Profits4Purpose

How to Track Volunteer Time

1. Click-on **"My Impact"** in the navigation bar and scroll down
2. Here you can track your volunteer hours using the **"Add Hours"** link.

TRACK OTHER VOLUNTEER HOURS

Are you volunteering outside of Kaiser? If so, great work! We want to hear about it. You can report those hours here!

ADD HOURS ❯

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HOME   VOLUNTEER   FAQ   👥   Richard   MY IMPACT ▶

To track your volunteer time, you'll need to:

1. Select Charity (It is best to have the TAX ID # from the charity. This is a 9 digit number that you can request from the charity, or you may find it on their website.)
2. Enter the number of hours you volunteered
3. Enter the date of your volunteer time
4. Enter a description of the event
5. After completing the form, click **"Submit Hours"**

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Log Offline Volunteering

1 SELECT CHARITY ❯   *Please Select a Charity

2 Hours
*Required

3 2017-07-20

4 Description

5 SUBMIT ❯