

City of Ironwood  
213 S. Marquette St.  
Ironwood, MI 49938



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# IRONWOOD

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## AGENDA REGULAR IRONWOOD CITY COMMISSION MEETING MONDAY, JUNE 26, 2023

LOCATION: IRONWOOD MEMORIAL BUILDING  
COMMISSION CHAMBERS  
213 S. MARQUETTE ST.  
IRONWOOD, MI 49938

Regular Meeting - 5:30 P.M.

### ZOOM OPTION AVAILABLE FOR THE PUBLIC

(Please visit the City website at [www.ironwoodmi.gov](http://www.ironwoodmi.gov) or the notice posted at the Memorial Building for Zoom Webinar login instructions.)

### REGULAR MEETING 5:30 P.M.

- A. Regular Meeting Called to Order.  
Pledge of Allegiance to the United States of America.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda. \*  
*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*
  - \*1) Approval of Minutes:
    - a. Regular City Commission Meeting Minutes of June 12, 2023.
  - \*2) Review and Place on File:
    - a. Ironwood Housing Commission Meeting Minutes of May 9, 2023.
- D. Approval of the Agenda.
- E. Review and Place on File:
  - 1. Revenue & Expenditure Report.
  - 2. Cash and Investment Summary Report.
- F. Approval of Monthly Check Register Report.



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- G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- H. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).

### **OLD BUSINESS**

- I. Discuss and consider a Michigan Department of Transportation Agreement for the Van Buskirk Road re-paving project with a \$87,500 local match and authorize the City Manager to sign the Agreement.
- J. Discuss and consider obligating \$1,400 of the Xcel Energy Permanent Right of Way easement funds for property restoration of Miners Memorial Park.
- K. Discuss and consider approval of Contractor's Pay Application No. 1 in the amount of \$31,065.00 for the City of Ironwood – Margaret Street Culvert Project and authorize Mayor to sign all applicable documents.
- L. Discuss and consider approval of Contractor's Pay Application No. 1 in the amount of \$135,004.60 for the City of Ironwood – Sewer Lining Project and authorize Mayor to sign all applicable documents.

### **NEW BUSINESS**

- M. Discuss and consider adopting Resolution #023-014 to transfer delinquent invoices for ordinance violations to the July 2023 City Tax Roll.
- N. Discuss and consider approving Resolution #023-016 Amending the General Appropriations Act for Fiscal Year 2022-2023.
- O. Mayor's Appointments.
- P. Manager's Report.
- Q. Other Matters.
- R. Consider Closed Session to discuss labor negotiations and agreement with Ironwood Professional Police Association (IPPA) as permitted under MCL 15.268 Section 8(c).
- S. Return to Open Session.
- T. Consider Closed Session to discuss the annual performance evaluation of the City Manager as permitted under MCL 15.268 Section 8(a).
- U. Return to Open Session.
- V. Adjournment.

## Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on June 12, 2023, at 5:30 P.M., preceded by a Public Hearing at 5:15 P.M., in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood.

1. In the excused absence of Mayor Corcoran and Mayor Pro Tem Andresen, City Clerk Jennifer Jacobson opened the Public Hearing at 5:15 P.M.

Finance Director/Treasurer Paul Linn presented the proposed 2023-2024 Fiscal Year Budget as described in Resolution #023-012. He presented the 2023 City Tax Levy and the General Appropriations Act for Fiscal 2023-24. The proposed changes to City fees were also noted in the City Fee Schedule.

In addition, Paul Linn shared a 2023-2024 Recommended Appropriations Report, which listed a comparison of current 2022-2023 and projected 2023-2024 revenues and expenditures. Fee Schedule increases were discussed, particularly regarding increases in water and sewer rates. Paul Linn noted there was a 6.0% CPI increase this year, which directly reflects the increase in water and sewer rates.

No additional comments were received.

It was noted that the Snow Dump Permit was added to the 2023-2024 Fee Schedule with a recommended cost being \$50.00. The \$50.00 cost is an increase from the \$10.00 fee that has been in place since the Snow Dumping Ordinance was made effective on January 17, 2000.

2. Clerk Jacobson closed the Public Hearing at 5:33 P.M.
- 

A. Clerk Jacobson called the Regular Meeting to Order at 5:33 P.M.

B. Recording of the Roll.

PRESENT: Commissioners Korpela, Mildren, and Semo

ABSENT: Mayor Corcoran and Mayor Pro Tem Andresen (both excused)

C. Appoint Acting Chairperson to preside over the meeting.

*Motion was made by Semo, seconded by Korpela, to appoint Commissioner Mildren as Acting Chairperson for the remainder of this meeting.*

D. Approval of the Consent Agenda.

1) Approval of Minutes:

a. Regular City Commission Meeting Minutes of May 22, 2023.

2) Review and Place on File:

- a. Ironwood Planning Commission Meeting Minutes of April 6, 2023.
- b. Ironwood Planning Commission Meeting Minutes of May 4, 2023.
- c. Parks and Recreation Committee Meeting Minutes of May 1, 2023.
- d. Pat O'Donnell Civic Center Meeting Minutes of May 1, 2023.
- e. Human Relations & Equity Committee Meeting Minutes of March 1, 2023.

***Motion** was made by Semo, seconded by Korpela, to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

E. Approval of the Agenda.

***Motion** was made by Korpela, seconded by Semo, and carried to approve the Agenda as presented.*

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

*There were none.*

G. Citizens wishing to address the Commission on Items not on the Agenda. (Three Minute Limit).

*There were none.*

**OLD BUSINESS**

H. Discuss and consider adopting Resolution #023-012, authorizing the General Appropriations Act for Fiscal Year 2023-2024 and adopt the 2023-2024 Fee Schedule.

***Motion** was made by Semo, seconded by Korpela, to adopt Resolution #023-012, authorizing the General Appropriations Act for Fiscal Year 2023-2024 and adopt the 2023-2024 Fee Schedule and authorize the Acting Chairperson to sign the Resolution. Unanimously passed by roll call vote.*

I. Discuss and consider Xcel Energy Good Faith Offer for Permanent Right of Way easement through Miners Memorial Heritage Park property with a payment of \$10,098.72.

***Motion** was made by Semo, seconded by Korpela, to approve the Xcel Energy Good Faith Offer for Permanent Right of Way easement through Miners Memorial Heritage Park property with a payment of \$10,098.72. Unanimously passed by roll call vote.*

J. Discuss and consider authorizing Payment #13 to Flowtrack Mountain Bike Trails, LLC in the amount of \$5,473.08 for the MDNR Trust Fund Mountain Bike Trail Project in Miners Memorial Heritage Park.

**Motion** was made by Semo, seconded by Korpela, to authorize Payment #13 to Flowtrack Mountain Bike Trails, LLC in the amount of \$5,473.08 for the MDNR Trust Fund Mountain Bike Trail Project in Miners Memorial Heritage Park. Unanimously passed by roll call vote.

## **NEW BUSINESS**

K. Discuss and consider Resolution #023-013, authorizing a claim for the Protecting MI Pension Grant and appointing the City Manager as the authorized representative for the project.

**Motion** was made by Semo, seconded by Korpela, to adopt Resolution #023-013, authorizing a claim for the Protecting MI Pension Grant and appointing the City Manager as the authorized representative for the project and authorize the Acting Chairperson to sign the Resolution. Unanimously passed by roll call vote.

L. Manager's Report.

Clerk Jacobson verbally provided the following updates from City Manager Paul Anderson who was excused from the meeting.

1. We thank the public for their patience last week as the DPW workers performed the spring water main flushing.
2. The water plant project continues to be on hold with USDA Rural Development as we await the waiver for Buy American to be approved. We are in regular talks with the Contractor and USDA RD about the process. Funding application through the State of Michigan for Phase 2 of the Water Plant has been submitted and we should know more about that in August 2023.
3. Hemlock Street construction project from Broadway to US2 has started. Pipe work excavation will continue for the rest of June and July and restoration work after that.
4. Downtown sewer main lining work is underway with lining work to be happening over the next couple of weeks. The Contractor VisuSewer will be working with local businesses on the disruptions.
5. The Margaret Street culvert has been installed and restoration work is being scheduled for after the 4<sup>th</sup> of July.
6. Angelo Luppino will be beginning work this week on paving patch projects for the City of Ironwood and GCRC through the GCRC contract.
7. Pavement striping work began last week and will be wrapped up very soon.
8. Miners Park Mountain Bike Trail project by Flowtrack started the last week of May. Work is scheduled to be completed in late July or early August. The trails are open for use by the public. Signage is one of the last items that will be completed at the end of the project.
9. Public Safety and Code enforcement have been working together on blight issues over the past two months. 104 grass mowing notices were sent out last week and almost 100 blight notices were sent in the weeks before that.
10. The 100-year celebration of the Memorial Building will be on Friday July 7<sup>th</sup> at roughly 5 PM. Final details are being worked on and will be announced in the two weeks prior to the event.

*11. A reminder that City offices and DPW are closed on Monday June 19<sup>th</sup> for the Juneteenth Holiday.*

M. Other Matters.

*Commissioner Semo extended his appreciation to the DPW Crew on their work with the hydrant flushing and asked if the City has been getting many calls on discolored water.*

*Commissioner Mildren commented on his gratitude to the local photographers who help promote tourism by sharing pictures of Ironwood and the surrounding area on social media. A special mention went out to Gary Jackson for the beautiful photos he shares on social media.*

N. Adjournment.

***Motion*** was made by Semo, seconded by Korpela, and carried to adjourn the meeting at 5:58 P.M.

Jim Mildren, Acting Chairperson

Jennifer L. Jacobson, City Clerk

**IRONWOOD HOUSING COMMISSION  
REGULAR MEETING MINUTES  
MAY 09, 2023  
PIONEER PARK APARTMENTS – COMMUNITY ROOM  
515 E. VAUGHN STREET – IRONWOOD, MI. 49938**

The regular meeting of the Ironwood Housing Commission was held on May 09, 2023 in the Community Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, MI. 49938. The meeting was open to the public.

Present: Annabelle O'Brien  
Clancey Byrne  
Heidi Brown  
Kristine Perry

1. Call to Order

The meeting was called to order by President O'Brien, followed by the Pledge of Allegiance.

2. Minutes of April 11, 2023 Meeting

Motion by Byrne, Seconded by Perry, Unanimously approved through roll call vote to approve minutes of April 11, 2023 meeting.

3. Old Business

4. New Business

4.1.1 **Closed Session**-Review of Executive Director's Contract

Motion by Byrne, Seconded by Brown, Unanimously approved through roll call vote to go into closed session to review the Executive Director's contract.

The Director is required to notify the Board of Commissioner's six (6) months prior to her contract expiring with intent to renew a two (2) year contract with the Ironwood Housing Commission. The Director's current contract will expire on November 30, 2023.

**4.1.2 Open Session-Return from closed session meeting**

Motion by Byrne, Seconded by Brown, Unanimously approve through roll call vote to return from closed session meeting.

**4.1.3 Open Session-Approval of Executive Director's Contract  
Effective November 30, 2023-November 30, 2025**

Motion by Byrne, Seconded by Perry, Unanimously approved through roll call vote to approve the wages for the new two (2)-year contract with the current Executive Director Cathy Tankka. The Director's contract and new wages was presented to the Board of Commissioners at the May 09, 2023 Board Meeting. The new contract will not take effect until November 30, 2023.

**5. Trolla Siding & Construction - \$8,944.00  
(5-New Window Units for 513-Geneva Street)**

Motion by Perry, Seconded by Byrne, Unanimously approved through roll call vote to approve Trolla Siding & Construction to remove & dispose of existing window units & trim and install new Walsh Tundra 6000 series window units at 513 Geneva Street in the amount of \$8,944.00.

**6. Unclaimed Property of Michigan/MI. Dept. of Treasury**

The Director provided information to the board of Commissioners regarding Unclaimed property of Michigan/MI. Dept. of Treasury for monies the Director claimed through the American Hotel Register Co in the amount of \$903.32.

**7. Resolution 2023-2 Approval of 2023-2024 Operating Budget**



Motion by Brown, Seconded by Perry, Unanimously approved through roll call vote to adopt Resolution 2023-2 the Approval of the 2023-2024 Operating Budget.

8. Employee Wage Increase Effective July 1, 2023

Motion by Byrne, Seconded by Brown, Unanimously approved through roll call vote to approve the Employee Wage Increase Effective July 1, 2023.

9. Consent Agenda – **“Information Only”**

A-Vacancy Report

B-Account A/R Balance Report as of April 30, 2023

C-Bank Account Reconciliation Report as of March 31, 2023

D-Supplementary Stmt. of Income & Expense as of March 31, 2023

E-Financial Statements as of March 31, 2023

F-Journal Register as of March 31, 2023

G-General Ledger as of March 31, 2023

Motion by Brown, seconded by Perry, Unanimously approved through roll call vote to approve the Consent Agenda – “Information Only”

The Director provided information to the Board of Commissioners on the current Vacancy report list for Public Housing, the Accounts A/R Balance report as of April 30, 2023, the Bank Account Reconciliation report as of March 31, 2023, the Supplementary Statement of Income & Expense report which includes revenue to date, expense to date and total unrestricted net position as of March 31, 2023, and the Financial Statements, the Journal Register and the General Ledger reports as of March 31, 2023.

10. Disbursements of Checks # 22067 – 22108

Motion by Byrne, Seconded by Perry, Unanimously approved through roll call vote to approve the disbursements of checks # 22067 – 22108.

11. Commissioner Comments

O'Brien commented on putting up a sign in the laundry rooms to clean out the lint traps on the dryers.

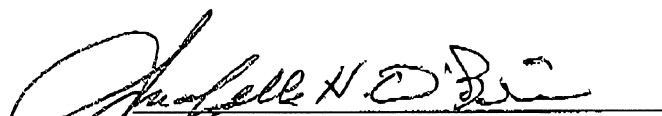
O'Brien commented on a tenant's apartment that is in need of having Plunketts Pest Control to come in.

12. Public Comments

J. Svoke commented on how hot it is in his apartment that it is 80 degrees and would like someone to come in and check out why and does not think he should have to pay an air conditioner charge because of the heat in his apartment.

13. Adjournment

Motion by Brown, Seconded by Perry, Unanimously approved through roll call vote to adjourn the meeting. The meeting adjourned at 4:36 p.m.

  
\_\_\_\_\_  
President / Vice-President

  
\_\_\_\_\_  
Executive Director / Secretary



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## SUMMARY OF MAY 2023 FINANCIAL REPORTS

The Revenue and Expenditure Report and the Cash and Investment Summary Report are included in the agenda packet for June 26, 2023. Following is a summary of each report.

### Revenue and Expenditure Report

As of May 31, 2023, we are approximately 92% through our current fiscal year. The revenues and expenditures of most funds are in-line with this benchmark. Major Funds with large variations from the 92% benchmark (and applicable reasoning) are as follows:

1. General Fund: Expenditures at 58% - Appropriations to other funds at 16%. We have a large amount budgeted for appropriations to other funds, mainly the Major and Local Street Funds for both projects and operational costs. The street projects will see most of the activity in the spring/summer.
2. Major Street Fund: Revenues and Expenditures at approximately 63% - Majority of budget is for street projects and winter maintenance. The winter maintenance expenditures (snow plowing, snow hauling, etc.) have continued, but the project activity will be minimal until spring/summer.
3. Local Street Fund: Revenues and Expenditures at 40% - Majority of budget is for street projects and winter maintenance. The winter maintenance expenditures (snow plowing, snow hauling, etc.) have continued, but the project activity will be minimal until spring/summer.
4. Note regarding street projects: Due to the timing of our upcoming street projects, it is expected that most of the work will be done after June 30, the end of our fiscal year. As a result, we will need budget amendments to remove some of the funds from this fiscal year. The funds will carryover and be included in the budget for next fiscal year.

### Cash and Investment Summary Report

The Cash and Investment Summary Report shows the activity for the month of May, sorted by fund. Notable items are as follows:

1. Water and Sewer Bond Redemption Accounts: Account balances decreased due to annual principal and biannual interest payments on the 2014 bonds.



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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			05/31/2023 NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL FUND</b>				
<b>Revenues</b>				
101-000.000-402.000	CURRENT PROPERTY TAXES	1,907,000.00	1,738,000.00	91.14
101-000.000-410.000	PERSONAL PROPERTY TAX	8,000.00	0.00	0.00
101-000.000-432.000	PAYMENTS IN LIEU OF TAXES	7,000.00	0.00	0.00
101-000.000-439.000	MARIJUANA EXCISE TAX	40,000.00	103,682.42	259.21
101-000.000-447.000	PROPERTY TAX ADMINISTRATION FEE	80,000.00	120,517.93	150.65
101-000.000-448.001	SPECIAL ASSESSMENT FEES	0.00	1,350.00	100.00
101-000.000-448.002	SCHOOL TAX COL FEES	13,000.00	14,840.03	114.15
101-000.000-448.003	GOISD TAX COL FEES	3,000.00	3,371.82	112.39
101-000.000-476.000	BUSINESS LICENSES AND PERMITS	11,000.00	10,950.00	99.55
101-000.000-477.000	CABLE TV FRANCHISE FEE	52,000.00	37,734.57	72.57
101-000.000-478.000	RECREATIONAL MARIHUANA LICENSE/APP. FEES	10,000.00	5,000.00	50.00
101-000.000-479.000	RENTAL REGISTRATION FEES	500.00	80.00	16.00
101-000.000-522.001	ADMIN - RENT & HOUSE REHAB GR	0.00	170.00	100.00
101-000.000-530.000	FEDERAL GRANTS	18,000.00	13,465.93	74.81
101-000.000-540.000	STATE GRANTS	288,000.00	156,018.64	54.17
101-000.000-543.000	LIQOUR LICENSES	6,000.00	6,534.55	108.91
101-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	10,000.00	48,372.62	483.73
101-000.000-574.000	STATE GRANTS - STATE REVENUE SHARING	811,000.00	787,386.00	97.09
101-000.000-607.002	HUNTING REGISTRATION	300.00	240.00	80.00
101-000.000-613.000	PUBLIC SAFETY REVENUES	59,700.00	49,047.90	82.16
101-000.000-614.000	SALVAGE REVENUES	500.00	9,066.99	1,813.40
101-000.000-617.000	DEED PREPARATION FEES	1,000.00	0.00	0.00
101-000.000-619.000	MISC REC PENALTY FEE	0.00	291.91	100.00
101-000.000-619.001	BUSINESS LICENSE PENALTY/INTEREST	0.00	1,515.00	100.00
101-000.000-627.000	BUILDING INSPECTION FEES	7,000.00	9,271.00	132.44
101-000.000-631.000	ZONING APPLICATION FEE	1,000.00	950.00	95.00
101-000.000-633.000	ADMINISTRATION-WATER & SEWER	72,000.00	66,000.00	91.67
101-000.000-633.001	ADMINISTRATION-EQUIPMENT FUND	12,000.00	11,000.00	91.67
101-000.000-633.002	ADMINISTRATION-STREET FUNDS	18,000.00	16,500.00	91.67
101-000.000-634.001	ORDINANCE VIOLATION FEE	10,000.00	11,824.00	118.24
101-000.000-636.000	MARKETING FEES - ITC	29,000.00	27,729.78	95.62
101-000.000-637.000	IWD HOUSING COMM ADMIN FEE	4,000.00	4,083.86	102.10
101-000.000-640.000	PROPERTY INFORMATION SEARCH FEE	2,000.00	2,410.00	120.50
101-000.000-642.000	COMPOST SITE FEE	0.00	1,675.00	100.00
101-000.000-642.002	BRANDING MERCHANDISE SALES	500.00	4,743.00	948.60
101-000.000-651.000	USE AND ADMISSION FEES	3,000.00	1,616.48	53.88
101-000.000-665.000	INTEREST AND DIVIDENDS	12,000.00	226,692.51	1,889.10
101-000.000-667.006	RENT - NORRIE PARK PAVILLION	100.00	225.00	225.00
101-000.000-667.008	RENT - CURRY PARK	25,000.00	51,880.01	207.52
101-000.000-667.009	RENT - MEMORIAL BUILDING	75,000.00	70,046.35	93.40
101-000.000-667.010	RENT - DPW GARAGE	81,000.00	74,650.00	92.16
101-000.000-667.011	RENT - OTHER CITY PROPERTY	6,000.00	2,150.00	35.83
101-000.000-667.012	RENT - DEPOT PARK PAVILLION	200.00	240.00	120.00
101-000.000-667.013	RENT - MEM. BLDG. AUDITORIUM	1,000.00	375.00	37.50
101-000.000-674.000	CONTRIBUTIONS AND DONATION	5,000.00	56,000.00	1,120.00
101-000.000-676.000	REIMBURSEMENTS	0.00	1,996.20	100.00
101-000.000-678.000	MISCELLANEOUS INCOME	0.00	3,497.30	100.00
101-000.000-687.000	REFUNDS AND REBATES	0.00	550.00	100.00
101-000.000-687.001	REFUND AND REBATES-INSURANCE	0.00	37,748.00	100.00
101-000.000-694.000	CASH OVER/SHORT	0.00	(92.97)	100.00
101-000.000-699.248	TRANSFER FROM DIDA	1,200.00	900.00	75.00
<b>TOTAL REVENUES</b>		<b>3,691,000.00</b>	<b>3,792,296.83</b>	<b>102.74</b>
<b>Expenditures</b>				
101.000	CITY COMMISSION	45,000.00	33,402.26	74.23
172.000	CITY MANAGER	219,000.00	85,632.49	39.10
201.000	FINANCIAL DEPT	208,000.00	186,874.24	89.84
215.000	CITY CLERK	189,000.00	154,982.00	82.00
228.000	COMPUTER/EQUIPMENT	110,000.00	101,210.39	92.01
247.000	BOARD OF REVIEW	3,000.00	1,371.54	45.72
253.000	CITY TREASURER	48,000.00	36,894.88	76.86
257.000	CITY ASSESSOR	60,000.00	52,313.28	87.19
262.000	ELECTIONS	9,000.00	17,934.48	199.27
265.000	MEMORIAL BUILDING	494,000.00	245,758.66	49.75
266.000	LABOR RELATIONS	5,000.00	94.42	1.89
267.000	INSURANCE-FRINGS-DUES	39,000.00	28,889.29	74.08
336.000	VOLUNTEER FIRE RELATED ACTIVITIES	13,000.00	1,460.27	11.23
345.000	PUBLIC SAFETY DEPARTMENT	1,167,000.00	1,036,904.10	88.85
346.000	DRUG ENFORCEMENT	6,000.00	10,163.84	169.40
371.000	BUILDING INSPECTION DEPT	23,000.00	20,029.44	87.08
441.000	DEPARTMENT OF PUBLIC WORKS	65,000.00	55,568.38	85.49
448.000	STREET LIGHTING	90,000.00	88,683.18	98.54
528.000	COMPOST SITE	47,000.00	16,764.85	35.67
529.001	GAS PLANT SITE	7,000.00	3,686.20	52.66
701.000	COMMUNITY DEVELOPMENT	218,000.00	186,422.77	85.52

06/22/2023 05:12 AM  
 User: PAUL  
 DB: Ironwood

REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			05/31/2023 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND				
Expenditures				
716.000	MARKETING - ITC	29,000.00	23,758.07	81.92
720.000	COMMUNITY ASSISTANCE	17,000.00	21,166.05	124.51
720.001	COMMUNITY ASSISTANCE - CIVIC CENTER	3,000.00	74.00	2.47
720.002	COMMUNITY ASSISTANCE - LIBRARY	1,000.00	0.00	0.00
720.003	COMMUNITY ASSISTANCE - FLOOD 2023	0.00	32,920.49	100.00
721.000	PROPERTY MGMT - 205 W AURORA	100,000.00	109,854.17	109.85
732.000	CODE ENFORCEMENT	152,000.00	71,064.88	46.75
732.003	BLIGHT GRANT	0.00	4,671.86	100.00
751.000	PARKS MAINTENANCE	111,000.00	75,986.05	68.46
751.002	PARKS - MINE SHAFT SAFETY	22,000.00	914.93	4.16
751.005	CURRY PARK	78,000.00	36,306.75	46.55
751.007	DEPOT PARK	29,000.00	14,900.29	51.38
751.009	MT ZION ENHANCEMENT PROJECT	18,000.00	0.00	0.00
751.010	BELTLINE TRAIL GRANT PROJECT - PHASE 1	0.00	8,595.50	100.00
751.011	MINERS PARK BIKE TRAIL GRANT PROJECT	245,000.00	152,729.04	62.34
751.012	DOWNTOWN SQUARE	80,000.00	50,891.95	63.61
751.013	BELTLINE TRAIL GRANT PROJECT - PHASE 2	20,000.00	0.00	0.00
757.001	NON-MOTORIZED TRAIL - IRON BELLE	16,000.00	9,245.98	57.79
758.000	MOTORIZED TRAILS - GENERAL	1,000.00	167.46	16.75
966.000	APPROPRIATIONS TO OTHER FUNDS	1,592,000.00	259,687.17	16.31
TOTAL EXPENDITURES		5,579,000.00	3,237,975.60	58.04
Fund 101 - GENERAL FUND:				
TOTAL REVENUES		3,691,000.00	3,792,296.83	102.74
TOTAL EXPENDITURES		5,579,000.00	3,237,975.60	58.04
NET OF REVENUES & EXPENDITURES		(1,888,000.00)	554,321.23	29.36

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 202 - MAJOR STREET FUND					
Revenues					
202-000.000-530.000	FEDERAL GRANTS	85,000.00		0.00	0.00
202-000.000-546.000	STATE GRANTS - ACT 51 (MTF)	785,000.00	722,908.03		92.09
202-000.000-546.001	STATE GRANTS - ACT 51 (SNOW FUNDS)	40,000.00	69,833.85		174.58
202-000.000-546.002	STATE GRANTS - METRO ACT FUNDS	9,000.00	0.00		0.00
202-000.000-604.000	STATE TRUNKLINE PRESERVATION	170,000.00	285,370.57		167.87
202-000.000-619.000	MISC REC PENALTY FEE	0.00	3.50		100.00
202-000.000-699.101	TRANSFER FROM GENERAL FUND	449,000.00	0.00		0.00
TOTAL REVENUES		1,538,000.00	1,078,115.95		70.10
Expenditures					
486.001	SURFACE MAINTENANCE	248,700.00	91,229.99		36.68
486.002	SURFACE MAINTENANCE-US	9,000.00	705.30		7.84
486.003	SURFACE MAINTENANCE-BR	4,900.00	1,917.43		39.13
488.001	SWEEPING	43,700.00	45,386.01		103.86
488.002	SWEEPING -US	5,300.00	2,811.86		53.05
488.003	SWEEPING -BR	1,800.00	1,206.67		67.04
489.000	PRESERVATION/STRUCTURAL IMPROVEMENT	710,000.00	147,105.69		20.72
491.001	DRAINAGE - BACKSLOPES	33,300.00	654.00		1.96
491.002	DRAINAGE AND BACKSLOPES-US	1,200.00	0.00		0.00
494.001	TRAFFIC SIGNS	17,400.00	5,237.12		30.10
494.002	TRAFFIC SIGNS-US	2,000.00	540.68		27.03
494.003	TRAFFIC SIGNS-BR	3,200.00	236.42		7.39
497.001	WINTER MAINTENANCE	153,500.00	169,412.02		110.37
497.002	WINTER MAINTENANCE-US	35,500.00	46,582.05		131.22
497.003	WINTER MAINTENANCE-BR	47,600.00	43,823.14		92.07
498.001	SNOW HAULING	89,300.00	105,301.99		117.92
498.002	SNOW HAULING-US	33,200.00	45,916.35		138.30
498.003	SNOW HAULING-BR	31,500.00	51,940.94		164.89
502.000	LEAVE AND BENEFITS	54,400.00	61,592.97		113.22
503.000	GENERAL AND ADMINISTRATIVE	53,400.00	61,511.13		115.19
503.172	ADM/ CM	24,500.00	4,224.85		17.24
906.000	DEBT RETIREMENT	19,600.00	19,488.59		99.43
TOTAL EXPENDITURES		1,623,000.00	906,825.20		55.87
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES		1,538,000.00	1,078,115.95		70.10
TOTAL EXPENDITURES		1,623,000.00	906,825.20		55.87
NET OF REVENUES & EXPENDITURES		(85,000.00)	171,290.75		201.52

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	
			NORMAL	% BGD 05/31/2023 (ABNORMAL) USED
Fund 203 - LOCAL STREET FUND				
Revenues				
203-000.000-546.000	STATE GRANTS - ACT 51 (MTF)	293,000.00	270,255.99	92.24
203-000.000-546.001	STATE GRANTS - ACT 51 (SNOW FUNDS)	30,000.00	59,878.23	199.59
203-000.000-546.002	STATE GRANTS - METRO ACT FUNDS	18,000.00	0.00	0.00
203-000.000-699.101	TRANSFER FROM GENERAL FUND	1,050,000.00	229,435.08	21.85
TOTAL REVENUES		1,391,000.00	559,569.30	40.23
Expenditures				
486.001	SURFACE MAINTENANCE	208,600.00	97,469.63	46.73
488.001	SWEEPING	8,700.00	4,834.17	55.57
489.000	PRESERVATION/STRUCTURAL IMPROVEMENT	795,000.00	4,479.30	0.56
491.001	DRAINAGE - BACKSLOPES	22,500.00	8,329.42	37.02
494.001	TRAFFIC SIGNS	14,400.00	6,180.29	42.92
497.001	WINTER MAINTENANCE	174,200.00	264,862.97	152.05
498.001	SNOW HAULING	30,200.00	42,393.29	140.38
502.000	LEAVE AND BENEFITS	55,000.00	61,389.53	111.62
503.000	GENERAL AND ADMINISTRATIVE	57,900.00	65,405.84	112.96
503.172	ADM/ CM	24,500.00	4,224.86	17.24
TOTAL EXPENDITURES		1,391,000.00	559,569.30	40.23
Fund 203 - LOCAL STREET FUND:				
TOTAL REVENUES		1,391,000.00	559,569.30	40.23
TOTAL EXPENDITURES		1,391,000.00	559,569.30	40.23
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 209 - CEMETERY FUND					
Revenues					
209-000.000-626.000	CHARGES - CEMETERY SERVICES	40,000.00		46,750.00	116.88
209-000.000-626.001	CHARGES - CEMETERY PERPETUAL CARE	4,000.00		3,880.00	97.00
209-000.000-665.000	INTEREST AND DIVIDENDS	0.00		17,811.15	100.00
209-000.000-699.101	TRANSFER FROM GENERAL FUND	77,000.00		16,647.09	21.62
TOTAL REVENUES		121,000.00		85,088.24	70.32
Expenditures					
567.000	CEMETERY	95,300.00		50,789.63	53.29
567.001	PERPETUAL CARE	25,700.00		19,991.50	77.79
TOTAL EXPENDITURES		121,000.00		70,781.13	58.50
Fund 209 - CEMETERY FUND:					
TOTAL REVENUES		121,000.00		85,088.24	70.32
TOTAL EXPENDITURES		121,000.00		70,781.13	58.50
NET OF REVENUES & EXPENDITURES		0.00		14,307.11	100.00



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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 216 - VOLUNTEER FIRE DEPARTMENT					
Revenues					
216-000.000-647.001	SALES - POP MACHINE	100.00		0.00	0.00
TOTAL REVENUES		100.00		0.00	0.00
Expenditures					
336.000	VOLUNTEER FIRE RELATED ACTIVITIES	2,000.00		70.00	3.50
TOTAL EXPENDITURES		2,000.00		70.00	3.50
Fund 216 - VOLUNTEER FIRE DEPARTMENT:					
TOTAL REVENUES		100.00		0.00	0.00
TOTAL EXPENDITURES		2,000.00		70.00	3.50
NET OF REVENUES & EXPENDITURES		(1,900.00)		(70.00)	3.68

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
248-000.000-402.000	CURRENT PROPERTY TAXES	12,400.00		11,000.00	88.71
248-000.000-674.000	CONTRIBUTIONS AND DONATION	7,100.00		6,165.00	86.83
248-000.000-678.000	MISCELLANEOUS INCOME	1,500.00		2,700.00	180.00
248-000.000-699.101	TRANSFER FROM GENERAL FUND	15,000.00		11,105.00	74.03
TOTAL REVENUES		36,000.00		30,970.00	86.03
Expenditures					
735.000	DOWNTOWN DEVELOPMENT	38,000.00		29,453.72	77.51
TOTAL EXPENDITURES		38,000.00		29,453.72	77.51
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES		36,000.00		30,970.00	86.03
TOTAL EXPENDITURES		38,000.00		29,453.72	77.51
NET OF REVENUES & EXPENDITURES		(2,000.00)		1,516.28	75.81

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE	
			NORMAL	% BGD USED
Fund 271 - LIBRARY FUND				
Revenues				
271-000.000-402.000	CURRENT PROPERTY TAXES	95,000.00	86,900.00	91.47
271-000.000-410.000	PERSONAL PROPERTY TAX	300.00	0.00	0.00
271-000.000-432.000	PAYMENTS IN LIEU OF TAXES	400.00	0.00	0.00
271-000.000-530.000	FEDERAL GRANTS	2,500.00	1,985.00	79.40
271-000.000-567.000	STATE GRANTS-LIBRARY	4,000.00	5,303.08	132.58
271-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	900.00	3,056.76	339.64
271-000.000-607.001	NON-RESIDENT FEES	2,000.00	1,718.00	85.90
271-000.000-628.000	SUMMER READING PROGRAM	1,500.00	0.00	0.00
271-000.000-628.002	ERWIN TOWNSHIP CONTRACT	1,200.00	1,200.00	100.00
271-000.000-642.000	CHARGES SALES & SERVICE	1,500.00	1,481.80	98.79
271-000.000-642.001	SALES OF BOOKS	300.00	173.50	57.83
271-000.000-647.000	FUND RAISING REVENUE	3,000.00	1,120.00	37.33
271-000.000-651.000	USE AND ADMISSION FEES	200.00	78.50	39.25
271-000.000-656.000	PENAL FINES	20,000.00	1.00	0.01
271-000.000-657.000	FINES	500.00	223.34	44.67
271-000.000-665.000	INTEREST AND DIVIDENDS	0.00	5,491.01	100.00
271-000.000-674.000	CONTRIBUTIONS AND DONATION	2,500.00	1,227.88	49.12
271-000.000-675.001	DONATIONS - BUILDING FUND	500.00	187.00	37.40
271-000.000-675.006	DONATIONS ANNUAL APPEAL	6,000.00	12,598.89	209.98
271-000.000-675.008	DONATIONS - BOOK APPEAL	400.00	315.00	78.75
271-000.000-675.010	DONATIONS - FRIENDS OF LIBRAR	2,000.00	2,000.00	100.00
271-000.000-675.012	STARK FOUNDATION	0.00	2,000.00	100.00
271-000.000-678.000	MISCELLANEOUS INCOME	0.00	185.00	100.00
271-000.000-678.002	BANFIELD GRANT	2,000.00	2,000.00	100.00
271-000.000-678.011	CREATIVE PROGRAMS	0.00	5.40	100.00
271-000.000-678.015	DRAMA CLUB REVENUES	1,800.00	140.00	7.78
271-000.000-687.000	REFUNDS AND REBATES	0.00	1,118.19	100.00
TOTAL REVENUES		148,500.00	130,509.35	87.89
Expenditures				
790.000	LIBRARY	162,000.00	136,283.98	84.13
TOTAL EXPENDITURES		162,000.00	136,283.98	84.13
Fund 271 - LIBRARY FUND:				
TOTAL REVENUES		148,500.00	130,509.35	87.89
TOTAL EXPENDITURES		162,000.00	136,283.98	84.13
NET OF REVENUES & EXPENDITURES		(13,500.00)	(5,774.63)	42.78

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM					
Revenues					
273-000.000-529.000	HOMEOWNERS SHARE GRANT	20,000.00		(1,530.00)	(7.65)
273-000.000-540.000	STATE GRANTS	45,000.00		35,665.00	79.26
273-000.000-699.101	TRANSFER FROM GENERAL FUND	1,000.00		2,500.00	250.00
TOTAL REVENUES		66,000.00		36,635.00	55.51
Expenditures					
690.000	COMM DEV REHAB	66,000.00		37,459.00	56.76
TOTAL EXPENDITURES		66,000.00		37,459.00	56.76
Fund 273 - NEIGHBORHOOD ENHANCEMENT PROGRAM:					
TOTAL REVENUES		66,000.00		36,635.00	55.51
TOTAL EXPENDITURES		66,000.00		37,459.00	56.76
NET OF REVENUES & EXPENDITURES		0.00		(824.00)	100.00

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 PERIOD ENDING 05/31/2023  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND					
Revenues					
352-000.000-402.000	CURRENT PROPERTY TAXES	180,000.00		176,000.00	97.78
352-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	0.00		6,330.41	100.00
352-000.000-665.000	INTEREST AND DIVIDENDS	0.00		4,155.21	100.00
TOTAL REVENUES		180,000.00		186,485.62	103.60
Expenditures					
557.000	ADMINISTRATION & OVERHEAD	5,000.00		310.63	6.21
906.000	DEBT RETIREMENT	175,000.00		176,827.50	101.04
TOTAL EXPENDITURES		180,000.00		177,138.13	98.41
Fund 352 - 2015 STREET BOND DEBT SERVICE FUND:					
TOTAL REVENUES		180,000.00		186,485.62	103.60
TOTAL EXPENDITURES		180,000.00		177,138.13	98.41
NET OF REVENUES & EXPENDITURES		0.00		9,347.49	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 353 - MEMORIAL BUILDING DEBT SERVICE FUND					
Revenues					
353-000.000-665.000	INTEREST AND DIVIDENDS	0.00		97.52	100.00
TOTAL REVENUES		0.00		97.52	100.00
Expenditures					
145.000	BUILDING FUND	1,000.00		300.00	30.00
TOTAL EXPENDITURES		1,000.00		300.00	30.00
Fund 353 - MEMORIAL BUILDING DEBT SERVICE FUND:					
TOTAL REVENUES		0.00		97.52	100.00
TOTAL EXPENDITURES		1,000.00		300.00	30.00
NET OF REVENUES & EXPENDITURES		(1,000.00)		(202.48)	20.25

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 PERIOD ENDING 05/31/2023  
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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 590 - SEWER FUND					
Revenues					
590-000.000-603.000	SEWER CHARGES	2,300,000.00		2,071,831.87	90.08
590-000.000-615.000	UTILITY BILL PENALTIES	29,000.00		30,947.88	106.72
590-000.000-619.000	MISC REC PENALTY FEE	0.00		179.90	100.00
590-000.000-665.000	INTEREST AND DIVIDENDS	1,000.00		26,049.03	2,604.90
590-000.000-678.000	MISCELLANEOUS INCOME	4,000.00		8,941.74	223.54
TOTAL REVENUES		2,334,000.00		2,137,950.42	91.60
Expenditures					
527.000	SEWAGE DISPOSAL - GIWA O&M	803,500.00		736,599.05	91.67
527.001	SEWAGE DISPOSAL - GIWA DEBT SERVICE	252,500.00		231,460.13	91.67
554.000	METER SETS, REMOVALS & REPAIRS	82,000.00		65,008.08	79.28
556.000	CUSTOMER ACCOUNTING & COLLECT	84,000.00		79,722.57	94.91
557.000	ADMINISTRATION & OVERHEAD	302,800.00		248,428.80	82.04
557.172	ADMINISTRATION - CITY MANAGER	24,300.00		4,198.50	17.28
560.000	COLLECTION & TRANSMISSION	784,900.00		396,867.02	50.56
TOTAL EXPENDITURES		2,334,000.00		1,762,284.15	75.50
Fund 590 - SEWER FUND:					
TOTAL REVENUES		2,334,000.00		2,137,950.42	91.60
TOTAL EXPENDITURES		2,334,000.00		1,762,284.15	75.50
NET OF REVENUES & EXPENDITURES		0.00		375,666.27	100.00

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 591 - WATER FUND					
Revenues					
591-000.000-540.000	STATE GRANTS	175,500.00		114,626.50	65.31
591-000.000-602.000	WATER CHARGES	2,002,000.00		1,917,655.57	95.79
591-000.000-613.000	TURN ON/OFF FEES	30,000.00		28,779.99	95.93
591-000.000-615.000	UTILITY BILL PENALTIES	28,000.00		29,899.46	106.78
591-000.000-616.000	NSF FEE	1,500.00		1,410.00	94.00
591-000.000-618.000	GARBAGE CHARGES	392,000.00		358,322.16	91.41
591-000.000-619.000	MISC REC PENALTY FEE	200.00		0.00	0.00
591-000.000-620.000	GARBAGE TAGS	300.00		220.50	73.50
591-000.000-665.000	INTEREST AND DIVIDENDS	500.00		11,012.98	2,202.60
591-000.000-678.000	MISCELLANEOUS INCOME	0.00		20,320.87	100.00
TOTAL REVENUES		2,630,000.00		2,482,248.03	94.38
Expenditures					
521.000	GARBAGE COLLECTION	386,900.00		346,041.92	89.44
550.000	WELLS	500.00		0.00	0.00
551.000	PUMPING	278,100.00		304,255.11	109.40
553.000	TRANSMISSION AND DISTRIBUTION	400,500.00		266,310.64	66.49
553.001	TRANSMISSION AND DIST - WATER BREAKS	95,600.00		86,829.97	90.83
553.003	SERVICE LINES	413,700.00		294,971.40	71.30
554.000	METER SETS, REMOVALS & REPAIRS	82,000.00		67,772.07	82.65
556.000	CUSTOMER ACCOUNTING & COLLECT	84,600.00		82,585.51	97.62
557.000	ADMINISTRATION & OVERHEAD	863,800.00		665,966.86	77.10
557.172	ADMINISTRATION - CITY MANAGER	24,300.00		4,198.56	17.28
TOTAL EXPENDITURES		2,630,000.00		2,118,932.04	80.57
Fund 591 - WATER FUND:					
TOTAL REVENUES		2,630,000.00		2,482,248.03	94.38
TOTAL EXPENDITURES		2,630,000.00		2,118,932.04	80.57
NET OF REVENUES & EXPENDITURES		0.00		363,315.99	100.00



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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BGD USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 593 - CIVIC CENTER					
Revenues					
593-000.000-402.000	CURRENT PROPERTY TAXES	99,200.00		99,133.35	99.93
593-000.000-410.000	PERSONAL PROPERTY TAX	300.00		0.00	0.00
593-000.000-432.000	PAYMENTS IN LIEU OF TAXES	300.00		0.00	0.00
593-000.000-573.000	LOCAL COMM. STABILIZATION SHARE APPROP	2,500.00		3,165.21	126.61
593-000.000-642.004	SALES - CONCESSION	31,000.00		30,505.00	98.40
593-000.000-647.001	SALES - POP/CANDY MACHINE	1,800.00		1,785.80	99.21
593-000.000-647.003	SALES - JUKEBOX/ARCADE	1,300.00		1,594.00	122.62
593-000.000-651.000	USE AND ADMISSION FEES - OPEN SKATING	39,000.00		38,999.50	100.00
593-000.000-651.001	SKATE SHARPENING	1,600.00		1,893.50	118.34
593-000.000-651.002	USE AND ADMISSION FEES - OTHER	0.00		302.00	100.00
593-000.000-665.000	INTEREST AND DIVIDENDS	0.00		365.15	100.00
593-000.000-667.000	RENT - ICE (OTHER)	8,000.00		7,961.00	99.51
593-000.000-667.001	RENT - NON-ICE	5,000.00		5,296.00	105.92
593-000.000-667.002	RENT - POLAR BEARS - ICE	39,000.00		38,947.00	99.86
593-000.000-667.003	RENT - SKATES	11,000.00		11,658.00	105.98
593-000.000-667.004	RENT - ICE CRYSTALS - ICE	20,000.00		20,000.00	100.00
593-000.000-674.000	CONTRIBUTIONS AND DONATION	2,000.00		1,850.00	92.50
593-000.000-677.000	ADVERTISING REVENUES	1,000.00		100.00	10.00
593-000.000-698.000	INSURANCE CLAIMS RECEIVED	0.00		95.00	100.00
TOTAL REVENUES		263,000.00		263,650.51	100.25
Expenditures					
805.000	CIVIC CENTER	373,000.00		339,990.70	91.15
TOTAL EXPENDITURES		373,000.00		339,990.70	91.15
Fund 593 - CIVIC CENTER:					
TOTAL REVENUES		263,000.00		263,650.51	100.25
TOTAL EXPENDITURES		373,000.00		339,990.70	91.15
NET OF REVENUES & EXPENDITURES		(110,000.00)		(76,340.19)	69.40

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REVENUE AND EXPENDITURE REPORT FOR CITY OF IRONWOOD  
 PERIOD ENDING 05/31/2023  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		% BDGT USED
			NORMAL	05/31/2023 (ABNORMAL)	
Fund 661 - EQUIPMENT FUND					
Revenues					
661-000.000-644.000	EQUIPMENT RENTAL	800,000.00		929,760.06	116.22
661-000.000-665.000	INTEREST AND DIVIDENDS	0.00		35,619.77	100.00
661-000.000-693.000	SALES OF FIXED ASSETS	0.00		6,080.00	100.00
661-000.000-698.000	INSURANCE CLAIMS RECEIVED	0.00		3,800.00	100.00
TOTAL REVENUES		800,000.00		975,259.83	121.91
Expenditures					
525.000	DIRECT EQUIPMENT EXPENSE	302,200.00		304,197.50	100.66
557.000	ADMINISTRATION & OVERHEAD	606,900.00		457,239.38	75.34
557.172	ADMINISTRATION - CITY MANAGER	3,900.00		1,364.42	34.99
TOTAL EXPENDITURES		913,000.00		762,801.30	83.55
Fund 661 - EQUIPMENT FUND:					
TOTAL REVENUES		800,000.00		975,259.83	121.91
TOTAL EXPENDITURES		913,000.00		762,801.30	83.55
NET OF REVENUES & EXPENDITURES		(113,000.00)		212,458.53	188.02

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
 FROM 03/01/2023 TO 03/31/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	1,826,896.44	216,561.23	234,477.29	1,808,980.38
001.005	CASH - CHECKING - FIRE INSURANCE	21,235.80	70.24	0.00	21,306.04
017.000	INVESTMENTS - MI CLASS	2,559,420.80	10,571.09	0.00	2,569,991.89
	GENERAL FUND	<u>4,407,553.04</u>	<u>227,202.56</u>	<u>234,477.29</u>	<u>4,400,278.31</u>
Fund 202	MAJOR STREET FUND				
001.000	CASH - CHECKING	793,624.03	171,677.84	94,520.79	870,781.08
Fund 203	LOCAL STREET FUND				
001.000	CASH - CHECKING	18,944.04	83,761.80	83,285.93	19,419.91
Fund 209	CEMETERY FUND				
001.000	CASH - CHECKING	6,144.49	0.00	1,432.33	4,712.16
017.000	INVESTMENTS - MI CLASS	512,098.17	2,115.06	0.00	514,213.23
	CEMETERY FUND	<u>518,242.66</u>	<u>2,115.06</u>	<u>1,432.33</u>	<u>518,925.39</u>
Fund 216	VOLUNTEER FIRE DEPARTMENT				
001.000	CASH - CHECKING	3,222.57	0.00	0.00	3,222.57
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.000	CASH - CHECKING	32,206.46	1,141.57	987.92	32,360.11
Fund 271	LIBRARY FUND				
001.000	CASH - CHECKING	139,274.40	2,994.93	12,978.84	129,290.49
017.271	INVESTMENTS - MI CLASS - ANNUAL	118,472.89	489.32	0.00	118,962.21
017.272	INVESTMENTS - MI CLASS - BUILDING	39,402.77	162.76	0.00	39,565.53
	LIBRARY FUND	<u>297,150.06</u>	<u>3,647.01</u>	<u>12,978.84</u>	<u>287,818.23</u>
Fund 274	HUD FUND				
001.000	CASH - CHECKING	320,000.00	0.00	0.00	320,000.00
Fund 352	2015 STREET BOND DEBT SERVICE FUND				
001.000	CASH - CHECKING	108,444.73	2,166.13	0.00	110,610.86
Fund 353	MEMORIAL BUILDING DEBT SERVICE FUND				
001.000	CASH - CHECKING	3,769.21	12.47	0.00	3,781.68
Fund 590	SEWER FUND				
001.000	CASH - CHECKING	570,275.41	207,187.27	125,949.27	651,513.41
001.001	CASH - REPAIR, REPLACE & IMPROVE	87,167.13	0.00	0.00	87,167.13
006.018	SEWER REDEMPTION (1,2,3,4)	130,151.47	430.58	0.00	130,582.05
006.019	SEWER RESERVE (1,2,3,4)	227,983.19	754.26	0.00	228,737.45
017.000	INVESTMENTS - MI CLASS	512,415.98	2,116.41	0.00	514,532.39
	SEWER FUND	<u>1,527,993.18</u>	<u>210,488.52</u>	<u>125,949.27</u>	<u>1,612,532.43</u>
Fund 591	WATER FUND				
001.000	CASH - CHECKING	62,040.11	227,169.86	138,920.67	150,289.30
001.001	CASH - REPAIR, REPLACE & IMPROVE	202,173.63	0.00	0.00	202,173.63
006.015	WATER REDEMPTION (1,2,3,4)	177,290.12	586.55	0.00	177,876.67
006.016	WATER RESERVE (1,2,3,4)	290,824.54	962.20	0.00	291,786.74
017.000	INVESTMENTS - MI CLASS	969.51	4.02	0.00	973.53
	WATER FUND	<u>733,297.91</u>	<u>228,722.63</u>	<u>138,920.67</u>	<u>823,099.87</u>
Fund 593	CIVIC CENTER				
001.000	CASH - CHECKING	137,312.60	37,703.38	25,245.46	149,770.52
006.025	2013 CAP IMP BOND DEBT SERVIC	13,160.90	35.57	2,562.09	10,634.38

CASH SUMMARY BY ACCOUNT FOR CITY OF IRONWOOD  
 FROM 03/01/2023 TO 03/31/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 03/01/2023	Total Debits	Total Credits	Ending Balance 03/31/2023
	CIVIC CENTER	150,473.50	37,738.95	27,807.55	160,404.90
Fund 661	EQUIPMENT FUND				
001.000	CASH - CHECKING	80,977.32	103,075.81	69,521.76	114,531.37
017.000	INVESTMENTS - MI CLASS	1,024,122.38	4,229.91	0.00	1,028,352.29
	EQUIPMENT FUND	1,105,099.70	107,305.72	69,521.76	1,142,883.66
Fund 703	CURRENT TAX COLLECTION FUND				
001.000	CASH - CHECKING	124,722.91	299.72	122,201.31	2,821.32
Fund 732	POLICE & FIREMEN'S RETIREMENT				
001.000	CASH - CHECKING	281,516.68	8,552.42	40,307.25	249,761.85
Fund 736	PUBLIC EMPLOYEE HEALTH CARE FUND				
001.000	CASH - CHECKING	36,485.91	1,840.65	13,911.34	24,415.22
016.000	MERS INVESTMENTS	1,674,210.65	69,283.96	0.00	1,743,494.61
	PUBLIC EMPLOYEE HEALTH CARE FUND	1,710,696.56	71,124.61	13,911.34	1,767,909.83
	TOTAL - ALL FUNDS	12,136,957.24	1,155,957.01	966,302.25	12,326,612.00

Check Date	Check	Vendor Name	Description	Amount
Bank RIVER RIVER VALL				
05/04/2023	146950	POSTMASTER - IRONWOOD	POSTAGE	92.16
			POSTAGE	92.16
				<u>184.32</u>
05/05/2023	146951	ADAM CLEMENS	MONTHLY PIL HEALTH INS-MAY	557.03
05/05/2023	146952	AMAZON CAPITAL SERVICES	BATTERY FOR PLANTRONICS	17.58
05/05/2023	146953	APEX SOFTWARE	SOFTWARE MAINT RENEWAL	375.00
05/05/2023	146954	BREAKWATER RESTAURANT-IRWD	MARCH 2023 - CITY CREW MEALS	334.73
05/05/2023	146955	CHARTER COMMUNICATIONS	PHONE SERVICE - MEM BLDG	408.44
05/05/2023	146956	COLEMAN ENGINEERING CO	LEAD SERVICE LINE PRJ FEB26-MAR25	1,540.00
05/05/2023	146957	COLEMAN ENGINEERING CO	PHASE 5 SRF W&S PRJ-FEB26-MAR25	6,820.00
05/05/2023	146958	COLEMAN ENGINEERING CO	DWRF PRJ FUNDING-WTR TRTMNT PH 2	2,100.00
05/05/2023	146959	COLEMAN ENGINEERING CO	'22 HEMLOCK ST-SMALL URBAN PRJ	1,952.50
05/05/2023	146960	COLEMAN ENGINEERING CO	VAN B. MDOT SMALL URBAN CIR PRJ	8,332.00
05/05/2023	146961	COLEMAN ENGINEERING CO	MARGARET ST CULVERT REPLACEMENT-DES	838.80
05/05/2023	146962	DENNIS HEWITT	MILEAGE - APRIL 2023	37.99
05/05/2023	146963	GLOBAL INDUSTRIAL	WALK BEHIND AUTO FLOOR SCRUBBER-CC	2,332.99
05/05/2023	146964	IRONWOOD WATER & SEWER UTIL	MCLW-123-01	942.99
			AURE-235-01	80.00
				<u>1,022.99</u>
05/05/2023	146965	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL - FEB - LIBRARY	125.76
			CUSTODIAL - MAR - LIBRARY	141.48
				<u>267.24</u>
05/05/2023	146966	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE - MAY	215.70
05/05/2023	146967	NORTH STAR BEVERAGE CO INC	CONCESSION SUPPLIES-CIVIC CTR	164.40
05/05/2023	146968	STEIGER'S HOME CENTER	SUPPLIES - LIBRARY	89.98
05/05/2023	146969	SUPERIOR ALLIANCE FOR INDEPENDENT L	DESIGN REVIEW-DOUGLAS BLVD CORRIDOR PRJ	250.00
05/05/2023	146970	XCEL ENERGY	DWNTWN STREET LIGHTS	88.67
			E4972 JACKSON RD - CIVIC CTR	4,060.66
				<u>4,149.33</u>
05/10/2023	146971	POSTMASTER - IRONWOOD	POSTAGE	128.05
			POSTAGE	128.05
				<u>256.10</u>
05/12/2023	146972	1STAYD CORP	CUSTODIAL SUPPLIES - DPW	430.15
05/12/2023	146973	AIRGAS USA, LLC	CYLINDER RENTAL - DPW	35.28
05/12/2023	146974	AMAZON CAPITAL SERVICES	LITHIUM BATTERIES - PSD	37.67
			POWER SUPPLY - PSD	128.21
			GLASS CLEANING KIT-PSD	29.98
			TRASH BAGS & SUPPLIES-MEM BLDG	116.97
			OFFICE SUPPLIES - MEM BLDG	231.64
			OFFICE STORAGE BOXES-MEM BLDG	894.37
				<u>1,438.84</u>
05/12/2023	146975	AMERICAN LEGION POST 5	MEMORIAL DAY FUNDING-FLAGS&FLOWERS	600.00
05/12/2023	146976	ARAMARK	FLOOR MATS - MEM BLDG	98.49
05/12/2023	146977	BAKER & TAYLOR BOOKS INC	BOOKS - LIBRARY	65.83

Check Date	Check	Vendor Name	Description	Amount
05/12/2023	146978	BECKMAN HOLDINGS	UB refund for account: COOE-000208-0000-	129.46
05/12/2023	146979	CHARLES EASLEY	REFUND 2 COMPOST SITE TICKETS	10.00
05/12/2023	146980	CHARTER COMMUNICATIONS	INTERNET,TV,PHONE-DPW	272.20
05/12/2023	146981	CHARTER COMMUNICATIONS	INTERNET,TV,PHONE-PUMP STN	348.27
05/12/2023	146982	CLAUSEN, COLIN	ACTIVE SHOOTER TRAINING-PSD	270.00
05/12/2023	146983	COLEMAN ENGINEERING CO	LEAD SERVICE LINE PRJ MAR26-APR22	1,147.00
05/12/2023	146984	COLEMAN ENGINEERING CO	'22 HEMLOCK ST-SMALL URBAN PRJ	2,227.50
05/12/2023	146985	COLEMAN ENGINEERING CO	VAN B. MDOT SMALL URBAN CIR PRJ	568.00
05/12/2023	146986	COLEMAN ENGINEERING CO	DWRF PRJ FUNDING-WTR TRTMNT PH 2	875.00
05/12/2023	146987	COLEMAN ENGINEERING CO	PHASE 5 SRF W&S PRJ-MAR26-APR22	1,870.00
05/12/2023	146988	COLEMAN ENGINEERING CO	MARGARET ST CULVERT REPLCMNT-DES&CONS	459.50
05/12/2023	146989	COMPUTER DOCTORS	CAMERA - PSD	896.60
			SECURITY&CLOUD 3YR SUBSCRIPTION-PSD	1,533.00
			MONTHLY BACKUPS & SERVER MAINT	3,372.08
			MONTHLY OFFICE 365	1,831.00
			COMPUTER SERVICE	110.00
			COMPUTER SERVICE	137.50
				<u>7,880.18</u>
05/12/2023	146990	COORDINATED BUSINESS SYSTEMS, LTD	TONER CONTRACT-MX5071	657.55
05/12/2023	146991	COORDINATED BUSINESS SYSTEMS, LTD	COPIER TONER CONTRACT MXM364N	447.90
05/12/2023	146992	CORE & MAIN LP	GASKETS	2,060.36
05/12/2023	146993	COULMAN, JOHN	UB refund for account: HARR-000300-0000-	400.54
05/12/2023	146994	DAILY GLOBE	CDBG BLOCK GRANT HEARING	89.65
			UTILITY BONDS-INFO	169.30
				<u>258.95</u>
05/12/2023	146995	DAILY GLOBE	PUBLIC NOTICES - APRIL	884.00
05/12/2023	146996	DEAN LAW OFFICE, P.C.	LEGAL SERVICES - APRIL 2023	1,740.00
05/12/2023	146997	EASTECH FLOW CONTROLS, INC	18-ITRACKER FLOW METERS	51,080.00
05/12/2023	146998	EYES WIDE OPEN RENTALS	UB refund for account: AYER-000233-0001-	250.00
05/12/2023	146999	G.T.C. AUTO PARTS INC	BRAKE PADS& ROTORS,TRACK BAR#13	511.30
			ROTORS&PADS, ARM- #24	285.65
			BRAKE PADS #12 - DPW	60.22
				<u>857.17</u>
05/12/2023	147000	GOGEBIC RANGE SOLID WASTE	112 W TAMARACK - BLIGHT DISPOSAL	80.50
05/12/2023	147001	GOGEBIC-IRON WASTEWATER AUTH	WASTEWATER TREATMENT-MAY	88,005.38
05/12/2023	147002	INCREDIBLE BANK-CREDIT CARD	CREDIT CARD PAYMENT	4,961.72
05/12/2023	147003	IRONWOOD WATER & SEWER UTIL	MARS-213-01	696.43
			CLEM-205-01	134.50
				<u>830.93</u>
05/12/2023	147004	KWIK TRIP INC	GAS USAGE - APRIL	3,620.50
05/12/2023	147005	LAKES DISTRIBUTING INC	CUSTODIAL SUPPLIES-PSD	292.15
			CUSTODIAL SUPPLIES - DPW	799.05
				<u>1,091.20</u>
05/12/2023	147006	MARQUETTE EMBROIDERY&LETTERING, INC	UNIFORM-T MACPHEE - PSD	700.00
05/12/2023	147007	MICHELLE MARIE RIGONI-SIVULA	CUSTODIAL SERVICE-MEM BLDG	227.94
			CUSTODIAL SERVICE-MEM BLDG	196.50
			CUSTODIAL SERVICE-MEM BLDG	221.00

CHECK REGISTER FOR CITY OF IRONWOOD  
CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Description	Amount
				645.44
05/12/2023	147008	MILLER-BRADFORD & RISBERG, INC	MUFFLER & CLAMPS - #77	1,030.38
05/12/2023	147009	MONROE TRUCK EQUIPMENT, INC	ACTUATING PINS #49	96.42
05/12/2023	147010	PETTY CASH	REPLENISH PETTY CASH	10.36
05/12/2023	147011	QUILL CORP	CUSTODIAL SUPPLIES - PSD	212.57
05/12/2023	147012	RANGE CORP	MISS DIG	64.00
05/12/2023	147013	REPUBLIC SERVICES #645	RECYCLING - APRIL - MEM BLDG	4.86
			RECYCLING - APRIL - PUBLIC SAFETY	4.86
			RECYCLING 123 MCLEOD-MARCH	4.91
			RECYCLING 213 S MARQUETTE-MARCH	4.91
				<u>19.54</u>
05/12/2023	147014	REPUBLIC SERVICES #645	RESIDENTIAL GARBAGE&RECYCLING	31,599.45
05/12/2023	147015	REPUBLIC SERVICES #645	DUMPSTER 205 CLEMENS ST	170.10
05/12/2023	147016	REPUBLIC SERVICES #645	DUMPSTER 213 S. MARQUETTE ST	164.03
05/12/2023	147017	REPUBLIC SERVICES #645	DUMPSTER N11452 PUMP STN RD	36.45
05/12/2023	147018	REPUBLIC SERVICES #645	RECYCLING & GARBAGE - LIBRARY	31.59
05/12/2023	147019	ROCCO MEDICAL CLINIC	CDL PHYSICAL - D.S.	200.00
05/12/2023	147020	STATE OF MICHIGAN-MI ST POLICE	SOR - PSD	90.00
05/12/2023	147021	STEIGER'S HOME CENTER	ICE MELT - LIBRARY	19.98
05/12/2023	147022	SUPERIORLAND LIBRARY	1ST 50% STATE AID - LIBRARY	1,337.23
05/12/2023	147023	THOMPSON, TIZIANA	UB refund for account: OAKE-000109-0000-	476.39
05/12/2023	147024	TRUCK COUNTRY OF WISC	LINKAGE KIT,BRACKET & VALVE #49	140.73
05/12/2023	147025	U.S. BANK, NA	COPIER LEASE MX5071-MEM BLDG	0.00
05/12/2023	147026	WESTERN UP DIST HEALTH DEPT-GOGEBIC	SEWAGE SAMPLE&INSP SEPTIC-PUMP STN	225.00
05/12/2023	147027	WEX BANK	GAS USAGE - DPW	3,619.86
05/12/2023	147028	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	80.00
05/12/2023	147029	WILLIAM JAMERSON	REFUND COMPOST SITE TICKETS	25.00
05/12/2023	147030	XCEL ENERGY	STREET LIGHTING	7,369.77
			GROUP WATER POWER	1,906.09
			GROUP POWER BILL	11,628.12
				<u>20,903.98</u>
05/12/2023	147031	ZARNOTH BRUSH WORKS	GUTTER BROOMS&REFILLS-#84	1,658.80
05/16/2023	147032	POSTMASTER - IRONWOOD	POSTAGE	117.60
			POSTAGE	117.60
				<u>235.20</u>
05/19/2023	147033	AMAZON CAPITAL SERVICES	USA & MI FLAGS - CIVIC CTR	189.97
			SWIVEL EYE HOOK-PICKLEBALLS-CIVIC CTR	32.47
				<u>222.44</u>
05/19/2023	147034	AUTO VALUE IRONWOOD	DEF & OIL FILTERS	117.83
			LEAF SPRING SHACKLE #32	48.99
			UPPER&LOWER BALL JOINTS #12	309.96
			MILWAUKEE TOOL BATTERY W/CHGR	387.06
			2-MILWAUKEE TOOL BATTERIES W/CHGR	687.06
			FUEL & OIL FIILTERS #83	18.32
				<u>1,569.22</u>
05/19/2023	147035	C2AE, INC	PASER ROAD STUDY	6,500.00
			PASER ROAD STUDY - FINAL PYMNT	2,500.00

CHECK REGISTER FOR CITY OF IRONWOOD  
CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Description	Amount
				9,000.00
05/19/2023	147036	CBIZ BENEFITS & INS. SERV, INC	RETIREE HEALTH CARE PLAN	2,120.00
05/19/2023	147037	CHARTER COMMUNICATIONS	TV,INTERNET&PHONE-CIVIC CTR	524.72
05/19/2023	147038	COMPUTER DOCTORS	COMPUTER SERVICE	27.50
			DUAL ANTENNAS WIRELESS USB-DPW GARAGE	73.00
			AUDIO PLUG JACK CONNECTOR-COMM CHAMBERS	23.00
				<u>123.50</u>
05/19/2023	147039	DAILY GLOBE	PUBLIC NOTICE-CRAFT-CIVIC CTR	126.00
05/19/2023	147040	DELTA DENTAL OF MICHIGAN	DENTAL JUNE	1,614.32
05/19/2023	147041	FORSLUND BLDG SUPPLY INC	MAINT SUPPLIES-MANAGERS OFFICE	22.03
			CONCRETE SEWER	26.45
			SEALER SHELVING - MEM BLDG	22.99
			SHIMS	29.37
			CREDIT MEMO	(5.89)
				<u>94.95</u>
05/19/2023	147042	FORSLUND BLDG SUPPLY INC	SEWER CONCRETE & TIEWIRE	80.38
05/19/2023	147043	FUTURE PLUMBING, LLC	MEN'S TOILET 1ST FLOOR MEM BLDG	156.16
05/19/2023	147044	HAWKINS, INC	CHLORINE CYLINDER RENTAL-PUMP STN	110.00
05/19/2023	147045	HDR MICHIGAN, INC	FILTRATION/TREATMENT APR2-MAY6,23	11,936.91
05/19/2023	147046	HIGHLINE CORP	500 - 47.5" STAKES	475.00
05/19/2023	147047	HOISINGTON KOEGLER GROUP, INC	IRWD STREETSCAPE RENDERINGS-APR	1,500.00
05/19/2023	147048	IRONWOOD TOWNSHIP	4972 E JACKSON RD - CIVIC CTR	212.82
05/19/2023	147049	IRONWOOD-HURLEY ROTARY CLUB	DUES & MEALS JAN-MAR 2023	72.00
05/19/2023	147050	J J BROADCASTING LLC	CABIN FEVER CRAFT - CIVIC CTR	50.00
05/19/2023	147051	JAKE'S EXCAVATING & LANDSCAPING LLC	SNOW PLOWING - CIVIC CTR	600.00
05/19/2023	147052	LAKES DISTRIBUTING INC	CONCESSION&CUSTODIAL SUPPLIES-CIVIC CTR	128.60
			CONCESSION SUPPLIES-CIVIC CTR	45.25
				<u>173.85</u>
05/19/2023	147053	M&M PLUMBING & HEATING	213 E COOLIDGE-WATERLINE HOOKUP	590.53
			403 E PINE -WATERLINE HOOKUP	571.97
			CURRY PARK TOILET PARTS	149.95
				<u>1,312.45</u>
05/19/2023	147054	MACPHEE, TOBIAS	BI-WEEKLY STIPEND MAY 8-21, 2023	1,775.00
05/19/2023	147055	MICHIGAN MUNICIPAL LEAGUE	ANNUAL MEMBERSHIP 2023-2024	5,636.00
05/19/2023	147056	MITCHELL, DUSTIN	UB refund for account: FLOR-001312-0000-	339.48
05/19/2023	147057	MONTAGE ENTERPRISES INC	JD MOWER KNIFE/CUTTERS BLADES #87	579.50
05/19/2023	147058	NASI CONSTRUCTION LLC	DPW GARAGE DOOR SERVICE CALL	75.00
05/19/2023	147059	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE - JUNE	205.90
05/19/2023	147060	OREILLY AUTO PARTS	REDI-SLEEVE&AGRI SEAL #95	31.66
			SEPARATOR,CALIPER PIN&BOOT KIT#12	42.16
			BRAKE CALIPERS,ROTORS,PADS#24	344.93
			TIE ROD ENDS,SLEEVES,B-JOINTS#13	798.23
			AIR FILTER&WASHER NOZZLES #13	36.05
				<u>1,253.03</u>
05/19/2023	147061	PAT'S FOODS	BATTERIES - DEPOT PARK	30.57
05/19/2023	147062	PAUL LINN	TRAVEL EXPS-MMTA ADV INST	116.00
05/19/2023	147063	PETERSEN PROPERTY COMPANY, LLC	UB refund for account: CLOW-000105-0000-	196.71
05/19/2023	147064	ROVELSKY & CO	ROLLER CHAIN & LINKS #84	56.00



CHECK REGISTER FOR CITY OF IRONWOOD  
CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Description	Amount
05/19/2023	147065	TERRYBERRY	SERVICE PINS	187.01
05/19/2023	147066	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE MX5071-MEM BLDG	281.02
05/19/2023	147067	U.S. BANK EQUIPMENT FINANCE	COPIER LEASE - MX3051 - PSD	135.88
05/19/2023	147068	VERIZON WIRELESS	CELL PHONE CHARGES	734.36
05/19/2023	147069	WANDEN, TOM	REFUND COMPOST SITE TICKET#367	5.00
05/19/2023	147070	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	18.00
			WATER SAMPLE TESTING	80.00
				<u>98.00</u>
05/23/2023	147071	POSTMASTER - IRONWOOD	POSTAGE	123.52
			POSTAGE	123.52
				<u>247.04</u>
05/26/2023	147072	44 NORTH	HRA, FSA & COBRA - MAY	966.00
05/26/2023	147073	AMERICAN AED	AED - CHILD/PEDS PADS-PSD	720.00
05/26/2023	147074	AVANTI HEALTH SYSTEMS	MEDICAL SUPPLIES-PSD	2,738.37
05/26/2023	147075	BLUE CARE NETWORK OF MICHIGAN	HOSPITALIZATION - JUNE	22,384.30
05/26/2023	147076	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JUNE	5,936.20
05/26/2023	147077	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JUNE	8,453.29
05/26/2023	147078	BLUE CROSS,BLUE SHIELD OF MI	HOSPITALIZATION - JUNE	7,259.07
05/26/2023	147079	BROADWAY AUTOMOTIVE	ENGINE REPAIRS-'19 CHARGER-PSD	1,575.96
			MOUNT & BALANCE - TIRES-PSD	25.00
			THERMOSTAT&COOLANT-'18 CHARGER-PSD	105.60
				<u>1,706.56</u>
05/26/2023	147080	CHARTER COMMUNICATIONS	TV & INTERNET - DPW	122.97
05/26/2023	147081	CHARTER COMMUNICATIONS	123 W MCLEOD AVE - PSD	648.70
05/26/2023	147082	GOGEBIC RANGE SOLID WASTE	MOTORIZED TRAIL GARBAGE DISPOSAL	96.20
05/26/2023	147083	IRONWOOD WATER & SEWER UTIL	MARS-00PRKS-01	30.00
			MARS-000CEM-01	23.75
			MARS-000SEW-01	21.67
			MARS-0000SD-01	13.33
				<u>88.75</u>
05/26/2023	147084	LINCOLN CONTRACTORS SUPPLY INC	#2110 COMPACTOR&#2040 CONCRETE SAW-DPW	5,007.96
05/26/2023	147085	MATTHEW STERBENZ	REIMBURSE CHAINSAW SUPPLIES-PSD	131.07
05/26/2023	147086	MERRILL MILLER	90 MINS MUSIC-JUNE 1ST FRIDAY	650.00
05/26/2023	147087	MI MUNICIPAL RISK MNGT AUTH	PREMIUM PAYMENT #1	75,451.50
			PREMIUM PAYMENT #1	10,000.00
				<u>85,451.50</u>
05/26/2023	147088	SAARI'S LAWN SERVICE & PLOWING	CEMETERY LAWN CARE	6,975.00
05/26/2023	147089	XCEL ENERGY	4972 JACKSON RD - CIVIC CTR	1,125.84
			110 N LOWELL ST DEPOT	421.54
			205 W AURORA ST-WELLS FARGO BLDG	405.80
			105 W AURORA ST-CITY SQUARE	187.23
			219 E FREDRICK ST-LIGHT	62.66
				<u>2,203.07</u>
05/30/2023	147090	POSTMASTER - IRONWOOD	POSTAGE	129.04
			POSTAGE	129.03
				<u>129.03</u>

Check Date	Check	Vendor Name	Description	Amount
				258.07

RIVER TOTALS:

(1 Check Voided)

Total of 140 Disbursements:

467,815.32



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** June 23, 2023

**Meeting Date:** June 26, 2023

**Re:** MDOT Agreement for Van Buskirk Road Paving Project

---

The Michigan Department of Transportation (MDOT) and the City have been working together on a paving project for Van Buskirk Road from Norrie Park Road to Clemens Street. Because the use of Federal Highway Administration (FHWA) Funds is taking place the attached Agreement with MDOT is required.

The project consists of recycling the existing hot mix asphalt and repaving with aggregate shoulders and permanent pavement markings along Van Buskirk Road from Norrie Park Road to Clemens Street.

The total estimated project cost is \$462,500. FHWA Funding is \$375,000, and the City's cost share to be \$87,500.

I recommend the Commission authorize the City Manager to sign the MDOT Agreement.

STP

DA

Control Section	STUL 27000
Job Number	218357CON
Project	23A0461
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	23-5155

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF IRONWOOD, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Ironwood, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated April 7, 2023, attached hereto and made a part hereof:

Hot mix asphalt cold in place recycling and paving, aggregate shoulders and permanent pavement markings along Van Buskirk Road from Norrie Park Road to Clemens Street; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

SURFACE TRANSPORTATION PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to Michigan Department of Environment, Great Lakes, and Energy. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing

adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds shall be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$375,000, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. At such time as traffic volumes and safety requirements warrant, the REQUESTING PARTY will cause to be enacted and enforced such ordinances as may be necessary to prohibit parking in the traveled roadway throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation

corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:



- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF IRONWOOD

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
*for* Department Director MDOT

By \_\_\_\_\_  
Title:



April 7, 2023

EXHIBIT I

CONTROL SECTION	STUL 27000
JOB NUMBER	218357CON
PROJECT	23A0461

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$462,500
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$462,500
Less Federal Funds*	<u>\$375,000</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 87,500

\*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments--Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.



- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

- The Reporting Package
- The Data Collection Form
- The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education  
Accounting Service Center  
Hannah Building  
608 Allegan Street  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.



- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

**APPENDIX A**  
**PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B**  
**TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
  - a. Withholding payments to the contractor until the contractor complies; and/or
  - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



**To:** Mayor Corcoran and City Commission

**From:** Paul Anderson, City Manager

**Date:** June 23, 2023

**Meeting Date:** June 26, 2023

**Re:** Miners Park Xcel ROW restoration

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At the last City Commission meeting, the Commission approved the acceptance of \$10,098.72 for a permanent ROW easement. Commissioner Semo is requesting the discussion of using some of these funds to be used for additional restoration of the area of disturbance from this work.



**TREE SPECIES THAT MAY BE SUITABLE  
FOR PLANTING WITHIN XCEL CORRIDORS & RIGHT OF WAYS**

<u>Common Name</u>	<u>(Scientific Name)</u>	<u>Average Mature Height (feet)</u>
Siberian Pea Shrub	( <i>Caragana arborescens</i> )	12 to 15
Gray Dogwood	( <i>Cornus racemosa</i> )	8 to 12
Red-osier Dogwood	( <i>Cornus stolonifera</i> )	7 to 9
Blue Haven Juniper	( <i>Juniperus scopulorum</i> "Blue Haven")	6 to 12
Welchi Juniper	( <i>Juniperus scopulorum</i> "Welchi")	6 to 12
Amur Honeysuckle	( <i>Lonicera maackii</i> )	12 to 15
Zabellii	( <i>Lonicera tartarica</i> )	7 to 10
Mugho Pine	( <i>Pinus mugho mughus</i> )	10 to 15
Nanking Cherry	( <i>Prunus tomentose</i> )	8 to 10
Cutleaf Staghorn Sumac	( <i>Rhus typhina</i> "Laciniata")	10 to 15
American Elder	( <i>Sambucus Canadensis</i> )	8 to 10
Red Berried Elder	( <i>Sambucus pubens</i> )	8 to 10
Common Purple Lilac	( <i>Syringa vulgaris</i> "Purpurea")	8 to 15
Summer Glow Tamarix	( <i>Tamarix pentandra</i> "Summer Glow")	8 to 10
Japanese Upright Yew	( <i>Taxus cupidata</i> "Capitata")	6 to 12
Emerald Arborvitae	( <i>Thuja occidentalis</i> "Smaragd")	10 to 15
Siberian Arborvitae	( <i>Thuja occidentalis</i> "Ware")	8 to 10
Arrowwood	( <i>Viburnum dentatum</i> )	10 to 12
Wayfaring Tree	( <i>Viburnum lantana</i> )	10 to 15
American Highbush Cranberry	( <i>Viburnum trilobum</i> )	10 to 12
Silver Buffaloberry	( <i>Shepherdia argentea</i> )	8 to 12
Globe spruce	( <i>Picea pungens</i> 'Globosa')	4 to 6

**\*FOR MAINTENANCE PURPOSES, THERE SHALL BE NO PLANTING OF ANY VEGETATION WITHIN 15 FEET OF ANY STRUCTURE SITES.**

**\*\*YOU MUST OBTAIN WRITTEN PERMISSION FROM THE XCEL ENERGY VEGETATION PROGRAM MANAGER IRA SIGNALNESS (715)-307-5665 BEFORE PLANTING WITHIN THE RIGHT OF WAY.**





**Contractor's Application for Payment No.**

1

Application Period: April 27 - June 17, 2023		Application Date: June 26, 2023
To (Owner): City of Ironwood	From (Contractor): Ruotsala Construction Inc.	Via (Engineer): Coleman Engineering Company
Project: Margaret Street Culvert Replacement Project	Contract: Margaret Street Culvert Replacement Project	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 220642

Application For Payment  
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$ 58,980.00
2. Net change by Change Orders.....	\$
3. Current Contract Price (Line 1 ± 2).....	\$ 58,980.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 32,700.00
5. RETAINAGE:	
a. 5% X \$32,700.00 Work Completed.....	\$ 1,635.00
b. X Stored Material.....	\$
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 1,635.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 31,065.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$
8. AMOUNT DUE THIS APPLICATION.....	\$ 31,065.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 27,915.00

**Contractor's Certification**


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

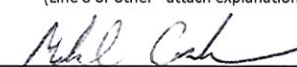
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

---

Contractor Signature: 

By: \_\_\_\_\_ Date: 6.22.23

Payment of: \$ 31,065.00  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  6/22/2023  
(Engineer) (Date)

Payment of: \$ 31,065.00  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)











**RESOLUTION #023-014**

**Resolution to Transfer Delinquent Invoices for Ordinance Violations to the July 2023 City Tax Roll**

This Resolution is to approve the transfer of delinquent invoices for ordinance violations to the July 2023 tax roll. This process provides a mechanism for the City to collect unpaid fees provided for in Chapter 28, Section 12. Passage of this Resolution will permit the inclusion of these fees on the July 2023 tax roll thereby allowing the City to recover the cost of providing these services. Passage of this Resolution is recommended.

Prepared by: Paul Linn, Finance Director/Treasurer  
Reviewed and approved by: Paul Anderson, City Manager

At a regular meeting of the Ironwood City Commission, held on the 26<sup>th</sup> day of June 2023 at 5:30 p.m., the following Resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, there are unpaid charges for ordinance violations as of December 31, 2022;

**WHEREAS**, in accordance with Chapter 28, Section 12 of the Ironwood City Code, expenses incurred by the City upon or in respect to any single lot or premises shall be billed immediately to the owner thereof;

**WHEREAS**, the City Manager shall annually direct the City Treasurer to prepare a special assessment roll covering all such charges which have not been paid;

**WHEREAS**, such assessment roll shall be reported to the City Commission;

**WHEREAS**, the City Treasurer has prepared a list of the unpaid charges, a copy of which is attached and incorporated as Schedule A;

**NOW THEREFORE BE IT RESOLVED**, that the unpaid charges be levied as special assessments against such owners and premises according to the attached Schedule A, as provided for in Chapter 28, Section 12 of the Ironwood City Code; and

**BE IT FUTHER RESOLVED**, that the delinquent charges and fees be placed on the July 2023 tax roll of the City, and that such charges and fees be collected in the same manner as general City taxes.

YES: Commissioner(s) \_\_\_\_\_

NO: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

I, Jennifer L. Jacobson, do hereby certify that I am the duly appointed acting and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the Ironwood City Commission, at a Regular Meeting held on June 26, 2023.

\_\_\_\_\_  
JENNIFER L. JACOBSON, CITY CLERK

## SCHEDULE A

**CITY OF IRONWOOD  
SPECIAL ASSESSMENT ROLL - CHARGES FOR SERVICES - DELINQUENT ACCOUNTS  
TO BE PLACED ON THE 2023 SUMMER TAX ROLL**

<u>NAME</u>	<u>PARCEL #</u>	<u>SERVICE DATE</u>	<u>TOTAL</u>
AHO, TIMOTHY	52-27-133-010	6/23/2022	\$ 190.75
BARTUS, ROBERTA	52-24-307-030	6/28/2022	\$ 190.75
CALLOVI, MAVIS	52-27-232-030	6/23/2022	\$ 190.75
DRAGISH, JOHN V. JR	52-22-482-090	6/27/2022	\$ 190.75
HARTELOO, JOHN	52-22-253-050	11/28/2022	\$ 78.75
KUBISIAK, PAMELA	52-22-276-050	7/14/2022	\$ 190.75
LLOYD, JOSHUA M.	52-15-356-040	7/14/2022	\$ 190.75
LYTWYNIUK, ERIC	52-23-252-060	6/22/2022	\$ 190.75
MCMAHON III, PATRICK J.	52-22-279-050	6/22/2022	\$ 190.75
OLSON, DUSTON	52-27-201-060	6/23/2022	\$ 190.75
TCHIDA, DIANE CAROL	52-27-207-100	6/23/2022	\$ 190.75
WARNKE, TAUNNI	52-24-102-170	9/27/2022	\$ 80.25
WERTANEN, W EUGENE	52-22-335-070	6/24/2022	\$ 190.75
YENCH, ROBERT	52-22-282-180	6/22/2022	\$ 190.75
YOUNGBEAR-TIBBETTS, FAWN	52-26-101-080	6/23/2022	\$ 190.75
<b>TOTAL</b>			<b>\$ 2,638.75</b>



#023-016

CITY COMMISSION RESOLUTION AMENDING THE  
GENERAL APPROPRIATIONS ACT FOR FISCAL YEAR 2022-2023

At a Regular Meeting of the City Commission of the City of Ironwood held on the 26<sup>th</sup> of June 2023 in the Commission Chambers of the Memorial Building in the City of Ironwood, Michigan, the following Resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, at the June 13, 2022 regular meeting, the City Commission did review and approve a General Appropriations Act for this Fiscal Year, 2022-2023, and

**WHEREAS**, Section 17 of Michigan Public Act 621 of 1978 requires that a deviation from said appropriations act be approved by the local legislative body or by the City Manager within limits authorized in said act, and

**WHEREAS**, said appropriations act must now be amended because the actual revenues received and actual expenditures made deviate from the original act,

**NOW THEREFORE BE IT RESOLVED**, that the original General Appropriations Act is hereby amended and hereby appropriates City Revenues to be received and expended in the amounts and for the purposes as set forth below, and

**BE IT FURTHER RESOLVED**, that the City Manager, serving as the Chief Administrative Officer of the City, is hereby authorized and permitted, pursuant to Section 19 (2) of Act 621, to execute required, and

**BE IT FURTHER RESOLVED**, that pursuant to Act 691 all excess revenues for each fund, and above those required to meet the City's expenditures, be separately appropriated to the applicable Fund Balance.



	June 13, 2022	June 26, 2023
	<u>Original Appropriation</u>	<u>Amended Appropriation</u>
<u>Expenditures</u>		
<u>General Fund</u>		
Legislative	\$45,000	\$45,000
General Government	1,193,000	969,000
Public Safety	1,127,000	1,237,000
Health and Welfare	432,000	429,000
Public Works	179,000	209,000
Recreation and Culture	260,000	248,000
Other Functions	54,000	41,000
Capital Outlay	572,000	695,000
Total General Fund Expenditures	\$3,862,000	\$3,873,000
Transfer Out	<u>1,583,000</u>	<u>834,000</u>
Total General Fund Expenditures and Transfers Out	\$5,445,000	\$4,707,000
Major Street Fund	1,623,000	1,872,000
Local Street Fund	1,391,000	821,000
Cemetery Fund	121,000	141,000
Volunteer Fire Department Fund	2,000	2,000
Downtown Development Authority Fund	26,000	38,000
Library Fund	162,000	162,000
Neighborhood Enhancement Program	66,000	66,000
Debt Service Fund (2015 Street Bond)	180,000	180,000
Memorial Building Debt Service Fund	1,000	1,000
Sewer Utility Fund	2,334,000	2,334,000
Water Utility Fund	2,630,000	2,630,000
Civic Center Fund	286,000	373,000
Equipment Fund	<u>913,000</u>	<u>913,000</u>
Total Expenditures and Transfers Out – All Funds	<u>\$15,180,000</u>	<u>\$14,240,000</u>

YES: Commissioner(s), \_\_\_\_\_  
\_\_\_\_\_

NO: Commissioner(s), \_\_\_\_\_

ABSENT: Commissioner(s), \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED**

I, Jennifer L. Jacobson, do hereby certify that I am the duly appointed and qualified Clerk of the City of Ironwood, and do further certify that the above and foregoing Resolution is a true and correct copy of the Resolution passed by the City of Ironwood City Commission, at its Regular Meeting held June 26, 2023.

\_\_\_\_\_  
JENNIFER L. JACOBSON, CITY CLERK