

# HOLIDAY PROGRAM BOOKING SHEET



Valley Park Riding School

86 O'Briens Lane

Templestowe, Vic, 3106

E: info@valleyparkriding.com.au

Valley Park Bookings - **0475 00 00 88**

RIDER NAME: .....

DATE OF BIRTH: ..... HEIGHT: ..... cm WEIGHT: ..... kg

PARENT'S NAME: .....

PARENT'S PHONE/ MOBILE: .....

EMAIL: .....

## RIDER ALLERGIES / MEDICAL CONDITIONS:

Does the rider suffer from known allergies / medical conditions?

YES / NO (circle)

If YES, please describe the treatment required in an emergency:

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**We ask all parents when packing lunches/snacks to follow regular school protocols re peanuts and other allergens**

## PLEASE PROVIDE US WITH DETAILS OF YOUR RIDING EXPERIENCE:

We accommodate all riders, from complete beginners to intermediate riders. In order to match up the rider with the most appropriate pony/horse, we need to know a little more about your riding experience.

1. Are you a complete beginner? (ie never ridden before) Yes / No
2. If you have ridden, how long have you ridden for? ..... hours or ..... years
3. Tick relevant boxes - Rider can  Walk  Rising Trot  Canter  Jump small jumps

DO YOU WANT TO BE IN THE SAME GROUP AS A FRIEND? Yes / No

If so, who is that friend? .....

**HOLIDAY PROGRAM DATES** – Tick the box of the day/s you would like to book into – *all dates subject to availability - minimum and maximum numbers are set*

- |  |                                  |                                  |                                   |
|--|----------------------------------|----------------------------------|-----------------------------------|
| <input type="checkbox"/> Week commencing <b>9 January</b><br>Daily program: 9am to 3pm   | Tues 10 <input type="checkbox"/> | Wed 11 <input type="checkbox"/>  | Thurs 12 <input type="checkbox"/> |
| <input type="checkbox"/> Week commencing <b>16 January</b><br>Daily program: 9am to 3pm  | Tues 17 <input type="checkbox"/> | Wed 18 <input type="checkbox"/>  | Thurs 19 <input type="checkbox"/> |
| <input type="checkbox"/> Week commencing <b>23 January</b><br>Daily program: 9am to 3pm  | Mon 23 <input type="checkbox"/>  | Tues 24 <input type="checkbox"/> | Wed 25 <input type="checkbox"/>   |
| <input type="checkbox"/> Do you want to book the rider into VPRS after care ie the 'Farm Experience' from 3pm to 5pm daily – additional fees apply | Yes <input type="checkbox"/>     | No <input type="checkbox"/>      |                                   |

**PLEASE COMPLETE, SIGN & RETURN ALL PAGES**

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## CANCELLATION POLICY

There is a strict cancellation policy for holiday program bookings. Payment in full is required within 48 hours of booking request to secure the rider's place. If a cancellation is received in writing (via email) more than 7 days before the day of the Holiday Program booking, no cancellation fee is charged and a full refund is given.

If the booking is cancelled less than 7 days in advance, you will be refunded 50% of the Holiday Program cost.

100% of the Holiday Program cost will be charged if the cancellation is not received before 9.00 am **two days prior** to the booked Holiday Program, or is a "no show". However, if the cancellation is caused by illness, a Medical Certificate must be provided to Valley Park Riding School if you would like us to give consideration to the extenuating circumstances and provide a 50% refund. Any partial refunds are completely at the discretion of Valley Park Riding School.

If the weather deteriorates during the course of the day, VPRS reserves the right to deliver theory and/or play fun and games indoors in lieu of riding if it is deemed unsafe to ride. Riding takes place in the rain; it is generally only severe storms which will impact whether or not riding takes place.

Any changes to holiday program bookings must be made via email to [info@valleyparkriding.com.au](mailto:info@valleyparkriding.com.au)

**Ensure you have read the cancellation policy detailed above and sign below**

I have read and understand the Terms and Conditions/Cancellation Policy as set out on Valley Park's website at <http://www.valleyparkriding.com.au> / More Info / Terms and Conditions

Signed: ..... Date: .....

Please scan and email back the completed Holiday Program Sheet to [info@valleyparkriding.com.au](mailto:info@valleyparkriding.com.au)

## WHEN & HOW TO REMIT PAYMENT:

**Holiday Program fees payable within 48 hours of booking -**

Please remit payment via EFT to the bank account below or pay cash in person within 48 hours of booking.

We do not offer credit card facilities.

**BSB:** 633-000

**Account No:** 151922804

**Account Name:** Valley Park Riding School

**Bank:** Bendigo Bank

**Reference:** Please quote the rider's FULL NAME as the payment reference eg **JOHNSMITH**. If you do not use a payment reference it may result in the credit not being applied to the correct rider profile.