain VA Medical Center. None of this is possible without your help.

Please don't hesitate to call with any questions or suggestions on ways to improve our services. I'm also available to attend any of your meetings.

Sincerely,

John J. Frello  
Veterans Service Officer

February 3, 2023

To: City of Ironwood

Subject: Appropriation of 2023 Gogebic County Council of Veterans Affairs Budget

Requested Appropriation for 2023: **\$8,362**

Total Amount Appropriated to Cities and Townships for 2023: \$33,362

Population – Gogebic County (2020 Census): 14,380

Population – City of Ironwood: 5045

Percent of County's Population: 35.08%

Rate Based on Population: \$11,705

SEV – Gogebic County (2022): \$763,385,022

SEV – City of Ironwood: \$114,836,871

Percent of County's SEV: 15.04%

Rate Based on SEV: \$5,019

Average of Population and SEV Rates: **\$8,362**



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 9, 2023

**Meeting Date:** March 13, 2023

**Re:** 2023 Crack Sealing Project

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The current Fiscal Year budget has funding for performing crack sealing on the City Road system. The City staff plans to bid out crack sealing in the south 1/3 of the community (Norrie and Jessieville). The most recent crack sealing projects were performed in 2017, 2018 and 2019 when the entire community was crack sealed. This work will help extend the life of the roadway system that the City has heavily invested in over the past decade.

I recommend the Commission authorize the City staff to seek bids for the 2023 Crack Sealing Project.



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** March 9, 2023

**Meeting Date:** March 13, 2023

**Re:** Civic Center Sidewalk Project

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As part of the closeout of the insurance company claim, the City received \$10,000 toward replacing the sidewalk that is up against the north side of the Civic Center building. The plan is to tear out the existing sidewalk that is up against the building, and relay the sidewalk approximately 10' away from the building so that water doesn't splash up against the building. This will also allow for a wider area to be created for snow removal access in the winter. City staff will be creating bid documents for this project.

I recommend the Commission authorize the City to seek bids for the Civic Center Sidewalk Project.