

# CITY OF IRONWOOD

213 S. Marquette Street  
Ironwood, Michigan 49938



Telephone: (906) 932-5050  
FAX: (906) 932-5745

## AGENDA

REGULAR IRONWOOD CITY COMMISSION MEETING  
MONDAY, FEBRUARY 11, 2013  
PUBLIC HEARING – 5:20 P.M.  
REGULAR MEETING – 5:30 P.M.

LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

### 5:20 P.M.

1. Open Public Hearing.
2. Public Hearing: To hear comment on Resolution #013-002, a Resolution determining the property located at 213 Bonnie Street is a public hazard or nuisance and consider condemnation.
3. Close Public Hearing.

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### 5:30 P.M.

- A. Regular Meeting Called to Order.  
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.\*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

\*1) Approval of Minutes – January 28<sup>th</sup> Regular City Commission Meeting and Work Sessions of Jan. 21<sup>st</sup> & Jan. 28<sup>th</sup>.

\*2) Review and Place on File:

a) Parks & Recreation Meeting Minutes of Dec. 3<sup>rd</sup> & Jan. 7<sup>th</sup>.

D. Approval of the Agenda.

E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

F. AUDIENCE: Certificate presentation to John Wyssling for serving on the Planning Commission.

G. AUDIENCE: Stacy Welling-Haughey & Terry Minzey, MDNR.  
(RE: Update on State of Michigan Wolf Management Program).

H. AUDIENCE: Ironwood Public Safety Department.  
(RE: Update on School Resource Officer).

#### OLD BUSINESS

I. Consider determining property at 213 Bonnie Street a public nuisance and order condemnation.

J. Discuss and Consider Adopting 2013 City Commission Goals.

K. Discuss and Consider recognition options for park related donations.

#### NEW BUSINESS

L. Discuss and Consider scheduling a Workshop with Joki, Makela & Pollack, PLLC for 4:00 P.M. on Monday, March 11<sup>th</sup> to review 2011-2012 Fiscal Year Audit.

M. Discuss and Consider support for the Downtown Art Place (DAP) to apply for an Art Project Mini Grant from the Michigan Council for Arts and Cultural Affairs (MCACA) in the amount of \$4,000.00 and designate the City of Ironwood's Community Development Director to act as the authorized agent on behalf of the City and the Dap.

N. Discuss and Consider contracting with CGI Communications Company to create a free promotional video for the City of Ironwood.

- O. Discuss and Consider authorizing advertisement to bid for the Depot Park Project.
- P. Discuss and Consider scheduling a Public Hearing for Monday, February 25 at 5:20 & 5:25 to hear comment on the USDA Rural Development Grant Application for Federal Assistance for the purchase of a Public Safety Patrol Car in the amount of \$9,000 and for the purchase of Firefighting Turnout Gear in the amount of \$2,000.
- Q. Discuss and Consider applying for a Department of Natural Resources Land and Water Conservation Fund Grant for Longyear Park.
- R. Discuss and Consider applying for a Department of Natural Resources Recreation Passport Grant for Curry Park.
- S. Discuss and Consider approving snowmobile map for the 2013-2014 season.
- T. Discuss and Consider Extension of City Manager's Employment Agreement.
- U. Manager's Report.
- V. Other Matters (Three Minute Limit).
- W. Citizens wishing to address the Commission on Items not on the Agenda (Five minute Limit).
- X. Adjournment.

STATE OF MICHIGAN

BEFORE THE CITY COMMISSION OF THE CITY OF IRONWOOD, MICHIGAN

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Petition of the Building Inspector for  
a Public Hearing re: A Certain Structure  
which constitutes a Public Nuisance.  
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You're Petitioner, Dennis Hewitt, duly appointed Building Inspector of the City of Ironwood, Michigan, respectfully petitions and shows unto the City Commission of the City of Ironwood as follows:

1. That there is a structure within the City of Ironwood that is dangerous and hazardous to the health, safety, and welfare of the public and citizens of the City of Ironwood. The said structure is described and situated as follows:

**W 1/2 OF LOT 5 & ALL OF LOTS 6 & 7 BL 9 VIL OF JESSIEVILLE**

**213 BONNIE STREET**

And that according to the tax rolls of the City of Ironwood, Register of Deeds Records, and such other available information, the owner or owners or representative of the owner of the above described property is:

**JOHN HARTELOO**

**213 BONNIE STREET**

**IRONWOOD, MI. 49938**

2. That the aforesaid structure is unfit for human habitation or use and is so dilapidated, unsanitary and decayed that it constitutes a menace to and it annoys, injures and endangers the safety, health, morals, comfort and repose of the public and citizens of the City of Ironwood, and that the structure fails to comply with the building, plumbing, electrical and sanitary codes of the City of Ironwood and the State of Michigan, by reason of the following:

- a. **Rear wall of building has large hole and is open to the elements.**
- b. **The building has been a nuisance to the neighborhood for the past several years.**
- c. **The roof is in poor condition. Nothing has been maintained on the building for years.**
- d. **The north and east walls are bulging out.**
- e. **The building is full of debris and is a fire hazard.**

Further that the aforesaid structure constitutes a public nuisance in violation of applicable building, safety and sanitary codes and laws of the City of Ironwood and the State of Michigan, and that the condition is such as to make said structure valueless and that the cost to rehabilitate it would be prohibitive and would exceed 100 % of the equalized assessed value.

3. That said structure constitutes a public nuisance and is a dangerous structure, as described in Sec.17-26 et seq. of Chapter 17, Article II of the City Code.

4. That said structure should be condemned and be ordered torn down and removed or rehabilitated within a reasonable period, work to commence within fifteen (15) days, and be completed within thirty (30) days, all such work to be done by the owner and at the owner's expense. If not done, the City Manager is authorized to see that all necessary work required to tear down and remove said condemned structure is carried out and the cost of such abatement

incurred by the City of Ironwood be charged against the premises and owner as provided in Sec. 17.3 (d) of the City Code.

5. That it is requested that the City Commission of the City of Ironwood pass a resolution ordering the owner, or owner's, or representatives of the owner, of said dangerous structure to appear before the City Commission at a Public Hearing and show cause, if any he or they have, why said dangerous structure should not be condemned and should not be ordered removed or rehabilitated at the owner's expense, within a reasonable amount of time, and that a copy of said resolution be ordered served (RD, RRR) upon the owner or owners, or representatives of the owner at least ten (10) days before said hearing.

6. That the City Commission of the City of Ironwood is authorized and permitted to pass such a resolution and to hold a hearing in matters of abatement of dangerous structures as public nuisances and issue such orders as may be necessary following a Public Hearing under regulations of said Code and Act No. 61, Public Acts of 1969 of the State of Michigan, all for the health, safety and welfare of the inhabitants of the City of Ironwood.

WHEREFORE, your petitioner respectfully requests that a resolution be adopted and passed by the City Commission of the City of Ironwood as above petitioned.

Dated: January 10, 2013



\_\_\_\_\_

Dennis Hewitt/Building Inspector

STATE OF MICHIGAN)

( SS

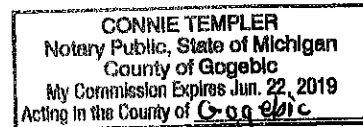
COUNTY OF GOGEBIC)

On this 10<sup>th</sup> day of January, 2013 before me  
a Notary Public in and for said County personally appeared Dennis C. Hewitt, Building  
Inspector, of the City of Ironwood, Michigan, who made oath that he has read the foregoing  
petition by him signed and he knows the contents thereof and the same is true of his own  
knowledge, except as to such matters therein stated to be upon information and belief and as to  
these matters he believes them to be true.

Connie Templer

Notary Public, Gogebic County, Mich.

My Commission expires 6/22/2019.













**Proceedings of the Ironwood City Commission**

A Regular Meeting of the Ironwood City Commission was held on January 28, 2013 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Semo, Shackleford, Tauer, and Mayor Corcoran.

ABSENT: None.

C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – January 14<sup>th</sup> Regular City Commission Meeting.

\*2) Review and Place on File:

- a) Ironwood Planning Commission Meeting Minutes of Nov. 7<sup>th</sup> & Dec. 5<sup>th</sup>.
- b) Gogebic-Ontonagon Community Action Agency Meeting Minutes of Dec. 19<sup>th</sup>.
- c) Downtown Ironwood Development Authority Meeting Minutes of Nov. 29<sup>th</sup>.

*Motion was made by Shackleford, seconded by Tauer to approve the Consent Agenda as presented. Unanimously passed by roll call vote.*

D. Receive & Place on File from the Finance Director.

1. Statement of Revenue & Expenditures.
2. Monthly Cash Reports.
3. Monthly Check Register Report.

*Motion was made by Semo, seconded by Shackleford and carried to receive and place on file the Statement of Revenue & Expenditures for the month ending December 31, 2012, Monthly Cash Report dated December 2012, and approve the Monthly Check Register Report dated December 2012. Unanimously passed by roll call vote.*

E. Approval of the Agenda.

*Motion was made by Tauer, seconded by Shackleford and carried to approve the agenda as presented.*

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

Keith Johnson, Co-Chairman of the Festival Ironwood Committee addressed the City Commission urging them not to adopt the Non-smoking Ordinance in City Parks and previously had offered other alternatives.

G. AUDIENCE: Dennis Hewitt, City Assessor/Building Inspector.  
(Update on Building Permits & State Equalization Values).

City Assessor/Building Inspector Dennis Hewitt gave an update on City of Ironwood Building Permits and State Equalization Values. He noted there has been a decline in sales over the past three to four years in Ironwood. Further comments were received.

OLD BUSINESS

- H. Discuss approval of Ordinance No. 496, Book 4 an Ordinance prohibiting the use of tobacco in City Parks.

The City Commission weighed in on Ordinance No. 496, Book 4 an Ordinance prohibiting the use of tobacco in City Parks.

*Motion was made by Semo, supported by Shackelford to modify the ordinance to prohibit only smokeable tobacco in Longyear Park, Lake/Ayer Street Park, The Hiawatha Rotary Skateboard Park, Patterson Tennis Courts, Hiawatha Park, Krznarich Little League Field, and Depot Park.*

ROLL CALL:

- Yes (2): Commissioner Shackelford and Semo.  
No (3): Commissioner Tauer, Cayer, and Mayor Corcoran.

*Motion failed on a 3 to 2 vote.*

- I. Discuss and Consider approval of the Lease/Contract extension and establishing rental rate for the UPS Building.

*Motion was made by Tauer, seconded by Shackelford to approve the Lease/Contract extension and establishing rental rater for the UPS Building for the first three years at \$1,677 and the second three years at \$1,700. Unanimously passed by roll call vote.*

NEW BUSINESS

- J. Discuss and Consider request to submit a Letter of Support for the Gogebic County Conservation District Grant for the USDA Fish & Wildlife Service.

Commissioner Shackelford noted the Gogebic County Conservation District is a great organization. She also stated no action was needed on this item at this time since the grant was previously submitted.

- K. Discuss and Consider Resolution #013-003, a Resolution for Designation of Street Administrator.

*Motion was made by Semo, seconded by Shackelford to adopt Resolution #013-003 naming City Manager Scott Erickson as the Street Administrator for the City of Ironwood. Unanimously passed by roll call vote.*

- L. Discuss and Consider approval of bids for City Centre Restrooms.

*Motion was made by Semo, seconded by Shackelford to accept the lowest base bid of \$12,560 plus alternate #1 in the amount of \$2,560 for a total of \$15,120 from Meinke Construction of Wakefield Michigan to construct two restrooms at the City Centre.*

- M. Discuss and Consider Agreement with Ironwood Police Officers Association of Michigan to create a Lieutenant position within the Public Safety Department.

*Motion was made by Semo, seconded by Tauer to approve the Agreement with the Ironwood Police Officers Association of Michigan to create a Lieutenant position within the Public Safety Department. Unanimously passed by roll call vote.*

N. Mayor's Appointments.

Mayor Corcoran appointed Gabe Justinak to fill the unexpired term of John Kasieta on the Pat O'Donnell Civic Center Board (term expiring October 31, 2014).

*Motion was made by Semo, seconded by Shackelford and carried to approve the Mayor's appointment of Gabe Justinak to the Pat O'Donnell Civic Center Board (term expiring October 31, 2014).*

O. Manager's Report

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- \*The City of Ironwood submitted EVIP documentation regarding the consolidation and/or sharing of services to provide fire investigation services to adjacent communities.
- \*Snow removal will be done starting later in the week in the downtown and along US2.

P. Other Matters.

There were none.

Q. Citizens wishing to address the Commission on Items not on the Agenda (5 minute limit).

There were none.

R. Adjournment.

*Motion was made by Tauer, seconded by Semo and carried to adjourn the meeting at 6:18 P.M.*

Kim Corcoran, Mayor

Karen M. Gullan, City Clerk

## Proceedings of the Ironwood City Commission Work Session

A Work Session with the Ironwood City Commission was held on Monday, January 21, 2013 at 4:00 P.M. at the Pat O'Donnell Civic Center.

PRESENT: Commissioner Cayer, Semo, Shackelford, Tauer, and Mayor Corcoran.

OTHERS PRESENT: Civic Center Manager Brian Roehm, Pat O'Donnell Civic Center Board Members Metzger, Collins, Lorensen, Re, City Manager Erickson, Finance Director Linn, and City Clerk Gullan.

Civic Center Manager Brian Roehm reviewed with the City Commission the improvements and repairs made to the Pat O'Donnell Civic Center.

The group then discussed the replacement of the new ice making system along with the cost of putting one in.

A brainstorming session then took place on how the Civic Center would pay for the new ice making system. The City Commission along with the Pat O'Donnell Civic Center Board agreed a business plan would need to be prepared and submitted to the City Commission before a decision could be made.

A tour of the building took place and the work session adjourned at 5:45 P.M.

Karen M. Gullan, City Clerk

## Proceedings of the Ironwood City Commission Work Session

A Work Session with the Ironwood City Commission was held on Monday, January 28, 2013 at 4:00 P.M. in the Women's Club Room, 2<sup>nd</sup> Floor-Memorial Building, 213 S. Marquette Street, Ironwood, MI 49938.

PRESENT: Commissioner Semo, Shackleford, Tauer, and Mayor Corcoran.

ABSENT: Commissioner Cayer.

City Manager Erickson conducted a goal setting session with the City Commission.

Last years goals were handed out and a new list was created for 2013. The top goals were as follows:

### #1

- \*Continue with Blight Enforcement
- \*Finish 16" Watermain from City Wellfield

### #2

- \*Comprehensive Plan
- \*Streets
  - a) Complete remaining Streets, street in utility area
  - b) Feasibility of maintaining sidewalks along US2
  - c) Improve street patching capability
- \*Street Projects
  - a) E. Ayer Street with pedestrian improvement
  - b) Collector Streets
  - c) Hemlock Street Phase II
- \*Update Charter
- \*Business recruitment
  - a) Industrial Park
  - b) Others

### #3

- \*Long term business plan/financial plan Civic Center
- \*Fluoride added to the water (MDEQ & Health Dept.)
- \*Enhancement Grant for US2

The work session concluded at 5:15 p.m.

Karen M. Gullan, City Clerk





## Proceedings of the Parks & Recreation Committee December 3, 2012

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A regular meeting of the Parks & Recreation Committee was held on Monday, December 3, 2012 at 6:00P.M. in Conference Room #1, 2nd Floor, Memorial Building, Ironwood, Michigan.

Call to Order

Chair Davey called the meeting to order at 6:00 p.m.

Recording of the Roll

Member	Present		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will	X			
Burchell, Annette	X			
Davey, Sam	X			
Frank, Steve	X			
Kangas, Tom	X			
Shackelford, Monie ex-officio, non voting	X			
True, Marlon	X			
Vuorenmaa, Bruce	X			

Also present: Community Development Director Michael J. D. Brown. In the audience, an All Terrain Group (ATV).

3. Approval of the Month November 3, 2012 Minutes.

**Motion** was made by Frank, to approve the November 3, 2012 Minutes as presented. **Second** by Andresen. **Motion Carried 7 - 0.**

4. Approval of the Agenda

**Motion** was made by True, to approve the Agenda with the addition of items: **7g** – State trail (R. Kolesar and move this to position a), and **7h** Snow shoveling sidewalks. **Second** by Andresen **Motion Carried 7 - 0.**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit)

All Terrain Group (Western Upper Peninsula Association) (asked to wait until Item 7a was addressed.)

6. Citizens wishing to address the Committee on Items NOT on the Agenda (Three-Minute Limit)  
None



## Proceedings of the Parks & Recreation Committee December 3, 2012

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### 7. Items for Discussion and Consideration:

- a. State Trails. The ATV group (Western Upper Peninsula Association) would like to have the City maintain the ATV trails. Mr. True walked the trails this last week and then presented a map and proposed a few neighborhood friendly routes to Trail #2. (See map). It is the agreement of both the City and the ATV group that all AVT'rs, snowmachiner's, homeowners and businesses be safe while travelling the neighborhoods to the trails.

There was a discussion whether or not recreational ATV trails should be allowed within City limits other than Trail #2, or if trails should be created for the purpose of accessing Trail #2.

This issue will be addressed again. Both parties will look at and assist with the Master Trail plan development – a plan that all can be proud of.

- b. Updates to the Parks & Recreation Bylaws

Director Brown presented the revisions to the Bylaws.

**Motion** by Kangas to accept changes as presented with the Parks and Recreation Bylaws, **Second** Davey. **Motion Carried 7-0.**

- c. Update Sign at Patterson Tennis Courts (Luppino)

Director Brown presented Mr. Luppino's requested that a pink and white sign be erected at the Patterson Tennis Courts for Mr. Luppino's contribution of asphalt. Discussion ensued with an idea of a plaque including all donors' names (those donors that would like to have their names on a plaque – some wish to remain anonymous).

**Motion** by Andresen to send this matter up to the City Commission to thank the donors. **Second** was by Davey. **Motion Carried 6 – 1** with Frank dissenting.

- d. Longyear Park Donation

Mr. Brown stated that a donation was received for \$22,000. What would Parks and Recreation like to see upgraded?

- 1) Handicap accessibility
- 2) Restrooms (such as an enclosure for port-a-potty)
- 3) Handicap accessible curbing
- 4) Picnic benches or tables.



**Proceedings of the Parks & Recreation Committee December 3, 2012**

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Director Brown is attending a grants seminar in mid-January 2013, ahead of the due date of April for the grant. He will see what is being looked for in grants and report back to the Committee for more input on this matter.

- e. Director Brown led a goal setting session for 2013. (See attached compilation)
- f. Old Landfill Site – French Town Road  
Currently houses the model airplane flying club. Find out how much time the Club currently uses the field. The model airplane club members were to have brought in a Fly-In convention and that has not happened. Could there be other uses for this such as a dog park?
- g. Snow shoveling on Sidewalks

Steve Frank presented this item. He believes that the sidewalks should be shoveled by the residents. If we are to support the Safe Routes to School program as well as other needs, snow shoveling needs to happen. In 2011, one person was killed and one was injured. Just a week ago another serious injury occurred on US2 and Wemple when the person was walking in the road instead of the sidewalk. Shackelford indicated sidewalks on more heavily travelled streets may need to be plowed as opposed to all sidewalks.

**Motion** by Frank to have the City draft a shoveling ordinance and enforce it. **Second** by Vuorenma. **Motion Carried 6 – 1** with Kangas dissenting.

8. Project Updates:

Norrie School Site

Director Brown stated that ideas are being presented for a playground area and how the City and school district can work together.

RR Grade Working Group  
In process

River Walk Trail  
In process

9. Other Business:

Frank announced that the City/DIDA is going to be submitting an infrastructure grant. Maybe this could entail an improved city parking lot near the Dance Studio; new lighting and paving.

**Motion** by Davey to pave and light the parking lot near the Dance Studio. **Second** by Frank. **Motion Carried 7 - 0.**



**Proceedings of the Parks & Recreation Committee December 3, 2012**

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Director Brown announced that the City has been recommended for funding from the DNR for 599 miles of bike trail installed from Wisconsin to Michigan.

**Motion** by Andresen that a letter be sent to the Governor in support of safe biking, hiking and walking trails. **Second** by Kangas. **Motion Carried 6 - 1.** Frank dissented.

Director Brown presented the US2 update with regards to the number of lanes. The State of Michigan would like to hear the City's thoughts on the number of lanes and other policy issues by the end of December 2012.

**Motion** by Frank that 3-lanes with center turn lane, curbing and sidewalk be recommended to the City Planners and Commissioners. **Second** by Davey. **Motion Carried 7 - 0.**

Committee suggests a meeting between Planning and the City Commissioners take place to discuss US2.

10. Next Meeting: January 7, 2013

11. Adjournment at 8:04 p.m.

Motion by True to adjourn. Second by Davey. Motion Carried 7 - 0.

Respectfully submitted,

Kim M. Coon, Community Development Assistant



Proceedings of the Park and Recreation Committee  
Monday January 7, 2013, 6:00 p.m.

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A regular meeting of the Park and Recreation Committee was held on Monday, January 7, 2013 at 6:00 P.M. in Conference Room #1, 2<sup>nd</sup> Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chairman Davey called the meeting to order at 6:00 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Andresen, Will	X			
Burchell, Annette	X			
Davey, Sam – Chair	X			
Frank, Steve	X			
Kangas, Tom	X			
Shackelford, Monie, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce		X		X

Also present, Community Development Director Michael J.D. Brown.

3. Meeting Protocol:

Chair Davey explained how the future meetings would move forward with some basic Roberts Rules of Order. There will be limited interaction with Board Members and the audience. If Members have questions, they will be directed to the Chair. Hand raising will be utilized to speak.

Approval of the Agenda: Chair Davey explained that it is his understanding that the approval of agenda does not have to have a vote on it by the Committee to approve such agenda and to move forward with that meeting. Frank stated that he believes that opens meeting laws did not apply to this group. Director Brown will check on this further.

Director Brown explained that due to confusion at another meeting, when an item is voted upon, Community Development Assistant Kim Coon will read back the motion to the committee, so that everyone is correctly informed what the item being voted upon is. After Community Development

Assistant Coon reads the motion back to the committee a formal roll call will be had.

Public comment should be directed to the chair.

4. Approval of Minutes:

Burchell stated that Bruce Vuorenmaa's last name was spelled incorrectly on the December 3, 2012 Minutes. Community Development Assistant Coon, said that she would check for the correct spelling of his name. Chair Davey also explained that the Minutes do not need to be approved.

Chairman Davey approved the Minutes with corrections.

5. Approval of the Agenda:

Chair Davey explained that it is his understanding that the approval of agendas does not have to have a vote on it by the Committee to move forward with that meeting. Frank stated that he believed that opens meeting laws did not apply to this group. Director Brown will check on this further.

Motion by True to approve the Agenda. Second by Kangas. Motion Carried 6 – 0.

Director Brown stated that he would like 48-hours notice to change the agenda and add items.

6. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

7. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

None.

8. Items for Discussion and Consideration:

a. Longyear Park Donation:

Director Brown will be attending the DNR meeting on Monday, January 14, 2013 and will return with some suggestions on what this Committee might see as a benefit to the park. The City received a donation of \$22,500. Director Brown suggested the Committee start to write down items that it would like to see this money used for.

Burchell to call a member of the Band Shell to see what it is they may like to see in this park. Shackleford suggested that the neighbors be contacted and asked for their opinion. Also suggested was to ask students for their opinion.

b. Review 2013 Goals:

Chairman Davey stated the policy regarding priority of trails and the Masterplan should be of high importance. Goal to be focused on motorized and non-motorized. True has a large aerial map he will bring in.

Highway 2 design – Director Brown stated that we would be looking into applying for a grant for enhancements to the project.

Frank believes that when we design trailheads, that we should be looking at neighborhood parks that could be involved in the master trail plan. A discussion ensued regarding incorporating city schools, parks, libraries, etc., into the masterplan.

Frank asked member Andresen to write out a policy on the trailheads. Andresen indicated he would write a DRAFT.

The group would like to see the Masterplan together by the time the snow ends here this season.

9. Project Updates:

a. Norrie School Site:

Director Brown talked with Tim Kolesar. He would be interested in having something done there. What are we thinking, what do we want to do with this site? Come up with concepts and bring it up to the school. We are only looking at a portion of this property. There is a bike path there that could be tied into Norrie and into the Masterhead trail plan.

b. RR Grade Working Group:

Davey said that the non-motorized is done (Canadian national) is in the DNR's hands. Looks like our grant is almost approved so we will be able to start fixing or black topping this year. North-side is non-motorized and motorized is in Ironwood and the southside one is in Bessemer. Ironwood to Ramsey seeing we have been using this as a trail for at least 25-30 years, the attorney general needs to present this and state that this is ours. There are 2 property owners from Ramsey to the open pit. Both are against ATV. With the homeowner's blessing, we can go right down to grade on non-motorized

c. River Walk Trail:

Davey went to the Ironwood Township today and they are on board with this project. Parks and Recreation has a meeting on the 14<sup>th</sup> of this month to present the concept of the River Walk trail. Parks and Recreation need to write up a synopsis. The Township will call their insurance company and make sure that their insurance will cover this. Then the trail would be put in the Township portion of the trail system.

9. Other Business:

Andresen planted a seed regarding the old ski jumps around various places in town and wanted to know if informative signs could be put up. Burchell indicated that informational marking and/or historical signs are being discussed and are in process.

Because of the proximity to the fairgrounds, has any consideration been given to equestrian horse paths somewhere in the vicinity to the river walk? Should we talk to homeowners / equestrians around the area to see if that could be included. Chair Davey to talk to homeowner(s) and get input.

Frank indicated that he spoke to the insurance agent for Xcel trails that are closed. Public units cannot pay for the insurance needs for the trails, but a responsible private group can.

Frank read a letter from a mother (which was posted on the Superior Chronicle website) regarding access to the downtown stores for her handicapped son. He can't go to the Bookstore because of the snow banks and un-shoveled sidewalks. This Committee should review this for ADA and other city enforcement.

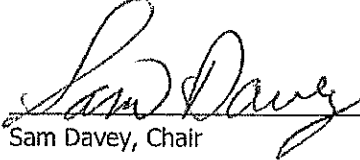
10. Next Meeting:

February 4, 2013 at 6:00 p.m.

11. Adjournment:

Motion by True. Second Andresen. Motion Carried. Adjournment 7:40 P.M.

Respectfully Submitted

  
\_\_\_\_\_  
Sam Davey, Chair

  
\_\_\_\_\_  
Kim M. Coon, Community Development Assistant



STATE OF MICHIGAN

**Resolution No. 013-002**

BEFORE THE CITY COMMISSION OF THE CITY OF IRONWOOD, MICHIGAN

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Resolution to Schedule a Public Hearing  
for removal or rehabilitation of a certain  
Described Structure Constituting a Public  
Nuisance.  
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That whereas a petition has been filed with the City Commission of the City of Ironwood by Dennis Hewitt, Building Inspector, advising the City Commission of the dangerous and hazardous condition of a certain structure herein described as constituting a public nuisance, and said structure being within the City of Ironwood, and the City Commission having Jurisdiction over the subject matter and that the owner or owners or representatives of the owner of said structure be ordered to show cause before the City Commission at a public hearing as to why said structure should not be ordered condemned and be ordered abated and removed or rehabilitated at the owner's expense within a reasonable period ( work to commence within 15 days and be completed within 30 days), and if not done by the owner by the expiration of said time limit that the City Manager exercise his authority to abate and remove said structure forthwith and such expenses incurred by the City of Ironwood because of such abatement be charged against the premises and owner as provided in Section 17 et seq. of the City Code of the City of Ironwood; and that the City Commission being fully and duly advised and there appearing good cause for the granting of said petition as prayed and that said petition

is well founded and in the best interest of the health, safety, and welfare of the inhabitants of the City of Ironwood.

That said structure is described and situated as follows, to wit.

**W 1/2 OF LOT 5 & ALL OF LOTS 6 & 7 BL 9 VIL OF JESSIEVILLE**

**213 BONNIE STREET**

which said structure, according to the best knowledge, information and belief are owned by or owners are represented by the following persons:

**Mr. John Harteloo  
213 Bonnie Street  
Ironwood, MI. 49938**

THEREFORE, The City Commission resolves that a public hearing will be held in the Commission Chambers in the Memorial Building, 213 S. Marquette Street, Ironwood Michigan, on February 11, 2013 at 5:20 P.M. for cause to be shown as to why said above described structure should not be determined a public nuisance and be ordered condemned, abated, removed, or rehabilitated forthwith at the owner's expense.

IT IS FURTHER RESOLVED, that a certified copy of this RESOLUTION and a copy of the Petition of the Building Inspector be ordered served (RD, RRR) upon the owner or owners or representatives of the owner as above designated at least ten (10) days prior to said Public Hearing.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by the Ironwood City Commission.

I hereby certify that the above is a true and accurate copy of resolution offered and adopted by the Ironwood City Commission at a regular scheduled meeting on \_\_\_\_\_, 2013.

---

Karen M. Gullan

City Clerk

## **City of Ironwood 2013 – 2014 Goal Setting**

### First Priority Goals

1. Continue with a proactive blight enforcement program
2. Pursue funding for the replacement of the remaining section of 16 inch water main to the City Well field.

### Second Priority Goals

1. Update of the City Comprehensive Plan
2. Continue with Street Improvements
  - Pursue funding for collector street improvements (ex: Hemlock Phase II, Ayer Street, ect...)
  - Pursue funding and completed paving of the local streets located within the neighborhoods were utility work is being completed.
  - Determine best approach to provide winter maintenance for new sidewalk to be constructed along U.S. 2
  - Improve street patching capabilities
  - Update City Charter
  - Business Recruitment (Commercial & Industrial)

### Third Priority Goals

1. Civic Center long term business/financial plan
2. Evaluate Fluoride in City Water (MDEQ & Dept. of Health)
3. Pursue Enhancement Funding for US 2

### Additional Goals

1. Improve Neighborhood Playgrounds (i.e. Norrie School, North of U.S 2)
2. Evaluate upcoming garbage collection contract
3. Evaluate water and sewer rates

4. Review status of Downtown Enhancement Projects/Blueprint Plan
5. Evaluate Safe Routes to School Program
6. Continue with Pump Station Improvements and Funding
7. Improve Communication
  - Keep City Website Current
  - DIDA/Communication with Downtown Businesses
  - Communication with US 2 Businesses/US 2 Project
8. Continue pursuing Phase III and Phase IV utility funding with Rural Development.
9. Continue looking for grants for park improvement projects and trail projects.
10. Develop a plan for mine safety.
11. Develop an agreement with the Downtown Arts Place (DAP) for use of City Centre Building.



## MEMO

**To:** Mayor Corcoran and the City Commission  
**From:** Michael J. D. Brown, Community Development Director  
**Date:** February 4, 2013  
**Re:** Donation Plaque

---

In December of 2012 the Parks and Recreation Committee discussed a proposal by Angelo Luppino to erect a sign at Patterson Tennis Courts indicating he donated the parking lot for that project. The Committee recommended a plaque be created with the donors who would like to be recognized listed on the plaque and attached to the tennis court fence instead. This was then discussed with the City Commission at its December 10, 2012 meeting.

The City Commission directed staff to investigate policy options for a donor plaque. Staff found Policy 010-002 adopted by the City Commission on July 12, 2012 (attached). This policy recognizes Angelo Luppino's original request.

The City Commission should discuss how it would like to proceed. It has two options:

1. Take action on Angelo Luppino's original request in light of Policy 010-002 or,
2. Create a new policy that would entail the City creating and erecting a donor plaque as proposed by the Park & Recreation Committee for all projects that have donors.

If option 2 is selected the following are items to consider for the policy:

1. Not all donors may want to be recognized publicly, so it should be optional to have their name be placed on a donor plaque.
2. A standard design should be established (material, color, font, language etc.)
3. Cost is an important factor to consider. If the City creates a policy to provide donor plaques it will be responsible for the cost and will need to decide where the money will come from. I received a quote for a stainless steel plaque at 2' x 2' is approximately \$2,600 and at 1' x 1' is approximately \$700. The gentlemen explained there are other materials that can be used, but they will not stand up to the elements of being outdoors and he would only sell stainless steel for outdoor use. I have requested additional quotes but have not received any yet.

**#010-002**

**City of Ironwood**

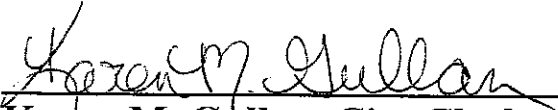
**Policy to Provide a Private Memorial in a Public City Park**

**July 12, 2010**

The following policy shall provide the guidelines necessary to make a request to provide a private memorial in a City Park.

1. All requests shall be made in writing and shall be filed with the City Clerks Office.
2. The City Clerk shall forward the request to the Ironwood Park & Recreation Committee for review and recommendation to the City Commission.
3. The request shall clearly indicate what is being proposed and the specific location it is being proposed to be installed at.
4. A private memorial in a park is recommended to consist of a park bench, park picnic table, installation of a tree or other similar improvement which will tend to enhance the use of the park.
5. If a memorial plaque is proposed it is recommended that it be fixed to a park bench, picnic table or other similar park amenity.
6. All costs associated with the purchase and installation of the memorial shall be the responsibility of the private party requesting the memorial.
7. The memorial shall not increase the maintenance responsibility of the City. The City does not guarantee the memorial will be protected or replaced if it damaged, stolen or becomes obsolete due to age.

**I hereby certify that the foregoing is a true and complete copy of a policy adopted by the Ironwood City Commission on Monday, July 12, 2010.**

  
\_\_\_\_\_  
**Karen M. Gullan, City Clerk**





United States Department of Agriculture  
Rural Development  
Gladstone Area Office

January 29, 2013

City of Ironwood  
Ms. Kim Corcoran, Mayor  
213 S Marquette Street  
Ironwood MI 49938

**RE: Patrol Vehicle #3**

Dear Ms. Corcoran:

We have reviewed your application materials in accordance with our instructions and it appears that you meet our requirements for eligibility. Enclosed you will find Form AD-622, Notice of Application Review Action, for your records.

Our records show that the assistance recommended by USDA Rural Development, is a **\$9,000 grant**. If this is not acceptable, or there are significant changes, please contact this office.

You are advised against taking any action or incurring any obligations which would either limit the range of alternatives to be considered, or which would have an adverse affect on the environment. Satisfactory completion of the environmental review process must occur prior to the issuance of the Letter of Conditions. **You must not advertise for bids or enter into any purchase contract without prior Rural Development approval.**

**General public meeting** - Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by public referendum, to incur the obligations of the proposed loan or grant, will hold at least one public information meeting. The public should be notified of the meeting at least 10 days prior by newspaper publication and posting of notices. Please supply this office with a copy of the published notice and minutes of the public meeting. The public meeting must be held after the preapplication is filed and not later than loan approval.

2003 Minneapolis Ave • Gladstone MI 49837  
Phone: (906)428-1060 Fax (906)428-1086 • TDD: (517) 324-6169 • Web: <http://www.rurdev.usda.gov/mi>

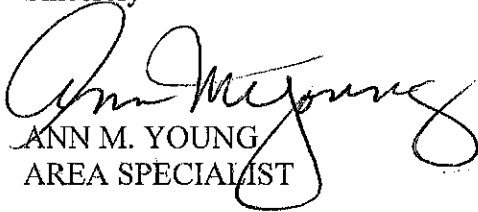
Committed to the future of rural communities.

"USDA is an equal opportunity provider, employer and lender."  
To file a complaint of discrimination write USDA, Director, Office of Civil Rights  
1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Page 2

If you have any questions, please feel free to contact our office at the above address and telephone number, extension 6.

Sincerely



ANN M. YOUNG  
AREA SPECIALIST

Enclosure

cm

U.S. DEPARTMENT OF AGRICULTURE  
NOTICE OF PREAPPLICATION REVIEW ACTION

From: USDA, RURAL DEVELOPMENT  
(Department, bureau, or establishment)

COPY

Agency Number  
26-601

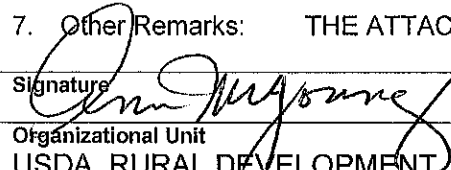
TO: City of Ironwood  
Ms. Kim Corcoran, Mayor  
213 S Marquette Street  
Ironwood MI 49938

Reference Your Preapplication

Patrol Vehicle #3

Dated: December 13, 2013

1. We have reviewed your preapplication for Federal assistance under 10.766 and have determined that your proposal is:
  - Eligible for funding by this agency and can compete with similar applications from other grantees.
  - Eligible but does not have the priority necessary for further consideration at this time.
  - Not eligible for funding by this agency.
  
2. Therefore, we suggest that you:
  - File a formal application with us by \_\_\_\_\_.
  - File an application with \_\_\_\_\_ (Suggested Federal agency).
  - Find other means of funding this project.
  
3. Based upon the funds available for this program over the last two fiscal years and the number of application reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) \_\_\_\_\_.
  
4. You requested \$9,000 Federal funding in your preapplication form, and we:
  - Are agreeable to consideration of approximately this amount in the formal application.
  - Will need to analyze the amount requested in more detail.
  
5. .
  
6. Enclosures:  Forms  Instructions  Other (Specify) \_\_\_\_\_
  
7. Other Remarks: THE ATTACHED LETTER IS HEREBY MADE A PART OF THIS NOTICE.

Signature 	ANN M. YOUNG, AREA SPECIALIST	Date: January 29, 2013
Organizational Unit USDA, RURAL DEVELOPMENT	Administrative Office GLADSTONE AREA OFFICE	Telephone Number (906) 428-1060 Ext. 6
Address 2003 Minneapolis Gladstone MI 49837		

NOTE: This form will be used by Federal agencies to inform applicants of the results of a review of their preapplication request for Federal assistance. When the review cannot be performed within 45 days, the applicant shall be informed by letter as to when the review will be completed. When Federal agencies determine that the proposal is not eligible for Federal assistance, specific reasons should be provided in Item 7 Other Remarks.

Cc: State Office –

FORM AD 622 (12-72)



**United States Department of Agriculture  
Rural Development  
Gladstone Area Office**

January 29, 2013

City of Ironwood  
Ms. Kim Corcoran, Mayor  
213 S Marquette Street  
Ironwood MI 49938

**RE: Turnout Gear**

Dear Ms. Corcoran:

We have reviewed your application materials in accordance with our instructions and it appears that you meet our requirements for eligibility. Enclosed you will find Form AD-622, Notice of Application Review Action, for your records.

Our records show that the assistance recommended by USDA Rural Development, is a **\$2,000 grant**. If this is not acceptable, or there are significant changes, please contact this office.

You are advised against taking any action or incurring any obligations which would either limit the range of alternatives to be considered, or which would have an adverse affect on the environment. Satisfactory completion of the environmental review process must occur prior to the issuance of the Letter of Conditions. **You must not advertise for bids or enter into any purchase contract without prior Rural Development approval.**

**General public meeting** - Applicants should inform the general public regarding the development of any proposed project. Any applicant not required to obtain authorization by vote of its membership or by public referendum, to incur the obligations of the proposed loan or grant, will hold at least one public information meeting. The public should be notified of the meeting at least 10 days prior by newspaper publication and posting of notices. Please supply this office with a copy of the published notice and minutes of the public meeting. The public meeting must be held after the preapplication is filed and not later than loan approval.

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Page 2

If you have any questions, please feel free to contact our office at the above address and telephone number, extension 6.

Sincerely

A handwritten signature in cursive script, appearing to read "Ann M. Young".

ANN M. YOUNG  
AREA SPECIALIST

Enclosure

cm

U.S. DEPARTMENT OF AGRICULTURE  
NOTICE OF PREAPPLICATION REVIEW ACTION

From: USDA, RURAL DEVELOPMENT  
(Department, bureau, or establishment)

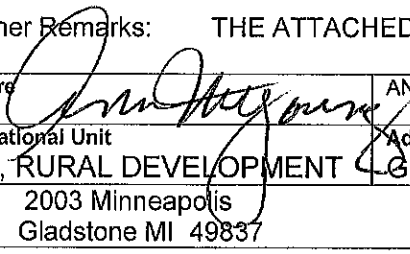
Agency Number  
26-601

TO: City of Ironwood  
Ms. Kim Corcoran, Mayor  
213 S Marquette Street  
Ironwood MI 49938

Reference Your Preapplication  
Turnout Gear

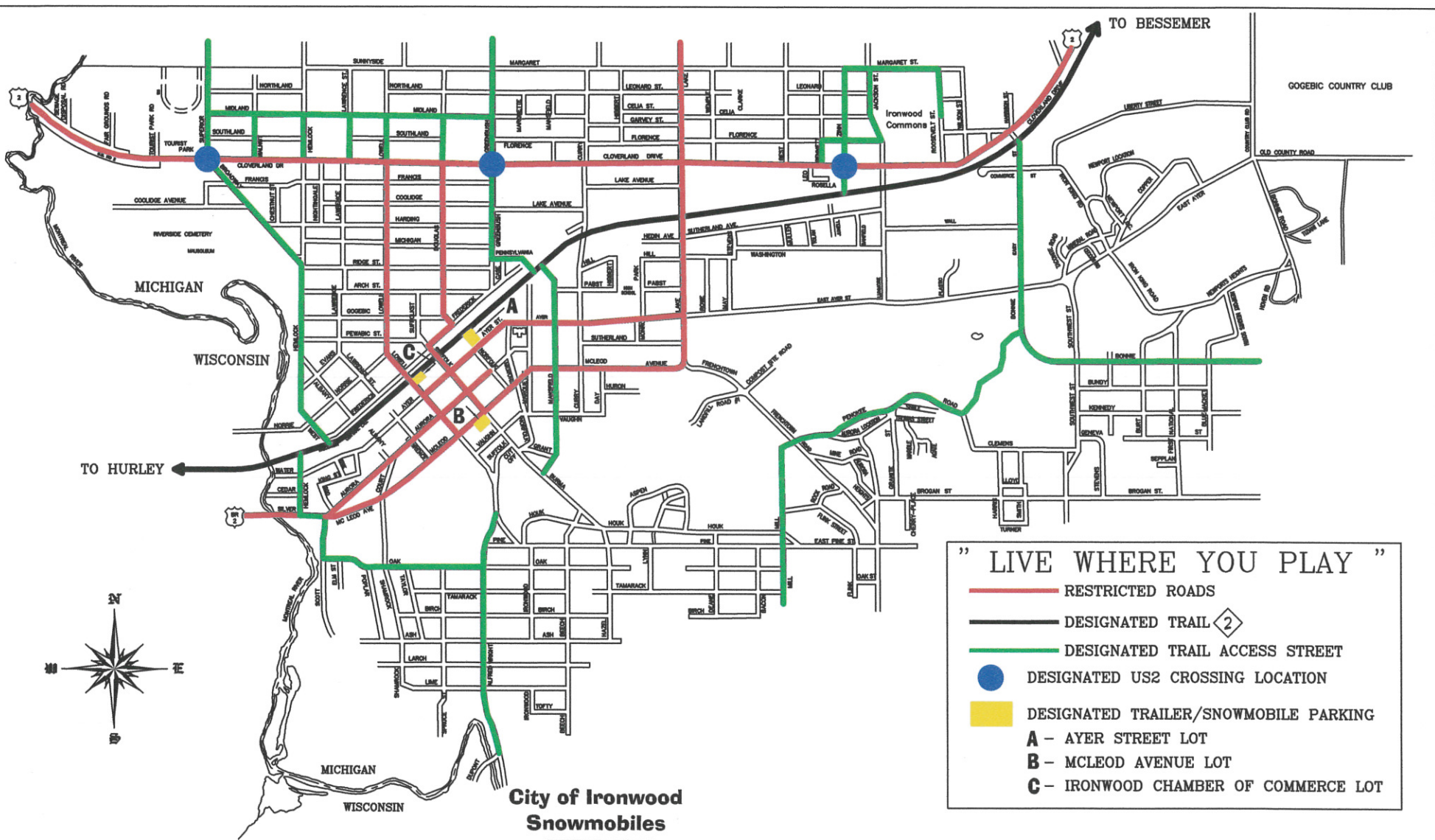
Dated: December 13, 2013

1. We have reviewed your preapplication for Federal assistance under 10.766 and have determined that your proposal is:
  - Eligible for funding by this agency and can compete with similar applications from other grantees.
  - Eligible but does not have the priority necessary for further consideration at this time.
  - Not eligible for funding by this agency.
2. Therefore, we suggest that you:
  - File a formal application with us by \_\_\_\_\_.
  - File an application with \_\_\_\_\_ (Suggested Federal agency).
  - Find other means of funding this project.
3. Based upon the funds available for this program over the last two fiscal years and the number of application reviewed, or pending, we anticipate that funds for which you are competing will be available after (month, year) \_\_\_\_\_.
4. You requested \$2,000 Federal funding in your preapplication form, and we:
  - Are agreeable to consideration of approximately this amount in the formal application.
  - Will need to analyze the amount requested in more detail.
5. .
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7. Other Remarks: THE ATTACHED LETTER IS HEREBY MADE A PART OF THIS NOTICE.

Signature 	ANN M. YOUNG, AREA SPECIALIST	Date: January 29, 2013
Organizational Unit USDA, RURAL DEVELOPMENT	Administrative Office GLADSTONE AREA OFFICE	Telephone Number (906) 428-1060 Ext. 6
Address 2003 Minneapolis Gladstone MI 49837		

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Cc: State Office –



**” LIVE WHERE YOU PLAY ”**

- RESTRICTED ROADS
- DESIGNATED TRAIL 2
- DESIGNATED TRAIL ACCESS STREET
- DESIGNATED US2 CROSSING LOCATION
- DESIGNATED TRAILER/SNOWMOBILE PARKING
- A** - AYER STREET LOT
- B** - MCLEOD AVENUE LOT
- C** - IRONWOOD CHAMBER OF COMMERCE LOT

**WELCOME TO  
IRONWOOD,  
MICHIGAN**

**City of Ironwood  
Snowmobiles**

SPEED  
LIMIT  
**25**

**Police Enforced**

**SNOWMOBILE MAP**  
**ENJOY A SAFE FUN-FILLED  
 2010-2011 SNOWMOBILE SEASON**

drawn by: J. Alonen  
 Date: Feb. 7, 2013

# Memo

**To:** City Commission  
**From:** Scott Erickson, City Manager/City Engineer *SE*  
**CC:**  
**Date:** February 11, 2013  
**Re:** Discuss and Consider Extension of City Managers Employment Agreement

The City Mangers current three year employment agreement expires on January 31, 2013. A three year extension is requested for consideration. A new three year employment agreement would extend to January 31, 2016.