

CITY OF IRONWOOD

213 S. Marquette Street
Ironwood, Michigan 49938



Telephone: (906) 932-5050
FAX: (906) 932-5745

AGENDA REGULAR IRONWOOD CITY COMMISSION MEETING MONDAY, FEBRUARY 10, 2014 Regular Meeting 5:30 P.M.

LOCATION: COMMISSION CHAMBER MEMORIAL BUILDING

5:30 P.M.

- A. Regular Meeting Called to Order.
Pledge of Allegiance.
- B. Recording of the Roll.
- C. Approval of the Consent Agenda.*

All items with an asterisk () are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of those items unless a Commission member or citizen so requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

*1) Approval of Minutes – January 27th Regular Commission Meeting.

*2) Approve scheduling a Public Hearing for February 24, 2014 at 5:25 P.M. to hear comments on the Housing Rehabilitation Grant Application.

- D. Approval of the Agenda.
- E. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

OLD BUSINESS

- F. Update on the Comprehensive Plan by Community Development Director Michael J.D. Brown.

NEW BUSINESS

- G. Discuss and Consider applying for a MDNR Trust Fund Grant for Electrical Upgrades at Curry Park.
- H. Discuss and Consider authorizing advertisement to bid for a 3 year refuse collection contract.
- I. Discuss and Consider Resolution #014-003 to comply with the Provisions of PA 152.
- J. Discuss and Consider Resolution #014-004 requesting the State of Michigan refund excess State fund balance to the Local units of Governments.
- K. Discuss and Consider appointment of a board member and an alternate to the Michigan's Western Gateway Trail Authority Board.
- L. Discuss and Consider request from the Downtown Theatre to authorize construction of a permanent handicapped ramp at the theatre.
- M. Discuss and Consider approval of a grant agreement in the amount of \$3,280.00 for programing through the Downtown Art Place from the Copper Country Community Arts Council and Michigan Council of Arts and Cultural Affairs and to authorize appropriate signatures.
- N. Discuss and Consider authorizing advertisement to bid for Phase III Local Water & Sewer Project (Neighborhood North of US 2 and East of Lake Road).
- O. Manager's Report.
- P. Other Matters (Three Minute Limit).
- Q. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).
- R. Adjournment.

Proceedings of the Ironwood City Commission

A Regular Meeting of the Ironwood City Commission was held on January 27, 2014 at 5:30 P.M. in the City Commission Chambers, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

A. Mayor Corcoran called the Regular Meeting to Order at 5:30 p.m.

B. Recording of the Roll.

PRESENT: Commissioner Cayer, Semo, Sim, Tauer, and Mayor Corcoran.

ABSENT: None.

C. Approval of the Consent Agenda.*

*1) Approval of Minutes – January 13th Regular Commission Meeting.

*2) Review and Place on File:

a) Ironwood Housing Commission Meeting Minutes of December 10th.

b) Pat O'Donnell Civic Center Meeting Minutes of Oct. 7th & Nov. 4th.

Motion was made by Semo, seconded by Cayer to approve the consent agenda as presented amending the January 13th Regular City Commission Meeting Minutes to include the roll call showing all City Commissioners were present under item B. Unanimously passed by roll call vote.

D. Receive & Place on File from the Finance Director.

1. Statement of Revenue & Expenditures.

2. Monthly Cash Report.

Motion was made by Semo, seconded by Tauer and carried to receive and place on file the Statement of Revenue & Expenditures for the month ending December 31, 2013 and Monthly Cash Report dated December 2013.

E. Approval of Monthly Check Register Report.

Motion was made by Semo, seconded by Cayer to approve the Monthly Check Register Report dated December 2013. Unanimously passed by roll call vote.

F. Receive and Place on File the City's audit report for fiscal year ending June 30, 2013.

Motion was made by Semo, seconded by Sim and carried to receive and place on file the City's audit report for fiscal year ending June 30, 2013.

G. Approval of the Agenda.

Motion was made by Tauer, seconded by Semo and carried to approve the agenda as presented.

H. Citizens wishing to address the Commission on Items on the Agenda. (Three Minute Limit).

There were none.

I. PRESENTATION: Ian Shackelford
(RE: Update on Safe Routes to School Program).

A power point presentation was given by Ian Shackelford on the Safe Routes to School Program and its costs.

A discussion took place and City Staff agreed to bring back additional information along with a timeline for the grant.

NEW BUSINESS

J. Discuss and Consider approving Ironwood Carnegie Library's application for a Planning Grant for renovation of the library and authorize appropriate signatures.

Motion was made by Semo, seconded by Sim to approve the Ironwood Carnegie Library's application for a Planning Grant for renovation of the library and authorize the appropriate signatures.

K. Discuss and Consider approving request from the Ironwood Carnegie Library for a one time Grant in the amount of \$5,000 from the City of Ironwood to be used for the purchase of books.

Motion was made by Mayor Corcoran, seconded by Commissioner Semo to approve the one time grant amount of \$5,000 to purchase books for the Carnegie Library with the funds coming from the City of Ironwood Timber Sale.

ROLL CALL:

Yes (3): Commissioner Cayer, Semo, and Mayor Corcoran.
No (2): Commissioner Tauer and Sim.

Motion carried on a 3 to 2 vote.

L. Discuss reviewing the current ordinance regarding parking of Recreational Vehicles.

The City Commission requested additional information be brought back to them for review at a future City Commission Meeting.

M. Discuss and Consider accepting proposal from Makela, Pollack & Ahonen, P.L.L.C. to conduct the City's annual audit for the fiscal years ending June 30, 2014, 2015, and 2016.

Motion was made by Semo, seconded by Cayer and carried to accept the proposal from Makela, Pollack & Ahonen, P.L.L.C. to conduct the City's annual audit for the fiscal years ending June 30, 2014, 2015, and 2016.

N. Discuss US-2 Overhead Power Lines / Street Lighting.

Motion was made by Semo, seconded by Cayer and carried to move forward with US-2 Overhead Power Lines/Street Lighting and explore the funding options.

O. Discuss and Consider approving Resolution #014-001 adjusting the Water and Sewer rates.

Motion was made by Semo, seconded by Tauer to approve Resolution #014-001 adjusting the Water and Sewer rates. Unanimously passed by roll call vote.

- P. Discuss and Consider approving Water and Sewer operating budgets for the new Water & Sewer Project (Phase III) in the City of Ironwood and authorize appropriate signatures.

Motion was made by Semo, seconded by Cayer to approve the Water and Sewer operating budgets for the new Water and Sewer Project (Phase III) in the City of Ironwood and authorize the appropriate signatures. Unanimously passed by roll call vote.

- Q. Discuss and Consider approving Resolution #014-002, a resolution of Understanding and Amending Management Agreement for the Gogebic-Iron Wastewater Authority and Board with the City of Ironwood.

Motion was made by Semo, seconded by Tauer to approve Resolution #014-002, a Resolution of Understanding and Amending Management Agreement for the Gogebic-Iron Wastewater Authority and Board with the City of Ironwood. Unanimously passed by roll call vote.

- R. Manager's Appointment to the Ironwood Housing Commission.

City Manager Erickson appointed Adrienne Chase to fill the unexpired term of Kathryn Probeliski (term expiring June 30, 2017) on the Ironwood Housing Commission.

Motion was made by Semo, seconded by Sim and carried to approve the City Manager's appointment of Adrienne Chase to the unexpired term on the Ironwood Housing Commission (term expiring June 30, 2017).

- S. Mayor's Appointment to the Planning Commission.

Mayor Corcoran appointed Mark Silver to the expired 3 year term of Courtland Geib on the Planning Commission (term expiring December 31, 2016).

Motion was made by Semo, seconded by Tauer and carried to approve the Mayor's appointment of Mark Silver to a 3 year term on the Planning Commission (term expiring December 31, 2016).

- T. Manager's Report.

City Manager Scott B. Erickson verbally gave the manager's report noting the following items:

- *City Manager Erickson thanked everyone who participated in the new comprehensive planning sessions for the City of Ironwood.
- *Jakes Excavating has been on hold due to the weather in the removal of debris from the blighted structure at 213 Bonnie Road.
- *City Staff and the City Commission will be starting the budget development process for the 2014/2015 City Budget.
- *A draft refuse collection contract will be prepared for City Commission review and consideration.
- *The City DPW crew will be removing snow from the downtown area later this week.
- *The Water Department Staff has been working with residents regarding frozen water service line issues around town.

- U. Other Matters (Three Minute Limit).

There were none.

V. Citizens wishing to address the Commission on Items not on the Agenda (Five Minute Limit).

Tim Kolesar, Superintendent of the Ironwood Area Schools addressed the City Commission commending them on supporting the Carnegie Library, Safe Routes to School Program, and local auditors. Further comments were received.

W. Adjournment.

Motion was made by Semo, seconded by Cayer and carried to adjourn the meeting at 7:00 p.m.

Kim Corcoran, Mayor

Karen M. Gullan, City Clerk

Memo

To: Ironwood City Commission
From: Scott Erickson, City Manager
cc:
Date: February 10, 2014
Re: Refuse Collection Contract

The City Commission is requested to authorize to go out to bid for a refuse collection contract for the city. The current City of Ironwood refuse collection contract will be up at the end of April, 2014. The proposed changes to the current refuse collection contract are as follows:

1. The term of the contract would change from a five (5) year contract to a three (3) year contract. With the volatile fuel prices a longer term five (5) year contract can be difficult for a contract to commit a fixed bid.
2. The base bid for the residential collection will be for one (1) – 33 gallon container per residential unit. An alternate bid is also being requested for two (2) – 33 gallon containers. Once the bids are received the Commission can evaluate the cost/benefit of either option. Additional container stickers can be purchased by residents with either option.
3. The base bid requires refuse to be hauled to the Gogebic Transfer Station on U.S. 2. The bidding contractor is allowed to provide an optional deduct bid if they have a cheaper alternative location they would proposed to haul the refuse to. The bidding contractor is required to bid the Gogebic Transfer Station base bid.
4. Two annual cleanup day options are being bid. A separate bid will be provided for either one or two cleanup days will be provided and can the associated cost can be evaluated by the City Commission.
5. A bid to maintain the four existing recycling locations will be provided. The City Commission will be able to evaluate the cost and determine the number of recycling locations to be funded.

The bids are scheduled to be open on Tuesday, March 4th and will be presented to the City Commission on Monday, March 10th City Commission meeting.

Memo

To: City of Ironwood Commission
From: Paul Linn, Finance Director/Treasurer
Date: February 5, 2014
Re: Resolution #014-003, A Resolution To Comply With The Provisions Of PA 152

The City Commission of the City of Ironwood previously adopted Resolution #013-011, on April 15, 2013, exempting itself from the requirements of Public Act 152 for the medical benefit plan year July 1, 2013 through June 30, 2014. Due to the City renewing its medical benefit plan year to December 1, 2013 – November 30, 2014, the City Commission needs to once again take action on PA 152.

The City has opted out of PA 152 since its inception, due to the fact that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials. By opting out of (exempting itself from) the cost-sharing model as set forth in the act, the City is in compliance with the act.

RESOLUTION #014-003

**CITY OF IRONWOOD
COUNTY OF GOGEBIC
STATE OF MICHIGAN**

**A RESOLUTION ELECTING TO COMPLY WITH THE PROVISIONS OF
PUBLIC ACT 152
OF 2011 BY EXERCISING THE CITY'S RIGHT TO EXEMPT ITSELF FROM
THE
REQUIREMENTS OF THE ACT FOR THE MEDICAL BENEFIT PLAN YEAR
DECEMBER 1, 2013 THROUGH NOVEMBER 30, 2014**

At a regular meeting of the City Commission for the City of Ironwood,
Michigan, held at the City of Ironwood Commission Chambers, Memorial Building,
Ironwood Michigan, on the 10th day of February, 2014 at 5:30 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by _____ and
supported by _____.

RESOLUTION

WHEREAS, on September 11, 2011 the Publicly Funded Health
Insurance Contribution Act, Act No. 152 of the Public Acts of Michigan of 2011 ("Act
152"), became effective in the State of Michigan; and

WHEREAS, Act 152 establishes standards and a process with respect to
medical benefit plans offered by public employers; and

WHEREAS, the four options available to the City are:

- 1) apply the hard cap (capped dollar amount each government employer may pay
towards an employee's health care costs):

- 2) adopt by majority vote 80% - 20% cost sharing model;
 - 3) elect not to follow the act;
 - 4) opt out of (exempt itself from) the cost-sharing model as set forth in the act
- and revisit it prior to the next plan year.

WHEREAS, the City of Ironwood has historically recognized, in its role as steward for the public funds entrusted to it, that it must efficiently manage those limited resources; and

WHEREAS, the City of Ironwood constantly engages in a review of expenditures in order to maximize the value it receives for goods and services; and

WHEREAS, the City Commission of the City of Ironwood believes that, as the elected representatives for the City and answerable directly to the City's voters, it is best positioned to determine what benefits (including medical benefits) ought to be offered in order to attract and retain the best qualified City employees at the lowest overall costs; and

WHEREAS, the City Commission of the City of Ironwood further believes that compensation determinations for City employees are most properly the responsibility of the City's elected representatives, and not the State of Michigan or its officials; and

WHEREAS, to express its support for home rule government and to recognize that it is the City Commission's duty to manage City affairs in order to be most responsive to City voters, taxpayers and residents.

WHEREAS, the City Commission of the City of Ironwood previously adopted Resolution #013-011 on April 15, 2013, by a vote of 2/3 of its governing body,

exempting itself from the requirements of Act 152 for the medical benefit plan year July 1, 2013 through June 30, 2014; and

WHEREAS, the City of Ironwood, due to the unknown effects of Federal Health Care Reform, changed its medical benefit plan year to December 1, 2013 through November 30, 2014.

NOW, THEREFORE BE IT RESOLVED that: Pursuant to Section 8 of Act 152, the City of Ironwood hereby, by a vote of 2/3 of it's governing body, exempts itself from the requirements of Act 152 for the Medical Benefit Plan Year, commencing December 1, 2013.

BE IT FURTHER RESOLVED that: All resolutions and parts of resolutions in conflict herewith are, to extent of such conflict, repealed.

YEAS:
NAYS:

ADOPTED this 10th day of February, 2014.

CITY OF IRONWOOD

BY: _____
Kim Corcoran, Mayor

BY: _____
Karen M. Gullan, City Clerk

#014-004

**A RESOLUTION IN SUPPORT OF URGING THE
LEGISLATURE TO USE THE STATE BUDGET
SURPLUS TO RESTORE FUNDS TO LOCAL
GOVERNMENTS**

Whereas, the City of Ironwood has experienced a significant decline in property tax values, which has caused unprecedented fiscal constraints; and

Whereas, at the same time the City of Ironwood has confronted consistent reductions in State Shared Revenue, as part of the cuts to State Shared Revenue state-wide; and

Whereas, due to this unrelenting fiscal pressure, the City of Ironwood has been compelled to reduce the level of municipal services historically provided to the residents, businesses and schools in our community; and

Whereas, these municipal services protect the health, safety and welfare of our citizens, and are an essential component of building a strong local economy and maintaining a vibrant community; and

Whereas, on January 10, 2014 a state budget surplus was announced which in part is a result of the governor and Legislature taking \$6 billion over the past decade that by law was supposed to go to local communities to fund local police and fire services, road maintenance, snow plowing, drinking water systems, and more.

Now, Therefore, Be it Resolved, that the City of Ironwood urges the Legislature to partner with local communities to enable them to provide essential services, such as police and fire, invest in critical infrastructure improvements, and create vibrant places that attract and retain talent.

Be It Further Resolved, that the City of Ironwood urges the Legislature to take ownership of the fact that by taking local revenues to plug holes in the state budget, they have helped create the fiscal crises facing many local communities across Michigan, even as spending on the state budget has increased 26 percent in the past decade or so. This is a critical time to reinvest in communities.

Be It Finally Resolved, that the City of Ironwood strongly urge the Legislature to restore funds to local governments, and to fix Michigan's broken municipal finance system.

A MOTION was made by _____, supported by_____. Motion was carried on a roll call vote as follows:

Yeas:
Nays:
Absent::

Resolution Declared Adopted.

I, Karen M. Gullan, City Clerk, City of Ironwood do hereby certify that the foregoing is a true and original copy of the resolution adopted by the Ironwood City Commission at a Regular Meeting thereof held on the 10th day of February, 2014.

Karen M. Gullan
City Clerk

Scott Erickson

From: Bruce Greenhill <bgreenhill@ironwoodtheatre.net>
Sent: Wednesday, February 5, 2014 8:56 PM
To: Scott Erickson
Cc: 'Jim Wahner'
Subject: Permission to create second access way to DAP bathrooms

HISTORIC IRONWOOD THEATRE
PO Box 187
Ironwood MI 49938

February 5, 2014

City of Ironwood
Scott Ericson, City Manager
Memorial Building,
213 S. Marquette Street,
Ironwood, MI 49938

Dear Scott

RE: CONSTRUCTION IN CITY-OWNED PROPERTY: SECOND WHEELCHAIR RAMP TO DAP BATHROOMS

Further to our earlier telephone conversation, please accept this emailed letter as our official request to the Ironwood City Commission for permission to construct a second access route to the DAP bathrooms.

The proposed project would involve:

1. Widening of the north (stage left) fire doors from the auditorium into the stage-door alleyway
2. Removal of one row of seats on the Stage L side of the theatre auditorium
3. Relocation of one (side-row) row of seats
4. Construction of an A.D.A. compliant ramp to the fire exit on the north wall of the theatre auditorium
5. Widening of rear DAP door from gallery into alleyway
6. Construction of ramp from alleyway to rear DAP doorway threshold
7. Enclosure of access route, by construction of internal "ceiling", extending from 3 feet beyond the fire exit doorway to the DAP rear door
8. Required doorway modifications, supply of new pre-hung steel-frame, steel-doors, framing, insulation, drywall, trim, painting, finish, safety rail, and relocation of any service pipes, etc

We have commitments from two donors who are prepared to fund the project. The Theatre Board approved the project at its last meeting, subject to City Commission and DAP Board approval.

Please present this request for approval to the next regular meeting of the City Commission. Assuming the request is viewed favorably by the City Commission, we plan to commence



the project in early march. Your timely written approval of the project will therefore be greatly appreciated.

Sincerely

A handwritten signature in black ink, appearing to read "Bruce Greenhill".

Bruce Greenhill, *Managing Director*



Bruce Greenhill
Managing Director
Historic Ironwood Theatre
PO Box 187
Ironwood MI 49938
Ph: 906.932.0618
E: bgreenhill@ironwoodtheatre.net

*Love the Theatre? Want it to be here
for your kids to enjoy, too? Consider a
legacy gift - remember us when you
prepare your estate plan.*



Copper Country Community Arts Council

Community Arts Center C 126 Quincy Street C Hancock, Michigan 49930 C (906) 482-2333

Teri Johnson
City of Ironwood – DAP
213 S Marquette Street
Ironwood, MI 49938

January 10, 2014

Control # 13/14/D

Dear Teri,

Congratulations! The mini-grant review panel met and recommended funding in the amount of \$3280 for your project: Art Classes at the Downtown Art Place. The CCCAC Board of Directors approved this recommendation.

You will find a copy of your contract attached. Please have your authorizing official sign and return one (keep a copy for your files). The first installment of your grant will be forwarded as soon as we receive your signed contract and when we receive our funding from the MCACA (expected January 30).

Your final report for the grant is due 30 days after your project ends. It will be available on line, listed just below this grant on your eGrant page. **Please note that the contract (Section 8. Promotion) specifies support credit for both the MCACA and the CCCAC in all publicity and presentations.**

Stay in touch with our legislators! As stated in the minigrant guidelines, it is a requirement that you inform our legislators about your award. **Please send a copy of this correspondence with your signed contract as it will be a stipulation for your first payment.** Legislators can be found at www.legislature.mi.gov.

Congratulations and good luck with your project!
Please contact me if I can answer questions or otherwise be of assistance.

Sincerely,

Cynthia Coté, Coordinator
Regranting Region 13

MINIGRANT CONTRACT

Region 13 - Copper Country Community Arts Council

Control# 13/14/D

This contract is made on **January 8, 2014** between the Copper Country Community Arts Council ("the Council") and the **City of Ironwood - DAP** ("the Contractor") who hereby agree as follows:

1. It is understood that the Council has no funds to disburse except those it receives from the Michigan Council for Arts and Cultural Affairs, and the regranting of funds to the Contractor as provided for herein is totally contingent upon receipt of such funds from the Michigan Council for Arts and Cultural Affairs, and is further subject to any terms or conditions set by the Michigan Council for Arts and Cultural Affairs.

2. CONTRACT TERM

This contract shall commence on **January 1, 2014** and terminate by **September 30, 2014** unless terminated earlier by the Council pursuant to Section 5.

Prohibitions: According to Senate Bill 231, section 401: No payment shall be made under part 1 except upon application submitted in accordance with MCACA published regulations and procedures, which shall ensure both of the following:

- (a) Artistic excellence and artistic merit are the criteria by which applications will be judged, taking into consideration general standards of decency and respect for the diverse beliefs and values of the peoples of this state.
- (b) Criteria clearly indicate that obscenity is without artistic merit, is not protected speech, and will not be funded by a grant under appropriations under part 1.

3. SERVICES

The Contractor shall provide the following services: **after school classes, summer classes for children, classes and workshops for adults**. The Contractor shall submit to the Council the date, time and location of any public activities conducted in connection with this contract.

4. TERMS AND CONDITIONS OF PAYMENT

The Council shall pay the Contractor an amount not to exceed **\$3280** as specified below, subject to and conditioned upon the Contractor's compliance with the terms and conditions set forth in this contract. The Council, in its sole discretion, shall determine whether the Contractor has fulfilled these conditions. In the event the Council determines that the Contractor has failed to comply with any of the requisite conditions, the Contractor shall not be entitled to, nor shall the Council be liable for, payment of the sums listed below.

The sum of **\$2460** will be paid by the Council to the Contractor upon receipt of this signed contract. In addition, in order to receive your first payment, you are required to inform your legislator about your Minigrant award. A copy of this correspondence must be included with your contract. Legislators can be found at www.legislature.mi.gov. Any delays in the submission of the forms by the Contractor or the receipt of funds from MCACA to the Council shall delay the payment to the Contractor.

The Final Report for the aforementioned program must be received by October 30, 2014.

The sum of **\$820** shall be paid by the Council to the Contractor upon receipt of the complete final report.

The above listed conditions must be met to provide the Council adequate time to process reports and make payments. Failure to comply with these deadlines will delay payment or may cause termination of the contract pursuant to Section 5. In the event the state legislature fails to appropriate funds or an Executive Order eliminates the Council's ability to make payment, the Council shall not be required to make such payment.

5. TERMINATION OF CONTRACT BY THE COUNCIL

This contract may be terminated by the Council upon five (5) days written notice to the Contractor if the Council determines the Contractor has not complied with all of the conditions set forth in this contract. Upon termination, the Council shall have no further liability or obligation to make payments set forth in Section 4.

6. LIMITATION OF LIABILITY

The Council shall not be liable to the Contractor, or to any individuals or entities with whom the Contractor contracts, for any direct, indirect, incidental, consequential, or other damages sustained or incurred as a result of activities, actions, or inactions on the part of the Contractor for services rendered pursuant to Section 2; from the Council's decision not to make payment to the Contractor pursuant to Section 3, or from termination of this contract pursuant to Section 4. Any liability resulting from activities engaged in by the Contractor shall be the sole responsibility of the Contractor. The Contractor agrees to hold the Council, Michigan Council for Arts and Cultural Affairs and the State of Michigan harmless in the event of any judgment incurred as a result of the activities described herein.

7. THIRD PARTIES

This contract is not intended to make any person or entity not a party to this contract a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

8. PROMOTION

Contractor agrees to prominently display the Council's name and logo in printed materials and to include support credit in broadcast promotion as follows: "This activity is supported by the Michigan Council for Arts and Cultural Affairs Minigrant program, administered by the Copper Country Community Arts Council."

When no printed material is used, verbal acknowledgement shall be given prior to each presentation. Copies of printing, photographs, advertising and promotional materials prepared for this activity must be forwarded to the Council.

9. ACCOUNTING

Contractor agrees to maintain appropriate documents, journals, ledgers and statements in accordance with generally accepted accounting practices, to retain these records for a period of not less than four years from the date of final report, and to make this accounting available for audit by appropriate agents of the state and / or federal governments.

10. REPORTING

In addition to the requirements which may be made in Sections 2 and 3, the Contractor agrees to submit to the Council a financial statement of expenditures and report of activities in a format prescribed by the Council upon completion of the service period, but no later than thirty (30) days following the termination date in section 1. Submission of this report in a timely manner is a precondition to the payment of the amount described in Section 3. In order to provide members of the Council and appropriate evaluators and staff the opportunity to appraise the nature and caliber of activities supported by Council funds, the Contractor agrees to admit said individuals to activities without charge and to cooperate with such in-depth reviews and evaluations as may be required.

11. EQUAL OPPORTUNITY

Contractor certifies compliance with Executive Order 70-4 and pertinent state and federal statutes providing equal opportunity for employment, provision of services regardless of race, religion, sex, color, national origin, ancestry, or age, and equal access for the disabled to programs and services.

12. ENTIRE CONTRACT

This contract is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Council and the Contractor, whether express, implied, or oral. This contract constitutes the entire agreement between the parties herein and may not be amended or assigned except by written instrument executed by both parties prior to the termination date set forth in Section 1. The Contractor agrees to inform the Council in writing immediately of any proposed changes of dates or services described in Section 2 as well as changes of address or personnel affecting this contract. If any provision of this contract shall be deemed void or unenforceable, the remainder of the contract shall be valid.

COPPER COUNTRY COMMUNITY ARTS COUNCIL

CONTRACTOR REPRESENTATIVE

By: Cynthia Cole Date 1-10-14

By: _____ Date _____