

Library of Things
3Space International House
Canterbury Crescent
London
SW9 7QD

# We're looking for Thing Technicians in:

 North London: Willsden Green, Kilburn, Kentish Town, North Kensington & Pimlico

• South London: Woolwich, Canada Water & Bromley

• East London: Barking

• Ad-hoc cover for a region or London-wide

(Regular technician of 1-2 sites near you, or zero-hours cover)

Looking for 6-16 hours of **flexible** work/week , paid **£16.12**/hour , that **helps** your community?

And/or able to offer ad-hoc cover for team

"This is the best job I've ever had!" - Jacey, Thing Technician

We're looking for a fit, practical, reliable person, experienced in DIY, repair or similar – to keep Library of Things' items and lockers clean, functioning, safe and joyful for our members to use. We're opening sites regularly, so this is an open and London-wide call for applicants.

### **About Library of Things**

<u>Library of Things</u> (LoT) is an award-winning social enterprise that helps people to save money and reduce waste by affordably renting out useful items like drills, sound systems & sewing machines from local spaces like libraries. Now open in 12 London neighbourhoods (and growing!), we need more hands on deck to join our brilliant team of Technicians and repairers.

### **About this job**

#### **Hours:**

- Either **2x 4hour shifts per week per site** likely starting with 1 site, adding another nearby as they open. Aside from a 1-hour weekly team call, you'll have <u>complete</u> flexibility of hours within your site(s)' opening hours.
- Or zero-hours contract to cover ad-hoc technician absences

Pay: £16.12/hour to be invoiced and paid monthly

**Contract type:** Contractor - monthly rolling, following 1 month trial period (with future opportunity to become PAYE Regional Technician with 3 sites)

**Location:** On-site in your nearest 1-2 Library of Things locations

**Training & culture:** LoT was named Escape the City's Top 10 workplaces 2023! We offer training and a support network, team socials, reasonable travel expenses, discounted item rental, occasional extra paid time for eg. holiday cover/training **Eligibility:** Applicants must have the legal right to work in the UK.

**Equality, diversity & inclusion**: LoT welcomes applications from people of all backgrounds – women, men and non-binary, people of all ages, sexual orientations, nationalities, religions and beliefs. However, we particularly encourage applications from disabled and black, Asian and minority ethnic candidates, as these groups are underrepresented in the sustainable development sector.

**Application deadline:** This is an open call - we're opening sites regularly so would assign 1-2 nearest sites to your home. <u>Don't delay applying</u>, actively interviewing in Greenwich, Sutton, Hammersmith & Fulham, Barking & Dagenham, Camden, Lewisham, Brent, Kensington & Chelsea, Lambeth and Southwark!

How to apply: Complete this form

# **Responsibilities**

We're looking for someone very practical, with an eye for detail, who likes hands-on problem-solving and is happy to work both independently and with others. Here's what you'll be doing:

# Maintaining the items and kiosk

- Cleaning and maintenance of items that have been borrowed since last shift eg. inspecting blades, replacing hand sander pads, checking cabling, re-stocking consumables like carpet cleaner tablets etc
- Troubleshooting reported issues with items and carrying out simple repairs (guidance and training provided)
- Occasional Portable Appliance Testing (PAT) of necessary Things to ensure they're safe (training provided)

- Doing basic maintenance of the locker-style kiosk, plus hardware / software troubleshooting if systems go down
- Receiving a few items at home or collecting from shops, and carrying to site

## Liaising with the team

- Actively participating in weekly 1-hour video calls and quarterly meet-ups
- Sharing experiences, ideas and skills with other Thing Technicians and the wider LoT team and community
- Checking-in daily for urgent messages/emails on non-shift weekdays
- Reporting issues and ideas clearly and promptly to the team, and carefully updating software systems

# Who we're looking for

#### **Essential:**

- Live locally to 1-2 of our new site locations in London
- Experienced in DIY, appliance usage, appliance repair or similar
- Reliable and punctual
- A flexible schedule
- Practical and willing to roll sleeves up
- Able to work both independently and collaboratively
- A proactive problem solver
- Confident software user (you'll be using Google Suite and Slack on tablet or smartphone)
- Fit and healthy to lift and carry

### Desirable:

- A clean UK drivers' licence
- Cargo bike experience
- Access to desktop/laptop for admin work (we can provide if not)
- Experience of coordinating and/or training others