



213 S. Marquette St. Ironwood, MI 49938
Memorial Building, Conference Room #1, 2nd Floor

Planning Commission Meeting Agenda

1. Call to Order
2. Recording of the Roll
3. Approval of the April 2, 2014 Regular Meeting Minutes and the Work Session Minutes of June 4, 2014; May 7, 2014; April 2, 2014; March 5, 2014 and November 6, 2013
4. Approval of the Agenda
5. Citizens wishing to address the Commission regarding Items on the Agenda (Three-minute limit)
6. Citizens wishing to address the Commission regarding items not on the Agenda (Three-minute limit)
7. Items for Discussion and Consideration
 - a. Public Hearing and Consideration of adoption of Resolution 2014-024 City of Ironwood Comprehensive Plan
 - b. Public Hearing and Consideration of a Conditional Use Permit and Site Plan for 2014-007 City of Ironwood Little League Field
 - c. 2014-006 Surplus Property Purchase Request
8. Project Updates
9. Other Business
10. Next Meeting: August 6, 2014
11. Adjournment



**Proceedings of the Ironwood Planning Commission
Wednesday April 2, 2014**

A Regular Meeting of the Planning Commission was held on Wednesday, April 2, 2014 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan.

1. Call to Order:

Vice Chair Burchell called the meeting to Order at 6:20 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas		X		
Burchell, Bob	X			
Cayer, Joseph Sr.		X		X
Davey, Sam	X			
Lemke, Joseph	X			
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark		X	X	
	5	3	Quorum	

Also present: Community Development Director Michael J.D. Brown.

3. Approval of Minutes:

Motion by Davey to approve the March 5, 2014 Minutes. **Second** by Johnson. **Motion carried 4 to 0.**

4. Approval of the Agenda:

Motion by Davey to accept the Agenda. **Second** by Johnson. **Motion Carried 4 to 0.**

5. Citizens wishing to address the Commission regarding Items on the Agenda (three-minute limit):

None.

6. Citizens wishing to address the Commission regarding Items not on the Agenda (three-minute limit):

None.

7. Items for Discussion and Consideration:

a. Comprehensive Plan: Discussion was had regarding the comprehensive plan.

Motion by Davey to recommend to the City Commissioners to submit the draft of the comprehensive plan to the City Commissioners. **Second** by Johnson. **Motion carried 4 to 0.**

8. Project Updates: None.

9. Other Business: Mr. Semo will not be in attendance at the next meeting.

10. Next Meeting: May 7, 2014 at 4:30 p.m. for a work session with the regular meeting occurring promptly after the work session.

11. Adjournment:

Motion by Davey to adjourn the meeting. **Second** by Johnson. **Motion Carried 4 - 0.**

Adjournment at 6:36 p.m.

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



**Proceedings of the Ironwood Planning Commission
Work Session - Wednesday June 4, 2014**

A Work Session of the Planning Commission was held on Wednesday, June 4, 2014 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan for the purpose of reviewing the Comprehensive Plan to date.

1. Call to Order:

Chair Bergman called the meeting to Order at 4:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas	X			
Burchell, Bob	X			
Cayer, Joseph Sr.	X			
Davey, Sam		X	X	
Lemke, Joseph		X	X	
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark		X	X	
	5	3	Quorum	

Also present Community Development Director Michael J. D. Brown in the audience and Brad Scheib from Hoisington Koegler Group, Inc. (HKGI) was on the telephone.

3. Comprehensive Plan: Brad Scheib with Hoisington Koegler Group Inc. presented the staff report and revised Vision Statement that had been redone after speaking with the members of the Planning Commission, and others at the public open house on May 19, 2014. Discussion ensued with the majority of the comments stating that Michael Brown as well as Brad Scheib had done an awesome job on getting the comprehensive plan to where it is today.

The Planning Committee asked that Director Brown make an appointment with Marion True of the Parks and Recreation Committee and sit down with him regarding the forestry and lumber issues he is concerned with. Director Brown will call Marion True for an appointment this week.

Director Brown asked that members of the Planning Commission attend the July 14, 2014 City Commission Meeting and show their support for the Comprehensive Plan.

No further actions were taken.

Adjournment:

Motion by Cayer to adjourn the meeting at 5:30 p.m. **Second** by Burchell. **Motion Carried 4 - 0.**

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



**Proceedings of the Ironwood Planning Commission
Work Session - Wednesday May 7, 2014**

A Work Session of the Planning Commission was held on Wednesday, May 7, 2014 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan for the purpose of reviewing the Comprehensive Plan to date.

1. Call to Order:

Chair Bergman called the meeting to Order at 4:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas	X			
Burchell, Bob	X			
Cayer, Joseph Sr.	X			
Davey, Sam	X			
Lemke, Joseph		X		
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark	X			
	7	1	Quorum	

Also present Community Development Director Michael J. D. Brown.

3. Comprehensive Plan: Brad Scheib with Hoisington Koegler Group Inc. presented the draft comprehensive plan.

4. Adjournment:

Motion by Davey to adjourn the meeting at 5:30p.m. **Second** by Johnson. **Motion Carried 6 - 0.**

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



**Proceedings of the Ironwood Planning Commission
Work Session - Wednesday April 2, 2014**

A Work Session of the Planning Commission was held on Wednesday, April 2, 2014 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan for the purpose of reviewing the Comprehensive Plan to date.

1. Call to Order:

Vice Chair Burchell called the meeting to Order at 4:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas		X	X	
Burchell, Bob	X			
Cayer, Joseph Sr.		X	X	
Davey, Sam	X			
Lemke, Joseph	X			
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark	X			
	6	2	Quorum	

Also present Community Development Director Michael J. D. Brown and Brad Scheib with Hoisington Kogler Group Inc

3. Comprehensive Plan: Brad Scheib with Hoisington Kogler Group Inc presented the draft comprehensive plan.

4. Adjournment:

Motion by Davey to adjourn the meeting at 6:05 p.m. **Second** by Johnson. **Motion Carried 5 - 0.**

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



**Proceedings of the Ironwood Planning Commission
Work Session - Wednesday March 5, 2014**

A Work Session of the Planning Commission was held on Wednesday, March 5, 2014 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan for the purpose of reviewing the Comprehensive Plan to date.

1. Call to Order:

Chair Bergman called the meeting to Order at 4:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas	X			
Burchell, Bob		X	X	
Cayer, Joseph Sr.	X			
Davey, Sam	X			
Lemke, Joseph	X			
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member	X			
Silver, Mark	X			
	7	1	Quorum	

Also present Community Development Director Michael J. D. Brown and Brad Scheib with Hoisington Koegler Group Inc

3. Comprehensive Plan: Brad Scheib with Hoisington Koegler Group Inc presented the draft fact book and public engagement summary.

4. Adjournment:

Motion by Davey to adjourn the meeting at 5:25 p.m. **Second** by Johnson. **Motion Carried 6 - 0.**

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



**Proceedings of the Ironwood Planning Commission
Work Session - Wednesday November 6, 2013**

A Work Session of the Planning Commission was held on Wednesday, November 6, 2013 in the Conference Room #1, Second Floor of the Municipal Memorial Building in the City of Ironwood, Michigan for the purpose of reviewing the Comprehensive Plan to date.

1. Call to Order:

Chair Bergman called the meeting to Order at 4:30 p.m.

2. Recording of the Roll:

MEMBER	PRESENT		EXCUSED	NOT EXCUSED
	YES	NO		
Bergman, Thomas	X			
Burchell, Bob	X			
Cayer, Joseph Sr.	x			
Davey, Sam	X			
Lemke, Joseph	X			
Johnson, Leroy	X			
Semo, Rick, ex-officio, non-voting member		X	X	
Silver, Mark	X			
	7	1	Quorum	

Also present Community Development Director Michael J. D. Brown and Brad Scheib with Hoisington Koegler Group Inc

3. Comprehensive Plan: Brad Scheib with Hoisington Koegler Group Inc presented an outline of the comprehensive plan process.

4. Adjournment:

Motion by Davey to adjourn the meeting at 5:26 p.m. **Second** by Johnson. **Motion Carried 7 - 0.**

Respectfully submitted

Thomas Bergman, Chairman

Kim M. Coon, Community Development Assistant



MEMO

To: Chair Bergman and Planning Commission

From: Michael J. D. Brown, Community Development Director

Date: June 25, 2014

Meeting Date: July 2, 2014

Re: 2014-008 City of Ironwood Comprehensive Plan

Before the Commission this evening is a resolution to adopt the City of Ironwood's new Comprehensive Plan. The plan can be found at http://ironwoodcompplan.com/documents/COMPPLANDRAFT_062514.pdf. The plan and supporting appendices outline the City's long range goals, policies and strategies to direct the City into a new chapter in its history. The plan outlines a number of strategies and programs to implement that will create an environment and new opportunities to encourage existing residents and businesses to continue to call Ironwood its home and attract new residents and businesses.

As outlined in Appendix B, there was a significant effort to engage the public in the planning process. The plan is an accumulation of that public input process as well as input from you, the Planning Commission, City Commission and other boards and commissions of the City of Ironwood. You should be proud of your accomplishment and should celebrate the plan through its energetic implementation.

Staff recommends approving Resolution 2014-024 which adopts the Comprehensive Plan.

RESOLUTION #2014-024

Ironwood Comprehensive Plan

WHEREAS, the Michigan Planning Enabling Act (MPEA), PA 33 of 2008, provides that the Planning Commission may prepare a Master Plan for the use, development, and preservation of all lands in the City; and

WHEREAS, consistent with the requirements of the MPEA, the Planning Commission notified contiguous government jurisdictions as well as other interested or affected agencies, for purposes of notification, of its intent to prepare and adopt an update to its Comprehensive Plan; and

WHEREAS, the proposed Comprehensive Plan was submitted to the City Commission on April 14, 2014, who authorized distribution of the proposed plan; and

WHEREAS, consistent with the requirements of the MPEA, the proposed Comprehensive Plan was distributed on April 15, 2014 to contiguous government jurisdictions as well as other interested or affected agencies for review and comment; and

WHEREAS, on July 2, 2014, after proper public notice, the Planning Commission held a public hearing on the proposed Comprehensive Plan update, during which members of the public were given the opportunity to comment on the proposed plan and written comments received were presented and discussed; and

WHEREAS, the Planning Commission has determined that the draft of the Comprehensive Plan reflects the long range vision for the City and charts an implementation framework towards achieving that vision.

THEREFORE BE IT FURTHER RESOLVED the Ironwood Planning Commission hereby approves, adopts, and recommends the approval of the Comprehensive Plan update, as per requirements of the Michigan Planning Enabling Act, PA 33 of 2008.

The following aye votes were recorded: _____

The following nay votes were recorded: _____

Tom Bergman, Planning Commission Chair

I, Kim Coon, the duly appointed Planning Commission Secretary of the City of Ironwood, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Planning Commission of the City of Ironwood at its Regular Meeting on July 2, 2014.

Kim Coon, Planning Commission Secretary



MEMO

To: Chair Bergman and Planning Commission

From: Michael J. D. Brown, Community Development Director

Date: June 25, 2014

Meeting Date: July 2, 2014

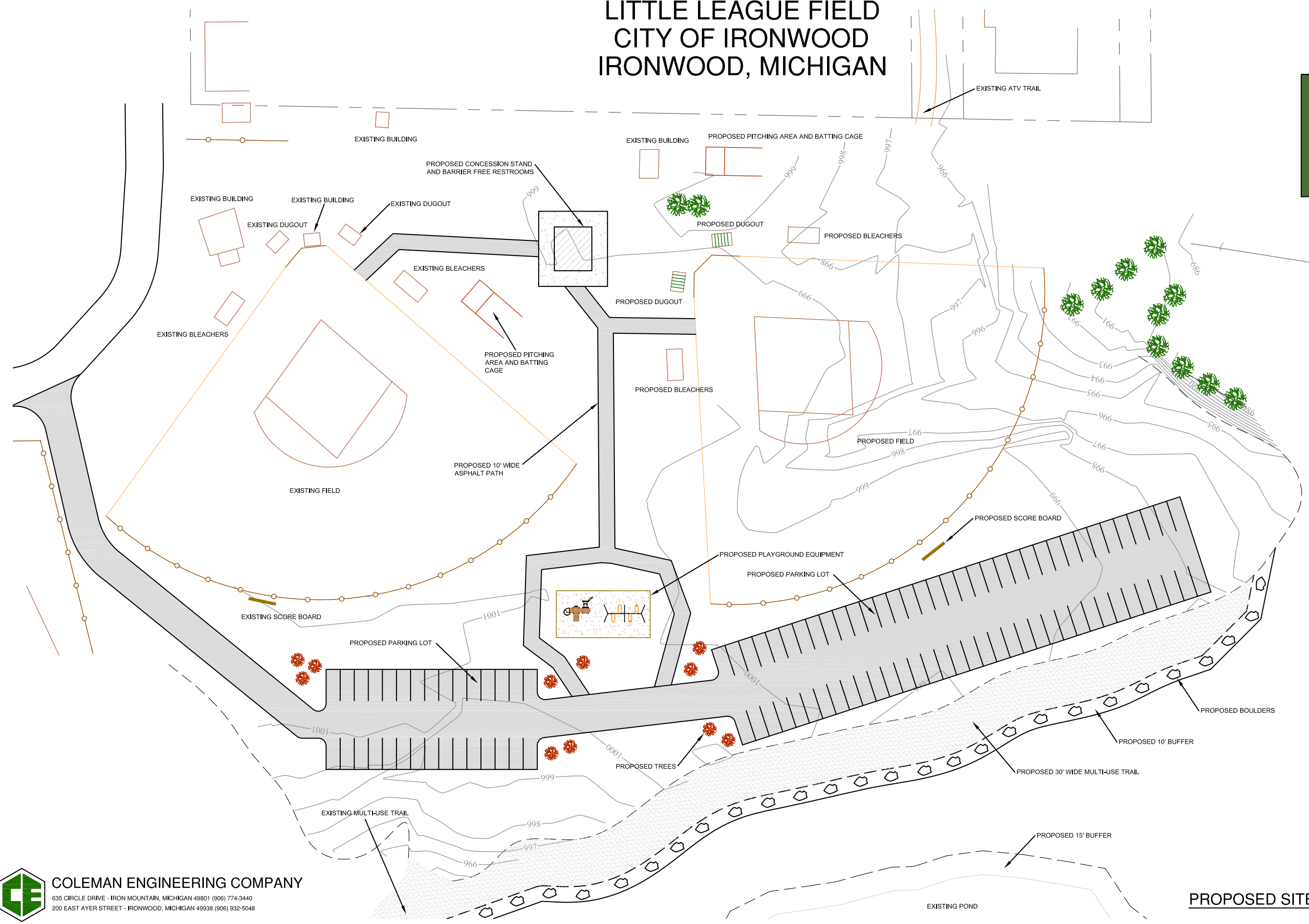
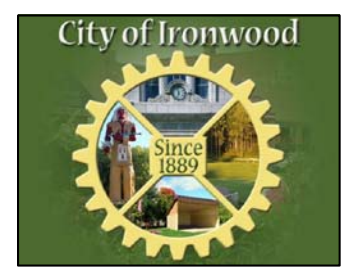
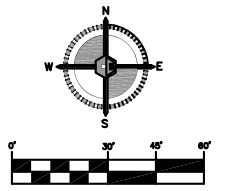
Re: 2014-007 Little League Field Conditional Use and Site Plan Review

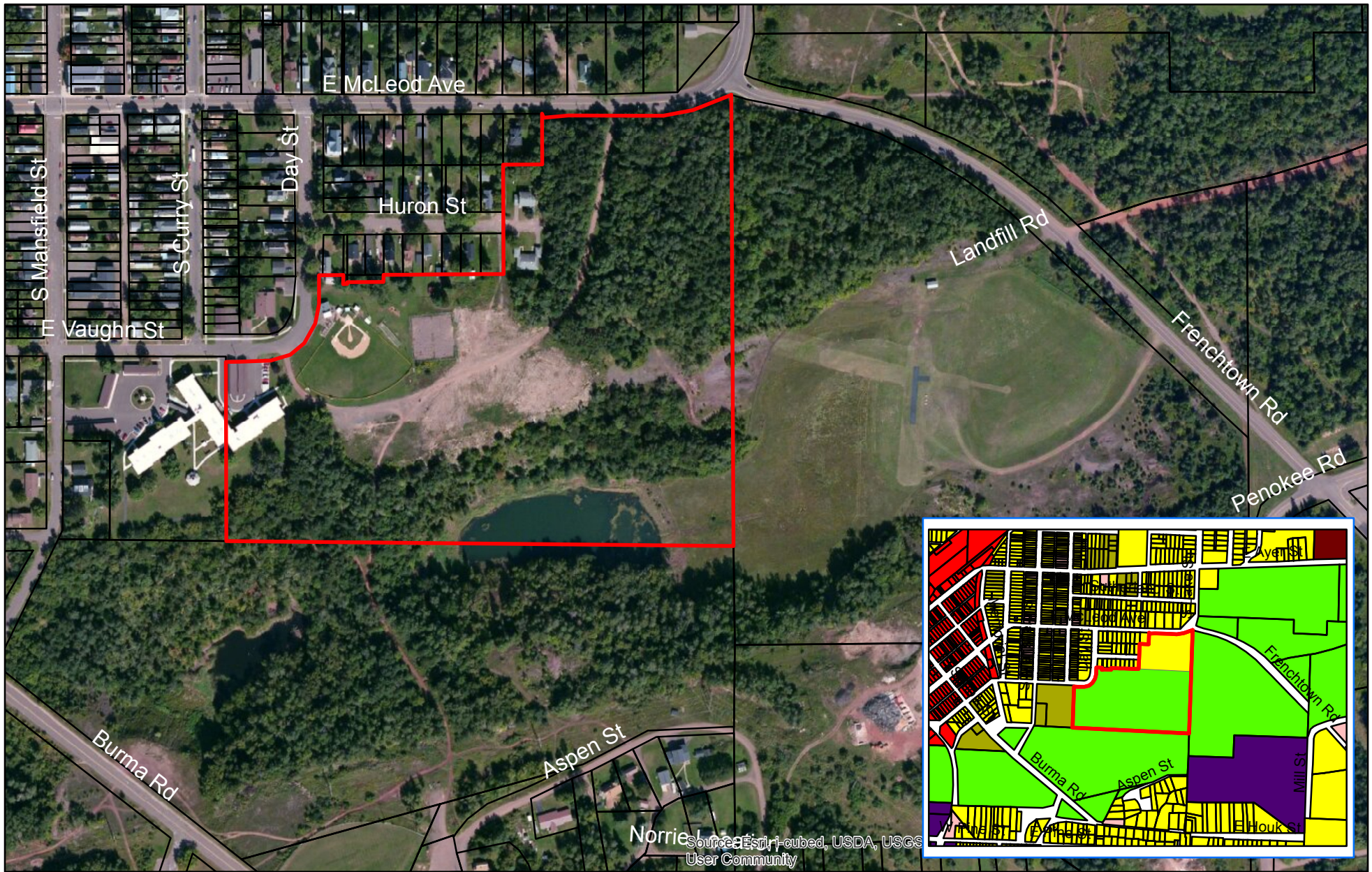
Before the Commission is a request from the Ironwood Area Softball League for a conditional use permit and site plan review of a proposed softball field, restrooms/concession stand and accessory uses to the field. The property is owned by the City of Ironwood and is zoned O-Open Area District and is approximately 25 acres in size; the field is off of Vaughn St. south of Huron St. The proposed uses are consistent with the purpose of the District and Comprehensive Plan.

Since the submission of the application and legal notices published and mailed, it has come to the City's attention it is not required to comply with its Zoning Ordinance if the property is owned by the City; this was confirmed by attorney Pope. Therefore, no official action by the Planning Commission is required. A public hearing has been scheduled and will be held, but it will be for informational purposes only.

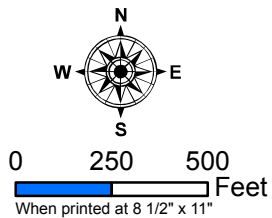
In addition, the Plan will be reviewed by the Parks and Recreation Committee.

CONCEPT PLAN LITTLE LEAGUE FIELD CITY OF IRONWOOD IRONWOOD, MICHIGAN



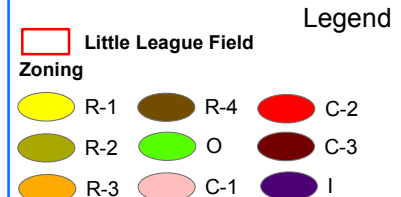


Source: Esri, Cubed, USDA, USGS
User Community



PC Case 2014-007 Little League Field

Tuesday, June 03, 2014



The information contained in this map is for reference purposes only. The City of Ironwood is not responsible for the accuracy of the data.



MEMO

To: Chair Bergman and Planning Commission

From: Michael J. D. Brown, Community Development Director

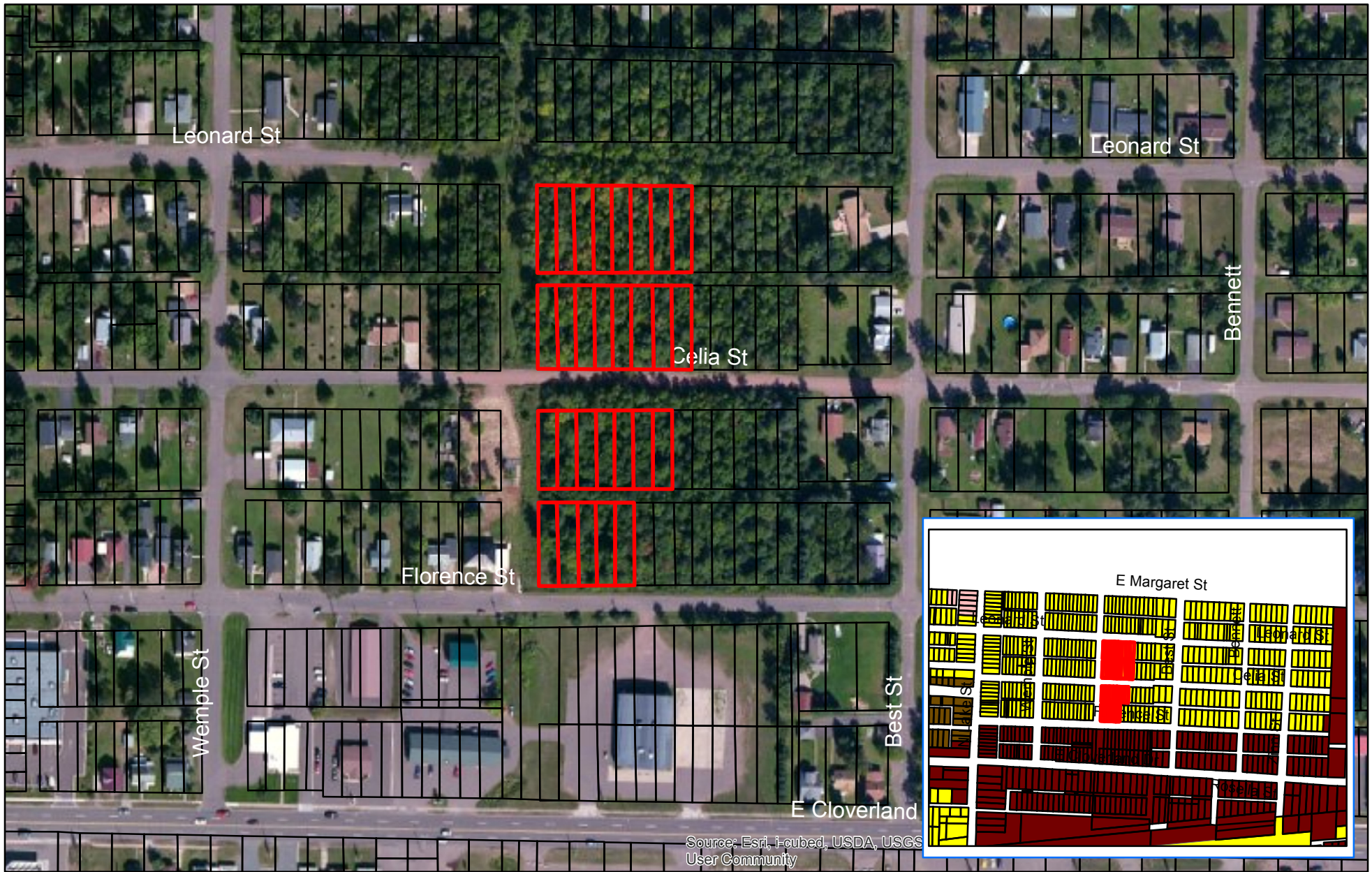
Date: May 28, 2014

Meeting Date: June 4, 2014

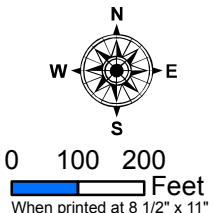
Re: 2014-006 Surplus Property Purchase Request

Attached are two requests to purchase the same surplus property from the City. Due to City Commission previous action it has decided to hold off on selling City property until the comprehensive plan is complete in order to have better policy direction on sale of City property.

Staff recommends taking no action at this time.



Source: Esri, i-cubed, USDA, USGS
User Community



PC Case 2014-006 Surplus Property Purchase Request

Wednesday, May 28, 2014



5-15-2014

Lots 14, 15 & 16

Block 7 NORTH PARK ADDITION

52-14-359-010

PART OF - 5 ON SURPLUS LIST

To whom it may concern

I, Matt Storbene the resident
of 922 Florence St Ironwood
MI am interested in the
above parcels. I would like
to purchase the above lots
for the purpose of building a
garage.

Thank You

Matt Storbene



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WEB: www.ruotsalaconcrete.com
EMAIL: sales@ruotsalaconcrete.com

To City of Ironwood

RCC is interested in purchasing the vacant parcels of land on both sides of the road near celia st. Rcc would be developing these parcels for future building sites. Time is of the essence for RCC to consider these parcels for purchase. Your consideration in the purchase of this land is appreciated and would need to act swiftly.

Thank you
Jason Ruotsala