

# CITY OF IRONWOOD

213 S. Marquette Street  
Ironwood, Michigan 49938



Telephone: (906) 932-5050  
FAX: (906) 932-5745

## AGENDA REGULAR IRONWOOD CITY COMMISSION MEETING MONDAY, JANUARY 28, 2013 Regular Meeting - 5:30 P.M.

**LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING**

**5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.\*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- \*1) Approval of Minutes – January 14<sup>th</sup> Regular City Commission Meeting.
- \*2) Review and Place on File:
  - a) Ironwood Planning Commission Meeting Minutes of Nov. 7<sup>th</sup> & Dec. 5<sup>th</sup>.
  - b) Gogebic-Ontonagon Community Action Agency Meeting Minutes of Dec. 19<sup>th</sup>.
  - c) Downtown Ironwood Development Authority Meeting Minutes of Nov. 29<sup>th</sup>.
- D. Receive & Place on File from the Finance Director.
  - 1. Statement of Revenue & Expenditures.
  - 2. Monthly Cash Reports.
  - 3. Monthly Check Register Report.
- E. Approval of the Agenda.
- F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

- G. AUDIENCE: Dennis Hewitt, City Assessor/Building Inspector.  
(Update on Building Permits & State Equalization Values).

#### OLD BUSINESS

- H. Discuss and Consider approving Ordinance No. 496, Book 4, an Ordinance prohibiting use of Tobacco in City Parks.
- I. Discuss and Consider approval of the Lease/Contract extension and establishing rental rate for the UPS Building.

#### NEW BUSINESS

- J. Discuss and Consider request to submit a Letter of Support for the Gogebic County Conservation District Grant for the USDA Fish & Wildlife Service.
- K. Discuss and Consider Resolution #013-003, a Resolution for Designation of Street Administrator.
- L. Discuss and Consider approval of bids for City Centre Restrooms.
- M. Discuss and Consider Agreement with Ironwood Police Officers Association of Michigan to create a Lieutenant position within the Public Safety Department.
- N. Mayor's Appointments.
- O. Manager's Report.
- P. Other Matters.
- Q. Citizens wishing to address the Commission on Items not on the Agenda  
(Five Minute Limit).
- R. Adjournment.

**Proceedings of the Ironwood City Commission**

A Regular Meeting of the Ironwood City Commission was held on January 14, 2013 at 5:30 P.M. along with Public Hearings at 5:20 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Mayor Corcoran opened the Public Hearing at 5:20 P.M.
2. Public Hearing: To hear comment on Ordinance No. 496, Book 4 an Ordinance prohibiting the use of tobacco in City Parks.

Marion True, Keith Johnson, and Paul Grbavcich addressed the City Commission expressing their dismay with Ordinance #496, Book 4 an Ordinance prohibiting the use of tobacco in City Parks.

Keith Johnson, Co-Chair of the Festival Ironwood noted along with the others that enforcement would be costly. He suggested buffer zones around the playground areas be initiated. Further discussion of this matter took place

3. Mayor Corcoran closed the Public Hearing at 5:30 P.M.
- 

- A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.
- B. Recording of the Roll.

PRESENT: Commissioner Cayer, Semo, Shackelford, Tauer, and Mayor Corcoran.

ABSENT: None.

- C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – December 26<sup>th</sup> Regular City Commission Meeting.

\*2) Review and Place on File:

- a) Ironwood Development Authority Meeting Minutes of November 20<sup>th</sup> & 29<sup>th</sup>.
- b) Planning Commission and City Commission Special Meeting of Dec. 18<sup>th</sup>.

*Motion was made by Semo, seconded by Shackelford to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

- D. Approval of the Agenda.

*Motion was made by Shackelford, seconded by Tauer and carried to approve the agenda as presented.*

- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

**OLD BUSINESS**

- F. Discuss approval of Ordinance No. 496, Book 4 an Ordinance prohibiting the use of tobacco in City Parks.

A discussion took place regarding Ordinance No. 496 among the City Commission. Commissioner Semo and Shackelford expressed their support for the ordinance.

Mayor Corcoran agreed with the comments made by the public and liked the idea of the buffer zone around the playground areas. Further discussion of this matter took place.

No action was taken on this item.

G. Discuss and Consider location of future sidewalk on US 2 and winter maintenance.

City Manager Erickson addressed the City Commission on this item stating it would cost approximately \$400 per time to plow the US2 sidewalks and could be less depending where they start and stop. Further discussion of this matter took place.

*Motion was made by Cayer to place the sidewalk next to the curb with no green space and to include snow removal.*

*Motion failed for a lack of support.*

*Motion was made by Tauer, seconded by Shackelford to include the green space placing the sidewalk away from the curb/street and work on keeping the sidewalk plowed in the winter.*

ROLL CALL:

Yes (4): Commissioner Semo, Shackelford, Tauer, and Mayor Corcoran.

No (1): Commissioner Cayer.

*Motion carried on a 4 to 1 vote.*

NEW BUSINESS

H. Consider approval of Ross Peterson Construction Change Order #3 in the amount of \$11,462.95 or the City of Ironwood – W. Ayer Street Neighborhood project and authorize Mayor to sign all applicable documents.

*Motion was made by Tauer, seconded by Shackelford to approve the Ross Peterson Construction Change Order #3 in the amount of \$11,462.95 for the City of Ironwood-W. Ayer Street Neighborhood Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

I. Consider approval of Locally Funded Pay Package in the amount of \$27,615.99 for the City of Ironwood – W. Ayer Street Neighborhood Project and authorize Mayor to sign all applicable documents.

*Motion was made by Semo, seconded by Tauer to approve the Locally Funded Pay Package in the amount of \$27,615.99 for the City of Ironwood-W. Ayer Street Neighborhood Project and authorize Mayor to sign all applicable documents. Unanimously passed by roll call vote.*

J. Discuss and Consider Resolution #013-001, a Resolution enabling the City to enter into an installment purchase agreement with Citizens Bank for the purchase of three (3) trucks for the DPW Department.

*Motion was made by Semo, seconded by Shackelford to adopt Resolution #013-001, a Resolution enabling the City to enter into an installment purchase agreement with Citizen's Bank to provide funding for the purchase of three (3) trucks for the DPW Department. Unanimously passed by roll call vote.*

K. Discuss and Consider scheduling a Work Session to discuss setting 2013 Goals for the City Commission.

*Motion was made by Semo, seconded by Tauer and carried to schedule a Work Session to discuss setting 2013 Goals for the City Commission on Monday, January 28, 2012 at 4:00 p.m.*

- L. Discuss and Consider scheduling a joint workshop between Pat O'Donnell Civic Center Board and the City Commission to discuss improvements and updates to the Civic Center.

*Motion was made by Semo, seconded by Tauer and carried to schedule a joint workshop between the Pat O'Donnell Civic Center Board and the City Commission on Monday, January 21<sup>st</sup> at 4:00 p.m. at the Pat O'Donnell Civic Center along with inviting other members of the municipalities to attend.*

- M. Discuss and Consider Resolution #013-002 scheduling a Public Hearing for Monday, February 11, 2013 at 5:20 P.M. to hear comment relative to the condemnation of the following structure:
  - a) 213 Bonnie Street

*Motion was made by Semo, seconded by Tauer to adopt Resolution #013-002 scheduling a Public Hearing for Monday, February 11, 2013 at 5:20 P.M. to hear comment relative to the condemnation of 213 Bonnie Street. Unanimously passed by roll call vote.*

#### N. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- \*Although SISU 2013 was not able to happen due to unseasonable weather conditions the organizers managed to pull together with all the volunteers, skiers, and community members to have a good time during an appreciation party.
- \*The Depot Park Project final plans will be completed over the next few weeks.
- \*The Depot Park Statue was completed with the joint efforts of the DIDA and the Historical Society.
- \*The 2012 City Comprehensive Deer Management Hunt was completed with 57 does and 3 bucks being taken.
- \*Plans and specifications are being developed for the construction of the restrooms at the City Centre. Bids are being requested by January 24, 2013.

#### O. Other Matters.

Mayor Corcoran questioned the status of the cleanup next to the Memorial Building. She also thanked SISU organizers and the many volunteers for a great job.

Commissioner Semo requested a report where the deer came from and time frames. A brief discussion took place on purchase stickers for extra garbage bags.

Commissioner Shackelford noted she would be attending the next School Board Meeting to encourage Safe Routes to School.

#### P. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

Paul Grbavcich addressed the City Commission expressing his dismay with the pensions being paid out to past police officers, snow plowing of City Streets during the last storm, and he suggested putting pressure on the Police Department to clean up the drug problem in the area.

City Staff suggested Mr. Grbavcich stop in to the City of Ironwood Offices during business hours and they would be happy to show him the different accounts.

Joseph F. Cayer, of 100 E. Ash Street addressed the City Commission stating he is a Public Safety Retiree and Public Safety was not able to get social security so the 7.65% that the City of Ironwood Employees receive for social security benefits was not given to Public Safety Officers. He further stated through the years he had a part time job that paid for some of his social security benefits. Further comments were received.

Q. Adjournment.

*Motion was made by Tauer, seconded by Shackelford and carried to adjourn the meeting at 6:23 P.M.*

Kim Corcoran, Mayor

Karen M. Gullan, City Clerk

## Proceedings of the Ironwood Planning Commission

A Regular Meeting of the Planning Commission was held on Wednesday, November 7, 2012 at 5:30 P.M. in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Chairman Wyssling called the meeting to Order at 5:30 p.m.

2. Recording of the Roll

PRESENT: Commissioner Bergman, Geib, Lemke, Burchell, Davey, Semo, and Chairman Wyssling.  
ABSENT: Commissioner Johnson.

3. Approval of the October 7, 2012 Meeting Minutes.

*Motion was made by Burchell, supported by Davey and carried to approve the October 3, 2012 meeting minutes as presented.*

4. Approval of the Agenda

*Motion was made by Bergman, seconded by Burchell and carried to amend the Agenda removing item 6. Audience.*

5. Citizens wishing to address the Commission regarding Items on the Agenda (Three-minute limit)

There were none.

6. Audience

This item was removed from the Agenda.

7. Items for Discussion and Consideration

Chairman Wyssling reviewed the rules with the audience and members present for conducting the following Public Hearing.

a. Public Hearing and Consideration of Ordinance #495, Book 4, Medical Marihuana Ordinance

i. Chairman Wyssling opened the Public hearing at 6:05 P.M.

City Assessor Building Inspector Dennis Hewitt addressed the Planning Commission regarding the proposed Ordinance for Medical Marihuana. Mr. Hewitt noted notice was given and the proposed Ordinance was available for review.

Chris Ryner addressed the Planning Commission regarding the proposed ordinance and handed out a three (3) page document regarding his concerns with the Ordinance No. 495, Book 4, Medical Marihuana Ordinance. He urged the Planning Commission to look at the State of Michigan Law, which was recently passed and felt it would supersede any local ordinance in the future.

Chairman Wyssling noted the Planning Commission had been reviewing this ordinance for over two (2) years with several meetings being held on this matter.

Commissioner Bergman noted the Ordinance would not be passed at this meeting. The Planning Commission would only give the City Commission their recommendation and they could hold another public hearing on this ordinance but it is not required.

City Attorney Pope weighed in on the matter stating the City of Ironwood in his opinion was not prohibiting it they are just saying they cannot do it in certain areas. He stated dispensaries are not allowed under the law and the health department director has said that within the last month, and there is legislation being proposed in the legislature which also addresses the issues of dispensaries. It is his opinion that dispensaries are not allowed.

Commissioner Bergman stated that the Zoning Enabling Act allows the Planning Commission to create Districts for certain businesses to operate.

Dan Greenwood, 111 S. Suffolk Street thanked the Planning Commission for addressing this matter.

Public Safety Officer Matt Sterbenz addressed the Planning Commission regarding the proposed Ordinance #495, Book 4. Officer Sterbenz stated he had not had much time to look over the information but had reviewed it with other law enforcement agencies. He further stated he talked with the City of Marquette and their DEA did not adopt any policies to allow medical marihuana because it would open them up to civil rights violations. The City of Marquette does not recognize or allow it. He further reviewed with the Planning Commission other communities view on the medical marihuana ordinance. Further comments were received.

Chairman Wyssling thanked Mr. Sterbenz for his time in researching this matter.

No other comments were received.

Commissioner Bergman requested the Planning Commission conduct a workshop regarding the Medical Marihuana proposed Ordinance. The Planning Commission agreed to conduct a workshop at their next regular Planning Commission Meeting on December 5<sup>th</sup>. Community Development Director Brown agreed to conduct a workshop on this matter for public and law enforcement input. Further discussion of this matter took place.

ii. Chairman Wyssling closed the Public Hearing at 6:10 p.m.

iii. Discuss and Consider Action

**Motion** was made by Bergman, seconded by Davey and carried to schedule a workshop for the next regular meeting on December 5<sup>th</sup> at 5:30 p.m.

b. Consideration of Support for the 2012 Michigan Blight Elimination Program

Community Development Director Brown reviewed the 2012 Michigan Blight Elimination Program with the Planning Commission stating 25 million from a lawsuit was given to the State of Michigan 10 million was going to Detroit and 15 million to other communities in the State of Michigan. He further noted letters were sent out along with an informational hearing to be held on the November 12<sup>th</sup>. Mr. Brown also noted the deadline for this grant was December 12<sup>th</sup>. The only restriction is historic buildings or districts

**Motion** was made by Burchell, seconded by Bergman and carried to support the application of this grant taking into consideration historical buildings.

c. Discussion of Zoning Ordinance Updates

Community Development Director Brown stated he reviewed the Zoning Enabling Act with the current ordinances and felt there are a couple of changes that need to be corrected and he will be forwarding them on to the Planning Commission for review.



d. Discussion of Planning Commission Goals

Community Development Director just wanted the Planning Commission to start thinking of their Goals for the upcoming year.

8. Project Updates

Community Development Director Brown updated the Planning Commission on the projects.

9. Citizens wishing to address the Commission regarding items not on the Agenda (Three-minute limit)

There were none.

10. Other Business

Chris Ryner thanked the Planning Commission for their time and pitched an idea for implementing a handout.

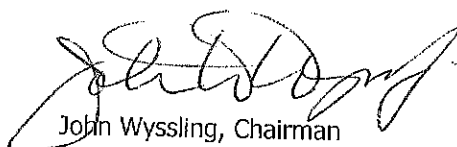
City Attorney Pope noted on page 8 of the Planning and Zoning News regarding where the legislature is at on these matters. He further mentioned through this process he would like the City Clerk to put a packet together containing the notice, all written materials, along with a summary of the comments made at this hearing.

11. Next Meeting: December 5, 2012

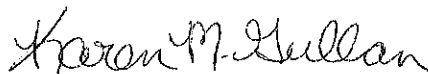
Chairman Wyssling noted he would not be able to attend the next meeting.

12. Adjournment

**Motion** was made by Davey, seconded by Geib to adjourn the meeting at 6:35 p.m.



John Wyssling, Chairman



Karen M. Gullan, City Clerk



## Proceedings of the Ironwood Planning Commission

A Regular Meeting of the Planning Commission was held on Wednesday, December 5, 2012 at 5:30 P.M. in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Assistant Chair Bergman called the meeting to Order at 5:30 p.m.
2. Recording of the Roll

Member	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas	X			
Burchell, Bob	X			
Davey, Sam	X			
Geib, Courtland	X			
Lemke, Joseph	X			
Johnson, Leroy	X			
Semo, Rick, ex-officio, non voting member	X			
Wyssling, John		X	X	

3. Approval of the November 7, 2012 Meeting Minutes. **Motion** by Davey; **Second** by Bergman to accept the meeting minutes as presented. **Motion Carried 7 - 0.**
4. Approval of the Agenda  
  
**Motion** was made by Bergman, **Second** by Davey to accept the Agenda. **Motion Carried 7 - 0.**
5. Citizens wishing to address the Commission regarding Items on the Agenda (Three-minute limit) (Reserved) (See item #7)
6. Audience  
  
See #5 above.
7. Items for Discussion and Consideration.
  - a. Workshop and Consideration of Ordinance #495, Book 4, Medical Marihuana Ordinance

City Police Officer, Matt Sterbenz addressed the Planning Commission regarding the proposed Ordinance for Medical Marihuana. Officer Sterbenz handed out City of Grand Rapids, Frequently Asked

Questions about Medical Marihuana as well as a map (not to scale) showing the City of Ironwood and the proposed Drug Free Zones. Officer Sterbenz read a few of the questions from the FAQ regarding dispensaries, registered caregivers and exclusion areas. Officer Sterbenz explained the map and the drug free zones.

Further comments were received from the Public at this time. These individuals all indicated that they were medical marihuana users. The audience speakers included:

Dan Greenwood, 111 Suffolk Street  
Steve Stone, 325 E Ayer Street  
John, 1024 Lillfeld Avenue  
Travis Hullsee, 332 Houck Street  
Rose, 155 W Larch Street.  
Diane Backus, 318 W. River Drive, Ramsay, MI  
Scott Warren, 533 East Tamarack  
George Hinkel, 533 East Tamarack  
Bill, 647 Huron Street  
Richard, 104 Sequence

Chair Bergman and the audience thanked Mr. Sterbenz for his time in researching this matter.

b. Discussion of Planning Committee Goals for 2013 – The group will address this issue at its next meeting.

c. Director Brown discussed the US2 project. The State of Michigan is looking to the City of Ironwood to provide input by the end of December, 2012 as to how many lanes it would like to see. The design is in progress and should go out to bid in either March or April of 2013. The Planning Commission was informed that the Parks and Recreations Committed would like to recommend the 3-lane, sidewalk and curbing option. A meeting will tentatively be set for December 18, 2012 at 5:00 p.m. with the Ironwood Planning Commission and the City Commissioners to discuss this matter further. (\*Note\* Commissioner Bergman left the meeting at this point).

8. Project Updates: Director Brown indicated all projects are closed down for the season.

9. Other Business.  
None

10. Next Meeting: December 18, 2012, 5:00 p.m. with the City Commissioners.

11. Adjournment at 7:36 p.m.

  
\_\_\_\_\_  
John Wyssling, Chairman

  
\_\_\_\_\_  
Kim M. Coon, Community Development Assistant

## GOGEBIC-ONTONAGON COMMUNITY ACTION AGENCY

Governing Board Meeting  
CAA Office Building  
Bessemer, MI 49911  
Wednesday, December 19, 2012

PRESENT: Tom Gerovac, Leroy Kangas, Kay Wiita, John Allen, Mary Calhoun, Carl Nykanen, Helen Aho, Al Gaiss

ABSENT: John Labyak, Patti Witt, Bill Wing, Monie Shackelford

STAFF: Carolynne Carlson, Jacalyn Delich, Kerri Duff, Velda Sclafani, Christine Trola, Paul Janczak, Margaret Aimone

The Wednesday, December 19, 2012 Governing Board Meeting was called to order by Chairman Thomas Gerovac at 3:35 P.M. (CST). Roll call was held and a quorum was present. The opening prayer was led by Mr. Kangas and the Pledge of Allegiance was recited.

APPROVAL OF DOCKET AND CONSENT AGENDA - The docket was included in the Board packet.

No changes or additions were heard and the following motion was made --

Moved: Mr. Kangas Second: Mr. Allen	To approve the docket as presented. Motion carried unanimously.
--	---

APPROVAL OF GOVERNING BOARD MINUTES DATED OCTOBER 25, 2012 - These minutes were included in the Board packet.

No additional discussion occurred and the following motion was made --

Moved: Mr. Nykanen Second: Ms. Wiita	To approve the Governing Board Minutes dated October 25, 2012 and place them on file. Motion carried unanimously.
---	---

APPROVAL OF FINANCIAL REPORT FOR PERIOD ENDING NOVEMBER 30, 2012 - This report was included in the Board packet.

- Recommend to accept the Community Development Department 2012-2013 Budget as presented and to review in June to see if we need to amend the budget.

No additional discussion occurred and the following motion was made --

Moved: Mr. Nykanen Second: Mr. Allen	To approve the motions above on the consent agenda for the Finance Committee Meeting of 12/19/2012 as presented. Motion carried unanimously
---	---

- Recommend to table the matter regarding the change in Health Insurance costs until the wording has been established and it goes before the Head Start Policy Council.

Tabled pending further information and wording regarding the change and presenting the information to the Head Start Policy Council.

COMMUNITY DEVELOPMENT FACEBOOK PAGE REQUEST – The Community Development Department has looked into opening a facebook page account for business recruitment and community business and events. It has been discussed to open a facebook account for GOCAA also. We discussed the Community Development Department being a tab off of the main company facebook or a stand alone page.

Coordinator Velda Sclafani stated it would be simpler to get through to Community Development by having their own facebook page. Ms. Sclafani stated she would manage it.

Brief discussion occurred and the following motion was made --

Moved: Ms. Wiita Second: Mr. Gaiss	To authorize the Community Development Department facebook page be stand alone as presented. Motion carried unanimously.
---------------------------------------	--

HEAD START TRAINING – Head Start Director Jacalyn Delich provided a Governing Board Training, reviewing the Head Start Program governance composition, as well as responsibilities of the Governing Board and Policy Council. Ms. Delich provided Board members with a Governing Board Handbook. Also included in the Handbook was a chart of GOCAA Head Start Governance Management Approvals.

A question was asked about those Board members who were absent at today's meeting. Ms. Delich stated she has packets for them or they can call Ms. Delich and she will meet with them one on one.

Mr. Kangas left the meeting at 3:55 P.M.

DIRECTORS' REPORTS - Directors' reports were received from the Executive Director, Head Start Director, Housing Program Director, Weatherization Director, Senior Program Director and Community Development Office.

Ms. Carlson included an Editorial reflecting on her tenure as GOCAA Executive Director. She reviewed the CSFP Report for the month of November 2012, as well as the HYSR Report for November 2012. The Outreach Activity Report which shows the programs manned by our outreach workers and the total number of clients served through November 2012 was handed out at today's meeting. Ms. Carlson reviewed the report, noting Ontonagon is out of LCA funding. She stated that we have received a contract for THAW funding, which is another resource for crisis intervention.

Head Start Director Jacalyn Delich presented Head Start's monthly Promis Reports for November 1, 2012 and December 3, 2012 and the CACFP Monthly Meal Count for October 2012. GOCAA Head Start Policy Council Minutes dated November 8, 2012 were enclosed in the board packet. The ACF Program Performance Report for Head Start/Early Head Start Semi Annual Report which was submitted to the Regional Office was enclosed and reviewed.

A Family and Medical Leave Request by Jennifer LaMaide for the birth of child was enclosed. The Policy Council approved this request on November 8, 2012.

No discussion occurred and the following motion was made --

Moved: Mr. Gaiss Second: Mr. Nykanen	To approve the Family Medical Leave Request by Jennifer LaMaide as presented. Motion carried unanimously.
---	--

Senior Programs Director Christine Trolla's report through November 2012 was enclosed in the Board packet. Ms. Trolla stated that things are going well in her program. She stated next month will be her one year anniversary as Director. Ms. Trolla stated that this year UPCAP will be conducting a full review of their programs. The prior reviews have been desk reviews. She stated they are still trying to increase congregate counts in Ontonagon County. She stated that the Mass City site has been helpful.

Housing Director Jeff Betlewski's report was enclosed in the Board packet. Ms. Carlson noted that the mortgage closed on the house that the Agency purchased and the new owner is now living in it. She stated we got our money back on the purchase.

Weatherization Director Paul Janczak reviewed his report which was included in the board packet. Mr. Janczak stated that they are still waiting for NFAs for the DOE FY12 carry over and

the NFA for the ARRA FY12 redistribution that were both submitted on 10/11/12. He stated that the crew has almost all of their work completed. He stated he has work for the crew through the second week of January and then may have to layoff the crew until the funding comes in. He stated they will be eligible for unemployment. Mr. Janczak also included a correspondence from John Reed of Property Maintenance, Inc. in response to an ad he saw in the *Daily Globe*. He stated that they are looking for subcontractors to provide maintenance to properties in the area. Mr. Janczak stated they are looking at approximately 2000 hours per year between Gogebic and Ontonagon Counties. Mr. Janczak stated, however, that with what they pay, we would have a hard time making costs. He stated he will look into this further

Community Development Coordinator Velda Sclafani reviewed her report and provided an update of her activities from October, November and December to date 2012. She stated she met with the Advisory Council on December 5 and they continue to make plans for the Community Development Department. She continues to work with Wakefield, Watersmeet and Bessemer Township on the Revitalization/Beautification projects. Ms. Sclafani stated that the Retiree Committee will meet next month. She stated brochure planning is taking place to be used for advertising in lodging and ski hills. They are researching funding sources for the brochures and will look into billboards in the future for advertising in other states. Ms. Sclafani stated she received a call from New Beginnings yesterday, and they are interested in having us partner with them. She stated she had a meeting with Michael Brown who is the Community Development Director for the City of Ironwood and we may partner with them in the future. Ms. Sclafani stated that there was a \$5000 planning grant written for the assisted living project. We will hear back regarding that in February. She stated she spoke with Jim Yoder of USDA Rural Development regarding grants for non-profits. She said that could help with funding for opening an assisted living facility. She stated that the grants are very competitive and you have to have a project in place that you are working on. Ms. Sclafani stated she has also looked into welding and has met with Gary Gouin, GCC welding Instructor. She also went to the Ironwood High School where they have the welding labs and took some pictures. Ms. Sclafani said he is very excited and would be interested in helping us open an enterprise here. She stated he has an abundance of ideas of different products that we can produce for manufacturing. She will meet with him in January to discuss further. Ms. Sclafani stated she will be meeting with Thrivent Financial in January to see if they can help with Community Action and getting funding. She stated they give away money quarterly and we are going to see how they can work with us.

Board members and staff wished Ms. Carlson the best on her retirement.

NEXT MEETING DATE AND SITE – Discussion occurred regarding the location of our next Governing Board Meeting, which was to be held at the Intermediate School District in Bergland. There was a conflict due to ISD having their Board meetings on Wednesdays as well. Discussion occurred and the following motion was made –

<p>Moved: Mr. Nykanen Second: Ms. Calhoun</p>	<p>To approve that the January 16, 2013 Governing Board meeting be held at 3:30 P.M. (CST) at the CAA Office Building, Bessemer, MI. Motion carried unanimously.</p>
---	--

It was decided to discuss future meeting locations at the next meeting when the full compliment of Board members are in attendance.

Board members were reminded that the Finance Committee will meet prior to the Board Meeting at 2:30 P.M.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 4:30 P.M. --

Moved: Ms. Calhoun Second: Mr. Allen	To adjourn. Motion carried unanimously.
---	---

Respectfully submitted,



Margaret J. Aimone  
Recording Secretary

Tom Gerovac  
Chairman





**Proceedings of the Downtown Ironwood Development Authority  
Thursday November 29, 2012**

---

1) A meeting of the Downtown Ironwood Development Authority was held on Thursday, November 29, 2012 at 8:00 A.M. in Conference Room #1, 2nd Floor, Memorial Building, Ironwood, Michigan.

2) Call to Order

Chair Williams called the meeting to order at 8:00 a.m.

Recording of the Roll

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>EXCUSED</b>	<b>NOT EXCUSED</b>
Williams, Tom, Chair	X			
Corcoran, Kim	X			
Johnston, Gail	X			
Peterson, Larry	X			
Schwartz, Becky	X			
Smith-Furgason, Eva	X			
Tippett, Rick		X	X	
Vacancy	-	-	-	-

Also present: Community Development Director Michael J. D. Brown, Your Daily Globe Newspaper and Paul Linn with the City of Ironwood.

3) Approval of the November 20, 2012 Special Minutes will be addressed at the December 20, 2012 Meeting.

No Motion.

4) Approval of the Agenda

Motion by Johnston to accept the Agenda. Second by Corcoran to approve the agenda. Motion Carried 6 - 0.

5) Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)

NONE.

6) Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)

NONE.

7) Audience

- a) Ironwood Chamber Director Tim Erickson was introduced. The Chambers relationship to Downtown is in helping them. The Chamber is creating a new website featuring downtown businesses as well as events. They are also working on walking tours with Larry Peterson.
- b) Mike Morrissey and Kris Fish, with Partner, Redevelopment Resources, LLC. gave a presentation for our Downtown development revitalization. Michael asked for and should receive a copy of the PDF presentation that was given. Mike Morrissey will email.
  - a. Mike and Christine commented on how awesome the Depot Building is. He noted that the building that houses the Suffolk Ale House probably has some stained glass windows under the paint.
- c) SISU Representative – Bill Ritchee. Bill gave a short history of the SISU. One item of note was the race will be finishing in Downtown Ironwood.
- d) The children's race will finish at the downtown Ironwood Theatre.
- e) There is a decent economic flux on the downtown area from this race, as well as in the rest of Ironwood.
  - a. Every year the ski racers are surveyed. It is estimated that they spend \$151,000 direct over the two-day event
- f) It's FUN!
- g) The DIDA would like to work more closely with the SISU in the future. As of today, Downtown Merchants placed \$625 in singles in Christmas bucks into each registration bag and given to the participants.

8) Items for Consideration

- a) Financial Report and Project Breakdown. No questions.
- b) Flower baskets, (attachment). Add to next agenda as action item. Michael will get a map of lights.
- c) Downtown Infrastructure Grant \$750,000.00 – We have an opportunity to apply for this grant which is due December 20, 2012. The caveat may be that if you have one CDBG grant outstanding, that you may not qualify for another. Some of the items this grant could cover are water and sewer, streets, sidewalks; enhance green space.

9) Project Updates

- a) Williams wanted to know about facade improvement and Michael will check on this.
- b) Remaining projects are done for the season. Michael will check with public works to see why the Welcome to Ironwood Sign is not lit.

10) Other Business

- a) Smith-Furgason stated that we have a DIDA Facebook page and wants someone to update it every week.
- b) Pigeons have become an issue in Ironwood. This should be referred to Jason Alonen regarding this as a blight issue. The DIDA has received a cost estimate from Plunkets Pest Control for 13 weeks of trapping the pigeons at \$2,600.00. Smith-Furgason stated that this was a blight issue and we should be working with the homeowners and businesses to rid these pests. Michael will check to see if we have an ordinance on pigeons.

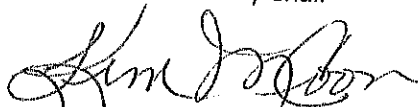
11) Next Meeting – December 20, 2012

12) Adjournment: Motion by Garske to adjourn. Second, Smith-Ferguson. Motion Carried 7 – 0.

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Thomas Williams, Chair

A handwritten signature in black ink, appearing to read "Kim M. Coon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Kim M. Coon, Community Development Assistant

# CITY OF IRONWOOD

## Statement of Revenues and Expenditures

For the MONTH ENDING 12/31/12

Year to date expenditures 50%

GENERAL FUND	PRIOR YTD TOTALS	CURRENT YTD TOTAL	CURRENT BUDGET	% OF BUDGET
<b>REVENUES</b>	\$ 1,359,664	\$ 1,544,505	\$ 4,738,350	33%
<b>EXPENDITURES</b>				
City Commission	\$ 8,473	\$ 6,896	\$ 28,315	24%
City Manager	\$ 54,738	\$ 53,779	\$ 108,775	49%
Elections	\$ 4,641	\$ 4,349	\$ 10,100	43%
Finance Dept	\$ 82,411	\$ 77,970	\$ 147,600	53%
City Treasurer	\$ 15,551	\$ 12,299	\$ 32,400	38%
City Assessor	\$ 25,944	\$ 30,274	\$ 48,900	62%
Computer Dept	\$ 16,954	\$ 29,927	\$ 51,600	58%
City Clerk	\$ 77,476	\$ 82,788	\$ 156,550	53%
Board of Review	\$ 267	\$ 315	\$ 3,700	9%
Building Inspection	\$ 22,799	\$ 22,351	\$ 44,460	50%
Memorial Bldg	\$ 62,603	\$ 44,886	\$ 125,900	36%
Fire Related Activities	\$ 27,123	\$ 6,826	\$ 22,575	30%
Public Safety	\$ 501,853	\$ 432,156	\$ 876,650	49%
Drug Enforcement	\$ 357	\$ 664	\$ 3,500	19%
Community Dev	\$ 289,167	\$ 427,573	\$ 1,537,825	28%
Code Enforcement	\$ 26,599	\$ 28,256	\$ 81,000	35%
Street Lighting	\$ 36,171	\$ 44,311	\$ 100,000	44%
Oth Sanitary Act	\$ 22,092	\$ 11,336	\$ 12,450	91%
Other - Gas Plant Site	\$ -	\$ 48,556		N/A
Debt Retirement	\$ 26,847	\$ -		N/A
City Centre	\$ 5,858	\$ 4,825	\$ 12,300	39%
Parks/Recreation	\$ 51,521	\$ 90,059	\$ 502,950	18%
Ins/Fringes	\$ 78,857	\$ 15,642	\$ 253,650	6%
Programs	\$ 7,701	\$ 7,120	\$ 8,000	89%
Labor Relations	\$ -	\$ 3,741	\$ 5,000	75%
Approp to Oth Funds	\$ 101,122	\$ 92,911	\$ 564,150	16%
<b>Total Expenditures</b>	\$ 1,547,125	\$ 1,579,811	\$ 4,738,350	33%
<b>PERIOD FUND BALANCE</b>	\$ (187,461)	\$ (35,306)		
Previous Year Fund Balance	\$ 1,045,558	\$ 1,340,988		
<b>TOTAL FUND BALANCE</b>	\$ 858,097	\$ 1,305,682		

<b>MAJOR STREETS</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>	\$ 142,869	\$ 281,641	\$ 1,176,950	24%
<b>EXPENDITURES</b>				
Construction	\$ 48,647	\$ 126,903	\$ 679,210	19%
Traffic Signals	\$ 2,840	\$ 1,621	\$ 5,800	28%
Surface Maintenance	\$ 69,534	\$ 30,609	\$ 126,450	24%
Sweeping/Flushing	\$ 5,697	\$ 6,652	\$ 23,050	29%
Drainage/Backslopes	\$ -	\$ -	\$ 1,150	0%
Traffic Signs	\$ 315	\$ 1,118	\$ 7,250	15%
Winter Maintenance	\$ 24,580	\$ 23,021	\$ 128,650	18%
Snow Hauling	\$ -	\$ -	\$ 73,000	0%
Leave/Benefits	\$ 27,592	\$ 31,394	\$ 43,500	72%
Gen Overhead	\$ 20,605	\$ 18,972	\$ 39,750	48%
Contrib to Gen Fund	\$ -	\$ -	\$ 49,140	
<b>Total Expenditures</b>	\$ 199,810	\$ 240,290	\$ 1,176,950	20%
<b>FUND BALANCE</b>	\$ (56,941)	\$ 41,352		

<b>LOCAL STREETS</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>	\$ 237,076	\$ 1,164,749	\$ 1,661,750	70%
<b>EXPENDITURES</b>				
Projects	\$ 113,794	\$ 807,811	\$ 1,229,120	66%
Surface Maintenance	\$ 34,104	\$ 55,195	\$ 72,950	76%
Sweeping/Flushing	\$ 929	\$ 40	\$ 11,750	0%
Drainage/Backslopes	\$ -	\$ -	\$ 5,850	0%
Traffic Signs	\$ 6,079	\$ 9,692	\$ 8,350	116%
Winter Maintenance	\$ 32,928	\$ 23,900	\$ 118,900	20%
Snow Hauling	\$ -	\$ -	\$ 13,350	0%
Leave/Benefits	\$ 27,090	\$ 31,053	\$ 40,650	76%
Gen Overhead	\$ 22,152	\$ 20,921	\$ 40,830	51%
Principal - 2012 Street Paving	\$ -	\$ 95,000	\$ 108,000	88%
Interest - 2012 Street Paving	\$ -	\$ 7,188	\$ 12,000	60%
<b>Total Expenditures</b>	\$ 237,076	\$ 1,050,800	\$ 1,661,750	63%
<b>FUND BALANCE</b>	\$ -	\$ 113,949		

<b>EQUIPMENT FUND</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>	\$ 199,070	\$ 205,168	\$ 550,800	37%
<b>EXPENDITURES</b>				
Admin/Overhead	\$ 88,125	\$ 99,061	\$ 196,515	50%
Direct Equip Expense	\$ 76,699	\$ 59,467	\$ 204,285	29%
Depreciation	\$ 61,764	\$ 38,687	\$ 150,000	26%
<b>Total Expenditures</b>	\$ 226,588	\$ 197,215	\$ 550,800	36%
<b>PERIOD FUND BALANCE</b>	\$ (27,518)	\$ 7,952		

<b>WATER FUND</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>	\$ 1,347,603	\$ 906,021	\$ 2,138,240	42%
<b>EXPENDITURES</b>				
Garbage Collection	\$ 143,445	\$ 205,802	\$ 350,000	59%
West Ayer Street Project	\$ -	\$ 331,268	\$ 500,000	66%
Wells	\$ -	\$ -	\$ 50	0%
Pumping	\$ 147,635	\$ 123,663	\$ 269,400	46%
Transmission/Distrib	\$ 263,806	\$ 397,775	\$ 419,200	95%
Meter Sets/Repairs	\$ 23,568	\$ 30,739	\$ 71,050	43%
Customer Accounting	\$ 35,315	\$ 36,608	\$ 65,850	56%
Admin/Overhead	\$ 134,334	\$ 144,167	\$ 312,690	46%
Programs	\$ 118			
Depreciation	\$ 79,471	\$ 78,991	\$ 150,000	53%
<b>Total Expenditures</b>	\$ 827,692	\$ 1,349,013	\$ 2,138,240	63%
<b>PERIOD FUND BALANCE</b>	\$ 519,911	\$ (442,993)		

<b>SEWER FUND</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
<b>REVENUES</b>	\$ 804,177	\$ 821,582	\$ 2,130,370	39%
<b>EXPENDITURES</b>				
West Ayer Street Project	\$ -	\$ 514,673	\$ 651,000	79%
Meter Sets/Repairs	\$ 23,334	\$ 30,613	\$ 68,150	45%
Customer Accounting	\$ 34,198	\$ 34,809	\$ 62,250	56%
Admin/Overhead	\$ 84,529	\$ 104,118	\$ 180,170	58%
Collect/Trans	\$ 148,530	\$ 129,115	\$ 393,800	33%
OM & R Wastewater	\$ 296,168	\$ 265,733	\$ 520,000	51%
Capital Wastewater	\$ 147,715	\$ 116,484	\$ 255,000	46%
<b>Total Expenditures</b>	\$ 734,474	\$ 1,195,545	\$ 2,130,370	56%
<b>PERIOD FUND BALANCE</b>	\$ 69,703	\$ (373,962)		



<b>LIBRARY FUND</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
REVENUES	\$ 72,169	\$ 77,687	\$ 136,640	57%
EXPENDITURES	\$ 107,308	\$ 97,056	\$ 136,640	71%
FUND BALANCE	\$ (35,139)	\$ (19,369)		

<b>CIVIC CENTER</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
REVENUES	\$ 120,250	\$ 109,974	\$ 191,350	57%
EXPENDITURES	\$ 117,987	\$ 102,882	\$ 191,350	54%
FUND BALANCE	\$ 2,263	\$ 7,092		

<b>CEMETERY</b>	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
REVENUES	\$ 39,741	\$ 34,176	\$ 100,150	34%
EXPENDITURES	\$ 39,741	\$ 28,636	\$ 100,150	29%
FUND BALANCE	\$ -	\$ 5,540		

	<b>PRIOR YTD TOTALS</b>	<b>CURRENT YTD TOTAL</b>	<b>CURRENT BUDGET</b>	<b>% OF BUDGET</b>
VOLUNTEER FIRE DEPT	\$ 6,691	\$ 613	\$ 7,000	9%
MEMORIAL BLDG DEBT	\$ 16,625	\$ 12,513	\$ 171,000	7%
ECONOMIC DEV	\$ 599	\$ -	\$ 5,000	0%
DOWNTOWN DEV	\$ 5,812	\$ 7,117	\$ 12,000	59%

**CITY OF IRONWOOD**  
**Cash Balances Monthly Report**  
**DECEMBER 2012**

<b>FUND</b>	<b>BANK</b>	<b>ENDING BALANCE</b>
General Fund	RiverValley	\$ 1,778,501.51
Library		\$ 89,329.94
Civic Center		\$ 183,658.40
Water Fund		\$ (163,788.58)
Sewer Fund		\$ 622,027.74
Cemetery		\$ 15,198.00
General Pension Fund		\$ 269,090.08
Police and Fire Pension Fund		\$ 480,081.68
Retiree Healthcare Fund		\$ 200,573.95
DIDA		\$ 13,647.40
<i>Subtotal General Account</i>		<b>\$ 3,488,320.12</b>
Water Bond Redemption	River Valley	\$ 52,630.97
Memorial Building	River Valley	\$ 138,491.22
Community Development	Wells	\$ 27,323.07
Tax Collections	River Valley	\$ 160,595.30
2012 Street Bond Construction	River Valley	\$ 247,718.47
2012 Street Bond Debt Retirement	River Valley	\$ 11,130.30
Economic Development	River Valley	\$ 126,819.44
Phase I Water Construction	River Valley	\$ 138.11
Sewer Construction	River Valley	\$ 53.06
Phase II Water Construction	River Valley	\$ 38.55
Sewer Construction	River Valley	\$ 21.77
RD Water Redemption	River Valley	\$ 101,797.94
RD Sewer Redemption	River Valley	\$ 88,279.02
RD Water Reserve	River Valley	\$ 38,371.71
RD Sewer Reserve	River Valley	\$ 35,244.95
<b>TOTALS</b>		<b>\$ 4,516,974.00</b>



## CHECK REGISTER REPORT

Date: 01/23/2013

DECEMBER 2012

Time: 10:06am

Page: 1

City of Ironwood

BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
125580	12/03/2012	Reconciled	9999991551	SUSAN WESTEEN	CUSTODIAL SERVICES-LIBRARY	150.00
125581	12/04/2012	Reconciled	0000287000	POSTMASTER	POSTAGE UB CYCLE E	126.08
125582	12/05/2012	Reconciled	0000172500	MARA MAHER	CUSTODIAL SERVICES-MEM BLDG	715.78
125583	12/07/2012	Reconciled	0000000707	ACC PLANNED SERVICE, INC	ROOFTOP MOTOR REPAIRS-MEM BLDG	749.75
125584	12/07/2012	Reconciled	0000000870	ADT SECURITY SERVICES	FINAL BILL - LIBRARY	301.49
125585	12/07/2012	Reconciled	0000000892	AIRGAS USA, LLC	CYLINDER RENTAL	21.22
125586	12/07/2012	Reconciled	0000001320	ALL-LIFT SYSTEMS, INC	GLOVES SEWER DEPT	72.89
125587	12/07/2012	Reconciled	0000002000	AMERIPRIDE LINEN & APPAREL SRV	LINEN SERVICE - MEM BLDG	89.36
125588	12/07/2012	Reconciled	0000006100	AT & T LONG DISTANCE	PHONE CHARGES	3.70
125589	12/07/2012	Reconciled	0000006400	AT&T	PHONE SERVICE - CEMETERY	19.58
125591	12/07/2012	Reconciled	0000006210	AT&T MOBILITY	CELL PHONE PAYMENT	531.67
125592	12/07/2012	Reconciled	0000270000	AUTO VALUE IRONWOOD	FITTINGS & BUSHINGS - DPW	120.51
125593	12/07/2012	Reconciled	0000166500	AVAYA COMMUNICATION	PHONE SYSTEM PAYMANT	559.14
125598	12/07/2012	Reconciled	0000008100	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	1,990.08
125600	12/07/2012	Reconciled	0000009705	BEE-VER TREE SERVICE	TREE TRIMMING & LIGHTS MAINT	1,750.00
125601	12/07/2012	Reconciled	0000014005	BOOK WORLD, INC.	NEWSPAPERS - LIBRARY	102.00
125602	12/07/2012	Reconciled	0000014501	BROADWAY AUTOMOTIVE	MAINT - 2011 DODGE CHARGER	719.83
125603	12/07/2012	Reconciled	0000014510	BRODART CO	SUPPLIES - LIBRARY	179.73
125604	12/07/2012	Reconciled	0000014520	BS&A SOFTWARE, INC.	TAX SYS-ANNUAL SUPPORT	3,108.75
125605	12/07/2012	Reconciled	0000019300	CHARTER COMMUNICATIONS	INTERNET & PHONE CHGS-DPW	1,360.85
125606	12/07/2012	Reconciled	0000030675	CITY OF ASHLAND	OCT '12 BACTERIOLOGICAL TESTS	53.00
125607	12/07/2012	Reconciled	0000035270	CLOVERLAND PLUMBING	TOILET SPACER& SUPPLY-LIBRARY	80.90
125608	12/07/2012	Reconciled	0000036000	COLEMAN ENGINEERING CO	SALT STORAGE SHED	89.00
125609	12/07/2012	Reconciled	0000036700	COMMUNITY ACTION AGENCY	REFUND CR BAL LAWN-800-01	78.07
125611	12/07/2012	Reconciled	0000036950	THE COMPUTER DOCTORS	WATCHGUARD & INSTALLATION	1,788.84
125612	12/07/2012	Reconciled	0000037125	COMPUTING DONE RIGHT, LLC	STANDARD HOSTING 1 YR WEBSITE	252.00
125613	12/07/2012	Reconciled	0000123001	THE DAILY GLOBE	FALL TEA THANK YOU - LIBRARY	30.00
125614	12/07/2012	Reconciled	0000045070	ANN DAVEY	TWO HOURS OF ELEC. TRAINING	14.80
125615	12/07/2012	Reconciled	0000045110	DAY-TIMERS, INC	DESK CALENDAR - MANAGER	54.02
125621	12/07/2012	Reconciled	0000045008	DEAN & POPE, P.C.	LEGAL SERVICES-OCT 2012	2,596.75
125622	12/07/2012	Reconciled	0000051200	DLG SERVICES	SERV. CALL ICE RINK CHILLER-CC	728.30
125623	12/07/2012	Reconciled	0000054150	DUO-SAFETY LADDER CORP	HEAT SENSOR LABEL-PSD	35.09
125624	12/07/2012	Reconciled	0000058000	EL-COM SERVICES INC	SERVICE AGREEMENT	242.50
125628	12/07/2012	Reconciled	0000058700	EMPLOYEE BENEFITS AGENCY, INC	MONTHLY ADM FSA & HRA NOV 12	365.00
125629	12/07/2012	Reconciled	0000061300	FABCO EQUIPMENT INC	SEAL O RING KIT	1,773.08
125630	12/07/2012	Reconciled	0000077000	G.T.C. AUTO PARTS INC	WINTER WIPER BLADES	101.92
125632	12/07/2012	Reconciled	0000069400	THE GALE GROUP	BOOKS LIBRARY	473.44
125633	12/07/2012	Reconciled	0000070200	GALLS, AN ARAMARK COMPANY	UNIFORM TROUSER- PSD	184.49
125634	12/07/2012	Reconciled	0000073300	GBS INC	ABSENTEE APPL TO VOTE	18.26
125637	12/07/2012	Reconciled	0000080000	GIOVANONI TRUE VALUE HDWR	LOCK&KEYS FOR DWTWN LIGHTS	388.92
125638	12/07/2012	Reconciled	0000061005	GRAND VIEW CLINIC-ASPIRUS	NEW EMP PHYSICAL- D.S.	194.00
125639	12/07/2012	Reconciled	0000005500	HAWKINS, INC	CHLORINE - PUMP STN	1,974.50
125640	12/07/2012	Reconciled	0000371000	HD SUPPLY WATERWORKS	WATER SUPPLIES	962.86
125641	12/07/2012	Reconciled	0000110825	HOLIDAY FLEET-CREDIT OFFICE	GAS USAGE - PSD	1,415.68
125642	12/07/2012	Reconciled	0000120000	IRON COUNTY MINER	POSTERBOARD-LIBRARY	7.50
125643	12/07/2012	Reconciled	0000126000	IRONWOOD READY-MIX & TRUCKING	7.5 YDS PLASTIZER CONCRETE	862.50
125646	12/07/2012	Reconciled	0000130000	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	1,849.14
125647	12/07/2012	Reconciled	0000131300	ISP.COM	INTERNET CONNECTION-PUMP STN	155.40
125648	12/07/2012	Reconciled	0000051300	JACK DOHENY SUPPLIES INC	NOZZLE #115	380.35
125649	12/07/2012	Reconciled	0000133000	JACQUART FABRIC PRODUCTS	8X3 BANNER - CIVIC CTR	97.00
125650	12/07/2012	Reconciled	0000062730	JOHN DEERE FINANCIAL	SUPPLIES DWTWN PROJECT	26.45
125651	12/07/2012	Reconciled	0000062730	JOHN DEERE FINANCIAL	MAINT SUPPLIES - CIVIC CTR	15.08
125652	12/07/2012	Reconciled	0000062730	JOHN DEERE FINANCIAL	PAINT - CIVIC CTR	52.99
125653	12/07/2012	Reconciled	0000153000	LAKES DISTRIBUTING INC	SUPPLIES - CIVIC CTR	660.71
125654	12/07/2012	Reconciled	0000153005	LAKES GAS CO. #34	PROPANE REFILLS - DPW	41.50
125655	12/07/2012	Reconciled	0000155000	LAWSON PRODUCTS INC	SUPPLIES - DPW	344.29
125656	12/07/2012	Reconciled	0000172020	JOSEPH MAGDZIAK	PIL POST-EMPLOYEE HEALTH INSURANCE	159.47
125657	12/07/2012	Reconciled	0000200001	MI MUNICIPAL RISK MANAGEMENT	PREMIUM PAYMENT	29,937.25
125658	12/07/2012	Reconciled	0000208200	MICHIGAN TASER DISTRIBUTING	DPM, DIGITAL POWER MAGAZINE	143.30
125659	12/07/2012	Reconciled	0000210500	MICRO MARKETING ASSOCIATES	BOOKS LIBRARY	31.99
125660	12/07/2012	Reconciled	0000218950	MILESTONE MATERIALS	BASE DENSE 3/4" ROCK	4,886.08
125661	12/07/2012	Reconciled	0000219005	MILLER-BRADFORD & RISBERG, INC	V-BELT #79	51.64
125662	12/07/2012	Reconciled	0000223000	MISS DIG SYSTEM, INC.	ANNUAL MEMBERSHIP FEE 2013	402.28
125663	12/07/2012	Reconciled	9999991558	KEN MORRIS	REFUND CR BAL BUND-231-02	38.22
125664	12/07/2012	Reconciled	0000256000	NORB'S AUTO ELECTRIC	SCAN FOR CODES#23&SERV #72	70.00
125666	12/07/2012	Reconciled	0000229001	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	210.20

## CHECK REGISTER REPORT

Date: 01/23/2013

DECEMBER 2012

Time: 10:06am

Page: 2

City of Ironwood

BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
125667	12/07/2012	Reconciled	0000262003	NORTH STAR BEVERAGE CO INC	SUPPLIES - CIVIC CTR	954.86
125668	12/07/2012	Reconciled	0000268001	NORTHWOODS PAVING	59.87 TONS @71.42 COLD MIX	6,295.88
125669	12/07/2012	Reconciled	0000268125	NORTHWOODS VAC & CLEANING	CUSTODIAL SUPPLIES	132.34
125670	12/07/2012	Reconciled	0000271090	O'REILLY AUTO PARTS	BRAKE FLUID - DPW	71.14
125671	12/07/2012	Reconciled	0000271008	GERALD OSTERMAN	PIL POST-EMPLYHEALTH INSURANCE	382.73
125672	12/07/2012	Reconciled	0000278025	PETTY CASH	REPLENISH PETTY CASH	136.56
125673	12/07/2012	Reconciled	0000287000	POSTMASTER	PRESORT PERMIT TYPE PI #77	190.00
125674	12/07/2012	Reconciled	0000292600	QUILL CORP	MEMOREX CDR 80 - 100 PK-PSD	231.71
125675	12/07/2012	Reconciled	0000292690	R & R SPECIALTIES OF WISC, INC	WAS WATER SCREEN-CIVIC CTR	113.70
125676	12/07/2012	Reconciled	0000292900	R.E.D. RICHARDS CONST., INC.	WATER METER READING CONTRACT	1,971.36
125677	12/07/2012	Reconciled	0000296000	RANGE CORP	MISS DIG SERVICES	122.25
125681	12/07/2012	Reconciled	0000302000	THE RELIABLE CORPORATION	OFFICE SUPPLIES	697.28
125686	12/07/2012	Reconciled	0000304310	RIVER VALLEY STATE BANK	CREDIT CARD PAYMENT	2,971.68
125688	12/07/2012	Reconciled	0000304310	RIVER VALLEY STATE BANK	CREDIT CARD PAYMENT - LIBRARY	322.90
125689	12/07/2012	Reconciled	0000307100	BRIAN ROEHM	REIMBURSEMENT FOR DIR. TV-CC	68.99
125690	12/07/2012	Reconciled	0000310000	ROVELSKY & CO	PLOW SHOE - PUMP STN	114.00
125692	12/07/2012	Reconciled	0000310400	S & M PROPERTIES, LLP	COPIER RENTAL - MEM BLDG	653.72
125693	12/07/2012	Reconciled	0000313500	SALVATION ARMY	REFUND SEC DEP BROG-24-02	20.07
125694	12/07/2012	Reconciled	0000323000	SHARE CORP	CUSTODIAL SUPPLIES - CIVIC CTR	70.42
125695	12/07/2012	Reconciled	0000193000	ST OF MI UNEMPLOYMENT AGENCY	FEE	10.00
125696	12/07/2012	Reconciled	0000196001	STATE OF MICHIGAN	CAMPGROUND LICENSE FEE	110.00
125697	12/07/2012	Reconciled	9999991557	ANTHONY STELLA	REFUND SEC DEP AYE-232-02	24.96
125698	12/07/2012	Reconciled	0000331000	STEMPIHAR BROS DIST INC	FUEL OIL PUMP STN	262.50
125699	12/07/2012	Reconciled	0000339450	SUPERIORLAND LIBRARY	RECEIPT PAPER - LIBRARY	14.00
125700	12/07/2012	Reconciled	9999915556	MICHELLE SWAYNGIM	REFUND CR BAL NORW-339-01	5.26
125701	12/07/2012	Reconciled	9999991559	MRS. TAUER	REFUND CR BAL CECC-104-01	63.43
125702	12/07/2012	Reconciled	0000342600	CHARLES THOMAS	PIL POST-EMPLYHEALTH INSURANCE	159.47
125704	12/07/2012	Reconciled	0000348000	TRI-STATE BUSINESS SYSTEMS INC	COPIER EXCESS COPIES	389.81
125706	12/07/2012	Reconciled	0000362700	ADVANCED DISPOSAL-MINOCQUA-D3	DUMPSTER GARBAGE SERVICE	452.61
125707	12/07/2012	Reconciled	0000001330	VERIZON WIRELESS	CELL PHONE BILL	92.30
125708	12/07/2012	Reconciled	0000382001	WHITE WATER ASSOCIATES, INC	WATER SAMPLE TESTING	300.00
125709	12/07/2012	Reconciled	0000382700	WIMI-FM	JACKFROST 2012	15.00
125714	12/07/2012	Reconciled	0000266000	XCEL ENERGY	4972 JACKSON RD-CIVIC CTR	32,953.25
125715	12/07/2012	Reconciled	0000391000	ZIFKO'S TIRE & BATTERY SUPPLY	TIRES - PSD	427.28
125716	12/11/2012	Reconciled	0000362700	ADVANCED DISPOSAL-MINOCQUA-D3	DUMPSTER SERVICE	447.35
125717	12/11/2012	Reconciled	0000020300	CHIEF OIL CO	HEATING FUEL 144 @\$3.85 - CEM.	554.40
125718	12/11/2012	Reconciled	0000030665	CITIZENS BANK	VACTOR PAYMENTS	2,386.76
125722	12/11/2012	Reconciled	0000058700	EMPLOYEE BENEFITS AGENCY, INC	MONTHLY ADM FEE FSA&HRA	365.00
125723	12/11/2012	Reconciled	0000080000	GIOVANONI TRUE VALUE HDWR	TOOLS WATER DEPT	72.80
125724	12/11/2012	Reconciled	0000089000	GOGEBIC-IRON WASTEWATER AUTH	WASTE WATER TREATMENT	63,702.80
125725	12/11/2012	Reconciled	0000130000	IRONWOOD WATER & SEWER UTIL	AURE-235-01	1,204.33
125726	12/11/2012	Reconciled	0000133300	JB DISPOSAL INC	RESIDENTIAL GARBAGE SERV-NOV	29,088.70
125727	12/11/2012	Reconciled	0000288000	PRINTING SYSTEMS, INC	YEAR END FORMS-PR & AP	145.68
125728	12/11/2012	Reconciled	0000381600	WELLS FARGO EQUIPMENT FINANCE	CASE LOADER PAYMENT	2,487.37
125729	12/11/2012	Reconciled	9999991551	SUSAN WESTEEN	CUSTODIAL SERVICES-LIBRARY	150.00
125730	12/11/2012	Reconciled	0000266000	XCEL ENERGY	STREET LIGHTING	7,072.72
125731	12/11/2012	Reconciled	0000287000	POSTMASTER	POSTAGE UB CYCLE A	187.88
125732	12/12/2012	Reconciled	0000328050	STATE OF MICHIGAN	APPL. RENEWAL ASSMNT ADM	150.00
125733	12/12/2012	Reconciled	0000304300	RIVER VALLEY STATE BANK	CHRISTMAS GRATUITY - EMPS	1,900.00
125734	12/13/2012	Reconciled	0000168000	ANGELO LUPPINO INC	NORRIE/JESSIEVILLE W&S LATERAL	18,482.00
125735	12/14/2012	Reconciled	0000000200	A-1 DRAIN CLEANING	CLEAN OUT LIBRARY SEWER LINE	110.00
125736	12/14/2012	Reconciled	0000006400	AT&T	PHONE SERVICE - CIVIC CTR	85.50
125737	12/14/2012	Reconciled	0000008100	BAKER & TAYLOR BOOKS INC	BOOKS LIBRARY	442.10
125738	12/14/2012	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSP INS JAN 2013	3,796.92
125739	12/14/2012	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSP INS JAN 2013	24,728.94
125740	12/14/2012	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSP INS JAN 2013	5,512.13
125742	12/14/2012	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSP INS JAN 2013	19,795.17
125743	12/14/2012	Reconciled	0000060025	BLUE CROSS,BLUE SHIELD OF MI	HOSP INS JAN 2013	6,229.50
125744	12/14/2012	Reconciled	9999991537	ZACHARY R BRENTAR	BAL. DUE ON EPA SITE CLEAN UP	14.28
125745	12/14/2012	Printed	9999991113	ROBERT PAUL BURCHELL	DEC 11, 2012 - BOR	25.00
125746	12/14/2012	Printed	0000069400	THE GALE GROUP	BOOKS LIBRARY	187.13
125747	12/14/2012	Reconciled	0000080000	GIOVANONI TRUE VALUE HDWR	SUPPLIES - CIVIC CTR	80.45
125748	12/14/2012	Reconciled	0000120000	IRON COUNTY MINER	DEPOSIT SLIPS-CIVIC CTR	129.00
125749	12/14/2012	Reconciled	0000130000	IRONWOOD WATER & SEWER UTIL	CLEM-205-01	326.51
125750	12/14/2012	Reconciled	0000386014	J J BROADCASTING LLC	JACKFROST ADVERTISING-PSD	15.00
125752	12/14/2012	Reconciled	0000133000	JACQUART FABRIC PRODUCTS	CREDIT MEMO	122.45

## CHECK REGISTER REPORT

Date: 01/23/2013

DECEMBER 2012

Time: 10:06am

City of Ironwood

Page: 3

BANK: RIVER VALLEY STATE BANK

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
125753	12/14/2012	Reconciled	0000139000	KMART STORE	50" RCA LCD TV - MEM BLDG	499.99
125754	12/14/2012	Reconciled	9999991283	RANDALL S KORPI	DEC 11, 2012 - BOR	25.00
125755	12/14/2012	Reconciled	0000147250	KRISS PREMIUM PRODUCTS, INC	SUMP BUDDY TABLETS-CIVIC CTR	436.33
125756	12/14/2012	Reconciled	0000147260	KRIST HEATING & LP GAS	SUPPLIES - CIVIC CTR	121.87
125757	12/14/2012	Reconciled	0000153000	LAKES DISTRIBUTING INC	SUPPLIES - CIVIC CTR	74.18
125758	12/14/2012	Reconciled	9999991093	GEMMA LAMB	DEC 11, 2012 - BOR	25.00
125759	12/14/2012	Reconciled	0000172020	JOSEPH MAGDZIAK	PIL RETIREE HEALTH INS-DEC '12	159.47
125760	12/14/2012	Reconciled	0000210500	MICRO MARKETING ASSOCIATES	AUDIO VISUAL - LIBRARY	261.59
125761	12/14/2012	Reconciled	0000262003	NORTH STAR BEVERAGE CO INC	SUPPLIES - CIVIC CTR	821.18
125762	12/14/2012	Reconciled	0000268500	MARILYN NYGARD	DEC 11, 2012 - BOR	25.00
125763	12/14/2012	Reconciled	0000271008	GERALD OSTERMAN	PIL RETIREE HEALTH INS-DEC '12	382.73
125764	12/14/2012	Reconciled	9999991222	JAMIE PEITE	BAL. DUE ON EPA SITE CLEAN UP	14.88
125765	12/14/2012	Reconciled	0000286500	POMASL FIRE EQUIPMENT	5-100' 500PSI FIRE HOSE	2,295.00
125766	12/14/2012	Reconciled	0000328800	STATE OF MICHIGAN	TRAFFIC SIGNAL MAINT	221.07
125767	12/14/2012	Printed	9999991535	JOHN STERBENZ	BAL. DUE ON EPA SITE CLEAN UP	19.92
125768	12/14/2012	Reconciled	9999991536	KATELYN STERBENZ	BAL. DUE ON EPA SITE CLEAN UP	17.40
125769	12/14/2012	Reconciled	0000337600	SUPERIOR PLAY, LLC	FINAL BALANCE NORRIE PARK	2,140.09
125770	12/14/2012	Reconciled	0000342600	CHARLES THOMAS	PIL RETIREE HEALTH INS-DEC '12	159.47
125771	12/14/2012	Reconciled	0000353003	UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - LIBRARY	26.85
125772	12/14/2012	Printed	0000388000	WUPM RADIO STATION	JACK FROST SPONSOR	25.00
125775	12/14/2012	Reconciled	0000266000	XCEL ENERGY	GROUP POWER BILLING	12,499.74
125776	12/17/2012	Reconciled	0000287000	POSTMASTER	POSTAGE UB CYCLE B	142.52
125777	12/17/2012	Reconciled	0000018009	RANDY L CARR	VELIN BLDG CUSTODIAL&MAINT	132.04
125778	12/17/2012	Reconciled	0000030720	CITY OF IRWD-MEM BLDG RENOV FD	DQ PP TAXES JUN 25-DEC 14, '12	73.83
125779	12/17/2012	Reconciled	0000088010	GOGEBIC COUNTY TREAS -ST EDUC.	DQ PP TAXES JUN 25-DEC 14, '12	235.80
125780	12/17/2012	Reconciled	0000088000	GOGEBIC COUNTY TREASURER	DQ PP TAXES JUN 25-DEC 14, '12	459.63
125781	12/17/2012	Reconciled	0000091000	GOGEBIC-ONTONAGON INTER SCHOOL	DQ PP TAXES JUN 25-DEC 14, '12	141.69
125782	12/17/2012	Printed	0000120500	IRONWOOD AREA SCHOOLS	DQ PP TAXES JUN 25-DEC 14, '12	315.99
125783	12/17/2012	Printed	0000120500	IRONWOOD AREA SCHOOLS	DQ PP TAXES JUN 25-DEC 14, '12	61.67
125784	12/17/2012	Printed	0000120500	IRONWOOD AREA SCHOOLS	DQ PP TAXES JUN 25-DEC 14, '12	17.09
125785	12/17/2012	Printed	0000120500	IRONWOOD AREA SCHOOLS	DQ PP TAXES JUN 25-DEC 14, '12	74.40
125786	12/18/2012	Reconciled	0000036000	COLEMAN ENGINEERING CO	DEPOT PARK	698.00
125787	12/18/2012	Reconciled	0000328800	STATE OF MICHIGAN	DOWNTOWN ST SCAPE WORK	126,907.34
125788	12/18/2012	Reconciled	0000324060	SIGNATURE STREETSCAPES	DOWNTOWN STREETSCAPE PROJECT	4,999.00
125789	12/18/2012	Reconciled	0000328800	STATE OF MICHIGAN	DOWNTOWN STREETSCAPE PROJECT	26,051.87
125790	12/18/2012	Reconciled	0000036000	COLEMAN ENGINEERING CO	W AYER & AURORA STS	12,525.75
125791	12/20/2012	Reconciled	0000229001	NORTH AMERICAN BENEFITS CO	LIFE INSURANCE - EMP	248.00
125792	12/21/2012	Reconciled	0000287000	POSTMASTER	POSTAGE UB CYCLE C	187.88
125793	12/26/2012	Reconciled	0000268125	NORTHWOODS VAC & CLEANING	AUDITORIUM FLOOR - TWO COATS	1,500.00
125794	12/27/2012	Reconciled	0000287000	POSTMASTER	POSTAGE UB CYCLE D	196.00
125795	12/28/2012	Printed	0000108025	DENNIS HEWITT	DEC 2012 MILEAGE REIMBURSEMENT	39.41
125796	12/28/2012	Printed	9999991560	ELIZABETH LOCHINSKI	REFUND SEC DEP-VAUE-229-10	286.54

Total Checks:	174	Bank Total:	503,336.71
---------------	-----	-------------	------------

Total Checks:	174	Grand Total:	503,336.71
---------------	-----	--------------	------------

ORDINANCE 496, BOOK 4

CITY OF IRONWOOD TOBACCO-FREE PARKS ORDINANCE

WHEREAS, cigarette smoking near children and adults can be detrimental to their health;

WHEREAS, cigarette butts are discarded on the ground requiring additional maintenance expenses, diminish the beauty of the City's parks, and pose a risk to toddlers due to ingestion; and

WHEREAS, the City believes that the prohibition of tobacco use at the City's parks serves to protect the health, safety and welfare of the citizens of our city.

WHEREAS, tobacco shall be defined as any of numerous species of plants in the genus *Nicotiana*, or the cured leaves of several of the species, used after processing in various ways for smoking, snuffing, chewing, and extracting of nicotine (source: <http://www.merriam-webster.com/dictionary/tobacco>).

THEREFORE, be it resolved that tobacco use is prohibited in all City owned parks except Curry Park.

Section 2: Enforcement and Penalties

1. Appropriate signs shall be posted in the above-specified areas.
2. Any person violating the provisions of this ordinance shall be guilty of a civil infraction, not exceeding \$50 for a first offense.
3. Subsequent violations will result in increased penalties of \$100 for a second violation and \$150 for a third violation.
4. Violations shall be processed in accordance with the procedures set forth in City Code sections 30-144 through 30-152.

**Section 3: Effective Date.** The terms and provisions of this ordinance shall become effective upon publication and adoption in accordance with law.

This Ordinance was adopted by the City Commission of the City of Ironwood on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Effective: \_\_\_\_\_, 2013

\_\_\_\_\_  
KIM CORCORAN, MAYOR

ATTEST:

\_\_\_\_\_  
KAREN M. GULLAN, CITY CLERK

Published in accordance MCL 117.5b and provisions of Chapter 6 of the City Charter, for the City of Ironwood, Michigan on \_\_\_\_\_.

## Scott Erickson

---

**From:** kstoelting@ups.com  
**Sent:** Monday, September 24, 2012 5:20 PM  
**To:** Scott Erickson  
**Subject:** RE: UPS Lease

Scott,

UPS would like to continue at our current location.

I propose a six year deal with the following rates.

1<sup>st</sup> Three Years - \$1,677 per month which is the current rate  
2<sup>nd</sup> Three Years - \$1,700 per month

Thanks  
Kevin

---

**From:** Scott Erickson [mailto:ericksons@cityofironwood.org]  
**Sent:** Tuesday, September 18, 2012 1:06 PM  
**To:** Stoelting Kevin (NFA2KXS)  
**Subject:** RE: UPS Lease

Kevin,

I would be the person to discuss the lease with on behalf of the City of Ironwood. Do you want to set up a time to discuss or will you be in the area any time soon?

Scott Erickson, City Manager  
City of Ironwood, MI

---

**From:** kstoelting@ups.com [mailto:kstoelting@ups.com]  
**Sent:** Tuesday, September 18, 2012 12:20 PM  
**To:** Scott Erickson  
**Subject:** UPS Lease

Scott,

I'm the real estate manager for UPS in the state of Michigan. Unfortunately this summer you were out of town when I came thru Ironwood.

I hope the street work has remained on schedule.

The UPS lease does not expire until October 31, 2013, but since I work for a large corporation with many approval layers and you for the city with some, I would like to start talking about a lease extension at the building.

11/20/2012

Please let me know if you are my contact person for the city in this regard.

Kevin

Kevin Stoelting  
UPS Real Estate Manager  
636 E Sandy Lake Rd  
Coppell, TX 75019  
(972) 304-3159 Office  
(214) 533-5952 Cell

*Pocket Park, Continuity Walls, and Wayfinder signs contingent upon final inspection.  
Unanimously passed by roll call vote.*

- M. Consider approval of Final Payment to Angelo Luppino in the amount of \$94,427.78 for the Depot Park Pavilion.

*Motion was made by Semo, seconded by Shackelford to approve the final payment to Angelo Luppino in the amount of \$94,427.78 for the Depot Park Pavilion. Unanimously passed by roll call vote.*

- N. Consider approval of Change Order #3 (Installation of Overhead Door) for the Salt Storage Dome.

This item was removed from the agenda.

- O. Discuss and Consider approval of the 2012 Lease/Contract extension and establishing rental rate for the UPS Building.

*Motion was made by Corcoran, seconded by Semo to approve the 2012 Lease/Contract extension and establish rental rate for the UPS Building in the amount of \$1,700 per month for three (3) years.*



ROLL CALL:

- Yes (4): Commissioner Cayer, Semo, Shackelford, and Mayor Corcoran.
- No (1): Commissioner Tauer.

*Motion carried on a 4 to 1 vote.*

- P. Update on Business and Economic Development Tools (Community Development Director Michael Brown).

Community Development Director Michael Brown explained to the City Commission the various free tools available for Economic Development.

- Q. Discuss and Consider placing City Fire Engine #87 on the surplus vehicle list and authorize advertisement for bids.

*Motion was made by Shackelford, seconded by Semo to place City Fire Engine #87 on the surplus vehicle list and authorize advertisement with a minimum bid of \$20,000.00.  
Unanimously passed by roll call vote.*

- R. Consider approval of Pay Package Application #3 to Northwood's Paving in the amount of \$384,281.53 for the 2012 Local Street Project.

*Motion was made by Semo, seconded by Tauer to approve Pay Package Application #3 to Northwood's Paving in the amount of \$384,281.53 for the 2012 Local Street Project.  
Unanimously passed by roll call vote.*

- S. Re-schedule the 2<sup>nd</sup> Commission Meeting in December to Wednesday, December 26, 2012 because of the holiday.

*Motion was made by Semo, seconded by Shackelford and carried to reschedule the December 24<sup>th</sup> City Commission Meeting to Wednesday, December 26<sup>th</sup>.*

- T. Consider Resolution #012-100 Scheduling Public Hearing for Wednesday, December 26<sup>th</sup> to hear comment relative to the condemnation of the following structure:

- a) 110 Mill Street – 5:25 P.M.

ADDENDUM TO LEASE

This Addendum to Lease is entered into this 9th day of January 2013 by and between City of Ironwood, hereinafter designated as "Landlord" and United Parcel Service, Inc., an Ohio Corporation, hereinafter designated as "Tenant."

Whereas, the parties hereto entered into a Lease Agreement dated September 23, 1985 wherein the Landlord leased to Tenant a building and premises located at 201 Penokee Road, Ironwood, Michigan.

Whereas the parties herein are desirous of revising the terms of the lease as follows, now therefore,

**IT IS HEREBY AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS:**

The lease term shall be extended for six (6) years, beginning on November 1, 2013 and ending October 31, 2019.

The rental rate during this time period shall be as follows:

November 1, 2013 – October 31, 2016 - \$1,677.00 per month  
November 1, 2016 – October 31, 2019 - \$1,700.00 per month

This Addendum to Lease shall be subject to all other terms provisions and conditions of lease dated September 23, 1985 and any previous extensions or addendums.

LANDLORD:

City of Ironwood, MI

TENANT;

United Parcel Service, Inc.

---

Scott Erickson  
Ironwood City Manger

---

Kevin Stoelting  
UPS Real Estate Manger





**GOGEBIC CONSERVATION DISTRICT**

Natural Resources Center – 500 N. Moore Street  
Bessemer, MI 49911 - Phone: 906-663-4512

*“Providing Gogebic County with leadership in conserving  
and using natural resources”*

ATTN: Ironwood City Commission

RE: Letter of Support Request

The Gogebic Conservation District is currently applying to the U.S. Fish and Wildlife Service to receive a competitive grant for the Ontonagon Watershed Restoration Project – Mosinee Upper Reaches. The Gogebic Conservation District would appreciate receiving a letter of support from the Ironwood City Commission.

Although the actual work restoring the Mosinee Upper Reaches is not within the city boundaries of Ironwood, the recreational, sport fishing, and economic effects of increased tourism would benefit the city of Ironwood, its businesses, and its citizens.

The Gogebic Conservation District is currently developing a portfolio of support letters to strengthen all of our grant applications. We are seeking support from governmental entities, citizens groups, and associated sporting organizations. Attached you will find a perfunctory sample letter that could be used as a basis for your organization’s expression of support. You can expand the expression of support beyond the sample provided.

The Gogebic Conservation District thanks you for your kind consideration of support.

Cordially,

William E. Erickson

Gogebic Conservation District – board member

## **SAMPLE**

ATTN: U.S. Fish and Wildlife Service  
RE: Ontonagon Watershed Restoration Project

The Gogebic Conservation District, as you know, is applying for a USFWS grant for the restoration of a nearby portion of the Ontonagon Watershed. Although the precise restoration site is not within Ironwood city limits, Ironwood is located within the Ontonagon Watershed. Any improvement of the natural landscape enhances the lifestyle of Ironwood citizens.

In addition to lifestyle enhancement, the city of Ironwood would surely gain certain economic advantages from increased tourism because fly fishing enthusiasts would travel to the area to fish in the improved creeks of the Mosinee Upper Reaches. This increased tourism would have a welcome impact on the commerce at regional hotels, motels, restaurants, gasoline service stations, and sporting goods establishments.

While the economic aspects of the restoration projects would be important, the landscape restoration after years of improper treatment below modern, realized standards is reason enough for the city of Ironwood to lend its support to the Gogebic Conservation District efforts.

Cordially,

The Ironwood City Commissioners

## **SAMPLE**

## GOGEBIC CONSERVATION DISTRICT – ONTONAGON WATERSHED RESTORATION PROJECT

**PROJECT NAME:** Ontonagon Watershed Restoration Project – Mosinee Upper Reaches

**CONTACT PERSON:** Stephanie Anderson

**CONTACT ADDRESS:** Gogebic Conservation District-500 N. Moore St. Bessemer, MI 49911

**Organization:** Gogebic Conservation District

**Phone Number:** (906) 663-4512

**E-mail:** [info.gogebic.cd@gmail.com](mailto:info.gogebic.cd@gmail.com)

### **Project Description:**

The Ontonagon Watershed contains 1384 square miles and is predominantly located in the western portion of Michigan's Upper Peninsula. The watershed includes portions of the following Michigan counties: Ontonagon; Houghton; Gogebic; and Iron; as well as a portion of Vilas County, Wisconsin. The Upper Peninsula Michigan and northern Wisconsin, the watershed extends 70 km in east-west direction and 50 km in north-south direction. The river drains northward, from an elevation of 574 m in the headwaters to 183 m at the river mouth on Lake Superior.

The watershed's land use is predominantly forest (74%) and wetland (15%). The Ottawa National Forest covers approximately 57% of the watershed, or about 790 square miles. Where logging is present in the watershed, sustainable forestry practices are overwhelmingly implemented. Agricultural and urban land uses are very sparse, covering 5% and 0.1% respectively (Gunderman & Baker, 2008).

Historically, in the prime logging eras the Ontonagon Watershed area with its predominately vast forest had production levels of 100,000,000 board feet of lumber annually. Forests have also been replaced by stump fields and slash piles increasing erosion and transport of sediment into the nearing tributaries, streams flowing into Lake Superior. The stream channels went from deep and narrow to wide and flat dimensions. Trees cut down along stream channels allow more sunlight into the rivers causing rising water temperatures.

The 516(e) watershed studies often identify anthropogenic causes for high sediment yields, which result from watershed activities, such as unsustainable forestry practices and the conversion of land to urban or agricultural uses. However, this study investigated the sediment dynamics in the Ontonagon River Watershed, which is a large, undeveloped, forested watershed in Michigan's Upper Peninsula. Despite the low population density, sustainable forestry practices, and lack of large tracts of agriculture, the Ontonagon Watershed has been identified as the second largest contributor of sediment to Lake Superior (Robertson, 1997)

Railroad tracks added within the Gogebic County's portion of the Ontonagon river watershed area have contributed in a historic presence of sediment.

Hydrologic processes in the watershed lies in the cold temperature region, its weather is affected by different factors from both local, regional, and lakes. Annual precipitation is from 800 mm to 1000 mm with considerable spatial and temporal variation. Annual precipitation, especially lake effect snowfall, is greatest near the shore of

Lake Superior and decreases with distance inland from the shoreline. July receives the highest rainfall during a year (80 mm to 130mm), while January and December showed the highest snowfall. The highest daily snowfall (45 mm in January) occurred in Ontonagon, Ontonagon County (8 km from the lake shore) and the lowest (18 mm in January) occurred in Watersmeet, Gogebic (64 km from the lakeshore). Annual average air temperature ranges from -2.5 °C to 0 °C, with highest in July (around 13 °C) and lowest in January (around -17 °C). Mean air temperature is over 0°C from May through October, and it is below a freezing point for the other six months from November through April. With monthly average air temperature near zero and daily air temperature fluctuating either above or below 0 °C in April and October, these two months are the most hydrologically sensitive periods in the watershed.

Gogebic Counties portion of the Ontonagon watershed is a vital fish and wildlife habitat and strongly influences Lake Superiors ecosystem processes. The recreational, scenic rivers receiving sediment from the Ontonagon watershed include the Mosinee Upper reaches. Mosinee upper reach of the Black River which is surrounded by logging and impacted by 62 or more uninhabited beaver dams. Peat and muck deposits along with sediment, is prevalent throughout the Mosinee.

The northern and southern portions of the Mosinee watershed are sparsely populated, but four communities (Ironwood, Bessemer, Ramsay, and Wakefield) with combined populations of approximately 4,500, are located in the central part of the basin. Most of the land south of McDonald Creek is either listed under the Commercial Forest Act or managed by the Gogebic County Forestry and Parks Commission. Residential (and to a lesser extent, industrial) development is most prominent between McDonald and Sixmile Creeks. Nearly all of the riparian lands north of Sixmile Creek are included in the Ottawa National Forest, and the 14-mile river segment from the Ottawa National Forest boundary to Lake Superior is classified as "scenic" under the Michigan Scenic Rivers Act of 1991

The objective of this proposal is to obtain funds to restore and preserve the Ontonagon River Watershed, removal of abandoned beaver dams, restoring riparian habitat, and plant restoration. With these improvements they will in turn create natural stream flow, improve water temperatures and increase abundance in cold water species. Improvement to ecological habitats will increase the abundance of brook trout and fish species. The Ontonagon Watershed project as a whole, will lead to increasing fishing opportunities for area sportsmen and predominant tourism. The Ontonagon watershed has numerous outlying parks and visitor information centers that will receive an added benefit if the restoration of this project can begin.

**Geographical Location:**

Gogebic County, Mosinee Grade, Bessemer Township T 45-46 N R45W Section 6-9, 28-33, include T45-46 N R46W Section 1-5, 9, 13-16, 20-29, 32-36, Wakefield/Bessemer Township T46 47N R45W Section 6,7 A more general description is 1 mile north from HWY M-28 within Wakefield Township, Bessemer Township, Ironwood Township, South of the Cities of Wakefield, Ramsay, Bessemer, and Ironwood. The project falls on Ottawa National Forest lands within Gogebic County.

**Project Schedule:**

Year/Season	Winter	Spring	Summer	Fall
2012	Determine NEPA Requirements(Current Decision notice may simplify the process *Grant money awarded	Pre-project fish and channel survey  Removal of logging, railroad debris, beaver dams	Plant nursery stock seedlings in riparian area  Removal Beaver Dams	Plant more nursery stock seedlings if needed. Produce final report Removal of Beaver Dams

**PROJECT BUDGET:** See Attachment

**ADDITIONAL SOURCES OF FUNDING OR IN-KIND SERVICES:**

Verbal endorsements from Ottawa National Forest, Orvana US Corps

**PROJECT GOAL OR OBJECTIVES:**

Included in "Project Description"

**PERFORMANCE MEASURES:**

Performance will be measured primarily through fish survey results and channel morphology surveys. The success of this project will create a reach of stream that has a higher population of fish, a stable channel with diverse habitats, and riparian corridor with a healthy stand of long lived trees.

**IDENTIFIED IN MDNRE'S ONTONAGON RIVER ASSESSMENT:**

This type of project is directly tied to the assessment. References are made on pages 76-82 in the categories of Channel Morphology, Water Quality, Biological Communities, Fishery Management, and Citizen Involvement. The following option statements copied from the assessment reflect this assessment.

Option: Protect diverse stream channel habitats by removal of uninhabited; 62 beaver dams from stream channels and educating riparian landowners on the value of natural stream flow and other aquatic species.

Option: Protect natural channel movement by encouraging and requiring the use of soft armor methods of bank stabilization (e.g., vegetative plantings or whole tree revetments rather than rock riprap) through permitting processes and cooperative planning.

Option: Increase channel diversity by adding vegetative plantings or habitat improvement structures in stream reaches where habitat diversity is low due to past or present land management activities (e.g. residential development or removal of old-growth forests).

Option: Identify river reaches in need of habitat improvement (e.g. erosion control or fish cover installation) and work with interested partners to restore or enhance fish habitat in these streams.

Option: Support and provide technical assistance to groups seeking funding for stream protection and restoration projects

**PROPOSED SCHEDULE FOR PROGRESS AND FINAL REPORTS:**

See chart above.

**Bojebic Conservation District**

Budget Item	
Vegetative plantings	2,500
Vegetative transport	1,000
PA	1,500
DEQ Permit	5,000
Beaver Dam Removal *	30,000
Beaver Transport	1000
Costs(\$100/person/day**)	10,000
Pre & Post Project Survey	5,000
Administration	19,000
	75,000

Includes contracting for removal of approximately uninhabited 62 beaver dams.

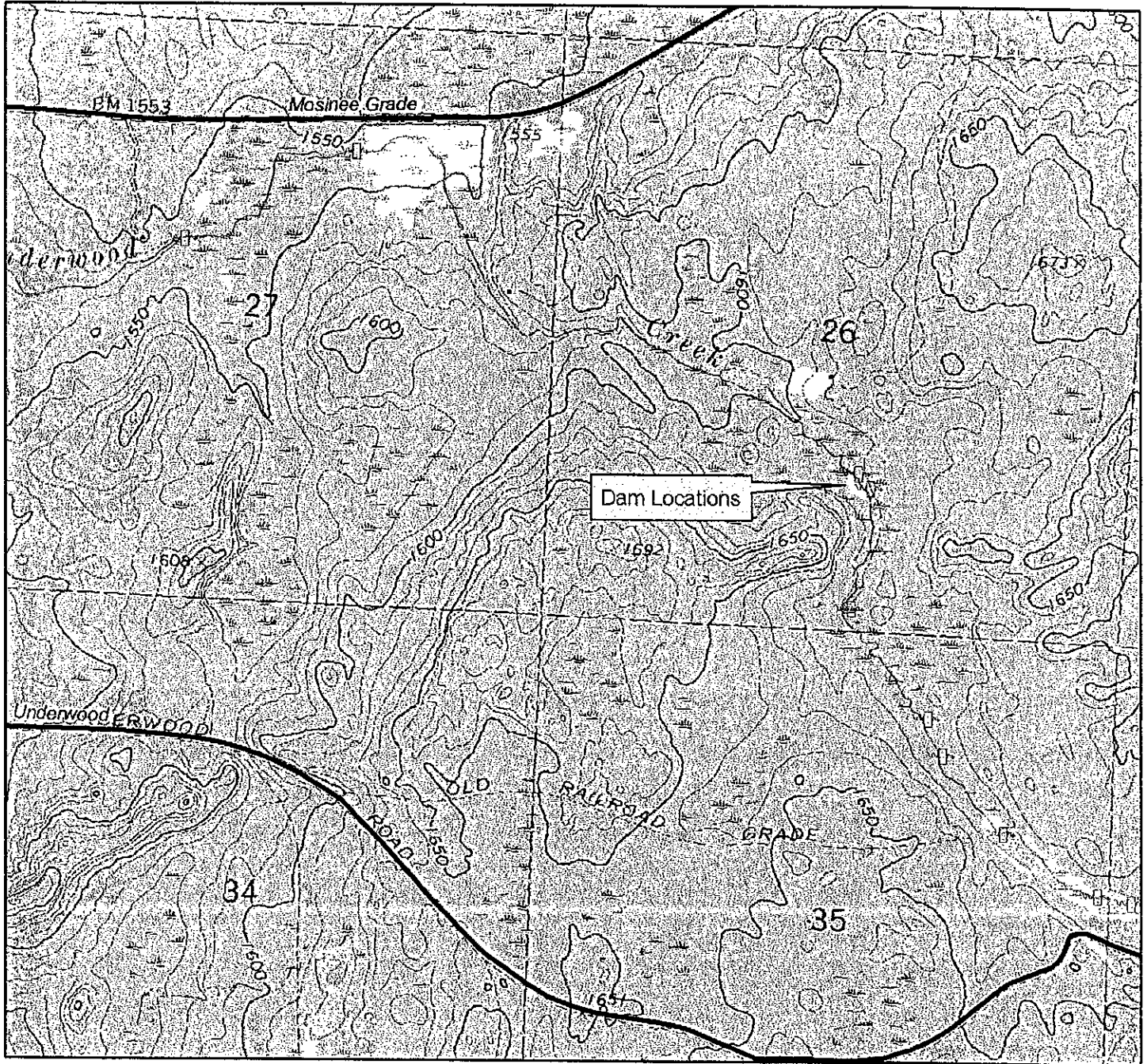
Labor costs only include assistance along with volunteers for planting vegetation and/or additional laborers needed for the removal of larger beaver dams within remote areas

# Underwood Creek Dam Locations

Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT  
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER  
Agency: NRCS  
Assisted By: THOMAS BERNDT  
State and County: MI, DICKINSON



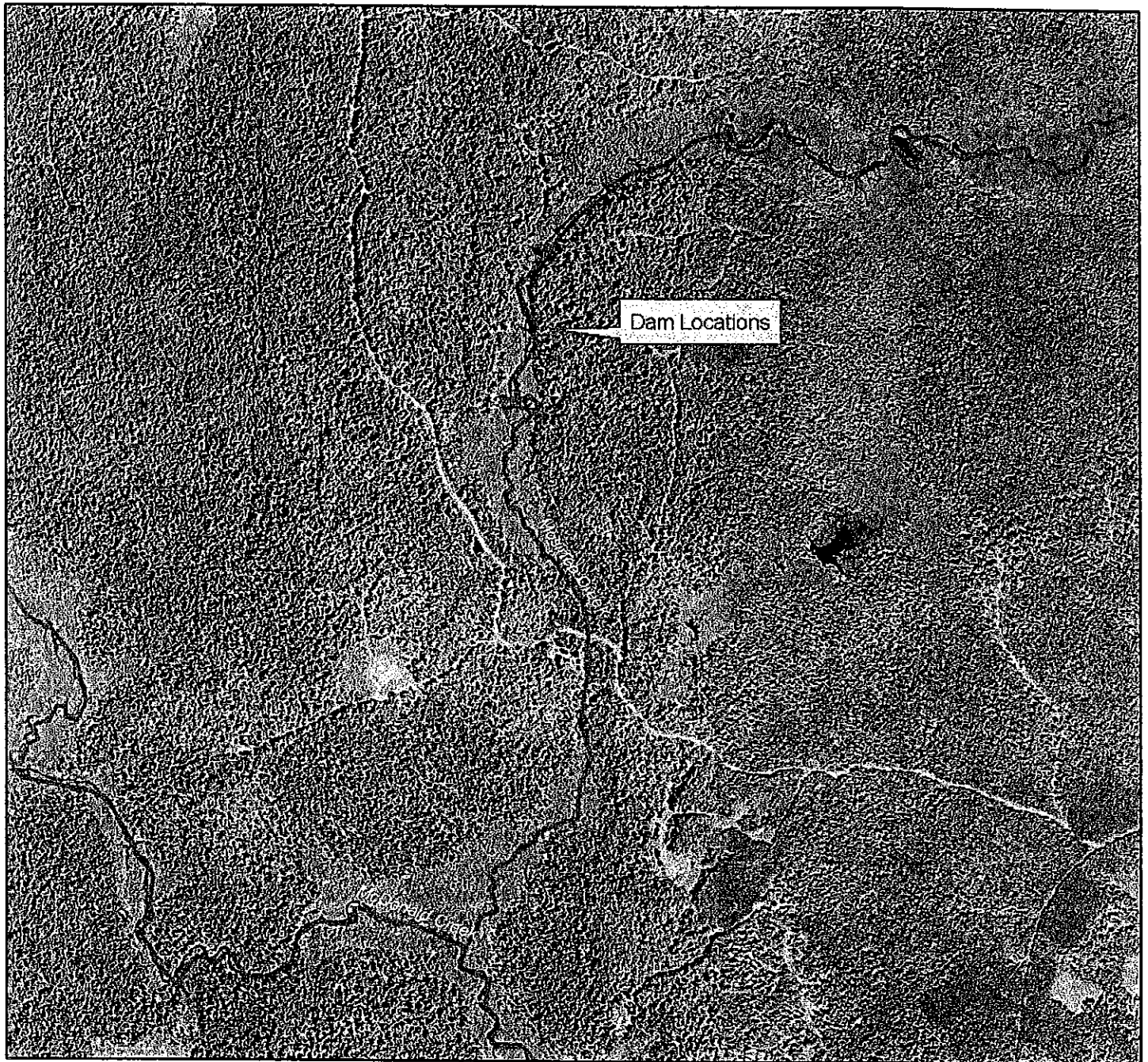


# Lower Mosinee Dam Locations

Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT  
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER  
Agency: NRCS  
Assisted By: THOMAS BERNDT  
State and County: MI, DICKINSON



Legend

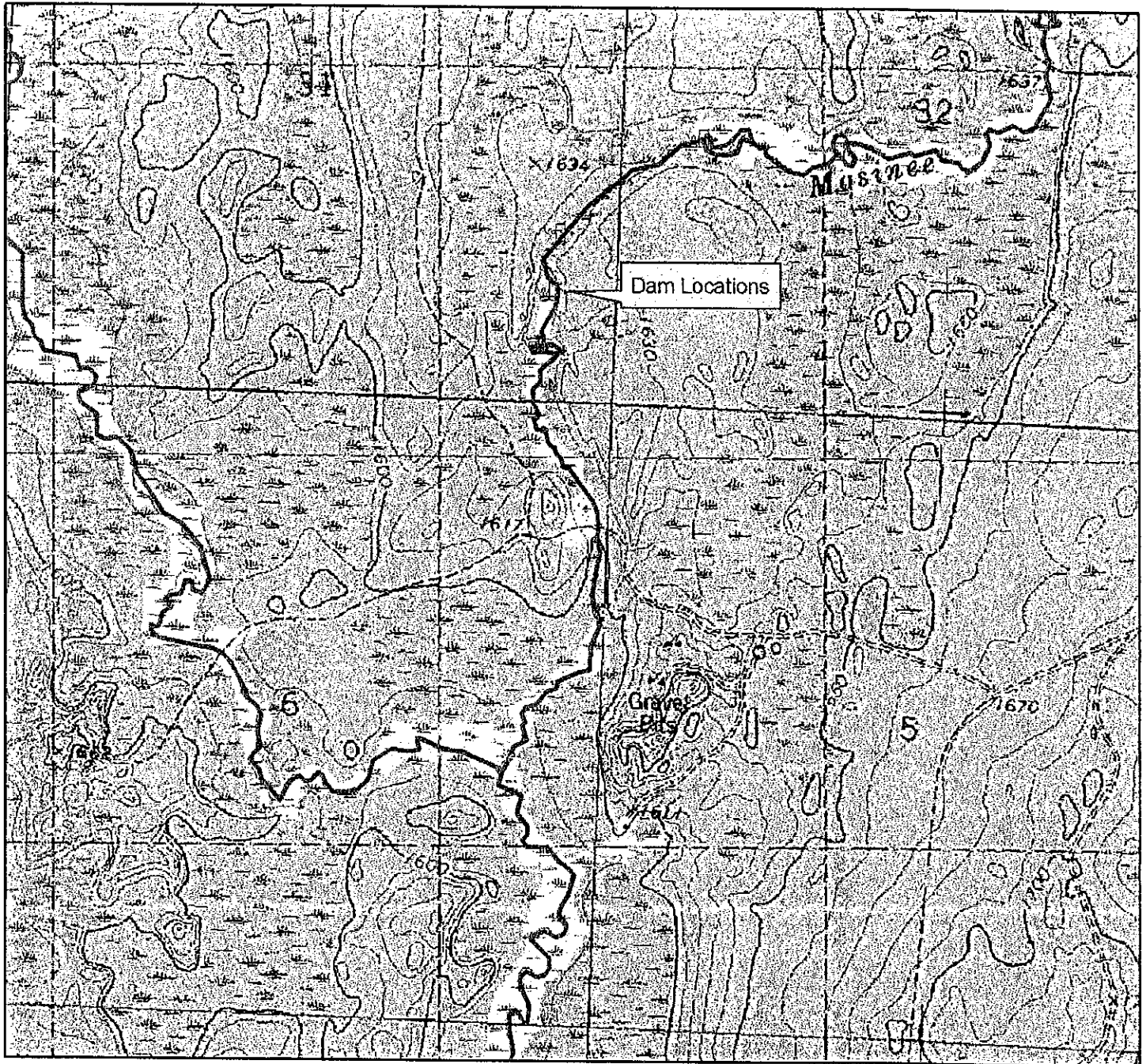


# Lower Mosinee Dam Locations

Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT  
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER  
Agency: NRCS  
Assisted By: THOMAS BERNDT  
State and County: MI, DICKINSON



Legend

# Underwood Creek Dam Locations

Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT

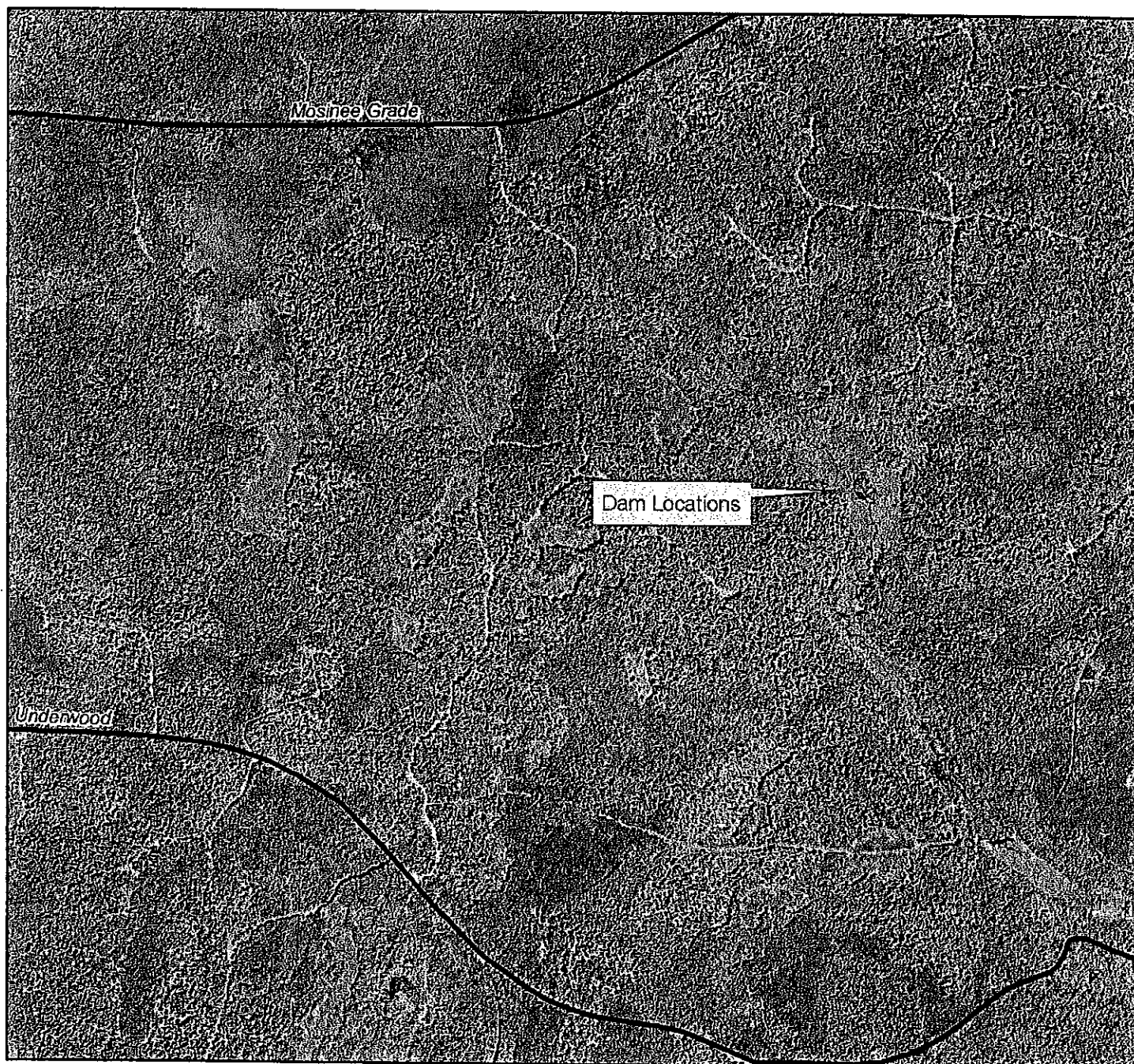
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER

Agency: NRCS

Assisted By: THOMAS BERNDT

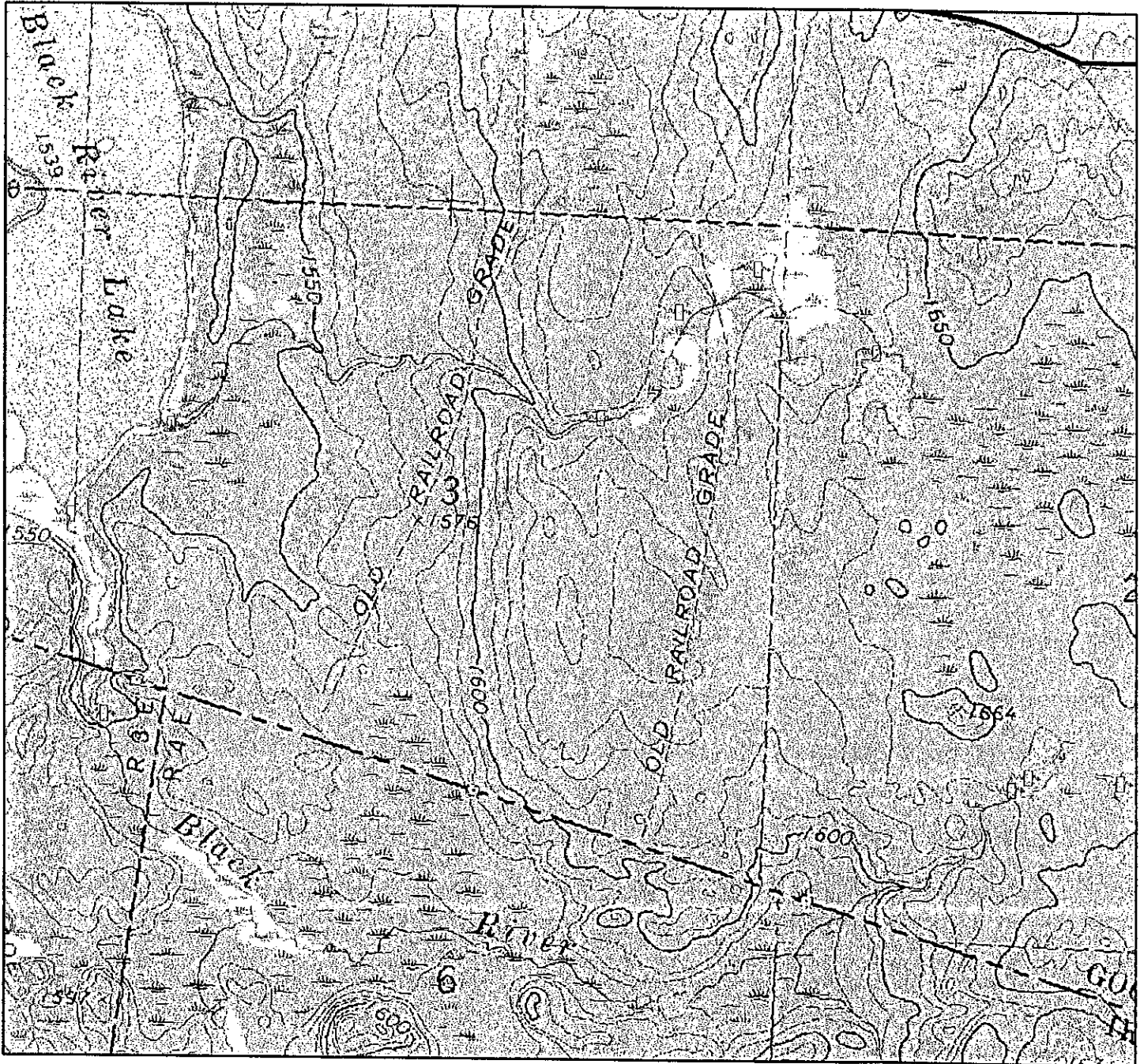
State and County: MI, DICKINSON



Black River Dam Locations Upstream of Black River Lake Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT  
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER  
Agency: NRCS  
Assisted By: THOMAS BERNDT  
State and County: MI, DICKINSON





Black River Dam Locations Upstream of Black River Lake Date: 6/27/2012

Customer(s): GOGEBIC COUNTY CONSERVATION DISTRICT  
District: GOGEBIC CONSERVATION DISTRICT

Field Office: KINGSFORD SERVICE CENTER  
Agency: NRCS  
Assisted By: THOMAS BERNDT  
State and County: MI, DICKINSON





RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

KIRK T. STEUDLE  
DIRECTOR

January 10, 2013

Mr. Pat Merrill & Ms. Karen Gullan  
Ironwood Street Administrator  
213 S. Marquette Street  
Ironwood, Michigan 49938-2103

Dear Mr. Pat Merrill & Ms. Karen Gullan:

We have conducted a review of the street administrators reported in the Act 51 Distribution and Reporting System (ADARS). Our records indicate that we have not received a Resolution for Designation of Street Administrator (Form 2012) for the individual listed as the street administrator for your agency.

Enclosed is Form 2012 to be completed and returned to our office by February 28, 2013. Please note that failure to supply this information will result in future funds being withheld.

Thank you for your assistance in this matter. If you have any questions, please contact me at (517) 335-2556 or [colel@michigan.gov](mailto:colel@michigan.gov).

Sincerely,

Lori Cole, Financial Specialist  
Financial/County Outreach Services Unit  
Financial Operations Division

Enclosure

## RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

*This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.*

**MAIL TO:** Michigan Department of Transportation, Bureau of Finance  
and Administration, P.O. Box 30050, Lansing, MI 48909.  
or Fax to: 517-241-2589

**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner \_\_\_\_\_  
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate \_\_\_\_\_  
\_\_\_\_\_ as the single Street Administrator for the City or Village of  
\_\_\_\_\_ in all transactions with the State Transportation Department  
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner \_\_\_\_\_

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting  
of the governing body of this municipality on the \_\_\_\_\_ day of

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER

**AGREEMENT BETWEEN THE CITY OF IRONWOOD MICHIGAN**

**AND THE POLICE OFFICERS ASSOCIATION OF MICHIGAN**

This Agreement is entered into this first day of February 1, 2013, by and between the CITY OF IRONWOOD (hereinafter "Employer") and POLICE OFFICERS ASSOCIATION OF MICHIGAN (hereinafter "Union").

**IT IS HEREBY MUTUALLY UNDERSTOOD AND AGREED:**

The purpose of this Letter of Agreement is to attach the Agreement effective February 1, 2013 to the current contract effective April 1, 2012 to July 31, 2015. The certain items and amendments to the agreement are summarized and set forth as follows:

**AGREEMENT**

This agreement entered into on the 1st day of February 2013, between the City of Ironwood (hereinafter referred to as the "EMPLOYER") and Police Officer Association of Michigan (hereinafter referred to as the "UNION").

- Add article 48 section 48:2
  1. Public Safety Lieutenant will be union
  2. Hours of work upon mutual agreement between Lieutenant and Director of Public Safety Director or Designee
  3. Lieutenant wage scale plus longevity
  
- Wage—Lieutenant salary schedule initial: \$21.09 Aug.1, 2013: \$21.51  
2014:\$21.94
  1. plus longevity
  
- Remove all Captain language from contract as per signed letter effective 9/1/95
  
- When Lieutenant is on duty, no other officer is entitled to senior officer pay.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the 1<sup>st</sup> day of February, 2013.

FOR THE ASSOCIATION:

FOR THE CITY OF IRONWOOD:

\_\_\_\_\_  
Union Board Member

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Union Board Member