

# CITY OF IRONWOOD

213 S. Marquette Street  
Ironwood, Michigan 49938



Telephone: (906) 932-5050  
FAX: (906) 932-5745

AGENDA  
REGULAR IRONWOOD CITY COMMISSION MEETING  
MONDAY, APRIL 15, 2013  
REGULAR MEETING – 5:30 P.M.

LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

**5:30 P.M.**

- A. Regular Meeting Called to Order.  
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.\*

*All items with an asterisk (\*) are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

- \*1) Approval of Minutes – March 25<sup>th</sup> Regular City Commission Meeting.
- \*2) Review and Place on File:
  - a) Gogebic-Ontonagon Community Action Agency Meeting Minutes of March 20<sup>th</sup>.
  - b) Ironwood Housing Commission Meeting Minutes of March 12<sup>th</sup>.
- \*3) Approve Sale of:
  - a) Disabled American Veterans, Northland Chapter #66 – Forget-Me-Not Flowers on May 9<sup>th</sup> & 10<sup>th</sup>.
  - b) American Legion Unit #5- Poppy Sales on May 17<sup>th</sup> & 18<sup>th</sup>.
  - c) American Legion Post #5-Flags on June 14<sup>th</sup> & 15<sup>th</sup>.

- D. Approval of the Agenda.

- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).
- F. AUDIENCE: Dave Anderson, Orvana Resources US Corp.  
(RE: Update on the Copperwood Project).
- G. AUDIENCE: Paul Garthwait, Eagle Scout.  
(RE: Discuss Eagle Scout Project at Norrie Park).

#### NEW BUSINESS

- H. Discuss and Consider Resolution #013-011 - Electing to Comply with the Provisions of Public Act 152 of 2011 by Exercising the City's Right to Exempt itself from the Requirements of the Act for Medical Benefit Plan Year July 1, 2013 through June 30, 2014.
- I. Discuss and Consider Change Order # 4 request for a time extension (April 30, 2013) for completion of the Overhead Door on the Salt Storage Building.
- J. Discuss and Consider declaring three (3) DPW trucks as surplus property and authorizing advertisement to bid.
- K. Discuss and Consider declaring obsolete City computer equipment surplus and requesting equipment be destroyed.
- L. Discuss and Consider authorizing advertisement to bid for 20 Fire Hydrants.
- M. Mayor's Appointment to Economic Development Corporation (EDC).
- N. Manager's Appointment to the Ironwood Housing Commission.
- O. Manager's Report.
- P. Other Matters (Three Minute Limit).
- Q. Citizens wishing to address the Commission on Items not on the Agenda (Five minute Limit).
- R. Adjournment.

### Proceedings of the Ironwood City Commission Meeting

A Regular Meeting of the Ironwood City Commission was held on Monday, March 25, 2013, at 5:30 P.M. in the Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

A. Mayor Corcoran called the Regular Meeting Called to Order at 5:30 P.M.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Semo, Shackelford, Tauer, and Mayor Corcoran.

ABSENT: None.

C. Approval of the Consent Agenda.\*

\*1) Approval of Minutes – March 11<sup>th</sup> Regular City Commission Meeting.

\*2) Review and place on file:

- a) Ironwood Housing Commission Special Meeting Minutes of February 20, 2013.

*Motion was made by Tauer, seconded by Semo to approve the consent agenda as presented. Unanimously passed by roll call vote.*

D. Receive & Place on File from the Finance Director.

1. Statement of Revenue & Expenditures.
2. Monthly Cash Reports.

*Motion was made by Semo, seconded by Cayer and carried to receive and place on file the Statement of Revenue & Expenditures and Monthly Cash Reports for the month ending February 28, 2013.*

E. Approval of Monthly Check Register Report.

*Motion was made by Semo, seconded by Cayer to approve the monthly Check Register Report February 2013. Unanimously passed by roll call vote.*

F. Approval of the Agenda.

*Motion was made by Shackelford, seconded by Tauer and carried to approve the Agenda as presented.*

G. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

Skip Schultz, President of the U.P. Trail Development Association addressed the City Commission stating for the past 10 years he has been working on getting an ORV Trail through the U.P. similar to the snowmobile trails. He further stated ORV's are a 3 million dollar industry and was in support of the newly formed Western U.P. Trail Association (WUPTA) and ORV group. Mr. Schultz thanked the Ironwood City Manager for showing his support during Senate Bill 50 teleconference at the Gogebic Community College.

Don Helsel, President of the MI-TRALE also addressed the City Commission thanking them for their support.

H. AUDIENCE: Members of Western U.P. Trail Association (WUPTA) an ORV group.  
(RE: Update on club progress).

Bruce Vuorenmaa introduced the President Ross Kolesar of the Western U.P. Trail Association (WUPTA). Mr. Kolesar addressed the City Commission updating them on the Western U.P. Trail Association's (WUPTA's) progress stating they had developed by-laws, articles of

incorporation and are in the process of obtaining nonprofit status. Further discussion of this matter took place.

#### NEW BUSINESS

- I. Discuss and Consider approval of Resolution #013-009, a resolution recognizing Western U.P. Trail Association (WUPTA) as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses.

*Motion was made by Semo, seconded by Shackleford to adopt Resolution #013-009, a resolution recognizing Western U.P. Trail Association (WUPTA) as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses. Unanimously passed by roll call vote.*

- J. Discuss and Consider adopting Resolution #013-010 a notice of intent for 2013 Capital Improvement Bonds for the Pat O'Donnell Civic Center and authorize advertisement for bids.

*Motion was made by Semo, seconded by Shackleford to adopt Resolution #013-010 a notice of intent for 2013 Capital Improvement Bonds for the Pat O'Donnell Civic Center and authorize the advertisement for bids. Unanimously passed by roll call vote.*

- K. Discuss and consider authorizing bid advertisement for Pat O'Donnell Civic Center Ice Making Equipment.

*Motion was made by Semo, seconded by Tauer and carried to authorize bid advertisement for the Pat O'Donnell Civic Center Ice Making Equipment.*

- L. Discuss and Consider awarding bids for the sale of Ironwood Public Safety Surplus Property.

*Motion was made by Semo, seconded by Tauer to award the bids for the sale of the Ironwood Public Safety Surplus Property to Thomas Asunto for the 2008 Ford Crown Victoria in the amount of \$2,002, Randall Kashich for the 1998 Ford Taurus Station Wagon in the amount of \$451, Charles Schroepfer for the Remington Police Rifle in the amount of \$1,089, and Ron Pelkola for the Federal Gas Riot Gun in the amount of \$333.33. Unanimously passed by roll call vote.*

- M. Discuss and Consider approval of hiring a Broker to sell the 1987 Seagrave Pumper Fire Truck.

*Motion was made by Semo, seconded by Shackleford and carried to approve moving forward with hiring of a Broker to sell the 1987 Seagrave Pumper Fire Truck.*

- N. Discuss and Consider request from AFSCME regarding Agency Fee Agreement.

No action was taken on this item.

- O. Discuss and Consider correspondence from Steve Lahti regarding parking lot property on the corner of Lowell and Aurora/McLeod within the downtown district.

Community Development Director Michael Brown addressed the City Commission explaining Steve Lahti's proposal to the DIDA (Downtown Ironwood Development Authority) to purchase his parking lots on the corner of Lowell and Aurora/McLeod. Further discussion of this matter took place.

No action was taken on this item.

- P. Discuss and Consider allowing Festival Ironwood to erect two sand volleyball courts within Depot Park.

*Motion was made by Semo, seconded by Tauer and carried to allow Festival Ironwood to erect two sand volleyball courts within Depot Park.*

- Q. Discuss and Consider whether to replace sidewalk along the south side of US Highway 2 during the reconstruction project.

*Motion was made by Semo, seconded by Tauer and carried to not replace the sidewalk along the south side of US Highway 2 during the reconstruction project.*

- R. Discuss and Consider authorizing advertisement to bid for the Water Meter Reading Services.

*Motion was made by Tauer, seconded by Shackelford and carried to authorize advertisement to bid for the Water Meter Reading Services.*

- S. Discuss and Consider authorizing advertisement to bid for 2013 Pavement Markings.

*Motion was made by Tauer, seconded by Shackelford and carried to authorize advertisement to bid for the 2013 Pavement Markings.*

- T. Discuss and Consider authorizing the Downtown Art Place (DAP) the use of the City Centre for activities and events.

*Motion was made by Semo, seconded by Shackelford and carried to authorize the Downtown Art Place (DAP) the use of the City Centre for activities and events.*

- U. Discuss and Consider approving appointment of Michael J.D. Brown as the Fair Housing Policy contact person for the City of Ironwood.

*Motion was made by Semo, seconded by Shackelford and carried to approve the appointment of Michael J.D. Brown as the Fair Housing Policy contract person for the City of Ironwood.*

#### V. Manager's Report.

City Manager Scott Erickson verbally gave the manager's report noting the following items:

- \*On Wednesday, March 27<sup>th</sup> at the Memorial Building there will be training for current and future downtown business owners called "Tools for Downtown Revitalization" at 5:30 P.M.
- \*On Thursday, March 28<sup>th</sup> in the Memorial Building Auditorium there will be a MDOT Public Open House regarding the 2014/2015 US2 reconstruction project.
- \*All departments are continuing to meet with the Finance Director and City Manager to start preparing their 2013/2014 operating budgets.
- \*There is an Executive Director's position for the Housing Commission. Applications are due by March 27, 2013.

City Manager Erickson noted that there was a possible City Commission Meeting conflict with the upcoming Capital Conference in Lansing.

*Motion was made by Semo, seconded by Shackelford and carried to move the April 8<sup>th</sup> City Commission Meeting to April 15<sup>th</sup> because of the Capital Conference being held in Lansing Michigan.*

#### W. Other Matters.

City Commission Semo questioned City Staff regarding the intersection of Lake, Ayer, and McLeod stating they are really bad to drive on.

Commissioner Shackelford questioned if there was additional funding for Lake and Ayer since they are Class A roads. She also asked to be excused from the April 22<sup>nd</sup> City Commission Meeting.

*Motion was made by Semo, seconded by Tauer and carried to excuse Commissioner Shackelford.*

Mayor Corcoran thanked the G.I.A.N.T. Team and DPW for their recent hard work.

- X. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

Paul Grbavcich, of 247 E. Francis St. addressed the City Commission commending Chief DiGiorgio on the recent drug arrests and that the City is planning for flooding if the snow melts quickly.

Bill Martell addressed the City Commission questioning the dust created at the future ball field site by Pioneer Park. City Staff noted as soon as the snow melts there was plans to seed the area.

- BB. Consider Closed Session to discuss City Manager's contract extension.

*Motion was made by Semo seconded by Shackelford to enter into closed session at 6:42 P.M. to discuss the City Manager's contract extension. Unanimously passed by roll call vote.*

- BB. Return to Open Session.

*Motion was made by Semo, seconded by Cayer and carried to return to open session at 6:50 P.M.*

- BB. Consider approval of City Manager's contract extension.

The City Commission was very pleased with City Manager's Erickson's performance.

*Motion was made by Semo, seconded by Shackelford to offer City Manager Erickson the contract extension as noted in the hand out. Unanimously passed by roll call vote.*

- BB. Adjournment.

*Motion was made by Tauer, seconded by Semo and carried to adjourn the meeting at 6:52 P.M.*

Kim Corcoran, Mayor

Karen M. Gullan, City Clerk

GOGEBIC-ONTONAGON COMMUNITY ACTION AGENCY

GOVERNING BOARD MEETING  
CAA OFFICE BUILDING  
BESSEMER, MI

Wednesday, March 20, 2013

3:30 PM (CDT)

AGENDA

1. Roll Call
2. Opening Prayer
3. Pledge of Allegiance
4. Approval of Docket and Consent Agenda - **ACTION**
  
5. Approval of Governing Board Minutes dated 01/16/2013 – Enclosed **ACTION**
6. Approval of Financial Report for Period Ending 02/28/2013 – **ACTION**
7. Board Member Business
  - a. Board Attendance Compliance – Attendance Report – Enc. **FYI**
  - b. Letter of Resignation from the Board – Mary Calhoun - Enc – **ACTION** to accept.
  - c. Date of Governing Board meetings – Proposed date change to the last Thursday of the Month – **ACTION**
  - d. Committee list – Enc - **FYI**
  
8. Correspondence
  
9. **Finance Committee Meeting of 01/16/2013 – ACTION TO ACCEPT**
  
10. **Finance Committee Meeting of 02/20/2013 ACTION TO ACCEPT**  
RFA Recommendations Regarding
  - a) Recommendation concerning payables dated 01/14/13, 01/28/13, and 2/11/13; Manual checks dated 01/10/13, and 01/24/13; and the Federal Taxes dated 01/05/13, 01/12/13, 01/19/13, and 02/02/13; and the Retirement dated 12/29/12, 01/05/13, 01/12/13, and 01/19/13 totaling \$391,010.79. **ACTION**
  - b) Recommendation concerning MSHDA Grant HML-2013-0188-ESM Signature Authorization - **ACTION**
  - c) Recommendation concerning Financial Procedures Manual proposed changes - **ACTION**
  - d) Recommendation concerning authorization to apply for Home Depot \$5000 Grant - **ACTION**
  - e) Recommendation concerning application for Michigan Raffle License – **ACTION**

f) Recommendation concerning LIHEAP13-27013 Agreement

**11. Finance Committee Meeting of 03/20/2013 ACTION TO ACCEPT**

**RFA Recommendations Regarding**

- a) Recommendation concerning payables dated 02/25/13, and 3/11/13; and the Federal Taxes dated 02/16/13, and 03/02/13; and the Retirement dated 02/02/13, and 02/16/13 totaling \$222,501.99 - **ACTION**
- b) Recommendation concerning Authorization to sign Memo Of Understanding between UPCAP and GOCAA - **ACTION**
- c) Recommendation to receive DOE-ARRA Compliance Monitoring Davis Bacon report - **ACTION**
- d) Recommendation authorizing approved changes to the Financial Procedures Manual - **ACTION**

12. New Business

13. Other –

14. Directors' Reports

- a) Executive Director – Enclosed BCAEO update
- b) Head Start Director - Enclosed
- c) Senior Programs Report - Enclosed
- d) Housing Program Report – Enclosed
- e) Weatherization Report - Enclosed
- f) Community Development Office – At meeting

15. Public Comment –

16. Next Meeting Date & Site – Thur. April 25th, 2013 – **To be discussed – ACTION**

17. Adjournment



**IRONWOOD HOUSING COMMISSION  
REGULAR MEETING  
MARCH 12, 2013 4:00 P.M.  
PIONEER PARK APARTMENTS, COMMUNITY ROOM  
515 E. VAUGHN STREET-IRONWOOD, MI 49938**

The regular meeting of the Ironwood Housing Commission was held on Tuesday, March 12, 2013 in the Commission Meeting Room at Pioneer Park Apartments at 515 E. Vaughn Street, Ironwood, Michigan. The meeting was open to the public.

**Present:** Commissioner Cossi, Probelske, and Yelich.

**Absent:** None

**I. Call to Order**

The meeting was called to order at 4:00 p.m. Due to the resignation of two board members motion made by Cossi to appoint Tom Yelich, President and Kathryn Probelske, Vice President. All approved. Meeting moved to Community Room.

**II. Approval of February 12, 2013 Minutes and Special Meeting of February 20, 2013**

Motion by Cossi, second by Probelske to approve the minutes as written. All approved. Motion carried.

**III. Old Business**

**A. 405 S Mansfield**

**3.1.1 Office hours at Pioneer Park were presented to the Board as follows:**

Monday 8:00 a.m. - 12:00 p.m.  
Wednesday 11:00 a.m.- 3:00 p.m.  
Friday 8:00 a.m.- 12:00 p.m.

Motion by Cossi, second by Probelske to approve the office hours as stated. All approved. Motion carried.

Discussion was held related to the possibility of moving the office to Pioneer Park.

**3.1.2 Resolution 2013-1 Service Contracts**

Motion by Cossi to hire the legal firm of Dean and Pope at the rate of \$105.00 per hour. Second by Probelske. All approved. Motion carried.

**3.1.3 Resolution 2013.2 Maintenance Charge List**

Motion by Cossi, second by Probelske to approve the Maintenance Charge List as written. All approved. Motion carried.

**3.1.4 Resolution 2013.3 Amendment to Internal Control Policy**

Motion by Cossi to table amendment concerning checks between meetings until the next meeting. Second by Probelske. All approved.

**3.1.5 Resolution 2013.4 Procurement Policy**

The policy to be presented at the next meeting.

**3.1.6 Resolution 2013.5 Amendment to Investment Policy**

Motion by Cossi to accept the amendment to the Investment Policy to read: The Executive Director manages all investments within the oversight of the Board. No Board resolution can eliminate the fiduciary responsibility of Commissioners. Motion by Cossi to amend investment policy. Second by Probelske. All approved. Motion carried.

**3.1.7 Resolution 2013.4 Flat Rents**

Motion by Cossi to accept recommendation from Administration that flat rents remain the same. Second by Probelske. All approved. Motion carried.

**3.1.8 Energy Consumption Study Bid**

Motion by Cossi to put Energy Consumption Study out to bid. Second by Probelske. All approved. Motion carried.

**3.1.9-3.1.11 Budget, Financial Audit, Balance Sheet, By-Laws, Policies and Report of Benefits for Housing Employees**

The above was given to the board per their request.

**4. New Business****4.1.1 Sheri Graham, Executive Director Bessemer Housing Commission**

Presented the idea of management to the Board.

**4.1.2 Elevator Update**

Administration contacted Thyssen-Krupp for an estimate to update the Annex Elevator

**4.1.3 Annual Audit**

Administration informed the Board that the annual audit was done on March 4, 2013

**4.1.4 Michael Pope, Housing Commission Attorney**

It was suggested that public comment and financial reports be heard before going into Closed Session

**5. Financial Reports**

Motion by Cossi, second by Probelski. Motion carried by unanimous roll call vote

**6. Public Comment**

Comment was made pertaining to the possible change of management and the effect it would have on tenants with pets

Motion by Cossi, second by Probelske to move to Closed Session to discuss matters exempt from public disclosure (attorney/client privilege) Motion carried by unanimous roll call vote

**7. Adjournment**

Return to open session. Motion by Cossi to adjourn. Second by Probelske. All approved. Meeting adjourned at 5:45 p.m.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Interim Executive Director

DISABLED  VETERANS

NORTHLAND CHAPTER NO. 66  
IRONWOOD, MICHIGAN 49938

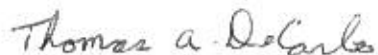
March 22, 2013

City of Ironwood  
Mayor/City Commissioners  
Ironwood, MI 49938

To Whom It May Concern:

The members of Northland Chapter #66 would like permission to sell Forget-Me-Not Flowers on May 9 and 10, 2013, in the Ironwood Area.

Sincerely,



Thomas A. DeCarlo  
Commander D.A.V.  
Northland Chapter #66  
520 West Southland  
Ironwood, MI 49938

cjw



March 20, 2013

TO WHOM IT MAY CONCERN:

Please be advised the American Legion Unit #5 will conducting their Poppy Sales on May 17<sup>th</sup> and 18<sup>th</sup>.

Thank you.

Sincerely,

A handwritten signature in black ink that reads 'Mary Hampston'.

Mary Hampston  
Membership Chairperson  
American Legion Unit #5

AMERICAN LEGION  
IRONWOOD POST 5

City of Ironwood  
Commissioners  
213 S. Marquette St.  
Ironwood, Michigan

March 1, 2013

Greetings:

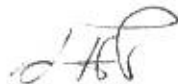
This letter is to request authorization for our annual Flag Day fundraiser.

We intend to collect donations for our flags to support our community functions, such as: Boys State, Bicycle Safety Program, Veterans Hospital and Hospice Care, among other projects.

The dates chosen for this activity will be on the 14<sup>th</sup> and 15<sup>th</sup> of June 2013. We intend to station volunteers at Kmart, Super One and Walmart.

THANK YOU

Sincerely,



Charles E Best  
Commander Post 5

**RESOLUTION #013-011**

**CITY OF IRONWOOD  
COUNTY OF GOGEBIC  
STATE OF MICHIGAN**

**A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF  
PUBLIC ACT 152  
OF 2011 BY EXERCISING THE CITY'S RIGHT TO EXEMPT ITSELF FROM  
THE  
REQUIREMENTS OF THE ACT FOR THE MEDICAL BENEFIT PLAN YEAR  
JULY 1, 2013 THROUGH JUNE 30, 2014**

At a regular meeting of the City Commission for the City of Ironwood, Michigan, held at the City of Ironwood Commission Chambers, Memorial Building, Ironwood Michigan, on the 15<sup>th</sup> day of April, 2013 at 5:30 p.m.

PRESENT: Commissioner

ABSENT:

The following Resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_

**RESOLUTION**

**WHEREAS**, on September 27, 2011 the Publicly Funded Health Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act 152"), became effective in the State of Michigan; and

**WHEREAS**, Act 152 establishes standards and a process with respect to medical benefit plans offered by public employers; and

**WHEREAS**, the four options available to the City are:

- 1) apply the hard cap (capped dollar amount each government employer may pay towards an employee's health care costs):

- 2) adopt by majority vote 80% - 20% cost sharing model;
- 3) elect not to follow the act;
- 4) opt out of (exempt itself from) the cost-sharing model as set forth in the act and revisit it prior to the next plan year.

**WHEREAS**, the City of Ironwood has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

**WHEREAS**, the City of Ironwood constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

**WHEREAS**, the City Commission of the City of Ironwood believes that, as the elected representatives for the City and answerable directly to the City's voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified City employees at the lowest overall costs; and

**WHEREAS**, the City Commission of the City of Ironwood further believes that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials; and

**WHEREAS**, to express its support for home rule government and to recognize that it is the City Commissioner's duty to manage City affairs in order to be most responsive to City voters, taxpayers and residents.

**NOW, THEREFORE BE IT RESOLVED that:** Pursuant to Section 8 of Act 152, the City of Ironwood hereby, by a vote of 2/3 of it's governing body, exempts



itself from the requirements of Act 152 for the Medical Benefit Plan Year, commencing July 1, 2013.

**BE IT FURTHER RESOLVED that:** All resolutions and parts of resolutions in conflict herewith are, to extent of such conflict, repealed.

**BE IT FURTHER RESOLVED THAT:** Pursuant to the Economic Vitality Incentive Program (EVIP) provisions of Public Act 63 of 2011, the City of Ironwood has produced a plan for implementing new compensation standards for, among other things, health insurance premium cost sharing as of August 1, 2012 as required by Public Act 63.

YEAS: Commissioner

NAYS:

ABSTAIN:

ABSENT:

**ADOPTED** this 15<sup>th</sup> day of April, 2013.

**CITY OF IRONWOOD**

BY: \_\_\_\_\_  
Kim Corcoran, Mayor

BY: \_\_\_\_\_  
Karen M. Gullan, City Clerk

## **Change Order No. 4**

Project: City of Ironwood Salt Storage Building

Owner: City of Ironwood

Contractor: Dome Corporation of North America

### **Change Order Description:**

Extend project completion date to April 30, 2013.

**Owner: City of Ironwood**

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Contractor: Dome Corporation of North America**

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

# CITY OF IRONWOOD

"Live Where You Play"

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April 5, 2013

TO: Ironwood City Commission  
FROM: Jim Kolesar, DPW Shop Foreman  
RE: Surplus Vehicles for Sale

The Department of Public Works requests approval from the Ironwood City Commission to place three trucks as surplus property and advertise for bids. The trucks are as follows:

1991 Ford 150 two wheel drive, 6 cylinder, 139,571 miles – minimum bid \$200.00.

1988 Ford 150 4X4, 6 cylinder, 119864 miles – minimum bid \$350.00.

1985 Chevy One Ton Crew Cab, 350 engine, two wheel drive, 139508 miles – Minimum Bid \$550.00.

# Memo

**To:** Scott Erickson  
**From:** Dennis Hewitt  
**CC:** Karen Gullan  
**Date:** 4/8/2013  
**Re:** Disposal of Computer equipment

---

I am requesting do dispose of all the old computer equipment that is in storage, out dated, beyond economic repair and has no value. See Attachment 1 (Form for Disposal of Minor Assets) for the amount of each item.

The disposal would take place at the Gogebic County Solid Waste Transfer Station. We would have them crush the items prior to leaving the site.

Dennis Hewitt

**Attachment 1  
FORM FOR THE DISPOSAL OF MINOR ASSETS**

Approval is sought to dispose of the following:

Qty	Asset ID N°	Description	Net book Value	Estimated cost of disposal	Est. Market Value
12	CPU	Computer CPU	0		0
7	Monitor	Computer Monitors	0		0
4	Printers	MISC. PRINTERS	0		0

**Reasons for Disposal**

- Obsolete  
 Other (provide details) \_\_\_\_\_

**Proposed Method of Disposal**

- Auction  
 Other (provide details) TRANSFER STATION

Signature Dennis Hewitt Date 4/8/13

**Approval**

The above disposal is approved/not approved.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Disposal**

I, \_\_\_\_\_, certify that the above goods were disposed of on \_\_\_\_\_ and that \$\_\_\_\_\_ was received on disposal.

Receipt No \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Asset Registers**

Finance Asset Register updated on \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachment 1  
FORM FOR THE DISPOSAL OF MINOR ASSETS

Approval is sought to dispose of the following:

Qty	Asset ID N°	Description	Net book Value	Estimated cost of disposal	Est. Market Value
12	KEYBOARDS	Computer keyboard	0		0
1	SCANNER	Desktop Scanner	0		0
2	TYPEWRITERS	electric typewriters	0		0

**Reasons for Disposal**

- Obsolete
- Other (provide details)  \_\_\_\_\_

**Proposed Method of Disposal**

- Auction
- Other (provide details)  TRANSFER STATION

Signature Dennis Hewitt

Date 4.8.13

Approval

The above disposal is approved/not approved

Signature \_\_\_\_\_

Date \_\_\_\_\_

Disposal

I, \_\_\_\_\_, certify that the above goods were disposed of on \_\_\_\_\_ and that \$ \_\_\_\_\_ was received on disposal.

Receipt No. \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Asset Registers**

Finance Asset Register updated on

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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Ironwood, Michigan 49938



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Fax: (906) 932-5745  
[www.cityofironwood.org](http://www.cityofironwood.org)

April 3, 2013

To: Ironwood City Commission  
Scott Erickson, City Manager

From: Bob Tervonen, Utilities Manager

Re: Request to Advertise to Bid for Purchase of 20 Fire Hydrants

I am requesting approval from the Ironwood City Commission to advertise to bid for the purchase of 20 fire hydrants. A recommendation to award the bid will be brought back to the Ironwood City Commission for final approval.

Please contact me if you have any questions.