

CITY OF IRONWOOD

213 S. Marquette Street
Ironwood, Michigan 49938



Telephone: (906) 932-5050
FAX: (906) 932-5745

AGENDA
REGULAR IRONWOOD CITY COMMISSION MEETING
MONDAY, DECEMBER 9, 2013
Public Hearings – 5:20 & 5:25 P.M.
Regular Meeting - 5:30 P.M.

LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:20 P.M.

1. Open Public Hearing
 2. Public Hearing: To hear comments on Ordinance No. 500, Book 5 repealing the City Begging Ordinance, Section 18-6 Begging in Public Places, Article 1, Chapter 18 (Offenses) of Code of Ordinances.
 3. Close Public Hearing.
-

5:25 P.M.

1. Open Public Hearing.
 2. Public Hearing: To hear comment on a blight violation at 400 Cedar Street.
 3. Close Public Hearing.
-

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.

C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – November 25th Regular City Commission Meeting.

*2) Review and Place on File:

- a) Carnegie Library Meeting Minutes of May 28th, June 25th, July 23rd, August 27th, 2013 & October 9, 2012.
- b) Parks and Recreation Committee Meeting Minutes of November 4th.

D. Receive & Place on File for the Finance Director.

1. Statement of Revenue & Expenditures.
2. Monthly Cash Report.

E. Approval of the Agenda.

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

OLD BUSINESS

G. Discuss and Consider action on blighted property at 400 Cedar Street.

H. Update on Comprehensive Plan from Michael Brown, Community Development Director.

NEW BUSINESS

I. Discuss and Consider new pole placement by Xcel Energy.

J. Discuss Ordinance 499, Book 5 Zoning Text Amendment to Accessory Buildings in the R-2 District.

K. Discuss and Consider sale of City owned property on Clemens Street to Mr. Aaron Somero.

- L. Discuss and Consider request by Mr. John Whitlow to purchase City owned property on East Ash Street.
- M. Discuss and Consider joint governmental meeting with City Boards and Commissions for March 31, 2013.
- N. Discuss and Consider awarding bids for Entrée & Companions kitchen equipment.
- O. Discuss and Consider awarding bids for Old World Meats kitchen equipment.
- P. Discuss and Consider awarding bid to Mukavitz Heating, Inc. for Heating System Renovation(s) at the City Centre.
- Q. Discuss and Consider approving Resolution #013-029 Gogebic County 2013-2018 Hazard Mitigation Plan and City of Ironwood Flood Mitigation Annex 2013.
*** (Full Hazard Mitigation Plan available in Clerk's Office or City Website) ***
- R. Consider approving City Employee gratuity gift for the Holiday Season.
- S. Manager's Report.
- T. Other Matters (Three Minute Limit).
- U. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).
- V. Adjournment.



State Headquarters
2966 Woodward Avenue
Detroit, MI 48201
Phone 313.578.6800
Fax 313.578.6811
Email aclu@aclumich.org
www.aclumich.org

Legislative Office
115 West Allegan Street
Lansing, MI 48933
Phone 517.372.8503
Fax 517.372.5121
Email aclu@aclumich.org
www.aclumich.org

West Michigan Regional Office
1514 Wealthy SE, Suite 242
Grand Rapids, MI 49506
Phone 616.301.0930
Fax 616.301.0640
Email aclu@aclumich.org
www.aclumich.org

October 29, 2013

Michael K. Pope
Ironwood City Attorney
213 S. Marquette St.
Ironwood, MI 49938

Re: Ironwood's Unconstitutional Begging Ordinance

Dear Mr. Pope:

We are writing to ask that Ironwood repeal its unconstitutional begging ordinance. In August, the U.S. Court of Appeals for the Sixth Circuit issued an important decision holding that begging is a form of speech protected by the First Amendment and that Michigan's state-law ban on begging in a public place, M.C.L. § 750.167(1)(h), is facially unconstitutional. *See Speet v. Schuette*, 726 F.3d 867 (6th Cir. 2013) (enclosed). As a result of *Speet*, municipal ordinances that similarly prohibit begging in public places are likewise unconstitutional and should be repealed.

We have reviewed your city ordinance and understand it to read as follows:

It shall be unlawful for any person to be found begging in a public place.

Ironwood, Mich., Code § 18-6 (1975).

Ironwood's ordinance, like the state law struck down in *Speet*, prohibits begging in public places and is therefore unconstitutional on its face. We therefore advise you to repeal the ordinance and to instruct your local law enforcement agency to stop enforcing it immediately.

The ACLU recognizes that municipalities have a legitimate interest in public safety. But as Judge Robert Jonker specifically explained in holding the state law unconstitutional, cities can enforce existing criminal laws instead of criminalizing speech:

Nothing prohibits the government from regulating directly the conduct the government identifies as problematic. The government can and does prohibit fraud, assault, and trespass. But what the government cannot do without violating the First Amendment is categorically prohibit the speech and expressive elements that may sometimes be associated with the harmful conduct; it must protect the speech and expression, and focus narrowly and directly on the conduct it seeks to prohibit.

Speet v. Schuette, 889 F. Supp. 2d 969, 977 (W.D. Mich. 2012).

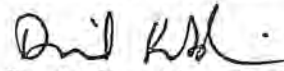
We appreciate your time and attention to ensure that the First Amendment rights of poor people are respected in Ironwood. Once you have had the opportunity to review this letter, we ask that you contact Sofia Rahman at srahman@aclumich.org within 30 days to let us know whether you intend to repeal the ordinance and take appropriate measures to ensure that it will not be enforced

by local law enforcement officers. Please feel free to call if you would like to discuss this matter further or if you have any questions.

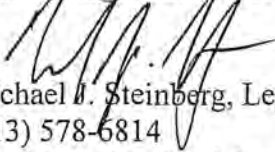
Sincerely,



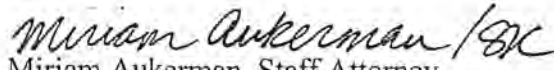
Sofia Rahman, Legal Fellow
(313) 578-6807
srahman@aclumich.org



Daniel Korobkin, Staff Attorney
(313) 578-6824
dkorobkin@aclumich.org



Michael J. Steinberg, Legal Director
(313) 578-6814
msteinberg@aclumich.org
ACLU of Michigan
2966 Woodward Ave.
Detroit, MI 48201-3035



Miriam Aukerman, Staff Attorney
ACLU West Michigan Regional Office
1514 Wealthy St. SE, Ste. 242
Grand Rapids, MI 49506
(616) 301-0930
maukerman@aclumich.org

ORDINANCE NO. 500, BOOK 5

AN ORDINANCE TO REPEAL SECTION 18-6 (ENTITLED "BEGGING IN PUBLIC PLACES") IN CHAPTER 18, ARTICLE I (ENTITLED "OFFENSES") OF THE CODE OF ORDINANCES, CITY OF IRONWOOD, MICHIGAN.

THE CITY OF IRONWOOD HEREBY ORDAINS:

Section 1. The City of Ironwood hereby repeals Section 18-6 of the City of Ironwood's Code, which read as follows:

Sec. 18-6. Begging in public places.

It shall be unlawful for any person to be found begging in a public place. For the purpose of this section, "begging" means soliciting money or goods in a public places without rendering or offering to render goods or services in return.

Section 2. Effective Date. The terms and provisions of this ordinance shall become effective upon publication and adoption in accordance with law.

Adopted: December ____, 2013

Kim Corcoran, Mayor

I, Karen M. Gullan, City Clerk, duly elected and qualified clerk of the City of Ironwood, do certify that the above ordinance no. 500, Book 5 was adopted at a regular meeting of the City Commission held on December ____, 2013.

Karen M. Gullan, City Clerk

Published in accordance with the provisions of MCL 117.5b and Chapter 6 of the City Charter for the City of Ironwood, Michigan on _____, 2013.

CITY OF IRONWOOD

213 S. Marquette Street
Ironwood, Michigan 49938



Telephone: (906) 932-5050
FAX: (906) 932-5745

Memo

To: Scott Erickson; City Commissioners
From: Jason Alonen, Code Enforcement Officer
Date: 11/12/2013
Re: Setting Public Hearing

400 Cedar Street

The Property at 400 Cedar Street is a public nuisance and does not meet our City of Ironwood Code of Ordinances. We would like to request setting a public hearing to abate the property be scheduled for your meeting on December 9th 2013 at 5:25.



11/05/2013 12:03



11/05/2013 12:02



11/05/2013 11:58



11/05/2013 11:58



11/05/2013 11:58

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on November 25, 2013 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 p.m.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Semo, Sim, Tauer, and Mayor Corcoran.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – November 11th Organizational City Commission Meeting.

*2) Review and Place on File:

a) Ironwood Housing Commission Meeting Minutes of October 8th.

b) Ironwood Carnegie Library Meeting Minutes of December 18, 2012.

*3) Discuss and Consider scheduling a Public Hearing to discuss removal of City Begging Ordinance, Section 18-6 Begging in Public Places, Article 1, Chapter 18 (Offenses) of Code of Ordinances for Monday, December 9, 2013 at 5:20 P.M.

Motion was made by Semo, seconded by Cayer to approve the consent agenda as presented. Unanimously passed by roll call vote.

D. Approval of Monthly Check Register Report.

Motion was made by Semo, seconded by Tauer and carried to approve the Monthly Check Register Report for October 2013. Unanimously passed by roll call vote.

E. Approval of the Agenda.

Motion was made by Tauer, seconded by Semo and carried to amend the agenda by removing item H. PRESENTATION-Lee Ann Garske Member of Downtown Art Place.

F. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

G. PRESENTATION: Kim Corcoran, Mayor.

(Plaque presentation to Monie Shackelford for years of service on the Ironwood City Commission).

Mayor Kim Corcoran presented a plaque of appreciation to past Commissioner Monie Shackelford's service to the City Commission and the residents of the City of Ironwood from November 8, 2011 to November 5, 2013.

H. PRESENTATION: Lee Ann Garske Member of Downtown Art Place.
(DAP Activities & Heating System Update).

This item was removed from the agenda.

OLD BUSINESS

- I. Jason Alonen, Code Enforcement
(RE: Update on Blighted Property Clean-Up)

Code Enforcement Officer Jason Alonen updated the City Commission on the previous blighted properties. He stated there were five (5) properties that complied with cleaning up their property along with one (1) owner who was given an additional 30 days to clean up. The property located on Oak Street was partially cleaned up with City crews and the homeowner was given until June 2014 to clean up the rest of the property. If it is not cleaned up by that date the City will complete the clean up process. The City Attorney Pope is working with staff to improve the blight notification process.

Commissioner Semo questioned City Staff in regards to 213 Bonnie Street asking when the structure was coming down. City Staff responded by stating the Building Official and the City Manager had been trying to contact the contractor to secure a date for demolition of the structure but the contractor has not provided a date. Further discussion of this matter took place.

NEW BUSINESS

- J. Discuss and Consider setting a date and time for a City Commission Goal Setting Workshop.

Motion was made by Semo, seconded by Sim and carried to schedule a Work Session for Monday, December 16th at 4:00 p.m. at the Downtown Art Place (DAP).

- K. Discuss and Consider scheduling a Public Hearing to discuss a Blighted Property at 400 Cedar Street for Monday, December 9, 2013 at 5:25 P.M.

Motion was made by Semo, seconded by Cayer and carried to schedule a Public Hearing to discuss a Blighted Property at 400 Cedar Street for Monday, December 9, 2013 at 5:25 P.M.

- L. Discuss and Consider appointing two City Commissioners to a task force to evaluate specifications for the City refuse collection contract.

Motion was made by Semo, seconded by Cayer and carried to appoint Mayor Corcoran and Commissioner Tauer to a task force to evaluate specifications for the City refuse collection contract.

- M. Discuss and Consider approving Notice of Intent Resolution #013-030, authorizing publication of notice of intent to issue revenue bonds for water supply system improvements.

Motion was made by Semo, seconded by Cayer to approve the Notice of Intent Resolution #013-030, authorizing publication of notice of intent to issue revenue bonds for water supply system improvements. Unanimously passed by roll call vote.

- N. Discuss and Consider approving Notice of Intent Resolution #013-031, authorizing publication of notice of intent to issue revenue bonds for sanitary sewer system improvements.

Motion was made by Semo, seconded by Cayer to approve the Notice of Intent Resolution #013-031, authorizing publication of notice of intent to issue revenue bonds for sanitary sewer system improvements. Unanimously passed by roll call vote.

- O. Discuss and Consider approving FEMA Funding Reimbursement Agreement and authorize the appropriate signatures.

Motion was made by Semo, seconded by Cayer approving FEMA Funding Reimbursement Agreement and authorize the appropriate signatures. Unanimously passed by roll call vote.

- P. Discuss and Consider rental lease agreement with Matthew and Leah Gramitt at the City Centre.

Motion was made by Semo, seconded by Tauer and carried to approve the rental lease agreement with Matthew and Leah Gramitt at the City Centre.

- Q. Discuss and Consider rental lease agreement with Paul Kostelnik at the City Centre.

Motion was made by Semo, seconded by Cayer and carried to approve the rental lease agreement with Paul Kostelnik at the City Centre.

- R. Discuss and Consider rental lease agreement with Polly Madel at the City Centre.

Motion was made by Semo, seconded by Tauer and carried to approve the rental lease agreement with Polly Madel at the City Centre.

- S. Discuss and Consider adopting Resolution #013-032 authorizing submittal of a SAW Grant application in the amount of \$980,579.00 with no local match and authorization of City staff to sign documentation as required.

Motion was made by Semo, seconded by Cayer to adopt Resolution #013-032 authorizing submittal of a Stormwater, Asset Management, and Wastewater (SAW) Grant application in the amount of \$980,579.00 with no local match and authorization of City Staff to sign documentation as required. Unanimously passed by roll call vote.

- T. Discuss and Consider approval of engineering services contract with Coleman Engineering Company for the development of an Asset Management Plan under the above referenced SAW Grant, contingent upon grant award by MDEQ to the City of Ironwood.

Motion was made by Semo, seconded by Cayer to approve an engineering services contract with Coleman Engineering Company for the development of an Asset Management Plan under the above referenced Stormwater, Asset Management, and Wastewater (SAW) Grant, contingent upon grant award by Michigan Department of Environmental Quality (MDEQ) to the City of Ironwood. Unanimously passed by roll call vote.

- U. Discuss and Consider adopting the Title VI Non-Discrimination Plan and designate the City Clerk's coordinator and authorize the Mayor to sign the necessary documents.

Motion was made by Semo, seconded by Tauer to adopt the Title VI Non-Discrimination Plan and designate the City Clerk as Title VI Coordinator and authorize the Mayor to sign the necessary documents. Unanimously passed by roll call vote.

- V. Discuss and Consider approving Change Order #3 in the amount of \$8,000 (deduct) for the Civic Center Ice Making Equipment with Arena Systems.

Motion was made by Semo, seconded by Cayer to approve Change Order #3 in the amount of an \$8,000 (deduct) for the Civic Center Ice Making Equipment with Arena Systems. Unanimously passed by roll call vote.

W. Manager's Report.

City Attorney Michael Pope gave the City Commission an update on a personal injury case that happened when an Ironwood Public Safety Officer used a taser on someone. A dismissal order was entered into on November 14th in Federal District Court. Attorney Pope also noted the case is considered over, unless Plaintiff appeals within 30 days.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *Congratulations to Mara MacKay, the DAP and all of the volunteers who helped bring the Smithsonian Art Exhibit to our area.
- *The Board of Review will be meeting on December 10, 2013 at the Memorial Building.
- *The finance department and all department heads have been busy working with the Auditors for the City's audit.
- *The new Ironwood Public Safety Vehicle will be picked up this week and used for patrol as well as snowplowing.
- *Winter tax bills will be sent out this week along with an informational questionnaire to help with the City's Comprehensive Plan.
- *City staff has been working with MDOT regarding the upcoming US2 reconstruction project.
- *City Offices will be closed Thursday and Friday, November 28th & 29th for the Thanksgiving Holiday.
- *Santa's Headquarters will be at the Memorial Building on Wednesday, December 4th in the auditorium.
- *"Shop with a Cop" will be held on Saturday, December 7th in the Ironwood Memorial Building Auditorium.
- *Jack Frost Parade is scheduled for 6:00 p.m. on Friday, December 6th.

X. Other Matters (Three Minute Limit).

The City Commission wished everyone a Happy Thanksgiving.

Commissioner Semo questioned City Staff regarding the DIG Grant. City Manager Erickson informed the City Commission they were not awarded the 2013 Downtown Infrastructure Grant (DIG).

Y. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

There were none.

Z. Adjournment.

Motion was made by Semo, seconded by Tauer and carried to adjourn the meeting at 6:07 P.M.

Kim Corcoran, Mayor

Karen M. Gullan, City Clerk

Board Meeting
May 28, 2013

. Call to Order: The meeting was called to order by Patti Jahn at 4:10. Attending were Patti Jahn, Courtland Geib, Jackie Haig, Elaine Erickson, Lynn Wiercinski, and Amber Hurkmans.

II. Approval of Minutes: The minutes were read. Patti Jahn moved to accept the minutes. Courtland Geib seconded the motion. The minutes were approved.

III. Approval of the Financial Report: Elaine Erickson reported that we are on budget as we are getting extra revenue from the township. The budget has been amended to reflect where we are actually at financially. Elaine requested an okay of the current report with the amendments. Patti Jahn so moved. Jackie Haig seconded the motion. The motion was carried. Elaine requested an approval of the new budget as amended. Patti Jahn moved to accept the new budget. Courtland seconded. The motion was carried.

IV. Adjustments to the Agenda. Patti Jahn moved to fold the discussion of window blinds into the lighting discussion. It was decided to to move New Business D and Old Business B to the end of the discussion of Old Business. Also added to old Business were e. Website Policies, F, Fee structure and g. Electronic cigarettes.

V. Old Business:

a. Fundraising report: Elaine reported that she will get out a newsletter soon. The coming fundraising activities are the yearly appeal in October and the Sandwich Sale in spring. Elaine suggested getting the township boards and the city commission together for an appreciation event. This discussion was tabled until a later date.

b. Personnel Committee: Patti Jahn reported that the yearly evaluations of the director are ready and she will meet with Elaine to discuss them. She reported that Elaine will meet with the committee to discuss the volunteer program.

c. Lights revisited: Elaine reported that the new style of lights voted on at the last meeting only have half the light output of the current fluorescent fixtures. The company will do a survey to determine how much light is needed to read. in the fiction room and task lights and shelf lighting may be added. For the office area where Elaine and Lynn work, modern light fixtures provide enough light. Elaine will report back to the board when the results of the study are done. The deadline for the use of the grant money is Dec. 31, so there is no rush. Patti Jahn brought up the possibility of the window blinds being part of the lighting grant. Elaine reported that that is not possible. Patti then asked for more estimates on blinds with non-motorized closure mechanisms. Elaine will do more investigation before the board makes a decision.

d. Preparing for strategic planning: This topic was moved to the end of Old Business.

e. Picture/ Sue Carr Donation: Patti Jahn reported that when she tried to call Sue Carr, the phone number was not valid. Lynn has her e-mail and will give it to Patti to pursue this topic.

f. Township Discussion: Elaine suggested that we need to set time lines for discussion of the township contract discussions. Elaine reported that she sent a bill for money owed on the current contract and the township board said the check is forthcoming. When we get the check owed, Patti will send an e-mail to the township about a new contract with the library saying we wish to meet by the end of August to discuss the contract.

g. Budget revisions: This was previously discussed and settled.

VI. New Business:

a. Building next door: The brother of the owner of the building next door has power of attorney and will donate the building to us now if we pay legal fees. Elaine talked to attorney, Mr. Pope and he suggested that we go to the title company, who will guarantee the title, and pay for our own title insurance. Elaine asks for the authority to go to the title company. She further reported that the building must be partially demolished, which will cost \$7-10,000.00. Elaine reported that we will have a retaining wall issue. The cost will be about \$10,000.00. Patti moves to pursue the title up to the \$300.00 limit. Courtland seconds. Motions carried.

B. Retaining Wall issue: Because of erosion of the current retaining wall between the library and the building next door, a new retaining wall will need to be constructed. Elaine was instructed to inform the city commission and Dida of the library's plans. No need to decide on the wall at this point. Will revisit this later.

c. Web Site Policy: Patti Jahn reported that she got volunteer policy information on line at the web sites of other state libraries. She suggested that we update our web site periodically. Elaine agreed to put all our policies on the web site.

d. Fee policy: Elaine reported two suggestions were made about library fees for non-resident users. Someone suggested that people off the street be charged to use of the computers. Someone else suggested donors and volunteers get complimentary library cards. Otherwise, there should be no non-resident cards issued. This topic will be discussed later.

e. Electronic Cigarettes: State law prohibits the use of tobacco in libraries. The library needs to decide on its own policy about the use of electronic cigarettes in the library. We will discuss this topic further at the next meeting and then decide.

f. Geek the library and strategic planning: Elaine found a power point program called Geek the Library which is a product of a Gates Foundation grant. The program does increase support for libraries where it was tried. Elaine explained the program. She feels it would help increase support for a new millage for a building addition. The board could decide how much money to allocate to the program and there is a regional director to help and advise. We could also ask Friends of the Library for financial assistance for the program. The board will read the whole program by next month and then discuss implementation further. The board must also decide what the future of the library looks like. Elaine passed out a great deal of material dealing with this subject. The board will study this material and revisit the topic at the next meeting.

VII. Director's Report: Lynn is planning lots of activities during the summer to keep kids reading. There are links on the library web site about these activities. There will also be a drama group with a production planned at the end of the summer.

VIII. Board Comments: None.

IX. Public invitation to be Heard: None.

X. Adjournment: Patti Jahn moved to adjourn the meeting at 6:10. Courtland seconded. The meeting was adjourned.


Amber Harkness

Board Meeting
June 25, 2013

I. Call to Order: The meeting was called to order by Patti Jahn at 4:00 p.m. Attending were Patti Jahn, Courtland Geib, Jackie Haig, Lynn Wiercinski, Elaine Erickson, Amber Hurkmans, and Monie Shackelford, filling in for Kim Corcoran.

II. Approval of Minutes: The minutes were read. Courtland Geib moved to accept the minutes. Patti Jahn seconded the motion. The minutes were approved.

III. Approval of Financial Report: The budget was read and discussed. Elaine reported that the Erwin Township paid the library \$500.00 so that their percentage of budget was the same as Ironwood Township's. Bill Sullivan sent the check with the understanding that the contract does not begin until next fiscal year in July. Patti Jahn moved to accept the budget. Amber Hurkmans seconded the motion. The budget was approved.

IV. Adjustments to the Agenda: The clock was moved to old Business f. The resignation of a board member was moved to New Business, b. The ~~building next~~ ^{door} was added to Old Business, g.

V. Old Business:

a. Fundraising Committee report: Elaine reported that the fundraising efforts have met their monetary goal, but not their participant goal. There was nothing else to report.

b. Personnel Committee Report: A tentative packet of rules for volunteers has been drawn up and is being discussed.

c. Lights revisited: The new lighting for the library is on hold due to the fact that Brian is working on the Depot Park project. There is no new information but Elaine will follow up. The garden project is also on hold for the same reason.

d. Township Contract: Erwin township as reported, has upped their contract with the library so be equal to the percentage of budget paid by Ironwood Township. Patti has sent a letter to the Ironwood Township Board asking for a new contract for next fiscal year. They will discuss it and get back to the library.

e. Strategic planning: future of libraries: This discussion was moved to the end of the meeting.

f. Clock: Patti Jahn took the broken clock above the fireplace which was not working. Patti Jahn took the clock to a repairman in Ashland and it is now working and her husband comes every week to wind it to insure that it does not get overwound again.

g: The: Elaine sent a letter to Mr Aho detailing the process to begin the transfer of the building next door to the library. She explained that the subject must go to a public meeting of the city commission. He has not responded to the letter at this time.

Amber Hurkmans
Courtland Geib

VI. New Business:

a. Elaine reported that Carol Erickson has weeded the front flower bed. She suggested that she will personally donate a plant as a thank you gift and the board should sign a thank you card for her, which we did.

b. Board Resignation Elaine received a letter of resignation from Carrie Hampton due to difficulty attending the meetings due to her job. The Ironwood Township Board will appoint her successor. The Board is waiting for a letter naming the successor.

VII: Director Report: There was none.

VIII. Board Comments: Patti Jahn made a motion to apply for the unused portion of the Rhinehart lighting grant to be used for new blinds, since that ties in with lighting the library. Jackie Haig seconded. Carried.

IX. Public Invitation to Speak: None.

There was then a lengthy discussion of the future of libraries and how we can stay relevant in a digital age. After reading numerous articles and books on the future of libraries, there was a brainstorming session about how we should proceed to modernize. Elaine then summed up the four major points of that discussion. This discussion will continue next month. There was then a discussion of the "Geek the Library" program. Patti moves to do this program and moves to authorize the spending of \$2500.00 to augment the program. Amber seconded this motion and the motion was carried. Patti then asked about e-cigarettes as discussed last month. There was a short discussion and Elaine suggested we discuss this topic next month.

X. Adjournment: By general agreement, the meeting was adjourned at 5:55. The next meeting will be held on July 23, 2013.

Library Board
July 23, 2013

I. Call to Order: The meeting was called to order by president Patti Jahn at 4:01. Attending were Patti Jahn, Courtland Geib, Jackie Haig, Elaine Erickson, Amber Hurkmans, and Sue Flynn, new member from Ironwood Township.

II. Approval of Minutes: The minutes were read. Patti Jahn moved to amend the minutes to include discussion of a 2% raise for library personnel. Courtland Geib seconded. The motion was carried. the minutes were then approved as amended.

III. Approval of the financial Report: Elaine Erickson reported that the budget, as written and reported on, was not correct. \$9,000.00 was transferred from the building fund and not the restricted fund balance as reported. Otherwise the budget will be on target so far this year. There was a prolonged discussion of the budget and the library funding to acquaint the new member with library finances. Patti Jahn moved to accept the financial report with the noted corrections. Sue Flynn seconded the motion. The motion was carried.

IV. Adjustments to the Agenda: To Old Business, f. e-cigarettes and g. library garden, h, Rheinhart grant, and I. Merit fibre optic line was added. To New Business, c. Basement Flooding and d. New Member was added to agenda. Patti Jahn moved, Jackie seconded. Carried.

V. Old Business:

a. Fundraising report: There was none.

b. Personnel Committee report: There was none.

c. Township Contract: Patti Jahn sent a letter to the Ironwood Township Board reminding them of the termination date of their contract with the library and requesting a joint committee meeting to discuss a new contract with the library. At the time of this board meeting, no reply had been received. This item was tabled.

d. Raises: Patti Jahn moved to accept the 2% raises for library personnel as mentioned at the last board meeting. Jackie Haig seconded. The motion was carried.

e. Strategic Planning: Elaine recapped the strategic planning discussion for the new member. No action was taken today.

f. E-cigarette policy: Elaine checked with the library coop for common policies on e-cigarettes among other libraries. The coop then requested information from the library lawyer. No reply has yet been received. Discussion was then tabled.

g. Library Garden: Elaine cannot get a reply from Dave Suotala after leaving several messages about the arbor. Sue Flynn will call him about the arbor. If he does not give a satisfactory answer, the library will send several people to attempt to pick up the library property.

Amber Hurkmans
Courtland Geib

h. Rheinart Grant: Elaine reported that she is in talks with Lindquist about the new lights in the reading room. She asked about the possibility of adding wall lights and table lights for the room. She also reported that she contacted the foundation and asked if it was possible to get the additional \$6000.00 from the original grant that we did not previously use. They replied that all monies have been given out except for a small amount. When they decide what to do with the original money left, they will call the library.

I. Merit Fiber Optic line: Elaine reported that we are all wired for the new fiber optic lines, but the lines are still being installed. We will be hooked up when the lines get here. August 15 is the latest date given for the line to be in place.

VI; New Business:

a. Policy Change for DVD Check-out: Elaine reported that a patron requested a two week check-out period for DVDs. This would coincide with the check-out period for books. There was a brief discussion of this request. The Board felt that there was no need to change the period because a patron could request a renewal of the return date and keep the DVD for two weeks anyway. No action was taken.

b. Security Issues: There was a discussion of the recent break-in and vandalism of the library computers. The perpetrator has been arrested and is awaiting trial. He was at the library every day and was familiar with the workings of the library. He would break in and stay all night. The vandalism escalated. He disabled the security cameras to conceal his entrances and exits. There was a discussion of new security measures to be taken. This discussion was tabled until next meeting. The insurance should pay for the damages. Elaine will have a list of all costs of the vandalism next meeting. She also requested permission for a new window in the basement. The Board agreed.

c. Basement Flooding: A sump pump malfunction during heavy rain overnight caused the children's room in the basement to be flooded. There was no major damage. The cause was an extra cable that interfered with the functioning of the pump. Service Master dried out the basement and Home Outfitters removed the wet carpet padding and re-installed the padding and carpet. The room was closed for a week and the cost was around \$2500.00. The insurance may cover this cost.

d: New Board member Sue Flynn joined the Board and represents Ironwood Township.

VII. Director's Report: Elaine reported that the Summer Reading Program is very well attended and going very well.

VIII. Board Comments: None.

IX. Public Invitation to Speak: None.

X. Adjournment: The meeting was adjourned at 5:45 by Patti Jahn. The next meeting will be August 27, 2013.

Board Meeting
August 27, 2013

I. Call to Order: The meeting was called to order by Amber Hurkmans at 4:10. Attending were Jackie Haig, Elaine Erickson, Courtland Geib, Amber Hurkmans, and Sue Flynn.

II. Approval of minutes: The minutes were read. Courtland Geib moved to approve the minutes. Amber Hurkmans seconded. The minutes were approved.

III. Approval of Financial Report: There was no financial report. The treasurer will try to get a financial report for the next meeting. Elaine reported that she is trying to hold off on book purchases and we should be on budget.

IV. Adjustments to Agenda: There were none.

V. Old Business:

a. Fundraising Report: Elaine reported that the library received a donation of \$5,000.00 from Mr. Swanson. That brings the total from the annual appeal and donations to \$40,000.00. It is possible that the library could transfer these monies to the Gogatic Oregon Community Foundation. We will discuss this in the future. Elaine will check on the possibility of adding the building fund monies for a total of \$140,000.00. This should increase the gains on the money.

b. Personnel Committee: The committee has not met. Elaine reported that she gave Lynn Wiercinski her yearly evaluation.

c. Township Contract: Elaine reported that Patti Jahn had sent letter to the Ironwood Township Board listing the contract issues that need to be decided. There has been no reply. Sue Flynn is trying to set up a meeting with the township board to discuss the issues. Patti Jahn will also attend this meeting. We will discuss more on the contract negotiations later.

d. Services to Institutions: Elaine gave a background on the granting of library cards to various institutions. The prison differs in that they have a total of 120-150 books per week checked out. They pay no fee. A prison employee picks up the books, is in charge of circulation at the prison and returns the books. Now that Marinesco has established a library, they will get the penal fines for the prison from the state. Elaine reported that the board had three choices: 1.) We could continue to serve the prison as we have been, 2.) We could tell the prison to deal with the Marinesco library, or 3.) We could contract to the prison for services for a yearly fee. There was a discussion of all these options. Jackie Haig moved that we should ask for a \$400,00 yearly fee to continue serving the prison. Courtland Geib seconded the motion. The motion was carried. Elaine will send a letter to the prison asking for a contract.

e. lights: Elaine is still waiting for a reply on the lights

A second option was suggested which would give more light. It is also historically appropriate. She gave each board member a picture and description of the second choice. The discussion was tabled until we hear from the electrical company.

f. Garden Update: Elaine reported that the arbor in the garden is up. The benches will be installed by the end of September. Elaine will get the garden committee together to discuss planting after the benches are installed.

g. Strategic Planning: Elaine reported that the magazines available on Zinnio are going from 130 to 90. She also reported that our use of Zinnio is almost equal to that of the Peter White Library. Sue Flynn asked about our advertising budget for the library. Elaine explained that there is none at the present time because of budget problems. Sue then suggested that we check on the cost to advertise in the free Sun Country paper. Elaine will check on this and report back. Elaine then let a detailed discussion the the driving forces on the library goind forward and what our goals should be. After this discussion, Elaine said that we need a strategic plan for 2014 and forward. Sue Flynn suggested that we have a special strategic planning meeting. The board agreed and the meeting was scheduled for Friday, September 13 at 9:00a.m.

VI. New Business: There was none.

VII. Director Report: Elaine reported that Friends of the Library will discuss our wish list at their next meeting and may give money to begin the "Geek the Library" program in November. Elaine then reported that she will be gone in September to several meetings. Next Friday, she will attend a sheep and wool festival. The third week in september she will attend the National Book Fest in Washington D.C. The expenses will be paid by the Center for the Book. If Lynn attends, we will need to pay her air fare. She will also attend the annual Superior-land meeting on September 26. This is a meeting of libraries from upper peninsula. She then reported that Lynn Wiercinski had been appointed to the Board of the Great Lakes Center for Youth Development. During Septemeber the regular programming will still be ongoing.

VIII. Board Comments: None.

IX. Public Invitation to be heard: None.

X. Adjournment: The meeting was adjourned at 5:00. Amber moved to adjourn. Jackie Haig seconded. The meeting was adjourned. The next meeting will be September 24,2013.



Sue Flynn

SPECIAL MEETING MINUTES
October 9, 2012
8:00 AT Ironwood Carnegie Library

Present: Patti Jahn, Sue Flynn, Amber Hurkmans, Elaine Erickson, Lynne Wiercinski.

- I. Call to order. 8:05 Patti Jahn
- II. Approval of Minutes of last meeting (Not applicable)
- III. Approval of Financial Report including bills (Not applicable)
- IV. Adjustments to the Agenda
None
- V. Business
 - a. Prison Contract (Contract for services for \$400.00/year for two years plus some months to coincide with fiscal year)
 - i. Motion Amber 2nd Sue Unanimously passed
 - b. Township Contract
 - i. 1 and ½ years for \$650 per year
Moved by Amber 2nd Patti –Unanimously passed
 - c. AHO Building to do
 - i. Approval to proceed
Moved by Sue and 2nd by Amber Unanimously passed.
- VI. New Business
 - a. None
- VII. Director Report
None
- VIII. Board Comments
None
- IX. Public invitation to be heard.
(5-minute limitation per speaker)
None
- X. Adjournment.
9:00

Signed:



The image shows two handwritten signatures in black ink. The top signature is for Patti Jahn, and the bottom signature is for Sue Flynn. Both signatures are written in a cursive, flowing style.



**Proceedings of the Parks and Recreation Committee
Monday November 4, 2013, 5:30 p.m.**

A regular meeting of the Parks and Recreation Committee was held on Monday, November 4, 2013 at 5:30 P.M. in the Conference Room #1, Second Floor, Memorial Building, Ironwood, Michigan.

1. Call to Order:

Chair Davey called the meeting to order at 5:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Anderson, Paul		X		X
Burchell, Annette		X	X	
Davey, Sam – Chair	X			
Kangas, Tom	X			
Shackelford, Monie, ex-officio, non-voting	X			
True, Marion	X			
Vuorenmaa, Bruce	X			
Wamhoff, Colleen	X			

Also present, Community Development Director Michael J.D. Brown. Mr. John Whitlow and Mr. Dale Dabb were also present.

3. Approval of the Minutes:

Motion by Kangas to accept the October 7, 2013 Meeting Minutes. **Second** by Wamhoff. **Motion Carried 5 to 0.**

4. Approval of the Agenda:

Motion by Kangas to accept the Agenda. **Second** by Vuorenmaa. **Motion carried 5 to 0.**

5. Citizens wishing to address the Committee on Items on the Agenda (Three-Minute Limit):

None

6. Citizens wishing to address the Committee on items not on the Agenda (Three-minute limit):

Mr. Dale Dabb stated that he is one of the coaches for the Little League as well as a concerned parent there to talk to the Committee about the restrooms conditions at the Little League Field. The restrooms are in terrible shape. They are mostly being used for storage then as a restroom. Mr. Dabb stated that the restrooms are being used during the games, by both the Little League here and the teams they are playing. The drinking fountain outside is also inoperable. Mr. Dabb wanted to know what the Committee could do about this situation. Discussion was had and Davey stated that he would like a representative of the Little League Association to come in to the next meeting in December and talk about these items. Director Brown also stated that he would talk to the City officials and get their opinions on this. This property is owned by the City, but the Little League has not communicated with the City on what they are doing with/to the property.

7. Park Financials: Davey did not speak with Clerk Gullan about the deer hunt fees after last month's meeting.

8. Items for discussion and consideration:

a. Property Purchase Request on East Ash Street – Whitlow:

Director Brown stated that the property in questions is for two pieces of property the City owns on East Ash Street. The larger of the properties (27-233-050), is approximately 3.1 acres was put on hold by the City for future development. Parcel #27-233-070 is priced at \$500 and is available for Mr. Whitlow or others who wish to purchase this. Director Brown stated that if this property is sold that Mr. Whitlow would be responsible for all the surveying and costs associated with buying this property.

Mr. Whitlow spoke. He has bought a number of properties on Birch Street and would like to purchase the larger of the properties to eventually build a ranch-style home on.

Motion by Davey to put a hold on the property known as Parcel 27-233-050 until after the Comprehensive Plan is completed and then, if appropriate, follows through with the City Commission's recommendations. **Second** by Wamhoff. **Motion carried 5 to 0.**

b. Xcel Poles:

Dawn Schultz was back in front of the Committee to explain what Xcel had come up with. She stated that Xcel needs to add a pole at the 'green-dot' on the drawing, and this is not a good solution due to the engineering restrictions and costs associated with the pole. She indicated that a guywire would also need to be placed across the Pole.

Shackelford stated that she believes the Park should get remuneration for the added poles and Ms. Schultz indicated that a payment of not less than \$500 has been authorized in the past. Chair Davey asked if it would be possible to have lights done on the ski trails. Ms. Schultz stated that she would check with Xcel's Community Relations Department regarding this.

Shackelford will meet with Ms. Schultz about where the pole should go.

c. 2014 Goal Setting:

Director Brown presented his report.

1. Repave Mt. Zion road and add directional signage (5)
2. Access Trail from non-motorized trail to Miner's Park (4)
3. Work with Ironwood Schools to acquire Norrie School site and develop park/playground (4)*

4. *Install lights on the ski trail in Miner's Park (4)*
5. *Install an outdoor skating rink (3)*
6. *Install Mt. Zion accessible viewing deck (2)*
7. *Tree trimming at Mt. Zion (1)*
8. *Create a dog park (1)*
9. *Install Mt. Zion guard rail (0)*

*Requires amendment to 5 year park and rec plan to be eligible for DNR grant funding.

Chair Davey said that this would also be a good time to be talking to the Little League Association. Shackelford said that grants could be easier to get than fundraising by the Little League.

- d. Ayer & Luxmore (Davey): Davey stated that he had an idea that this corner area could be turned into an upscale home subdivision, with the selling points being near the Depot Park, snow machining, cross-country skiing, snowshoeing, hunting and walking. This is another idea to be worked on during the Comprehensive Plan development.

9. Project Updates:


Director Brown said that he and Scott Erickson road the regional trail for measurements. Easements are needed from Reds Auto to the Industrial Park area. One homeowner does not want to grant an easement. If this is the case, then a possibility of a shared or side-by-side trail would need to be considered, as well as a new southern route. The goal on this project is still to build in the spring.

10. Other Business:

Kangas stated that Chair Davey had an idea of putting a R.V. park on Ayer Street (same location as the drop-off for the City clean-up day). He envisions water and sewer and electrical hook-ups. It would be a good spot due to close-by shopping and to the trails for snow machines, snowshoeing, walking and cross-country skiing. This could be an idea to work on during the Comprehensive Plan work-up. Next Meeting: December 4, 2013 at 5:30 p.m.

11. Adjournment:

Motion by Kangas to adjourn the meeting. **Second** by True. **Motion Carried 5 to 0.** Adjournment at 6:43 P.M.

Respectfully Submitted


 Sam Davey, Chair



 Kim M. Coon, Community Development Assistant

PLS-CADD Overlay

Ayer Substation

AYR DE
W3629-56
W3629-1001

**Existing
Location of
Tower 55**

W3629-55

**Proposed
location of new
Two Pole
structure 55
with guy wires
and support
pole**

**Proposed
location of new
Monopole 54-1**

**Existing
location of
Tower 54**

W3629-54

**Bonnie
Street**

West St

Google earth

Bonnie St

**Line W3629/W3630
10/23/13**

Google earth

feet
meters





TO ADOPT AN ORDINANCE OF THE CITY OF IRONWOOD AMENDING THE CITY OF IRONWOOD'S ZONING CODE BY AMENDING CHAPTER 34, ARTICLE II, DIVISION 3 R-2 MULTIFAMILY RESIDENTIAL DISTRICT TO MODIFY GARAGE SIZES

CITY OF IRONWOOD

BOOK 5, ORDINANCE NO. 499

THE CITY OF IRONWOOD ORDAINS:

Section 1. The City of Ironwood Zoning Ordinance is hereby amended to modify Chapter 34, Article II, Division 3 R-2 Multifamily Residential District as follows:

Section 34-73(1)(b) shall be amended as follows:

The maximum square footage for accessory buildings in the R-2 district shall be nine hundred (900) square feet except that a maximum of one (1) garage space shall be permitted for each apartment unit and a maximum of two (2) garage spaces shall be permitted for each duplex unit with a maximum size of three hundred seventy five (375) square feet per garage space not to exceed fifteen (15) feet by twenty five (25) feet.

Section 2. Repealer. Any ordinance that is in conflict is hereby repealed.

Section 3. Severability. If any word, clause, sentence, paragraph or provision of this ordinance is deemed to be invalid by a court of competent jurisdiction, such word, clause, sentence, paragraph or provision so designated shall be deemed severable and the remaining provisions of the ordinance shall be deemed fully enforceable.

Section 4. Effective Date. The terms and provisions of this ordinance shall become effective upon publication and adoption in accordance with law.

This Ordinance was adopted by the City Commission of the City of the City of Ironwood on the 9th day of January, 2014.

Effective:

KIM CORCORAN, MAYOR

ATTEST:

KAREN M. GULLAN, CITY CLERK

Publish in accordance with Act 110, Michigan Public Acts of 200, and as amended (MCLA 125.3101 et at) and provisions of Chapter 6 of the City Charter, for the City of Ironwood, Michigan on the

_____ day of _____, 2013.



MEMO

To: Mayor Corcoran and the City Commission

From: Michael J. D. Brown, Community Development Director

Date: December 2, 2013

Meeting Date: December 9, 2013

Re: Request to Purchase part of City Property on Clemens Street (Somero)

The City has received a request to purchase part of City owned property just north of Clemens Street and east of the City Public Works Garage (see attached request) by a Mr. Somero. The City Commission previously authorized the property to be sold to Mr. Suzik. Mr. Suzik recently sold his property adjacent the property in question to Mr. Somero and decided not to pursue purchase of the property and now Mr. Somero is making the same request.

The Parks & Recreation Committee recommended the City sell the property. The Planning Commission recommended the property be considered for the surplus property list.

The property is zoned Open and should be evaluated whether the City is interested in selling designated open space land. The City Commission recently put holds on any property purchase requests until the comprehensive plan is completed.

If the City is willing to sell a title search, appraisal and survey would have to be performed; recent approvals to sell property have required these costs be paid for by the party requesting to purchase the property.

July 23, 2013

To:

Ironwood Planning Commission

From:

Aaron Somero
PO Box 35
Ironwood, MI 49938


Dear Mr. Thomas Bergman,

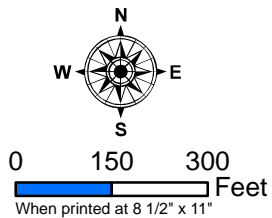
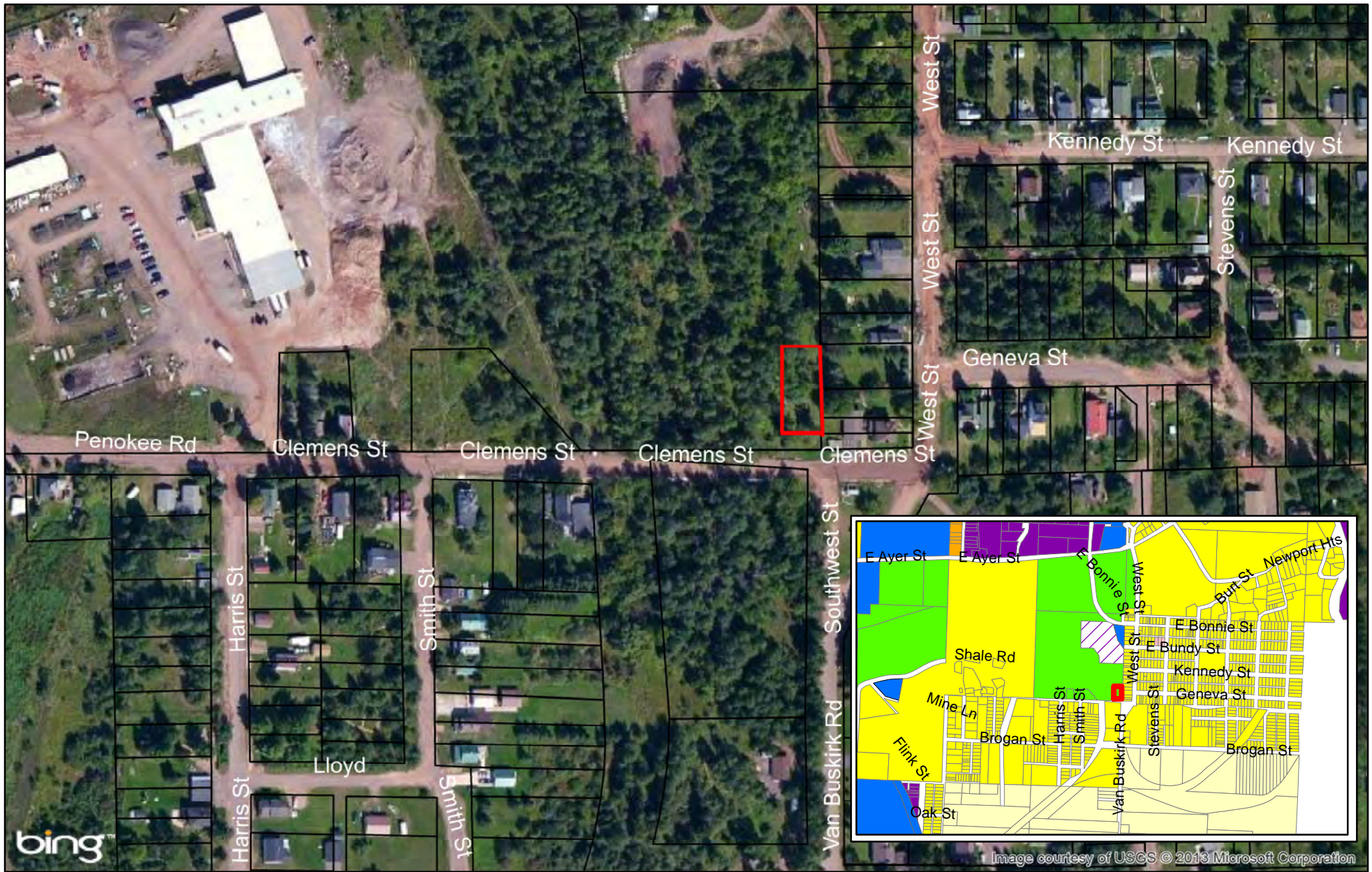
I am writing you this letter in regard to a recent request to purchase a 90' by 150' parcel of property located adjacent to the residence of Jerry and Ginger Suzik at 505 South West Street Ironwood, MI in Jessieville. I attended your most recent Planning Commission Meeting during the evening of Tuesday, July 9, 2012. My wife and my family moved from Houghton, Mi, one month ago, to live in Ironwood and started a new job as an accountant for Ottawa Forest Product Inc (also located in Ironwood). My wife and I are currently in the process of purchasing Jerry Suzik's house and property located at 505 South West Street (also on the corner of Clemens Street) and we are interested in pursuing the opportunity of being able to purchase the 90' by 150' parcel that Jerry has previously discussed and wrote a letter on.

Our interest in this property comes from its adjacent location to Jerry Suzik's current property that we are in the process of purchasing (currently scheduled to close in mid August). Jerry has been mowing and maintaining the 90' by 150' parcel belonging to the city for some time and it closely abuts (within 20') Jerry's garage and driveway. My wife and I have a young but growing family of five children and we hope to have a little more yard space for our children to play in. We also hope to put in a small vegetable garden and a few fruit trees on the parcel if we could purchase it from the city of Ironwood. As I see it, Ironwood would gain additional annual property tax revenues by selling this property to us, and the neighborhood appearance would improve by allowing us to purchase, maintain and improve this small adjacent parcel.

Thank you for considering this matter and I sincerely hope that the city of Ironwood is able to reclassify this property from "open" to "surplus" and available to sell it to us. I believe that selling the 90' by 150' parcel to us would benefit the city, the surrounding neighborhood in Jessieville, and would be a great additional piece of land for my family to enjoy. I would be willing to offer \$200.00 for the 90' by 150' parcel. If there are any questions I can answer or there is anything I can do to assist please don't hesitate to contact me on my cell phone (906) 364-2692. I am planning to attend the next planning commission meeting on Wednesday, August 7th.

Sincerely,


Aaron Somero



PC Case 2013-011 Property on Clemens & Southwest St.

Wednesday, September 25, 2013

Legend

Property on Clemens & Southwest St



MEMO

To: Mayor Corcoran and the City Commission

From: Michael J. D. Brown, Community Development Director

Date: December 2, 2013

Meeting Date: December 9, 2013

Re: Request to Purchase part of City Property on East Ash Street (Whitlow)

Before the Commission is a property purchase request from John Whitlow for two pieces of property the City owns on East Ash Street. Parcel 27-233-050 requires an appraisal to set a price and has been placed on hold to sell for possible future development of the site; it's approximately 3.1 acres. Parcel 27-233-070 is set at \$500 and is approximately 0.45 acres. As you can see on the attached aerial map Mr. Whitlow owns a number of parcels in the vicinity and would like to increase his property holdings for his retirement home.

As you will see from the parcel map much of the area to the south and east of these parcels are already platted lots and roads but undeveloped. When the City put its surplus list together it put a hold on selling parcel 27-233-050 until a development was planned for it. The Commission should discuss whether it's in the City's best interest to sell this larger parcel for the development of one home or if it is better served through a planned residential development with multiple residential lots and through streets similar to the existing platted areas surrounding it.

Mr. Whitlow can purchase parcel 27-233-070 as it already has a price set on it, however, parcel 27-233-050 requires more discussion. Because the City has already identified this parcel as more valuable to a more planned development **staff recommends this parcel not be sold at this time until a planned development is proposed for further discussion.** In addition, the City may want to wait until its new comprehensive plan is completed to better evaluate the sale and development of City owned property; the City Commission recently decided not to take action on a property purchase request regarding property east of the Public Works facility until the comprehensive plan is completed.

The Parks and Recreation Committee recommended holding on selling until the comprehensive plan is complete and the Planning Commission recommended denial of the request.

If the City decides to sell all fees associated with the sale of the property should be the responsibility of Mr. Whitlow.

September 30, 2013

My name is John Whitlow. I've owned my home at 451 E. Birch St. in the Norrie location for 4 years and pay roughly \$1,000 in taxes on home and property. I intend on building my retirement home here in the city of Ironwood or in the north woods of Wis. I'm writing to you in hopes of purchasing city owned lots #37 27-233-050 and lot #38 27-233-070. Last year I bought the adjoining lot, of roughly the same size, through the tax-sale for \$300. These 2 lots would be a continuation of the property I already own. I need to determine where to build within the next 3 - 4 weeks. I'd like to offer \$3,000 for both properties in order to show my seriousness. I'd greatly appreciate a prompt response and I thank you all for your time.

Sincerely yours,

A handwritten signature in cursive script that reads "John Whitlow". The signature is written in black ink and is positioned below the typed name.

John Whitlow

906-364-7096

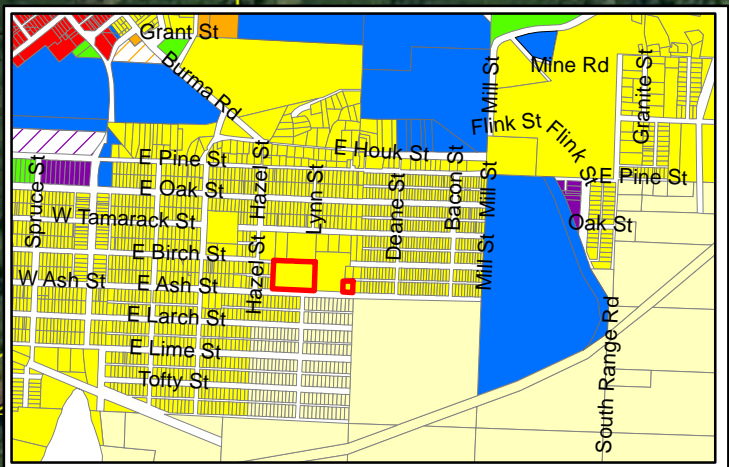
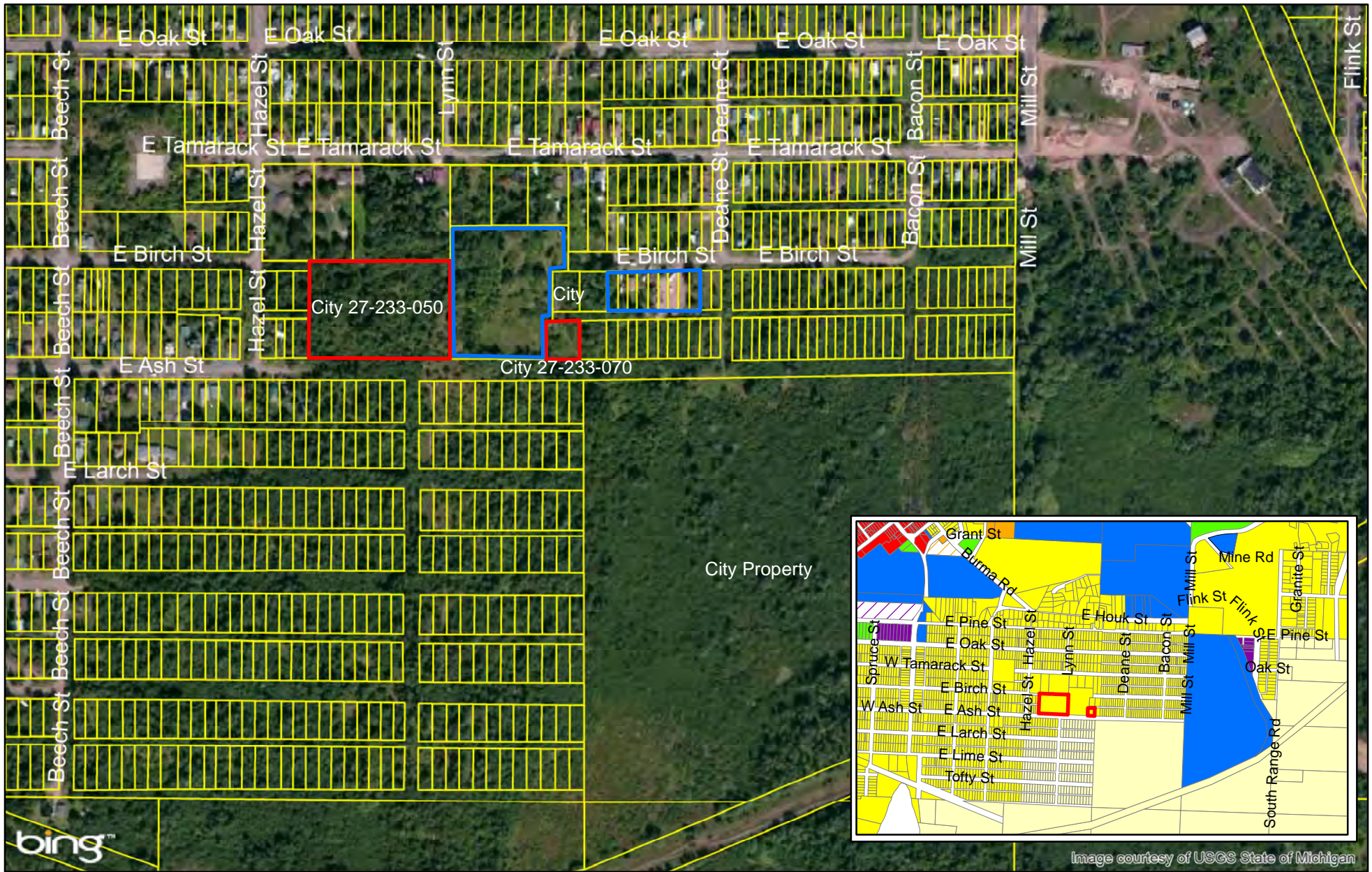
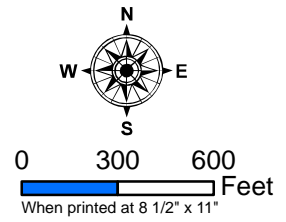


Image courtesy of USGS State of Michigan



PC Case 2013-013 Property on East Ash St

Monday, October 14, 2013

Legend

- City Property on East Ash St
- Whitlow Property

The information contained in this map is for reference purposes only. The City of Ironwood is not responsible for the accuracy of the data.



MEMO

To: Mayor Corcoran and the City Commission

From: Michael J. D. Brown, Community Development Director

Date: December 3, 2013

Meeting Date: December 9, 2013

Re: Joint Governmental Meeting

Staff has been asked by various groups if the City would hold a joint governmental meeting between the City boards and commissions in order for all groups to provide updates for everyone. Staff is proposing either March 31st from 4-6 p.m.

SERIAL/ MODEL	Item #	DESCRIPTION OF EQUIPMENT	Minimum Bid Price	Bidder name
	51	Lighted Deli Sign	\$ 6.45	Connie Templer
	28	Counter Top 4 - Burner Hot Plate	\$ 29.63	Joan Swetkovich
XE-A505	31	Memory Card Register w/Scanner	\$ 15.37	Joan Swetkovich
	73	Silverware, Serving Tray	\$ 0.25	Joan Swetkovich
MRW300	9	295 Piece Meatball Machine	\$ 78.02	Piscos Processing
06-050	32	40# Computer Scale w/Printer	\$ 36.52	Piscos Processing
	69	Paper Products	\$ 1.25	Piscos Processing

Bid Amount	Total Bid Amount Due
\$ 6.45	\$6.45
\$ 50.00	\$50.00
\$ 20.00	\$20.00
\$ 0.50	\$0.50
\$ 150.00	\$150.00
\$ 51.00	\$51.00
\$ 7.50	\$7.50
\$ 285.45	\$285.45

SERIAL/MODEL #	Item #	DESCRIPTION OF EQUIPMENT	Minimum Bid Price	Quantity Available
11-149-731 5614	100	Hobart Meat Saw	\$ 500.00	1
G811A099125 20	103	Cabela Stuffer and Accessories(2 boxes)	\$ 140.00	1
42080185449 #42	102	Cabela Grinder	\$ 200.00	1
	121	Wrapping Table	\$ 50.00	1
	118	Black Shelves 4	\$ 31.25	1
	123	Cart, Stainless Steel	\$ 42.50	1
03D0985 CLR 17410-S	107	Kolpak Walk-in-Cooler (14 PIECES)	\$ 937.50	1
			\$ 1,901.25	

Bidder name	Bid Amount	Total Bid Amount Due
Colin Digiorgio	\$ 591.00	\$ 591.00
Jim Albert	\$ 160.00	\$ 160.00
Mike Fonticchio	\$ 311.97	
Mike Fonticchio	\$ 51.00	\$ 362.97
Pisco's Processing	\$ 50.00	
Pisco's Processing	\$ 53.00	\$ 103.00
Tami Moore	\$ 950.00	\$ 950.00
		\$ -
		\$ -
		\$ -
		\$ -
	\$ 2,166.97	\$ 2,166.97

Memorandum

To: Ironwood City Commission
CC:
From: Scott Erickson, City Manager
Date: 12/4/2013
Re: Discuss and Consider Bids for City Centre Heating System Renovation

City Centre Heating System Renovation Bids

The Ironwood City Commission previously authorized bids to be received for heating and ventilation system improvements for the City Centre building. Bids were opened with one bidder, Mukavitz Heating, submitting a sealed bid for this project. The bid to complete the full project was in the amount of \$62,000.00. Based upon funding limitations the Downtown Art Place Board has reviewed the bid and has recommended the installation of five of the heating units with minor duct work. Mukavitz Heating has itemized the cost of this revised work scope to be \$25,000.00.

Funding for this work includes \$14,262.42 to be provided from an Efficiency United incentive grant with the remaining amount of \$10,737.58 to be provided from funds previously donated to the City Centre for capital improvements (see attached revenue and expenditure sheet)

The DAP Board has recommended approving a contract with Mukavitz Heating in the amount of \$25,000.00 for heating system improvements for the City Centre building.

Scott Erickson

From: Robert Burchell [burchell.bob@gmail.com]
Sent: Monday, December 02, 2013 7:58 PM
To: Scott Erickson; Tom Brown; Anne Lawrence; Lee-Ann Garske; Monie Shackelford; Gemma Lamb; Janie Williams; howard sandin; Michael Brown; Annette Burchell; Arlene & Tom Schneller
Subject: Fwd: Efficiency United C&I Incentive Application for MPSC-Xcel Gas-C&I-Gas: G:5200052557

Good News! they found another \$5K since we spoke this afternoon. Apparently a mistake on their part using the wrong multiplier.

----- Forwarded message -----

From: **Midwest/MPSC - Commercial** <CIApplications@clearesult.com>
Date: Mon, Dec 2, 2013 at 5:31 PM
Subject: Efficiency United C&I Incentive Application for MPSC-Xcel Gas-C&I-Gas: G:5200052557
To: Robert Burchell <burchell.bob@gmail.com>
Cc: Bob Foster <bfoster@clearesult.com>

12/2/2013 5:20 PM

Downtown Art Place - Ironwood

111 E AURORA

IRONWOOD, MI, 49938

RE: Efficiency United C&I Incentive Application for MPSC-Xcel Gas-C&I-Gas:G:5200052557

We are pleased to inform you that your project has been approved. Upon project completion and installation verification, you will be eligible for an incentive in the amount of \$14,262.42.

Please be aware that the incentive amount may be revised based upon final project cost, verification of installation, and actual energy savings. These funds will be reserved upon our receipt of a signed and dated copy of this letter.

To reserve your incentive, please sign, date and return this letter to Efficiency United, and send a copy to your contractor of choice. This will also authorize your contractor to begin the project. In the event we do not receive this letter back in 7 business days we will automatically assume you will not be completing your project and we will cancel your application. Please note that the project needs to be completed by 12/31/2013 or within 90 days from the date of this letter, whichever comes first. The letter may be returned via email (ciapplications@clearesult.com), faxed to 1-517-580-5160, or mailed to:

The Efficiency United Team
Efficiency United
3100 West Road
Building #3, suite 200
East Lansing, MI 48823

Upon project completion, please submit the final invoice and a final copy of the application with the date installed filled in. A program representative will then review the project to ensure compliance with program requirements. A final inspection may also occur. Upon final approval, your incentive check will be processed. Please allow six to eight weeks after the final application is processed to receive your check.

Thank you for your participation in the Efficiency United program. If you have any questions please contact Efficiency United at [877-367-3191](tel:877-367-3191).

Sincerely,

The Efficiency United Team
Efficiency United
3100 West Road
Building #3, suite 200
East Lansing, MI 48823

Accepted: _____ Date: _____

This message scanned by Forefront Online Protection for Exchange

City of Ironwood - City Centre - DAP

Revenue and Expenditure Summary

Prepared By: Paul Linn

<u>Donation/Exp.</u>	<u>Vendor</u>	<u>Date</u>	<u>Purpose</u>	
			<u>Building Improvements</u>	<u>General Operations/ Building Improvements</u>
Donation(s)		Beginning Balance	\$ 22,779.00	
Donation(s)		1/10/2013	\$ 25.00	
Donation(s)		1/17/2013	\$ 1,635.00	
Donation(s)		3/19/2013	\$ 971.00	\$ 1,380.00
Donation(s)		4/8/2013	\$ 230.00	
Donation(s)		4/9/2013	\$ 10.00	
Donation(s)		4/16/2013	\$ 200.00	
Donation(s)		4/16/2013	\$ 100.00	
Expense	Meinke Const. (bathrooms)		\$ (13,674.00)	
Expense	Tom Brown (tables)			\$ (642.87)
Donation(s)		4/23/2013	\$ 767.00	\$ 130.00
Don/Other		5/10/2013	\$ 50.00	\$ 620.00
Donation	Lyn Corullo - Membership	5/21/2013	\$ 25.00	
Donation	Jay & Julie Johnson	6/4/2013		\$ 100.00
Programming/Registration		6/7/2013		\$ 15.00
Supplies - Reimburse Peg Sandin		6/26/2013		\$ (60.00)
Donation	Berkely, Jeremy & Valerie	7/1/2013	\$ 50.00	
Stairs	Aili Concrete	7/11/2013	\$ (1,800.00)	
Donation	Hurley 4-H - Membership	7/18/2013	\$ 500.00	
Donation	Jacquart Family	8/22/2013		\$ 1,000.00
Donation	Peg Sandin (Furnace)	10/25/2013	\$ 300.00	
	DAP Deposit	7/26/2013		\$ 1,569.01
fundraiser	foot in the door	8/8/2013		\$ 811.00
Transfer	To DAP	8/31/2013		\$ (1,876.00)
Transfer	To DAP	8/31/2013		\$ (380.00)
Balance			** \$ 12,168.00	\$ 2,666.14

*Donations & Pay outs
- Does not include rents or
other DAP Activities*

10,934.11

** Up to \$10,000 has been obligated for boiler installation

As of 10/31/13



MEMO

To: Mayor Corcoran and the City Commission

From: Michael J. D. Brown, Community Development Director

Date: October 2, 2013

Meeting Date: October 14, 2013

Re: Advertisement to bid for capital improvements for the City Centre Building

At the September 23, 2013 City Commission meeting the Commission approved the Downtown Art Place (DAP) to apply for a capital improvement grant for a new heating, ventilation and air conditioning (HVAC) system for the City Centre building with the City as the applicant. Staff met with DAP representatives to review the grant application. The DAP won't know if it is awarded a grant until mid-November, however there are some timing issues it is working under. The DAP has an opportunity to receive a \$15,000 credit towards the installing these improvements only if the improvements are installed by December 31, 2013. Therefore, staff is bringing this request to advertise for bid prior to knowing if the grant has been awarded. If the DAP is awarded the grant the City can advertise immediately in order to assist with the timing aspects with anticipated awarding of a bid on November 25, 2013. City staff is currently preparing bid specs to be prepared for the quick response needed. Because of the quick timing of the project and the fact the City is the applicant and will be responsible for paying the contractor the DAP will be required to deposit the contract amount to the City prior to awarding a bid.

PROPOSAL

**MUKAVITZ HEATING, INC.
111 S. LAWRENCE STREET
P.O. BOX 484
IRONWOOD, MI 49938
(906) 932-1770
(906) 932-1752 (FAX)**

December 4, 2013

City Of Ironwood
Attn: Scott Erickson
Via Fax 932 0263

Downtown Art Place

We hereby submit specifications and estimates for:

Heating system renovations for Downtown Art Place, including second floor offices of Velin bldg., 105 Aurora St. (Art Gallery), 109 Aurora (theater offices), and 111 Aurora (classroom).

105 Aurora Art Gallery

Install in store area a Carrier 59SC5 140 high efficiency gas furnace. (140,000 BTU input; 95.5% efficient; 20 year heat exchanger warranty; 5-year parts warranty and 1 year labor warranty on furnace.)

Includes Gas piping from existing gas line in boiler room; Venting will be run up through alley- way roof. Includes new thermostat, and necessary electrical to furnace. No ductwork will be done at this time other than a supply plenum.

109 Aurora Theater Offices

Install in place of existing air handling unit in back of office area a Carrier 59SC5 60 high efficiency gas furnace. (60,000 BTU input; 95.5% efficient; 20 year heat exchanger warranty; 5-year parts warranty and 1 year labor warranty on furnace.)

Includes Gas piping from existing gas line in boiler room. Venting will be run up through alley- way roof. Includes new thermostat, and necessary electrical to furnace. No ductwork will be done at this time other than a supply plenum.

111 Aurora Classrooms

Install in store area a Carrier 59SC5 high efficiency gas furnace. (60,000 BTU input; 95.5% efficient; 20 year heat exchanger warranty; 5-year parts warranty and 1 year labor warranty on furnace.)

Furnace will be located in back of store on upper level. Includes Gas piping from existing gas line in boiler room. Venting will be run up through alley- way roof. Includes new thermostat, and necessary electrical to furnace. No ductwork will be done at this time other than a supply plenum.

Velin Building upper level office area

Install 2- Carrier 59SC5 140 high efficiency gas furnace. (140,000 BTU input; 95.5% efficient; 20 year heat exchanger warranty; 5-year parts warranty and 1 year labor warranty on furnace.) Includes Gas piping from existing gas line in boiler room. Venting will be run up through alley-way roof. Includes new thermostats, and necessary electrical to furnace. Back area furnace to be hooked into existing duct system, from unit to have supply plenum and ducting into corridor area only

\$25,000.00

Option #1

Add duct system to Velin Bldg. upper level front furnace. Includes custom made duct system for front office areas, registers, and labor to install.

\$6,500.00

**Balance of payment to be deferred till rebate check from efficiency united arrives;
proposed completion date is December 31, 2013**

Payment Terms — We require ½ down, of the total contract, to start. Additional payments due as work progresses, with the balance due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Rebates, if applicable, are handled by the factory or distributor and have no bearing on terms of payment.

This proposal may be withdrawn if not accepted within 30 days and is subject to credit approval.

Authorized Signature _____

Mukavitz Heating, Inc.

ACCEPTANCE OF PROPOSAL:

Date: _____

Signature _____

MEMO

DATE: December 3, 2013

TO: Mayor and City Commission

FROM: Scott Erickson, City Manager 

RE: Employee Holiday Gratuity

Recommendation

Each year the City Commission considers awarding a holiday gratuity to city employees. A gratuity in the amount of \$50 per employee is recommended. The funding for this is included in the budget.

RESOLUTION #013-029

**A RESOLUTION TO ADOPT THE GOGEBIC COUNTY 2013-2018 HAZARD MITIGATION PLAN
AND THE CITY OF IRONWOOD FLOOD MITIGATION ANNEX OF 2013**

WHEREAS, Gogebic County and its communities are at risk of natural, technological and societal hazards; and

WHEREAS, the Disaster Mitigation Act of 2000 requires communities to have a five-year Hazard Mitigation Plan approved by FEMA in order to receive funds available through certain mitigation grant programs; and

WHEREAS, the Gogebic County Hazard Mitigation Plan prepared by the Western Upper Peninsula Planning and Development Region, in cooperation with the Gogebic County Office of Emergency Management, identifies the hazard threats to the County and feasible mitigation projects to minimize hazard impacts; and

WHEREAS, the Hazard Mitigation Plan includes a City of Ironwood Flood Mitigation Annex that focuses on specific concerns in the City and establishes eligibility for dedicated funding sources; and

WHEREAS, the contents of the Hazard Mitigation Plan were reviewed by and account for input from residents and local officials representing the local units of government within Gogebic County.

THEREFORE BE IT RESOLVED, that the Ironwood City Commission hereby adopts the Gogebic County 2013-2018 Hazard Mitigation Plan and the City of Ironwood Flood Mitigation Annex of 2013.

The following aye votes were recorded: _____

The following nay votes were recorded: _____

Kim Corcoran, Mayor

I, Karen Gullan, the duly appointed City Clerk of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the City Commission of the City of Ironwood at its Regular Meeting on December 9, 2013.

Karen M. Gullan, City Clerk